

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
HIGH SCHOOL AUDITORIUM
FEBRUARY 21, 2013**

MINUTES

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, February 21, 2013 at 8:00 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Dr. Steven Fink, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice followed by the Salute to the American Flag.

ROLL CALL

PRESENT	Steven Fink, Board President Marianne DeAlessi, Vice-President Brian Davin Denise Hatch Michael Petruccelli Marcy Pryor Katie Stylianou
---------	---

ABSENT	None
--------	------

ALSO PRESENT	Jim Minkewicz, Business Administrator/Board Secretary Diane DiGiuseppe, Interim Superintendent
--------------	---

II. ROUTINE MATTERS

A. Approval of Minutes

1. Re-Organization Meeting, January 3, 2013
1. Work Session – January 10, 2013
2. Regular Meeting – January 31, 2013

MOTION BY MRS. HATCH, SECONDED BY MRS. STYLIANOU TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

IV. INTERIM SUPERINTENDENT 'S UPDATE

Ms. DiGiuseppe reported on the following:

- Ice Hockey Team seeded 2nd for tonight's Tournament
- Swim meet at the College of New Jersey on Saturday
- A Book Club Grant of \$5,000 was obtained by the district

V. REPORT OF THE INTERIM SUPERINTENDENT - ACTION ITEMS

A. EDUCATION COMMITTEE
(Dr. Pryor, Mrs. DeAlessi, Mr. Petruccelli)

Agenda Items #1 and #2 represent the Education Committee's recommendations which were discussed during the Board's Work Session on February 7, 2013. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following **class trips** for the 2012-2013 school year:

Kinnelon High School French Day Montclair State University, Montclair, NJ

Kinnelon High School Special Olympics Event Brookdale Park, Montclair, NJ
Kinnelon High School Annual Certamen Quiz Bowl Princeton University

2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following **Replacement/New Course** for the 2012-2013 school year:

Kinnelon High School Entrepreneurship & Emerging Enterprises
Kinnelon High School AP Latin
Pearl R. Miller School Cycle Class – Full Value

MOTION BY DR. PRYOR, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #3 was added to the Agenda.

3. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the placement of a special education student number 0001697 at the **Sage School** at the per diem rate of \$257.98 beginning on or about February 21, 2013 through June 30, 2013.

MOTION BY DR. PRYOR, SECONDED BY MRS. HATCH TO APPROVE ITEM #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. NEGOTIATIONS COMMITTEE
(Mrs. Stylianou, Mrs. DeAlessi)

No Action

C. PERSONNEL COMMITTEE
(Mr. Petruccelli, Mrs. Hatch, Dr. Pryor)

Agenda Items #1 through #3 represent the Personnel Committee's recommendations which were discussed during the Board's Work Session on February 7, 2013. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the request of **Deena Lascari** for a Disability Leave of Absence (not to exceed 40 accumulated sick days), a Family Leave of Absence and a Child Rearing Leave of Absence from the period on or about May 6, 2013 through June 30, 2013.
2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of the following **Fitness Center** workers for the 2012-2013 school year:

Jason DelPiano

Scott Rosenberg

3. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of the following **Substitute Teachers** for the 2012-2013 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education:

Kelly Comerford
Thomas Mongelli

Jodi Parker
Christine Relovsky

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #4 through #6 were added to the Agenda. They were voted upon as a group.

4. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, accepts the letter of resignation from **Amanda Sousa**, effective June 30, 2013.
5. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Nicole Sutherland** to the position of Replacement Social Studies Teacher at Kinnelon High School, B.A. Degree, Step 1, at a salary of \$48,850 (pro-rated), effective February 22, 2013 through on or about March 21, 2013. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
6. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following **Washington DC trip** chaperones for the 2012-2013 school year as listed:

Keri Bennett	Laura Falco	Laura Prall
Joan Bracken	Matt Goff	Tim Reilly
Jeannie Chamberlain	Debbie Kniewel	Lillian Rizzuto
Laura Jacobs	Karen Jeczo	Brian Scanlon
Michelle Cromwell	Teresa McMahon	Amy Stickley
Rosanne DeRocco	Lisa Nafash	

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #4 THROUGH #6 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE
(Mrs. DeAlessi, Mr. Davin, Mr. Petrucelli)

Agenda Items #1 and #2 represent the Policy Committee's recommendations which were discussed during the Board's Work Session on February 7, 2013. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the **Second Reading and Adoption** of the following policies:

Policy #3282	Use of Social Networking Sites (Teaching Staff)
Policy #4282	Use of Social Networking Sites (Support Staff)
2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, accepts the **HIB Report** for January 2013.

