KINNELON BOARD OF EDUCATION REGULAR MEETING KINNELON HIGH SCHOOL AUDITORIUM 8:00 P.M. APRIL 28, 2016

MINUTES

THE REGULAR MEETING OF THE BOARD BEGAN AT 8:00 P.M. FOLLOWING THE PUBLIC HEARING ON THE 2016-2017 SCHOOL DISTRICT BUDGET.

I. OPENING OF THE MEETING BY THE PRESIDENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 10, 2016, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

- II. ROLL CALL taken at Public Hearing
- III. PLEDGE OF ALLEGIANCE at Public Hearing
- IV. ROUTINE MATTERS
 - A. Approval of Minutes
 - 1. March 10, 2016 Work Session Meeting
 - 2. March 24, 2016 Regular Meeting

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

V. PETITIONS AND HEARINGS OF CITIZENS - AGENDA ITEMS

None

VI. SCHOOL SPOTLIGHT – Mr. Gary Suda/Changes at Kinnelon High School

The School Spotlight began with a student vocal/piano performance.

Mr. Gary Suda, High School Principal, spoke regarding the changes being made at the High School for the 2016-2017 school year.

Ms. DiGiusepppe, Superintendent spoke regarding:

- Students placed first in the Panasonic Creative Design Competition at NJIT
- The Robotics Team made it to the final six teams
- Drew Sabo was named Morris County Music Scholar of the Month
- Interviews will be starting for the Director of Curriculum

VII. REPORT OF THE SUPERINTENDENT - ACTION ITEMS

A. EDUCATION COMMITTEE
(Dr. Pryor, Mrs. DeAlessi, Mr. Petruccelli)

No Action

B. NEGOTIATIONS COMMITTEE (Mrs. Barish, Mr. Davin)

No Action

Mrs. Barish, Committee Chair, reported that the Committee has met 2 times with the KEA and has made some progress.

C. PERSONNEL COMMITTEE (Mr. Petruccelli, Dr. Pryor, Mrs. Hatch)

Agenda Items #1 through #10 represent the Personnel Committee's recommendations. They were voted upon as a group.

CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS

LEAVE OF ABSENCE

 The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an unpaid Family Leave of Absence (FMLA) for **David Nash** effective September 9, 2016 through October 31, 2016.

APPOINTMENTS

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Christine Prezioso** to the position of Replacement Guidance Counselor at Stonybrook

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School, M.A. Degree, Step 13, at a salary of \$78,380, for the 2016-2017 school year.

ADDITIONAL ASSIGNMENTS

- 3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Kerry Lane** for 1 hour, 24 minutes per day of additional time, not to exceed 4 days at her contracted hourly rate of pay of \$53.48, to complete Pearl Miller 8th grade and 7th grade school projects, for the 2015-2016 school year.
- 4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Nino Capra** to conduct 3 CPR classes for coaching staff, not to exceed 12 hours, at a rate of \$51.15/hour for the 2015-2016 school year.
- 5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following to conduct **Kinnelon High School physicals** at their contracted hourly rate of pay for the 2015-2016 school year:

Mary Jane Smith not to exceed 5 hours
Laura Prall not to exceed 5 hours
Nino Capra not to exceed 5 hours

Mary Jane Smith not to exceed 40 hours- 2016 Summer Physicals. Laura Prall not to exceed 10 hours – 2016 Summer Physicals

Mary Jane Smith not to exceed 5 hours – PRM Physicals (8th Grade)
Laura Prall not to exceed 5 hours – PRM Physicals (8th Grade)

NON-CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS

LEAVE OF ABSENCE

APPOINTMENTS

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Janet Unger** to the position of Game Worker for the 2015-2016 school year.

ADDITIONAL ASSIGNMENTS

- 7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **Custodial/Maintenance Holiday Schedule** as per **Aattachment A**.
- 8. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves a change in hours for **Rhianna Jameson**, Para-Professional from 3.5 hours per day to 3 hour per day effective March 7, 2016 through June 30, 2016.
- 9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Jennifer Tempio**, Para-Professional, for 1.5 hours of extra time at her contracted hourly rate of \$19.59, to support a special education student (#180051) attending field trips for the 2015-2016 school year.

