

**KINNELON BOARD OF EDUCATION  
WORK SESSION  
KINNELON HIGH SCHOOL AUDITORIUM  
JUNE 13, 2013**

**MINUTES**

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, June 13, 2013 at 8:00 pm.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Mrs. DeAlessi, Vice President, called the meeting to order at 8:00 p.m. and read the Meeting Notice followed by the Salute to the American Flag.

**II. ROLL CALL**

PRESENT	Marianne DeAlessi, Vice President
	Brian Davin (arrived at 8:15 p.m.)
	Denise Hatch
	Michael Petruccelli
	Marcy Pryor
	Katie Stylianou

ABSENT	Steven Fink, Board President
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ALSO PRESENT	Jim Minkewicz, Business Administrator/Board Secretary
	Diane DiGiuseppe, Interim Superintendent

**III REPORT OF THE SUPERINTENDENT**

Ms. DiGiuseppe reported on the following:

- A student, who was in a serious car accident earlier in the year, presented her story at a New Jersey Manufacturers Safe Drivers seminar and won a simulator for the High School valued at \$18,000.
- High School awards night was on Wednesday and there was one West Point acceptance and a tremendous number of awards presented.
- High School graduation is on Thursday, June 20<sup>th</sup>.
- Pearl Miller Middle School band and chorus won awards at Music in the Parks in Hershey
- Stonybrook School PEEC trip was last week
- Stonybrook field day will be held on Monday, June 17<sup>th</sup>.

IV. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

V. ACTION ITEMS

A. PERSONNEL COMMITTEE

(Mr. Petruccelli, Mrs. Hatch, Dr. Pryor)

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the request of **Carrie Bott** for a Disability Leave of Absence (not to exceed 40 accumulated sick days), a Family Leave of Absence and a Child Rearing Leave of Absence from the period September 1, 2013 through December 15, 2013.
2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Alexandra Nafash** to the position of Mathematics Teacher at Pearl Miller School, B.A. Degree Step 1, at a salary of \$48,850, effective September 1, 2013 through June 30, 2014. (Salaries will be adjusted when negotiations are completed) This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
3. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Margaret Maquet** to the position of World Language Teacher at Pearl Miller School, B.A. Degree Step 9, at a salary of \$56,150, effective September 1, 2013 through June 30, 2014. (Salaries will be adjusted when negotiations are completed) This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
4. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Matthew Arroyo** to the position of Social Studies Teacher at Kinnelon High School, M.A. +30 Degree, Step 8, at a salary of \$65,350, effective September 1, 2013 through June 30, 2014. (Salaries will be adjusted when negotiations are completed) This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

5. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Beata Ligas** to the position of Part Time Replacement Physical Therapist at, M.A. Degree, Step 4, at a salary of \$56,950, effective September 1, 2013 through December 15, 2013. (Salaries will be adjusted when negotiations are completed) This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
6. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent approves the appointment of **Frantz Logerie** to the position of District Computer Technician, 24.5/hours week, at a salary of \$34,700, effective July 1, 2013 through June 30, 2014. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
7. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves revised salaries for **Central Office Staff** for 2011/2012, 2012/2013, and 2013/2014 as listed on attachment A.
8. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following for the 2013-2014 **summer curriculum writing** as listed on Attachment B.
9. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Janine Gribbin** to the position of Supervisor of ESY Summer Program at a stipend of \$9,000.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. NEGOTIATIONS COMMITTEE  
(Mrs. Stylianou, Mr. Petrucelli)

1. Be it resolved, that the Kinnelon Board of Education approve the contract with the **Kinnelon Education Association** for the period July 1, 2011 through June 30, 2014.

MOTION BY MRS. STYLIANOU, SECONDED BY MRS. HATCH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. FINANCE COMMITTEE

(Mrs. Hatch, Mrs. Stylianou, Mr. Davin)

1. Be it resolved, that the Kinnelon Board of Education authorize submission of an amendment for **IDEA 2013** to include carryover funds in the following amounts:

IDEA B – Function 100 Instruction \$23,048

**TABLED**

2. Be it resolved, that the Kinnelon Board of Education approves an increase in the **capital reserve account**, by an amount up to \$300,000, to meet the needs of the district Long Range Facilities Plan that are not met by State support, pursuant to NJSA 18A:7F-7b.

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #1 AS PRESENTED AND TO TABLE ITEM #2 UNTIL THE NEXT BOARD MEETING. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

**VI. REVIEW JUNE 27, 2013 MEETING AGENDA**

The Board reviewed the motions slated for the June 27, 2013 Board Meeting.

**VII. COMMITTEE REPORTS**

- A. Personnel
- B. Education
- C. Policy
- D. Finance/Budget
- E. Facilities
- F. Negotiations
- G. Delegates
  1. New Jersey School Boards Association
  2. Morris County School Boards Association
  3. Legislative Representative
  4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

**VII. UNFINISHED BUSINESS**

None

**IX. NEW BUSINESS**

None

**X. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS**

None

**XI. BOARD MEMBER COMMENTS**

Comments were made regarding:

- The carnival was phenomenal, the fireworks were great and the event was very community minded
- Senior awards night was great
- Congratulations to the Destination Imagination teams for winning several awards
- Congratulations to the middle school band and chorus for a successful trip to Hershey's Music in the Parks
- The "Student Star-light Showcase "at the Library was great and very well attended
- High School prom was held at the Brownstone last week and went very well

**XII. ADJOURNMENT**

MOTION BY MRS. HATCH, SECONDED BY MRS. STYLIANOU TO ADJOURN INTO EXECUTIVE SESSION AT 8:35 P.M. TO DISCUSS:

LEGAL

1. Fuel tank issue

PERSONNEL

1. Search for Curriculum Director
2. Security Officer

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

VII. UNFINISHED BUSINESS

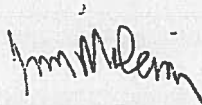
THE BOARD RECONVENED IN PUBLIC SESSION AT 10:30 P.M.

