

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
HIGH SCHOOL AUDITORIUM
JANUARY 31, 2013**

MINUTES

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, January 31, 2013 at 8:00 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Dr. Steven Fink, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice followed by the Salute to the American Flag.

ROLL CALL

PRESENT	Steven Fink, Board President Marianne DeAlessi, Vice-President Brian Davin Denise Hatch Michael Petruccelli Marcy Pryor Katie Stylianou
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ABSENT	None
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ALSO PRESENT	Jim Minkewicz, Business Administrator/Board Secretary Diane DiGiuseppe, Interim Superintendent
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II. ROUTINE MATTERS

A. Approval of Minutes

1. Work Session – December 13, 2012
2. Regular Meeting – December 20, 2012

MOTION BY MRS. HATCH, SECONDED BY MRS. STYLIANOU TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

IV. INTERIM SUPERINTENDENT 'S UPDATE

Mrs. DiGiuseppe reported on the following:

- HIB incidents
- Safety Forum presented by New Jersey School Boards Association
- Full Value training program
- Access codes for the web-site
- Update on the web-site

V. REPORT OF THE INTERIM SUPERINTENDENT - ACTION ITEMS

A. EDUCATION COMMITTEE
(Dr. Pryor, Mrs. DeAlessi, Mr. Petruccelli)

Agenda Items #1 through #3 represent the Education Committee's recommendations which were discussed during the Board's Work Session on January 10, 2013. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, concurs with the placement of a special education student number 0001386 at **Chapel Hill** at the per diem rate of \$307 beginning on or about December 20, 2012 through June 30, 2013.
2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following **class trips** for the 2012-2013 school year:

Stonybrook School
Stonybrook School
Stonybrook School

Growing Stage Theater – Netcong, NJ
Municipal Complex – Kinnelon, NJ
Theaterworks USA – Morristown, NJ

Stonybrook School
Stonybrook School
Kinnelon High School
Kinnelon High School

Meet the Artists – Lincoln Center
Great Swamp Center – Chatham, NJ
Academic Decathlon – Indian Hills HS
Academic Decathlon- Ramapo HS

3. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves an agreement between the Board of Education and Route 23 AutoMall, LLC for the **Route 23 AutoMall's AP Challenge**.

MOTION BY DR. PRYOR, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #4 through #9 were added to the agenda. They were voted upon as a group.

4. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, concurs with the placement of a special education student number 0001745 at **Chancellor Academy** at the per diem rate of \$307 beginning on or about January 16, 2013 through June 30, 2013.
5. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, concurs with the placement of a special education student number 01100431 at **Swift River Academy**, Cumington, Massachusetts at a monthly sum of \$3,000, through January 15, 2014.
6. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approve the placement of a special education student number 0001861 at **Phoenix Center** at the per diem rate of \$447 beginning on or about January 31, 2013 through June 30, 2013.
7. The Kinnelon Board of Education approves a settlement agreement for Student number 01100431 as codified in the **Stipulation of Agreement**; OAL Docket Number: 2013-19064.
8. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the **Principal Evaluation System**.
9. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following **High School Curriculum** for the 2012-2013 school year:

Chemistry Foundations
Humanities

Chemistry Honors
Health Grades 9-12

MOTION BY DR. PRYOR, SECONDED BY MRS. DeALESSI TO APPROVE ITEMS #4 THROUGH #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. NEGOTIATIONS COMMITTEE
(Mrs. Stylianou, Mrs. DeAlessi)

Agenda Item #1 was added to the agenda.

1. The Kinnelon Board of Education adopts the Fact Finders recommendations, PERC Docket No. FF-2011-018, subject to an executed **Memorandum of Agreement** between the respective negotiations committees for the Kinnelon Board of Education and the Kinnelon Education Association, agreed upon salary guides and ratification by the Kinnelon Education Association membership.