COACHING/ATHLETIC STAFF

SUBSTITUTES/STUDENT TEACHERS

10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute Teachers** at a rate of \$80/\$85/day for 2015-2016 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education:

Megan Dougherty	Substitute Certificate
Sheri Picioccio	Teaching Certificate
Kyle McCall	Substitute Certificate
Donald Smith	Teaching Certificate
Gregory Mills	Teaching Certificate
sk sk sk sk	

Kari Portman Teaching Certificate

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #10 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #11 through #24 were added to the Agenda. They were voted upon as a group.

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CERTIFIED STAFF

11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a revised longevity stipend for **Brian Scanlon** in the amount of \$3,775 for the 2015-2016 school year.

RESIGNATION/RETIREMENTS

12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Caitlin Reilly**, effective June 30, 2016.

APPOINTMENTS

13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Wesley Waite** to the position of Replacement Special Education Teacher at Kinnelon High School, M.A. +60 Degree, Step 2, at a salary of \$71,255 (prorated), effective April 27, 2016 through June 30, 2016. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education

ADDITIONAL ASSIGNMENTS

14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following as **bedside instructors** at a rate of \$51.15/hour for the 2015-2016 school year:

Michelle Cromwell	Charles Epstein
Leslie Horn	Lillian Rizzuto

- 15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Janine Gribbin** for 1 hour of prep time for a Crisis Prevention and Intervention Restraint refresher course on April 29, 2016 at a rate of \$51.15 per hour.
- 16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following **Mentors** for the 2015-2016 school year:

Eric Brescher	\$226.52
Mary Ellen Cook	\$275
Terry Lummer	\$733
Christine Prezioso	\$875

Nancy Rinaldi Sona Santagato \$436.80 \$667

NON-CERTIFIED STAFF

RESIGNATIONS

17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Beth Polick** from the position of Para-Professional effective June 23, 2016.

APPOINTMENTS

18. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Veronica Fink** to the position of Kid's Korner Aide at a rate of \$8.75 per hour, effective on or about April 28, 2016 through June 30, 2016.

ADDITIONAL ASSIGNMENTS

- 19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an increase in hours for **Ursula DeClario**, Playground/Cafeteria Aide, from 2 hours per day to 2.5 hours per day at her contracted hourly rate of \$13.35, effective April 19, 2016 through June 30, 2016.
- 20. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Tammy LaPenna**, Playground/Cafeteria Aide, for up to 5 hours of additional time at her contracted hourly rate of \$11.75, for lunch coverage for the 2015-2016 school year.
- 21. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Anne Smith**, Para-Professional, for 12.5 hours of additional time at her contracted hourly rate of \$19.59, for Pre-School Class coverage from March 28, 2016 through April 12, 2016.
- 22. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the **Kinnelon After School Enrichment Program Staff/Vendors** for the Spring 2016 session, as listed on Attachment B.

23. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **2016 Summer Extended School Year Program** (ESY) rates of pay for the following positions:

Teachers/Nurse/Related Service Staff (OT/PT/SP/TOD) \$55.00/hour Paraprofessional's \$21.00/hour Substitute Teachers and Paraprofessionals \$40.00/day

24.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following Playground/Cafeteria Aides at their contracted hourly rates for extra time on May 2, 2016 for coverage during the KEHSA Teacher Appreciation Luncheon:

Raime Ball	15 minutes	\$11.50/hour
Anne Marie Caprio	15 minutes	\$12.30/hour
Ursula DeClario	35 minutes	\$13.35/hour
JoAnn Emker	15 minutes	\$12.30/hour
Vickey Pace	15 minutes	\$12.30/hour
Dawn Sedore	35 minutes	\$14.40/hour

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #11 THROUGH #24 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE (Mrs. DeAlessi, Mr. Davin, Mrs. Gillen-Ruth)

Agenda Items #1 through #2 represent the Policy Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the second reading and adoption of the following **policies and regulations**:

P 0131	Bylaws and Policies
R 2460	Special Education (M)
R 2460.1	Special Education - Identification, Location and Referral (M)
R 2460.8	Special Education – Free and Appropriate Education (M)
R 2460.9	Special Education – Transition from Early Intervention Programs to Preschool
	Programs (M)
R. 2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students (M) New
R 2410	Promotion and Retention (M) New
R 5513	Care of School Property (M) New

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the **HIB Report** for March/April 2016.

