

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
KINNELON HIGH SCHOOL AUXILIARY CAFETERIA
8:00 P.M.
FEBRUARY 23, 2017**

MINUTES

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, February 23, 2017 at 8:00 p.m. in the Kinnelon High School Auxiliary Cafeteria.

I. OPENING OF THE MEETING BY THE PRESIDENT

Dr. Marcy Pryor, Board President, called the meeting to order at 8:01 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 11, 2017, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Marcy Pryor, Board President Michael Petruccelli, Vice President Marianne DeAlessi Jason DeAlessi Jemi Gillen-Ruth Denise Hatch
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ABSENT	Susan Nogaj-Matteson
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent Madeline Florio, Student Representative
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III. PLEDGE OF ALLEGIANCE

IV. STRATEGIC PLANNING PRESENTATION

V. ROUTINE MATTERS

A. Approval of Minutes

1. January 4, 2017 – Re-Organization Minutes

2. January 4, 2017 – Work Session Minutes
3. January 26, 2017 – Work Session/Regular Meeting Minutes

MOTION BY MRS. HATCH SECONDED BY MR. PETROCCELLI TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES	Mrs. DeAlessi Mr. DeAlessi Mrs. Gillen-Ruth Mrs. Hatch (<i>Abstained on the January 4, 2017 Re-Organization Minutes and the January 4, 2017 Work Session Minutes</i>) Mr. Petruccelli Dr. Pryor
NO	None

VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

VII. SUPERINTENDENT’S UPDATE – Spotlight - Waksman Student Scholars Program (WSSP) –Summer Institute

Madelaine Traivaille, Science Supervisor, talked about the process of becoming a Waksman Scholar. It involved a big time commitment. We have 2 students taking Graduate level Molecular Biology classes 2 days per week after school at Kinnelon High Schol.

Ms. DiGiuseppe, Superintendent, spoke regarding:

- Changes in the law regarding RICE letters.
- Mr. Paskieka's PE Jam – bring kids in to work on Physical Education activities with 6 teachers for their Personal Development

VIII. REPORT OF THE SUPERINTENDENT - ACTION ITEMS

A. EDUCATION COMMITTEE
(Dr. Pryor, Mrs. DeAlessi, Mrs. Gillen-Ruth)

Agenda Items #1 and #2 represent the Education Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Curriculum** for the 2016-2017 school year:

Integrated Language Arts	Grade 7
World History – CP and Honors	Grade 9
Advanced Architecture	Grades 11-12
Advanced Digital Communications 2H	Grades 11-12
Advanced Digital Communications 1CP	Grades 10-12
Sociology	Grades 11-12
Choir CP	Grades 9-12
Chamber Singers Honors	Grades 9-12

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **field trips** for the 2016-2017 school year:

Kinnelon High School

NJ Shakespeare Theater - Drew University

NJASC Executive Meetings:

Phillipsburg High School

Warren Hills High School

Spring Awards Program – Six Flags

Academic Decathlon State Competition – Ramapo HS

Academic Decathlon State Awards – Woodridge NJ

Pearl Miller School

Cedar Crest Senior Living – Riverdale NJ

Stonybrook School

The Growing Stage – “Tales of the Garden” – Netcong, NJ

MOTION BY MRS. DeALESSI, SECONDED BY MRS. GILLEN-RUTH TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #3 was added to the Agenda.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves Sean Pasieka to host a Professional Development session titled “**Elementary P.E. Jam**” held on March 22, 2017 at Stonybrook School at no cost to the Board.

MOTION BY MRS. DeALESSI, SECONDED BY MRS. GILLEN-RUTH TO APPROVE ITEM #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- B. NEGOTIATIONS COMMITTEE
(Mrs. Nogaj-Matteson, Mrs. Hatch, Mr. Petruccelli)

No Action

- C. PERSONNEL COMMITTEE
(Mr. Petruccelli, Dr. Pryor, Mrs. Nogaj-Matteson)

Agenda Items # 1 through #17 represent the Personnel Committee's recommendations. They were voted upon as a group.

CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS

APPOINTMENTS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Christine Minett** to the position of Replacement Science Teacher at Pearl Miller School, B.A. Degree, Step 1, at a salary of \$51,155 (pro-rated), effective February 21, 2017 through on or about June 1, 2017.