MOTION BY MRS. DeALESSI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. FINANCE COMMITTEE
(Mrs. Hatch, Mrs. Stylianou, Mr. Davin)

Agenda Items #1 through #7 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on February 7, 2013. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Treasurer's Report** for the month of December, 2012
2. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of December, 2012.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of December, 2012.
4. **Secretary's Certification of Budgetary Line Items**
Pursuant to N.J.S.A. 18A 17-9, I certify that as of January 31, 2013, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.
5. **Board's Certification of Budgetary Line Items**
Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.
6. **Bill List**
 - a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 12/13 – 8.

Computer Checks #25489 thru #25596	\$ 420,986.44
Disbursements by EFT #99517 thru #99521	\$1,820,581.53
Total Disbursements for February 21, 2013	\$2,241,567.97
7. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Interim Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support

Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Laura Chegwiddden	Day of Distance Coaching Clinic	\$210
Eric DiColo	CPR/AED Instructor Certification	\$259
Anna Ellington	Montclair State Business Education Conf.	\$ 65
Dafna Garrahy	Montclair State Conference for Business Educators	\$ 75
Monica Gormley	Lehigh Valley College Tour	\$ 50
Christine Seminerio	Orton Gillingham Training	\$900
Mary Jane Smith	Many Facets of School Nursing	\$229
Danielle Wysocki	NJ Anti-Bullying Conference	\$149

Carrie Bott	The Child in Front of You	\$202
Jon Cataldi	Princeton Reg. School Visit	\$ 35
Valerie Comprelli	Co-Teaching That Works	\$225
Laura Prall	NJSSNA March 2013 Conference	\$229
Martha Croley	NJ Math Supervisors Conference	\$ 45
Martha Croley	Developing Student Learning Object.	\$ 45
Linda McMurray	Princeton Regional School Visit	\$ 35
Lillian Rizzuto	Princeton Regional School Visit	\$ 35
Maegann Struble	The Child in Front of You	\$202

MOTION BY MRS. HATCH, SECONDED BY MRS. STYLIANOU TO APPROVE ITEMS #1 THROUGH #7 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- F. FACILITIES COMMITTEE
(Mr. Davin, Denise Hatch, Mrs. DeAlessi)

No Action

VII. COMMITTEE REPORTS

- A. Personnel
- B. Education
 - Committee met to discuss budget priorities
- C. Policy
- D. Finance/Budget
 - Committee met for budget discussion
 - State to release State Aid figures on the 28th
- E. Facilities
- F. Negotiations
- G. Delegates
 - 1. New Jersey School Boards Association
 - 2. Morris County School Boards Association
 - MCSBA meeting on April 4th for finance discussions

3. Legislative Representative
 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

Anthe Stylianou reported on the following:

- Sports finals for Girls' Basketball, Boys' Basketball
- Swim meet on Saturday at the College of New Jersey
- Troy Andretta recognized for Shot Put
- Musical is next week
- Spring sports begin next Friday
- Fall sports will begin on September 6th next year
- Students concerned about the cost of AP exams an financial help for those who qualify

VIII. UNFINISHED BUSINESS

None

IX. NEW BUSINESS

None

X. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

Comments were made regarding:

- Kiel computer room
- Tutoring policy
- PRM after school help
- Status of the Superintendent search
- Superintendent contract
- Transportation to the College of New Jersey for Swim meet
- E-News
- AP testing
- AP History teacher
- 2012/2014 Budget
- New website
- Friday Folders

XI. BOARD MEMBER COMMENTS

Comments were made regarding:

- First time Girls' swim team going to the States

XII. ADJOURNMENT

MOTION BY MRS. HATCH, SECONDED BY MRS. STYLIANOU TO ADJOURN INTO EXECUTIVE SESSION AT 9:20 TO DISCUSS:

1. LEGAL – Staff issue

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

THE BOARD RECONVENED IN PUBLIC SESSION AT 9:55 P.M.

MOTION BY MRS. STYLIANOU, SECONDED BY MR. DAVIN TO ADJOURN THE MEETING AT 9:55 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Jim Minkewicz
Board Secretary