MOTION BY MRS. DEALESSI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. FINANCE COMMITTEE (Mrs. Hatch, Mrs. Barish, Mrs. DeAlessi)

Agenda Items #1 through #9 represent the Finance Committee's recommendations. They were voted upon as a group.

- 1. Be it resolved, that the Kinnelon Board of Education approves the **Treasurer's Report** for the month of March 2016.
- 2. Be it resolved, that the Kinnelon Board of Education approves the **Secretary's Report** for the month of March 2016.
- 3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of March 2016.
- 4. Secretary's Certification of Budgetary Line Items

 Pursuant to N.J.S.A. 18A 17-9, I certify that as of April 28, 2016, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.
- 5. Board's Certification of Budgetary Line Items
 Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. Bill List

a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 15/16 9A.

Disbursements by EFT #99949 thru #99952 \$1,122,166.97

Total Disbursements for March 30, 2016 \$1,122,166.97

b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 15/16 – 10.

Total Disbursements paid by Computer *Checks #33248 thru #33406

\$1,099,353.80

REGULAR MEETING MINUTES APRIL 28, 2016

Disbursements by Hand Check	\$ -0-
Disbursements by EFT #99943 thru #99948	\$1,355,326.10
Total Disbursements for April 28, 2016	\$2,454,679.90
Void Checks #33019, #31659 & #32993	(\$ 10,886.89)
Total Disbursements	\$2,443,793.01

- 7. Be it resolved, that the Kinnelon Board of Education approve membership in the **New Jersey State Interscholastic Athletic Association** for the 2016-2017 school year and adopts as its own policy and agrees to be governed by the Constitution, Bylaws, and Rules and Regulations of the NJSIAA, pursuant to N.J.S.A. 18A:11-3.
- 8. Be it resolved, that the Kinnelon Board of Education will not require Lakeland-Andover School to apply for and receive funding from the NJ Child Nutrition Program nor charge students for a reduced and/or paid meal for any classified students from Kinnelon in accordance with NJAC 6A:23-4(a)ii and iii during the 2016-2017 school year.
- 9. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-or-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Danielle Elia Hudson County Social Emotional
Character Development Consortium \$ 19

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #1 THROUGH #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items # 10 through #19 were added to the Agenda. They were voted upon as a group.

10. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Business Administrator, approve a contract with **US Bancorp Government Leasing and Finance**, **Inc.**, **NJ**, for the lease purchase of three (3) 52 passenger busses as per the bid of April 14, 2016.

Bid Results:

Respondent	Index Federal Reserve H-15 Like term Constant Maturity%/ Index Date	Purchase Option Penalty (% of outstanding principal balance)	Rate Bid	Additional Fee/effective yield with fee	Recommend
US Bancorp	1.26% /5yr.	103%	1.98%	No escrow fee	Recommend
Government	4/1/16				for Award
Leasing and					
Finance, Inc. NJ					
Municipal Leasing	1.26%/5yr.	101%	2.67%	\$500 escrow	
Consultants VT	4/1/16				
Daimler Truck	1.26%/5yr.	102%	2.87%	\$1,000 Escrow	
Financial, TX	4/1/16			Fee	
(Mercedes-Benz Financial Services USA)	(120%??)			Appendent	

- 11. Be it resolved, that the Kinnelon Board of Education approve a transportation contract with the **Sussex County Regional Cooperative** to transport Kinnelon students for the 2016-2017 school year.
- 12. Be it resolved, that the Kinnelon Board of Education approve school transportation contract renewals with **First Student**, **Inc.** for the following bus routes for the 2016-2017 school year:

K1995	\$ 85,232.95
K1996	\$104,606,35
K1997	\$246,776.23
K1997B	\$ 22,203.21
K1998	\$ 86,964.20
K1999	\$106,384.93
K2000	\$ 79,934.30
K2003	\$ 10,808.29

This represents a 0.57% increase over 2015-2016, the approved CPI rate.

