

**KINNELON BOARD OF EDUCATION
WORK SESSION
PEARL MILLER MIDDLE SCHOOL CAFETERIA
APRIL 14, 2016**

MINUTES

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, April 14, 2016 at 8:00 p.m. in the Pearl Miller Middle School Cafeteria.

I. OPENING OF THE MEETING BY THE PRESIDENT

Dr. Marcy Pryor, Board President, called the meeting to order at 8:06 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 10, 2016, posted in the Kinnelon Public Library, Filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

| | |
|--------------|--|
| PRESENT | Marcy Pryor, Board President Michael Petruccelli, Vice President Jessica Barish Maryanne DeAlessi Denise Hatch |
| ABSENT | Brian Davin Jemi Gillen Ruth |
| ALSO PRESENT | Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent |

III. PLEDGE OF ALLEGIANCE

IV. CORRESPONDENCE

None

V. REPORT OF THE SUPERINTENDENT

Ms. DiGiuseppe reported on the following:

- PARCC testing began this week at Pearl Miller and will begin next week at Stonybrook.
- "ELF" the musical is being presented this weekend
- The "every 15 minute" program is being held at the High School today
- Two students were selected as Waksman Science Scholars

VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

VII. ACTION ITEMS

A. PERSONNEL COMMITTEE
(Mr. Petruccelli, Dr. Pryor, Mrs. Hatch)

Agenda Item #1 was added to the Agenda. It represents the Personnel Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves, due to time constraints, a Pre-Employment Physical Examination as performed by private physician, for **Katherine Newburg** for the 2015-2016 school year.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. POLICY COMMITTEE
(Mrs. DeAlessi, Mr. Davin, Mrs. Gillen-Ruth)

Agenda Item #1 was added to the Agenda. It represents the Policy Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a revision to **2015-2016 school calendar** to reflect the following:

Memorial Day Observation – Wednesday, May 25, Thursday, May 26, Friday, May 27, and Tuesday, May 31 – Schools closed for students and staff.

MOTION BY MRS. DeALESSI, SECONDED BY MRS. BARISH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. FINANCE COMMITTEE
(Mrs. Hatch, Mrs. Barish, Mrs. DeAlessi)

Agenda Item #1 was added to the Agenda. It represents the Finance Committee's recommendation.

1. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the following amounts:

| | | |
|------------------|---|-------|
| Colleen Bruscano | High Functioning Autism Anxiety: How to Help Students in Schools and Classrooms | \$125 |
| Stephanie Finke | Glazier Volleyball Coaching Clinic | \$-0- |
| Sean Pasioka | NJASCD Annual Conference | \$-0- |
| John Penola | Matt Morone Class Observation | \$-0- |
| Maddie Travaille | NJASCD North Introduction to NGSS | \$ 50 |

MOTION BY MRS. HATCH, SECONDED BY MRS. BARISH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VIII. REVIEW OF APRIL 28, 2016 AGENDA

The Board reviewed the motions slated for the April 28, 2016 Regular Meeting.

- Public Hearing on the 2016-2017 Budget is being held at 7:00 p.m.
- School Spotlight - Mr. Suda, High School Principal, will speak on April 28th.
- Survey for different foreign language options
- School scheduling at PRM and High School
- Adaptive PE classes starting at High School and Stonybrook

IX COMMITTEE REPORTS

- A. Personnel
- RICE notices will be going out to non-tenured staff before the April 28th meeting

- B. Education
 - Committee met on 4/14/16
 - Discussed a Math Parent Workshop
- C. Policy
- D. Finance/Budget
- E. Security/Facilities
- F. Negotiations
 - Meeting with KEA on 4/18
- G. Delegates
 1. New Jersey School Boards Association
 2. Morris County School Boards Association
 3. Legislative Representative
 4. Morris County Educational Services Commission
- H. Coordinating Committee
 - Meeting on 4/19/16
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

None

XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS

Comments were made regarding:

- Music Appreciation class
- Pearl Miller Musical

XIII. BOARD MEMBER COMMENTS

Comments were made regarding:

- Mrs. Hatch is attending the every 15 minute program at the High School

XIV. ADJOURNMENT

MOTION BY MRS. HATCH, SECONDED BY MRS. BARISH TO ADJOURN THE MEETING AT 9:05 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING AJOURNED.

Respectfully submitted,

Kerry A. Keane
Board Secretary

Kinnelon Public Schools

Approved School Calendar 2016-2017

September
 1 & 6 Teacher Inservice *students do not attend
 5 - Labor Day - Schools & offices closed
 7 - First Day of School
October
 12-Yom Kippur - Schools and offices closed
November
 7, 8 & 9 Parent-Teacher Conferences - 1/2 day for students at PRM, Stonybrook and Kiel ONLY
 10-11 NJEA Convention - Schools & offices closed
 23 - Minimum 1/2 day
 24-25 Thanksgiving - Schools & offices closed
December
 23 - Minimum 1/2 day
 26-Jan 2 - Winter Break
January
 2 - Schools & offices closed Winter Break
 16 - M.L. King Jr. Day - Teacher Inservice - *students do not attend
February
 17 & 20 - Presidents Weekend - Schools & offices closed
April
 14 - Good Friday - Schools and offices closed
 17-21 Spring Break
May
 29 - Memorial Day - Schools & offices closed
June
 20-21 Minimum 1/2 day for students
 21 - Last Day of School for Students & HS Graduation
 22 - Last Day for Staff