MOTION BY MRS. STYLIANOU, SECONDED BY MRS. HATCH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. PERSONNEL COMMITTEE
(Mr. Petruccelli, Mrs. Hatch, Dr. Pryor)

Agenda Items #1 through #4 represent the Personnel Committee's recommendations which were discussed during the Board's Work Session on January 10, 2013. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, accepts the resignation of **Rosanne DeRocco**, for retirement purposes, effective June 30, 2013.
2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves payment to the following for **CogAT Testing**, at a rate of \$48.85/hour for the 2012-2013 school year as listed:

Nancy Bosch	3 hours	Sarah Reinmund	6 hours
Tracy Lummer	1 hour	Sona Santagato	3 hours

3. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following **Home Instructor/Agency** for the 2012-2013 school year:

Ray Danielson	Steve Racine	Jamely White
Lillian Rizzuto	Debbie Kniewel	

4. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of the following **Substitute Teachers** for the 2012-2013 school year. This action is pending

successful completion of all required criminal background checks and approval by the New Jersey Department of Education:

Brittany Airey	Substitute Certificate
Juliet Carafello	Substitute Certificate
Len Domino	Teaching Certificate
Kelly Pelcher	Substitute Certificate
Daniel Smith	Substitute Certificate

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. STYLIANOU TO APPROVE ITEMS #1 THROUGH #4 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda items #5 through #11 were added to the Agenda. They were voted upon as a group.

5. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, accepts the resignation of **Sean Rivers**, effective April 7, 2013.
6. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the request of **Jacqueline Gesualdo** for a Disability Leave of Absence (not to exceed 40 accumulated sick days), a Family Leave of Absence and a Child Rearing Leave of Absence from the period on or about April 22, 2013 through April 7, 2014.
7. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the request of **Carolyn Medler** for a Disability Leave of Absence (not to exceed 40 accumulated sick days), from the period on or about May 24, 2013 through June 30, 2013.
8. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the request of **Hannah Sappio** for a Disability Leave of Absence (not to exceed 40 accumulated sick days), from the period on or about April 29, 2013 through June 30, 2013.
9. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointments for the following **Athletic Event** worker for the 2012-2013 school year:

Michael Buesser	Stephanie Manco	Julie Pucci
Scott Rosenberg		

10. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointments of the following **Spring Coaches** for the 2012-2013 school year as listed on attachment A.
11. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves payment for **Full Value Summer Training** at a stipend of \$150 each, for the 2012-2013 school year as listed on attachment B.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #5 THROUGH #11 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE
(Mrs. DeAlessi, Mr. Davin, Mr. Petruccelli)

Agenda Items #1 represents the Policy Committee's recommendation which was discussed during the Board's Work Session on January 10, 2013.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the **second reading and adoption** of the following policies:

Policy #2624	Grading System
Policy #5420	Reporting Pupil Progress

MOTION BY MRS. DeALESSI, SECONDED BY MRS. HATCH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda items #2 and #3 were added to the Agenda. They were voted upon as a group.

2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the **First Reading** of the following policies:

Policy #3282	Use of Social Networking Sites (Teaching Staff)
Policy #4282	Use of Social Networking Sites (Support Staff)

3. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, accepts the **HIB Reports** for December 2012.

MOTION BY MRS. DeALESSI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #2 AND #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. FINANCE COMMITTEE
(Mrs. Hatch, Mrs. Stylianou, Mr. Davin)

Agenda Items #1 through #7 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on January 10, 2013. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Treasurer's Report** for the month of November, 2012
2. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of November, 2012.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of November, 2012.
4. **Secretary's Certification of Budgetary Line Items**
Pursuant to N.J.S.A. 18A 17-9, I certify that as of December 31, 2012, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.
5. **Board's Certification of Budgetary Line Items**
Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.
6. **Bill List**
 - a. Be it resolved, that the Kinnelon Board of Education approves the bill List-File Reference 12/13 -6A.

Total Disbursements by EFT #99506 thru #99508	\$1,019,287.63
Total Disbursements for December 31, 2012	\$1,019,287.63
 - b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 12/13 - 7.