13. Be it resolved, that the Kinnelon Board of Education approve a school transportation contract renewal with **Jordan Transportation** for the following bus route for the 2016-2017 school year:

K2004(S50) \$ 13,112.31

This represents a 0.57% increase over 2015-2016, the approved CPI rate.

- 14. Be it resolved, that the Kinnelon Board of Education approve renewing a contract with **First Student**, **Inc.**, for school related activities, for multi-contract number **FT1**, **FT2**, **FT6**, **AT 1-4**, in the amount of \$61,150.58, for the 2016-2017 school year. This represents a 0.57% increase over 2015-2016, the approved CPI rate.
- 15. Be it resolved, that the Kinnelon Board of Education approve renewing a contract with **Jordan Transportation**, for school related activities, for multi-contract number **FT3**, **FT4**, **FT5**, in the amount of \$10,191.00, for the 2016-2017 school year. This represents a 0.57% increase over 2015-2016, the approved CPI rate.
- 16. Be it resolved, that the Kinnelon Board of Education approve specifications and advertisement for **Bid Number PS2016**, for **indistrict Pre-School bus routes**, for the 2016-2017 school year.
- 17. Be it resolved, that the Kinnelon Board of Education approve an Interlocal Services Agreement with the **Passaic County Educational Services Commission** to provide a full-time Payroll/Benefits person at a cost of \$59,640, effective July 1, 2016 through June 30, 2017.
- 18. Be it resolved, that the Kinnelon Board of Education approve a contract with **The Substitute Service**, **LLC** to provide substitute placement services at a cost of \$9,640.80 for the 2016-2017 school year.
- 19. Be it resolved, that the Kinnelon Board of Education approve a contract with **Social Strides**, **LLC** to provide Behavioral Consultation and Social Skills training for student #200170 for the summer of 2016 at a cost not to exceed \$2,750.

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #10 THROUGH #19 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #20 was added to the Agenda.

20. Be it resolved, that the Kinnelon Board of Education approve the **Corrective Action Plan** from the Department of Agriculture on findings from the June 30, 2015 School District Audit regarding Food Services.

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #20 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

F. SECURITY/FACILITIES COMMITTEE (Mr. Davin, Mrs. Gillen-Ruth, Mrs. Barish)

No Action

G. COMMITTEE OF THE WHOLE

No Action

VIII. COMMITTEE REPORTS

- A. Personnel
 - · Committee met tonight
- B. Education
 - Committee will meet before the next meeting
- C. Policy
 - More policies are being updated
- D. Finance/Budget
 - Committee met Tuesday night to review the 2016-2017 budget
- E. Security/Facilities
 - Procedures for parents were updated
- F. Negotiations
- G. Delegates
 - 1. New Jersey School Boards Association
 - 2. Morris County School Boards Association
 - 3. Legislative Representative
 - 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

IX. UNFINISHED BUSINESS

None

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X. NEW BUSINESS

None

XI. CORRESPONDENCE

None

XII. PETITIONS AND HEARINGS OF CITIZENS - NON AGENDA ITEMS

Comments were made regarding:

- Block Scheduling
- Prom
- Man traps
- Recess at Stonybrook

XIII. BOARD MEMBER COMMENTS

Comments were made regarding:

- Mr. Davin remarked that this school year has been very successful
- Mrs. Hatch thanked Ms. Keane and the Finance Committee for their hard work on the Budget
- Mrs. Hatch also thanked Mr. Suda for his presentation
- Mr. Petruccelli remarked about the great vocal/piano performance
- Mrs. DeAlessi remarked about all the hard work in preparing the Budget and the Budget presentation
- Mrs. DeAlessi also remarked that she likes the changes being made at the High School
- Mrs. Gillen-Ruth indicated that copies of all bills have been sent to the Borough regarding the turf field

XIV. ADJOURNMENT

MOTION BY MRS. GILLEN-RUTH, SECONDED BY MRS. BARISH, TO ADJOURN INTO EXECUTIVE SESSION AT 9:10 P.M. TO DISCUSS:

- PERSONNEL ISSUES STAFFING FOR 2016-2017
- 2. LEGAL ISSUES TURF FIELD

MOTION CARRIED BY VOICE VOTE. NO FURTHER ACTION WILL BE TAKEN.