TRANSFERS

LEAVE OF ABSENCE

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a Maternity Leave of Absence for **Jacqueline Gesualdo** for the period on or about April 24, 2017 through June 19, 2017 using 40 accumulated sick days, and a Leave of Absence without pay for purposes of child rearing under the New Jersey Family Leave Act from the period June 20, 2017 through June 30, 2017.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an unpaid Leave of Absence for **Jacqueline Gesualdo** effective September 1, 2017 through June 30, 2018.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a Maternity Leave of Absence for **Jennifer Barnes-Rizzo** for the period on or about April 24, 2017 through June 12, 2017 using 35 accumulated sick days, and a Leave of Absence without pay for purposes of child rearing under the New Jersey Family Leave Act from the period June 13, 2017 through June 30, 2017.

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a Maternity Leave of Absence for **Carolyn Medler** for the period on February 21, 2017 through March 14, 2017 using 13 accumulated sick days and three personal days, and a Leave of Absence without pay for purposes of child rearing under the New Jersey Family Leave Act from the period March 15, 2017 through June 1, 2017.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a Maternity Leave of Absence for **Keri-Ann Romano** for the period on or about April 27, 2017 through May 24, 2017 using 20 accumulated sick days, and a Leave of Absence without pay for purposes of child rearing under the New Jersey Family Leave Act from the period May 25, 2017 through June 30, 2017.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an unpaid Leave of Absence for **Keri-Ann Romano** effective September 1, 2017 through March 23, 2018.

ADDITIONAL ASSIGNMENTS

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent concurs with the appointment of **Kevin White** to a 6th Period at Kinnelon High School, from December 16, 2016 through January 9, 2017, at a stipend of \$247.50, for the 2016-2017 school year.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Janine Gribbin** for 1.5 hours of Prep time, at a rate of \$51.15 per hour, for CPI recertification training held on January 15, 2017.
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Nancy Hatke** for up to 4 hours of extra time for evening Kindergarten registration on February 7, 2017 at her contracted hourly rate of \$71.60.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Casey DeWaal** to the position of Co-Curricular Spring Musical Technical Stage Director at a stipend of \$1,194 for the 2016-2017 school year.

12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following as volunteer leaders for "**Girls on the Run**" after school club at Stonybrook School:

Julia Dunn
Susan Giuliano

Amy Gardberg
Rebecca Rowe

NON-CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS

APPOINTMENTS

TRANSFERS

LEAVE OF ABSENCE

ADDITIONAL ASSIGNMENTS

13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Anne Smith**, Para-Professional, as a Substitute Bus Aide at her contracted hourly rate of \$19.59 for the 2016-2017 school year.
14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves and increase in bus aide time for **Geralyn DeLillo** from 45 minutes per week to 1 hour per week for the remainder of the 2016-2017 school year.

COACHES/SUBSTITUTES/INTERNS

15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Lynn Sullivan** to the position of volunteer Choreographer at Pearl Miller School for the 2016-2017 school year.
16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approve payment of \$425 to **Brad McMurray** to play piano for the Kinnelon High School 2017 Spring Musical at no cost to the Board. Costs funded by ticket sales.
17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute Teachers** at a rate of \$80/\$85/day for 2016-2017 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education:

Brittany Boykas
Ashlee Natale
Philip Stern

Substitute Certificate
Substitute Certificate
Substitute Certificate

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. GILLEN-RUTH TO APPROVE ITEMS #1 THROUGH #17 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items # 18 & #19 were added to the Agenda. They were voted upon as a group.

CERTIFIED STAFF

ADDITIONAL ASSIGNMENTS

18.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Kerry Lane** for 6 hours of additional time at her contracted hourly rate of \$53.48 to complete Pearl Miller 7th and 8th grade student projects for the 2016-2017 school year.

NON CERTIFIED STAFF

ADDITIONAL ASSIGNMENTS

19.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a pro-rated Boiler License Stipend for **Leonard Brown** in the amount of \$416.70 for the 2016-2017 school year.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. GILLEN-RUTH TO APPROVE ITEMS #18 AND #19 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE
(Mrs. DeAlessi, Mr. Petrucelli)

Agenda Item #1 represents the Policy Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the second reading and adoption of the following **policy**:

- P6422 Budget Transfers (M)
- P9541 Student Teachers Interns
- R3160 Physical Examinations (M)
- R4160 Physical Examinations (M)
- R5519 Dating Violence at School (M)
- R5560 Disruptive Students (M)
- R8420 Emergency and Non-fire Evacuation Plan (M)
- R8420.1 Fire and Fire Drills (M)
- R8420.2 Bomb Threats