| September 2016 | | | | | | |
|----------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |
| 18 days | | | | | | |

| November 2016 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |
| 18 days | | | | | | |

| January 2017 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |
| 20 days | | | | | | |

| August 2016 | | | | | | |
|-------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |
| 17 days | | | | | | |

| October 2016 | | | | | | |
|--------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |
| 20 days | | | | | | |

| December 2016 | | | | | | |
|---------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 17 days | | | | | | |

| March 2017 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |
| 23 days | | | | | | |

| May 2017 | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |
| 22 days | | | | | | |

| July 2017 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |
| 15 days | | | | | | |

If more than 5 inclement weather days are used prior to March 31, an appropriate number of school days will be added to the calendar subtracting from the Spring Break beginning with April 21, 2017. If more days are needed to complete the 180-day requirement, they will be added in June as necessary. The date of the high school graduation may change depending upon inclement weather days during the year. If all inclement weather days are not used during the 2016-17 school year, these additional days will be approved in priority order. May 26, May 25, May 30, May 31 and June 1, 2017. ** Please note that November Parent Conferences are 1/2 days for Kiel, Stonybrook and PRM only. **KHS has a full day schedule.**
 School Schedules on next page.

Kinnelon Public Schools

Approved School Calendar 2016-2017

| Standard School Day Schedule | Delayed Openings: 1 & 1/2 Hour Delay | Scheduled Minimum Day (1/2 day) |
|---|---|---|
| <p>Kinnelon High School Arrival - 7:30am Dismissal - 2:23pm</p> <p>Pearl R. Miller Middle School Arrival - 8:20am Dismissal - 2:55pm</p> <p>Stonybrook Elementary Gr 3-5 Arrival - 9:10am Dismissal - 3:30pm</p> <p>Stonybrook Elementary Kindergarten Arrival - 9:10am Dismissal - 1:25pm</p> <p>Kiel Elementary Gr 1-2 Arrival - 9:20am Dismissal - 3:40pm</p> <p>Kiel Elementary Kindergarten Arrival - 9:20am Dismissal - 1:35pm</p> <p>Kiel Inclusive Preschool AM Session Arrival - 9:20am Dismissal - 11:50am</p> <p>Kiel Inclusive Preschool PM Session Arrival - 1:00pm Dismissal - 3:00pm</p> | <p>Kinnelon High School Arrival - 9:00am</p> <p>Pearl R. Miller Middle School Arrival - 9:50am</p> <p>Stonybrook Elementary Gr 3-5 Arrival - 10:40am</p> <p>Stonybrook Elementary Kindergarten Arrival - 10:40am</p> <p>Kiel Elementary Gr 1-2 Arrival - 10:50am</p> <p>Kiel Elementary Kindergarten Arrival - 10:50am</p> <p>Kiel Inclusive Preschool AM Session No AM Session</p> <p>Kiel Preschool/Little Sprouts Arrival - 1:00pm</p> | <p>Kinnelon High School Dismissal - 12:15pm</p> <p>Pearl R. Miller Middle School Dismissal - 12:55pm</p> <p>Stonybrook Elementary Gr 3-5 Dismissal - 1:25 pm</p> <p>Stonybrook Elementary Kindergarten Dismissal - 11:25pm</p> <p>Kiel Elementary Gr 1-2 Dismissal - 1:35pm</p> <p>Kiel Elementary Kindergarten Dismissal - 11:35am</p> <p>Kiel Inclusive Preschool AM Session Dismissal - 11:50am</p> <p>Kiel Preschool/Little Sprouts No PM Session</p> |
| <p>Early Dismissal Due to Inclement Weather</p> <p>Kinnelon High School Dismissal - 12:15pm</p> <p>Pearl R. Miller Middle School Dismissal - 12:55pm</p> <p>Stonybrook Elementary Gr 3-5 Dismissal - 1:25 pm</p> <p>Stonybrook Elementary Kindergarten Dismissal - 1:25pm</p> <p>Kiel Elementary Gr 1-2 Dismissal - 1:35pm</p> <p>Kiel Elementary Kindergarten Dismissal - 1:35pm</p> <p>Kiel Inclusive Preschool AM Session Dismissal - 11:50am</p> <p>Kiel Preschool/Little Sprouts No PM Session</p> | <p>Whenever there is a delayed opening, snow routes will be in effect.</p> <p>Students will board their bus 1 1/2 hours later than their regular scheduled time.</p> <p>Closings due to inclement weather or emergencies will be announced over the following radio stations: WCBS-AM 88</p> <p>Closings are also announced on the following TV Stations: NJ Channel 12</p> <p>The District and School Websites also shows the current status of the schools when necessary.</p> | |