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Meeting Adjourned.

Respectfully submitted,

Kerry A. Keane Board Secretary

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KINNELON BOARD OF EDUCATION 109 KIEL AVENUE KINNELON, NEW JERSEY 07405

TO:

All Administrators

Alan Bresett

FROM:

Kerry A. Keane, Business Administrator

SUBJECT:

2016-2017 Custodial Holiday Schedule

DATE:

April 15, 2016

Listed below is the Holiday Schedule for the 2016-2017 school year.

	HOLIDAY	<u>DATE</u>	# OF DAYS
1.	Independence Day (Monday)	July 4, 2016	1
2.	Labor Day (Monday)	September 5, 2016	1
3.	NJEA Convention (Thursday)	November 10, 2016	1
4.	NJEA Convention (Friday)	November 11, 2016	1
5.	Thanksgiving Day	November 24, 2016	1
6.	Friday after Thanksgiving	November 25, 2016	1
7.	Christmas Break (Monday)	December 26, 2016	1
8.	Christmas Break (Friday)	December 30, 2016	1
9.	New Year's Day (Monday)	January 2, 2017	1
10.	Winter Break (Friday)	February 17, 2017	1
11.	Winter Break (Monday)	February 20, 2017	1
12.	Spring Break (Friday)	April 14, 2017	1
13.	Spring Break (Monday)	April 17, 2017	1
14.	Memorial Day	May 29, 2017	<u>1</u>
	-	•	14

Except for the above stated holidays, all Custodial and Maintenance Staff are expected to work day hours whenever school is not in session. Any exceptions to this policy for Kinnelon High School will be examined on a case by case basis.

Please call me if you have any questions.

C: Diane DiGiuseppe, Superintendent

Principals Payroll

Jeanne Ratushny, Attendance Custodial/Maintenance Staff

Brian Scanlon, KEA President

School Secretaries

Kinnelon After School Enrichment Program

Staff Pay - Spring 2016

April 25, 2016

Name School & Day		Course	Salary	
Artsy Smartsy	Kiel - Tuesday Kiel - Thursday Kiel - Thursday Stonybrook - Tuesday Stonybrook - Thursday	Grossology (3 Students @\$ \$120.00) Art of the Storyboard (3 Students @\$100.00) Clay Play (9 Students @ \$100.00) DaVinci's World (4 Students @\$100.00) TV Chef (11 Students @\$140.00	\$ 360.00 300.00 900.00 400.00 1,540.00	
		TOTAL	\$ 3,580.00	
Enrich & Grow Academy	Kiel - Monday Stonybrook - Monday Kiel - Wednesday	Hands on Engineering (6 Students @ \$160.00) Game Design (11 Students @ \$159.00) Science World (13 Students @\$150.00)	\$ 960.00 1,749.00 <u>1,950.00</u>	
	·	TOTAL	\$ 4659.00	
Ferrari, Bernadine	Kiel - Tuesday Stonybrook - Thursday	Artistic Expressions (\$650.00) Artistic Expressions (\$650.00)	\$ 1,300.00	
Miller,Christopher	Kiel - Thursday	Okinawan Karate (6 Students @ \$90.00)	\$ 540.00	
Total Golf Adventures	Kiel - Monday	Premier Tennis (16 Students @ \$144.00)	\$ 1,152.00	
Snakes & Scales	Kiel - Monday	Animal All Start (12 Students @ \$120.00)	\$ 1,440.00	
Modersohn, Sandra	KASE Support Staff	Course Instructor & Enrollment Coordinator	\$ 2,000.00	
Sventy, Carol	Kiel - Mon - Thur	Support Staff: (54 hours @ \$23.60/ hour)	\$ 1,321.60	
Weber, Marie	Stonybrook M/T/TH	Support Staff: (48 hours @ \$21.00 / hour)	\$ 1,008.00	