

**KINNELON BOARD OF EDUCATION  
WORK SESSION  
HIGH SCHOOL AUDITORIUM  
OCTOBER 13, 2016**

**MINUTES**

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, October 13, 2016 at 8:00 p.m. in the Kinnelon High School Auditorium.

Dr. Marcy, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 10, 2016, posted in the Kinnelon Public Library, Filed with the Borough Clerk and posted on the District web site.

**II. ROLL CALL**

PRESENT                    Marcy Pryor, Board President  
                                 Michael Petruccelli, Vice President  
                                 Jessica Barish  
                                 Brian Davin (Arrived 8:15 p.m.)  
                                 Denise Hatch

ABSENT                    Marianne DeAlessi  
                                 Jemi Gillen-Ruth  
                                 Kerry A. Keane, Board Secretary

ALSO PRESENT        Diane DiGiuseppe, Superintendent

**III. PLEDGE OF ALLEGIANCE**

**IV. CORRESPONDENCE**

None

**V. REPORT OF THE SUPERINTENDENT**

Ms. DiGiuseppe reported on the following:

- Anti-Bullying Awareness Week and Week of Respect activities
- Strategic Planning update
- Waksman Student Scholars will be recognized at the November Board Meeting because of Strategic Planning

## VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

## VII. ACTION ITEMS

### A. EDUCATION COMMITTEE (Dr. Pryor, Mrs. DeAlessi, Mr. Petruccelli)

Agenda Items #1 and #2 represents the Education Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a **delayed opening** time of 9:30 a.m. for all High School Seniors on Wednesday, October 19, 2016 due to the administration of the PSAT.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the termination of the contract with **Lakeland Andover School** for student #170465 for the remainder of the 2016-2017 school year.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

### B. PERSONNEL COMMITTEE (Mr. Petruccelli, Mrs. Hatch, Dr. Pryor)

Agenda Items #1 through #11 represent the Personnel Committee's recommendations. They were voted upon as a group.

## CERTIFIED STAFF

## ADDITIONAL ASSIGNMENTS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Anna Ellington** as the

Baccalaureate Organizer at a stipend of \$1,572 for the 2016-2017 school year.

- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following as **Library/Media Center Supervisors** at Kinnelon High School for 1 hour per day, as listed at the following hourly rates:

Lori Joyce	Monday and Tuesday	\$18.94
Hannah Sappio	Wednesday and Thursday	\$51.15

## NON CERTIFIED STAFF

### RESIGNATIONS/RETIREMENTS

- The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Herbert Berry**, Custodian, effective October 11, 2016.
- The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Daniel DiStasio**, Para-Professional, effective on or about October 28, 2016.

### APPOINTMENTS

- The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Jill Weiss** to the position of Para-Professional at Stonybrook School at a rate of \$18.94, (Step 1 of the Para-Professionals Guide), 3.5 hours per day, effective October 5, 2016 through June 30, 2017.
- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Nicole DeMaio** as a volunteer at Stonybrook School effective on or about October 13, 2016 through June 30, 2017. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following Kinnelon **Extended Day Staff**:

Noor Almosbeh	Kid's Korner	\$8.75/hour
Alexandra Harven	KED	\$13.00/hour
Elaine Nunez	Kid's Korner	\$8.75/hour

**ADDITIONAL ASSIGNMENTS**

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Jay Jannicelli** for 11 additional hours September 7 through September 26, 2016 for Webmaster, Edline and PowerSchool trainings at a rate of \$51.15 per hour.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Kelly Kenyon** for 3 hours at staff development in-service on September 1 and 6, 2016, at a rate of \$48.11 per hour.
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an increase in hours for **Anne Smith**, Paraprofessional, from 4 hours per day to 4 hours 20 minutes per day effective retroactively to October 10, 2016 through June 30, 2017.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Elaine Siegel** as a Substitute Para-Professional at her contracted hourly rate of \$18.94 for the 2016-2017 school year.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #11 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. FINANCE COMMITTEE  
(Mrs. Hatch, Mrs. Barish, Mrs. DeAlessi)

Agenda Items #1 and #2 represent the Finance Committee's recommendation. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the submission of an Amendment to the **2016-2017 ESSA/NCLB Grant for Title I and Title IIA** to utilize FY16 carryover funds.
2. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Karen Butler	Microsoft Excel Workshop	\$152
Meridith Charles	Anxiety in Children	\$ -0-
Audrey Davie	Inspiring Sixth Graders to Write Well About the Characters and Themes in Their Books	\$100

Jason DelPiano	Dodge Poetry Festival – Teacher Day	\$ 14
Lauren Gadowski	Autism NJ Annual Conference	\$150
Abby Gitkin	Autism NJ Annual Conference	\$589
Amelia Petrocelli	Conquer Math Administrative Workshop	\$270
Amelia Petrocelli	Algebra Readiness in the Face of Fluency Gaps	\$ -0-
Scott Rosenberg	NJSIAA Sectional Meeting	\$ 12
Scott Rosenberg	NJSIAA Soccer Meeting	\$ 53
Jenny Sassaman	Google Educator Certification Boot Camp	\$267
Erin Scheibling	NJ Council for the Social Studies Conf.	\$ 80
Thomas Tufaro	NJSMART HS Graduation Rate Webinar	\$ -0-
Thomas Tufaro	NJSMART Staff Submission Training Web	\$ -0-

MOTION BY MRS. HATCH, SECONDED BY MRS. BARISH TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. COMMITTEE OF THE WHOLE

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approve the **Superintendent Merit Goals** for the 2016-2017 school year as listed in **Attachment A**.

MOTION BY MRS. BARISH, SECONDED BY MRS. HATCH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VIII. REVIEW OF OCTOBER 27, 2016 AGENDA

The Board reviewed the motions slated for the October 27, 2016 Regular Board Meeting.

IX COMMITTEE REPORTS

- A. Personnel
  - Committee met on Tuesday and discussed:
    - Search for Teacher of the Deaf and Hard of Hearing
    - Teacher Evaluation System
    - Sub rate for Nurses
- B. Education
  - The Committee is looking into:
    - Bring your own device
    - Foreign language survey
- C. Policy
  - The Committee is working on:

- o School calendar
- D. Finance/Budget
  - Committee has scheduled the Audit presentation for the November Meeting
- E. Security/Facilities
- F. Negotiations
- G. Delegates
  1. New Jersey School Boards Association
  2. Morris County School Boards Association
  3. Legislative Representative
  4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

**X. UNFINISHED BUSINESS**

None

**XI. NEW BUSINESS**

None

**XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS**

Comments were made regarding:

- Strategic planning

**XIII. BOARD MEMBER COMMENTS**

None

**XIV. ADJOURNMENT**

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO ADJOURN THE MEETING AT 8:38 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Diane DiGiuseppe  
Superintendent

**Superintendent Merit Goals  
2016-2017**

1. Develop a comprehensive 5-year Strategic Plan through a collaboration with all stakeholders; district and school administration, educational and support staff, parents, students, community members and the Board of Education or representatives. (Quantitative 3.3%)
2. Develop a comprehensive seniority list that represents an accurate snapshot of district seniority across all grade levels and disciplines required to make accurate determinations of reduction under 18A:28-10. (Quantitative 3.3%)
3. Increase the PARCC scores across the district by an average of 5% as measured by the percentage of students meeting or exceeding grade level standards or course standards in both English language arts and mathematics on the spring 2017 administration of the assessment. (Quantitative 3.3%)