IX. NEW BUSINESS

MOTION BY MRS. HATCH, SECONDED BY MRS. STYLIANOU TO ADJOURN THE MEETING AT 10:35 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,



Jim Minkewicz  
Board Secretary

XI. BOARD MEMBER COMMENTS

Comments were made regarding:

- High school prom was held at the Brownstone last week and went very well attended.
- The "Student Spotlight Showcase" at the library was great and very well attended.
- Congratulations to Hershey's Music in the Parks.
- Congratulations to the middle school band and chorus for a successful trip awards.
- Congratulations to the Destination-Imagination teams for winning several awards.
- Senior awards night was great.
- Very community minded.
- The carnival was phenomenal, the fireworks were great.

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CENTRAL OFFICE STAFF

ATTACHMENT A

Last Name	First Name	Job Title	FTE	Base Salary	Longevity	Total Salary
<b>2011-2012</b>						
ALVEN	LINDA	ADMIN. ASST. TO BUSINESS ADMINISTRATOR	100	\$ 65,475.00	\$1,000.00	\$ 66,475.00
BEVERIDGE	CHARLENE	ADMIN. ASST. TO SUPERINTENDENT	100	\$ 59,879.00	\$1,500.00	\$ 61,379.00
BUTKOVICH	PHYLLIS	BOOKKEEPER	100	\$ 52,246.00	\$1,750.00	\$ 53,996.00
LACEY	ANNE	TRANSPORTATION SUPERVISOR	100	\$ 58,784.00	\$1,500.00	\$ 60,284.00
LATORRE	TINA	ADMIN. ASST. FOR CURRICULUM	70	\$ 33,615.00	\$ 750.00	\$ 34,365.00
<b>2012-2013</b>						
ALVEN	LINDA	ADMIN. ASST. TO BUSINESS ADMINISTRATOR	100	\$66,785.00	\$1,000.00	\$67,785.00
BEVERIDGE	CHARLENE	ADMIN. ASST. TO SUPERINTENDENT	100	\$61,076.00	\$1,500.00	\$62,576.00
BUTKOVICH	PHYLLIS	BOOKKEEPER	100	\$53,291.00	\$1,750.00	\$55,041.00
LACEY	ANNE	TRANSPORTATION SUPERVISOR	100	\$59,960.00	\$1,500.00	\$61,460.00
LATORRE	TINA	ADMIN. ASST. FOR CURRICULUM	70	\$34,287.00	\$750.00	\$35,037.00
<b>2013-2014</b>						
ALVEN	LINDA	ADMIN. ASST. TO BUSINESS ADMINISTRATOR	100	\$68,121.00	\$1,250.00	\$69,371.00
BEVERIDGE	CHARLENE	ADMIN. ASST. TO SUPERINTENDENT	100	\$62,298.00	\$1,750.00	\$64,048.00
BUTKOVICH	PHYLLIS	BOOKKEEPER	100	\$54,357.00	\$1,750.00	\$56,107.00
LATORRE	TINA	ADMIN. ASST. FOR CURRICULUM	70	\$34,973.00	\$750.00	\$35,723.00

To: Diane DiGiuseppe  
 From: Ruth Anne Estler  
 Re: Summer Curriculum Writing  
 Date: June 11, 2013

Please forward the following people for Board approval for summer curriculum writing.

Name	Course	Hours	Rate (not to exceed)
Chris Reda	Spanish Grade 1	5	\$244.25
	Spanish Grade 2	5	\$244.25
	Music Appreciation, Gr. 8	5	\$244.25
Keri Bennett	Full Value Grades 6, 7, & 8	5	\$244.25
Tara McClain	Full Value Grades 6, 7, & 8	5	\$244.25
Lisa Nafash	Full Value Grades 6, 7, & 8	5	\$244.25
Aileen Florio	English Grade 6	10	\$488.50
Tina Sutphen	Math Grade 7	10	\$488.50
John Penola	English 2 H	5	\$244.25
	Creative Writing CP	5	\$244.25
Ray Danielson	Latin 1 CP	10	\$488.50
	Latin 2 CP	10	\$488.50
	Latin AP	10	\$488.50
Karen Jeczo	English Grade 8	10	\$488.50
	English Accelerated Grade 8	5	\$244.25
Karen Herbst	Spanish AP	10	\$488.50
Eric Brescher	World Cultures	10	\$488.50
	Music in American History	5	\$244.25
Noah Blanchard	SAT/ACT Prep Math	5	\$244.25
Audrie Davie	English Grade 7	10	\$488.50
	English Advanced Grade 7	5	\$244.25
Jon Cataldi	Intro. to College Spanish	10	\$488.50
Jacqueline Ondrof	Pre-Algebra Grade 8	10	\$488.50
Casey deWaal	Intro. to Multi-Media Digital Communications CP	5	\$244.25
Melanie Olson	Foundations of Consumer Math C	10	\$488.50
Jamely White	Spanish 3 H	10	\$488.50