

**KINNELON BOARD OF EDUCATION  
WORK SESSION  
KINNELON HIGH SCHOOL AUDITORIUM  
OCTOBER 10, 2013**

**MINUTES**

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, October 10, 2013 at 8:00 p.m. in the Kinnelon High School Auditorium.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Dr. Marcy Pryor called the Meeting to order at 8:00 p.m. and read the Meeting Notice followed by the Salute to the American Flag.

**II. ROLL CALL**

PRESENT                      Brian Davin  
  Denise Hatch  
  Michael Petruccelli  
  Marcy Pryor

ABSENT                        Marianne DeAlessi, Vice President  
  Steven Fink, Board President  
  Katie Stylianou

ALSO PRESENT              Jim Minkewicz, Business Administrator/Board Secretary  
  Diane DiGiuseppe, Superintendent

**III. REPORT OF THE SUPERINTENDENT**

Ms. DiGiuseppe reported on the following:

- October 21<sup>st</sup> through the 25<sup>th</sup> is the week of school violence awareness
- Full-Value is being highlighted every day at the elementary schools
- High School is doing public service announcements and working with the SAC counselor
- Assembly on the 21<sup>st</sup> at the High School – “Live for Something Bigger than Yourself”.

**IV. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS**

None

V. ACTION ITEMS

A. EDUCATION COMMITTEE  
(Dr. Pryor, Mrs. DeAlessi, Mr. Petruccelli)

Agenda Item #1 represents the Education Committee's recommendation. It was voted upon separately.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the placement of a special education student number 0001917 to the **Kinnelon High School** as a tuition student effective October 9, 2013 through June 30, 2014.

MOTION BY DR. PRYOR, SECONDED BY MRS. HATCH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. PERSONNEL COMMITTEE  
(Mr. Petruccelli, Mrs. Hatch, Dr. Pryor)

Agenda Items #1 through #6 represent the Personnel Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Carly Pena** to the position of Replacement Guidance Counselor at Stonybrook School, M.A. Degree, Step 1, at a salary of \$57,635 (pro-rated), effective October 15, 2013 through March 14, 2014. This action is pending successful completion of all required criminal history background checks and approval by the New Jersey Department of Education.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Gary Vesper** to the position of Replacement Social Studies Teacher at Kinnelon High School, M.A. Degree, Step 1, (pending transcript review), at a salary of \$57,635 (pro-rated), effective November 13, 2013 through January 21, 2014. This action is pending successful completion of all required criminal history background checks and approval by the New Jersey Department of Education.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Beth Polick** to the position of Special Education Teacher, B.A. Degree, Step 1, \$50,135 (pro-rated) , 2 ½ hours per week, effective October 9, 2013 through June 30, 2014.

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Laura Prall** to assist with an afterschool athletic student with an individual health plan not to exceed 70 hours at a rate of \$50.13/hour for the 2013-2014 school year.
  
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the appointment of **Ron Furia** from the position of Co-Advisor of the National Honor Society for the 2013-2014 school year.
  
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a revised **Kinnelon High School Co-Curricular** positions for the 2013-2014 school year as listed:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Katherine Nestor	Baccalaureate Organizer	\$1,142
Bonnie Hendricks	Tri-Music Honor Society	\$1,281
Mark Landzert	Trust Club (Co-Advisor)	\$1,000
Bea Toohey	Trust Club (Co-Advisor)	\$1,000
Erin Scheibling	Assistant Yearbook Editor	\$2,038
Hope Kowalski	National Honor Society (Co-Advisor)	\$1,060

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #6 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. FINANCE COMMITTEE  
(Mrs. Hatch, Mrs. Stylianou, Mr. Davin)

Agenda Item #1 represents the Finance Committee's recommendation.

1. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Noreen LaFergola	NJ Science Conference	\$203
Sarah Reinmund	NJ Science Conference	\$203
Jill Slater	Project Adventure - The 100 <sup>th</sup> Monkey Activity Day	\$ 75

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

## VI. REVIEW OCTOBER 24, 2013 MEETING AGENDA

The Board reviewed the motions slated for the October 24, 2013 meeting.

- Audit report will be presented
- Additional personnel appointments will be made
- 2<sup>nd</sup> readings of several policies
- Turf Field Engineering Report will be discussed in committee.

Mr. Minkewicz discussed the PSE&G lighting upgrade projects and the Comprehensive Maintenance Plan.

## VII. COMMITTEE REPORTS

- A. Personnel  
Mr. Petruccelli reported:
  - There will be several upcoming appointments
- B. Education  
Dr. Pryor reported:
  - Testing presentation will be given in November
  - Update on Blackboard and Ed-Line
  - Summer curriculum update
- C. Policy  
Ms. DiGiuseppe reported:
  - We will be approving the mandatory Defibrillator Policy
  - "Janet's Law" will be addressed at an upcoming meeting
- D. Finance/Budget  
Mrs. Hatch reported:
  - Committee will meet before the Board Meeting on the 24th
- E. Facilities  
Mr. Davin reported:
  - Committee will meet prior to the Board Meeting on the 24th
- F. Negotiations  
Mr. Petruccelli reported:
  - Committee is meeting on November 21st
- G. Delegates
  1. New Jersey School Boards Association
  2. Morris County School Boards Association  
Mr. Davin reported that there will be a meeting to discuss safety and security – the Task Force will release a report later in the Fall.
  3. Legislative Representative
  4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee

- J. KAMELOT
- K. Student Representative

**VII. UNFINISHED BUSINESS**

None

**IX. NEW BUSINESS**

None

**X. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS**

None

**XI. BOARD MEMBER COMMENTS**

None

**XII. ADJOURNMENT**

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO ADJOURN THE MEETING AT 8:25 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Jim Minkewicz  
Board Secretary