Computer Checks #25189 thru #25488	\$1,153,829.02
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Disbursements by EFT #99509 thru #99516	\$2,102,594.94
Total Disbursements by Hand Checks #25183 Through Check #25186	\$ 378,594.94
Total Disbursements for January 31, 2013	\$3,634,914.44
Void Check #25094 Replaced by Check #25187 (does not affect total)	-0-
Void Check #24724 Replaced by Check #25188 (does not affect total)	-0-
Void Check #25108	(37.00)
Total Disbursements	\$3,634,877.44

MOTION BY MRS. HATCH, SECONDED BY MRS. STYLIANOU TO APPROVE ITEMS #1 THROUGH #6 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #7 and #8 were added to the Agenda. They were voted upon as a group.

7. Be it resolved, that the Kinnelon Board of Education hereby authorizes the Interim Superintendent to submit a 2013-2014 **SEMI (Special Education Medicaid Initiative)** waiver of the requirements of N.J.A.C. 6A:23A-5.3 due to the fact that Kinnelon has less than the number of students required.

8. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Interim Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Diane DiGiuseppe	NJASECD Annual Statewide Conf.	\$ 85
Jaime Gabriele	Response to Intervention	\$ 99
Kelly Kenyon	Practical Therapy Techniques	\$225
Christine Minett	Reducing Recurring Behavior Problems	\$215
Christine Seminerio	Response to Intervention	\$ 99

MOTION BY MRS. HATCH, SECONDED BY MRS. STYLIANOU TO APPROVE ITEMS #7 AND # 8 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- F. FACILITIES COMMITTEE
(Mr. Davin, Denise Hatch, Mrs. DeAlessi)

No Action

VII. COMMITTEE REPORTS

- A. Personnel
- Met on Tuesday
- B. Education
- Met Tuesday to discuss new course proposals, principal evaluations and summer writing
- C. Policy
- D. Finance/Budget
- Meeting every Monday
 - Difficult to keep the budget within the 2% cap
- E. Facilities
- Discussing safe schools, Long Range Facilities Plan and safety needs
- F. Negotiations
- Waiting for final paperwork
- G. Delegates
1. New Jersey School Boards Association
 2. Morris County School Boards Association
 - Mr. Davin reported that Morris County has had a 30% turnover in Superintendents.
 3. Legislative Representative
 4. Morris County Educational Services Commission
- H. Coordinating Committee
- Dr. Fink reported that discussion has taken place regarding turf and police/security.
- I. Teacher Liaison Committee
- J. KAMELOT
- The "Steered Straight" parent program had 70 attendees
- K. Student Representative
- Anthe Stylianou was unable to attend tonight's meeting and a report was read by Mr. Petruccelli.
- Update on sports teams
 - Concerns regarding prices of AP exams
 - Deadlines for grades
- It was noted that fees for AP Tests and SAT's are set by the College Board.

VIII. UNFINISHED BUSINESS

None

IX. NEW BUSINESS

None

X. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

Comments were made regarding:

- The new Borough Councilwoman, Carol Sventy, introduced herself to the Board
- Mr. O'Dougherty thanked the Board for working together with the Borough

XI. BOARD MEMBER COMMENTS

Comments were made regarding:

- Destination Imagination Instant challenge
- Six students made Regional Choir
- KEA Negotiations

XII. ADJOURNMENT

MOTION BY MRS. STYLIANOU, SECONDED BY MRS. HATCH TO ADJOURN INTO EXECUTIVE SESSION AT 8:35 P.M. TO DISCUSS:

LEGAL

1. Staff Issue

PERSONNEL

2. Superintendent Contract/Search

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

THE BOARD RECONVENED IN PUBLIC SESSION AT 10:20 P.M.

MOTION BY MR. DAVIN, SECONDED BY MRS. DeALESSI TO ADJOURN THE MEETING AT 10:20 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Jim Minkewicz
Board Secretary