

**KINNELON BOARD OF EDUCATION
PUBLIC HEARING ON THE 2017-2018 SCHOOL DISTRICT BUDGET
KINNELON HIGH SCHOOL AUXILIARY CAFETERIA
7:00 P.M.
APRIL 27, 2017**

MINUTES

The Public Hearing and Adoption of the 2017-2018 School District Budget/Regular Meeting of the Kinnelon Board of Education was held on Thursday, April 27, 2017 at 7:00 p.m. in the Kinnelon High School Auxiliary Cafeteria.

I. OPENING OF THE MEETING BY THE PRESIDENT

Dr. Marcy Pryor, Board President called the meeting to order at 7:00 and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on April 19, 2017, posted in the Kinnelon Public Library, Filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Marcy Pryor, Board President Michael Petruccelli, Vice President (arrived at 7:30 p.m.) Marianne DeAlessi Jason DeAlessi Denise Hatch Susan Nogaj-Matteson
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ABSENT	Jemi Gillen-Ruth
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent Madelaine Florio, Student Representative
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PLEDGE OF ALLEGIANCE

III. PUBLIC HEARING ON THE 2017-2018 SCHOOL DISTRICT BUDGET

A. PRESENTATION OF THE 2017-2018 SCHOOL DISTRICT BUDGET

Ms. Kerry Keane, Business Administrator, and Ms. Diane DiGiuseppe, Superintendent, reviewed the proposed 2017-2018 School District Budget.

B. PUBLIC HEARING ON THE 2017-2018 SCHOOL DISTRICT BUDGET

The members of the community present were asked if they had any questions to be answered regarding the budget.

C. ADOPTION OF THE 2017-2018 SCHOOL DISTRICT BUDGET

MOTION BY MRS. DeALESSI, SECONDED BY MRS. HATCH TO APPROVE THE FOLLOWING RESOLUTIONS:

1. **BE IT RESOLVED**, that the Kinnelon Board of Education approves the final budget for the 2017-2018 School Year as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2017-18 Total Expenditures	38,076,925	476,401	2,166,181	40,719,507
Less: Anticipated Revenues	<u>2,661,858</u>	<u>476,401</u>	<u>65,633</u>	<u>3,203,892</u>
Taxes to be Raised	<u>35,415,067</u>	<u>0</u>	<u>2,100,548</u>	<u>37,515,615</u>

2. ADJUSTMENT HEALTH BENEFITS

RESOLVED that the Kinnelon Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$114,811. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

3. ADJUSTMENT BANKED CAP

RESOLVED that the Kinnelon Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$ 225,619 for the purposes of additional increases in health benefits. The district intends to complete said purposes by June 2018.

4. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2017-2018

WHEREAS, the Kinnelon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$55,701 for all staff and board members.

5. PROFESSIONAL SERVICES 2017-2018

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14

NOW, THEREFORE, BE IT RESOLVED, that the Kinnelon Board of Education hereby establishes the following maximums for the 2017-2018 year as follows:

- Legal \$ 60,000

- Audit \$ 41,450
- Physician \$ 24,000
- Therapists \$130,000

For a total amount of \$255,450

6. CAPITAL RESERVE

Be it resolved, that the Kinnelon Board of Education, request the approval for the withdrawal of \$390,000 from the **Capital Reserve** in the 2017-2018 budget to provide funding for the following projects:

Parking lot replacement	\$70,000
Sidewalk replacement	\$50,000
Door replacement	\$78,000
Renovate MD room	\$40,000
Carpet/tile replacement	\$20,000
Security upgrades	\$31,500
Grading HS grounds	\$50,500
Tech infrastructure	\$50,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs.

MOTION WAS CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES Mrs. DeAlessi
Mr. DeAlessi
Mrs. Hatch
Mrs. Nogaj-Matteson
Mr. Petruccelli
Dr. Pryor

No None

IV. CLOSE PUBLIC HEARING

MOTION BY MRS. DeALESSI, SECONDED BY MR. PETRUCCELLI TO CLOSE THE PUBLIC HEARING AT 7:58 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

THE REGULAR MEETING OF THE BOARD BEGAN AT 8:00 P.M.