

**KINNELON BOARD OF EDUCATION  
PUBLIC HEARING ON THE 2016-2017 SCHOOL DISTRICT BUDGET  
KINNELON HIGH SCHOOL AUDITORIUM  
7:00 P.M.  
APRIL 28, 2016**

**MINUTES**

The Public Hearing and Adoption of the 2016-2017 School District Budget/Regular Meeting of the Kinnelon Board of Education was held on Thursday, April 28, 2016 at 7:00 p.m. in the Kinnelon High School Auditorium.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on April 24, 2016, posted in the Kinnelon Public Library, Filed with the Borough Clerk and posted on the District web site.

**II. ROLL CALL**

PRESENT	Marcy Pryor, Board President Michael Petruccelli, Vice President Jessica Barish Brian Davin Marianne DeAlessi Jemi Gillen-Ruth Denise Hatch
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ABSENT	None
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent
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**III. PUBLIC HEARING ON THE 2016-2017 SCHOOL DISTRICT BUDGET**

**A. PRESENTATION OF THE 2016-2017 SCHOOL DISTRICT BUDGET**

Ms. Kerry Keane, Business Administrator, and Ms. Diane DiGiuseppe, Superintendent, reviewed the proposed 2016-2017 School District Budget.

B. PUBLIC HEARING ON THE 2016-2017 SCHOOL DISTRICT BUDGET

The members of the community present were asked if they had any questions to be answered regarding the budget. Questions were asked and answered regarding:

- Budget protocol and procedures

C. **ADOPTION OF THE 2016-2017 SCHOOL DISTRICT BUDGET**

MOTION BY DR. PRYOR, SECONDED BY MR. PETRUCCELLI, TO APPROVE THE FOLLOWING RESOLUTIONS:

1. BE IT RESOLVED, that the Kinnelon Board of Education approves the final budget for the 2016-2017 School Year as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<b>2016-17 Total Expenditures</b>	36,583,189	496,465	2,186,881	39,266,535
<b>Less: Anticipated Revenues</b>	<u>2,196,290</u>	<u>496,465</u>	<u>59,428</u>	<u>2,752,183</u>
<b>Taxes to be Raised</b>	<u>34,386,899</u>	<u>0</u>	<u>2,127,453</u>	<u>36,514,352</u>

2. **ADJUSTMENT HEALTH BENEFITS**

RESOLVED that the Kinnelon Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$235,308. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

3. **ADJUSTMENT BANKED CAP**

RESOLVED that the Kinnelon Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$ 94,178 for the purposes of additional increases in health benefits. The district intends to complete said purposes by June 2017.

**4. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2016-2017**

WHEREAS, the Kinnelon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$96,035 for all staff and board members.

**5. PROFESSIONAL SERVICES 2016-2017**

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14

NOW, THEREFORE, BE IT RESOLVED, that the Kinnelon Board of Education hereby establishes the following maximums for the 2016-2017 year as follows:

- Legal \$ 42,000
- Audit \$ 40,875
- Physician \$ 24,000
- Therapists \$ 6,500

For a total amount of \$113,375

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs.

MOTION WAS CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES Mrs. Barish  
Mr. Davin  
Mrs. DeAlessi  
Mrs. Gillen-Ruth  
Mrs. Hatch  
Mr. Petruccelli  
Dr. Pryor

NO None

#### IV. CLOSE PUBLIC HEARING

MOTION BY MR. DAVIN, SECONDED BY MRS. HATCH TO CLOSE THE PUBLIC HEARING AT 7:30 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

**AFTER A SHORT RECESS, THE REGULAR MEETING OF THE BOARD BEGAN AT 8:00 P.M.**