- R8420.3 Natural Disasters and Man-Made Catastrophes
- R8420.4 Kidnapping (M)
- R8420.5 Asbestos Release (M)
- R8420.6 Accidents to and From School (M)

MOTION BY MRS. DeALESSI, SECONDED BY MRS. GILLEN-RUTH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. FINANCE COMMITTEE
(Mrs. Hatch, Mrs. Nogaj-Matteson, Mrs. DeAlessi)

Agenda Items #1 through #11 represent the Finance Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Treasurer's Report** for the month of January 2017.
2. Be it resolved, that the Kinnelon Board of Education approves the **Secretary's Report** for the month of January 2017.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of January 2017.
4. **Secretary's Certification of Budgetary Line Items**
Pursuant to N.J.S.A. 18A 17-9, I certify that as of February 23, 2017, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.
5. **Board's Certification of Budgetary Line Items**
Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.
6. **Bill List**
 - a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 16/17 7A.

Disbursements paid by EFT #999153 thru #999156	\$1,112,036.13
Total Disbursements for January 30, 2017	\$1,112,036.13

- b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 16/17 – 8.

Total Disbursements paid by Computer Checks #35213 thru #35410	\$1,078,976.79
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Disbursements by Hand Check #35211 & #35212	\$ 307.80
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Disbursements by EFT #999157 thru #999162	\$1,571,256.32
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Total Disbursements for February 23, 2017	\$2,650,540.91
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Void Check #35164 (does not affect total)

7. Be it resolved, that the Kinnelon Board of Education accept **Mini-Grant** awards from KEHSA in the total amount of \$3,929.43 for use by Kiel School staff as listed on Attachment – Finance A.
8. Be it resolved, that the Kinnelon Board of Education accept a **donation** to Kinnelon High School from the Women of Smoke Rise in the amount of \$500 to be used to enhance student learning activities.
9. Be it resolved, that the Kinnelon Board of Education accept a **\$2,000 Grant** from the Sustainable Jersey Small Grants Program and the New Jersey Education Association.
10. Be it resolved, that the Kinnelon Board of Education approve a contract with **Morris County Educational Services Commission** to administer the funds for Non-Public Security for the 2016-2017 school year.
11. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Linda Alven	NJASBO Administrative Professionals Workshop	\$ 75
Matthew Arroyo	2017 AP U.S. History Reading	\$ -0-
Meridith Charles	Section 504 and IR&S Overview Workshop	\$ 75
Lauryn Gadomski	Innovative Academic, Functional and Transition Practices in Special Education	\$ -0-
Karen Jeczo	Reading and Writing Project Workshop	\$ -0-
Noreen LaFergola	Building Expertise-Soaring to New Heights	\$1449
Lisa Nafash	Lehigh Valley College Tour	\$ 24

Amelia Petrocelli	National Council of Supervisors of Mathematics Annual Conference	\$1505
Amelia Petrocelli	Everyday Math Roundtable	\$ -0-
Jeanne Ratushny	NJASBO Administrative Professionals Workshop	\$ 75
Lori Robbins	NJ Writing Alliance Conference	\$ 10
Sona Santagato	National Art Education Association Conference	\$ -0-
Maddie Travaille	Science Supervisor Technical Assistance	\$ -0-
Thomas Tufaro	Technology Standards 8.1 and 8.2-Building The Tech Plan for Digital Learning	\$187
Lisa Wichman	Region Honor Choir Rehearsal Observation	\$ -0-
Danielle Wysocki	Section 504 and I&RS Overview: Ensuring Your School is in Compliance	\$ 75

Amelia Petrocelli	Building Expertise- Educator's Conference	\$1701
Steve Racine	National Soccer Coaches Conference	\$ -0-
Madelaine Travaille	Building Expertise- Educator's Conference	\$1701

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #1 THROUGH #11 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

F. FACILITIES AND SECURITY COMMITTEE
 (Mr. DeAlessi, Mrs. Gillen-Ruth, Mrs. Hatch)

No Action

G. COMMITTEE OF THE WHOLE

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **Strategic Plan** as presented.

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

IX. COMMITTEE REPORTS

- A. Personnel
 - Will meet before next meeting
- B. Education
 Committee met and discussed:
 - Foreign Language survey will be going out
 - I observation
 - Spring testing
 - High School Special Education Program

- Easy Tech – Typing program
 - 3 year ESL plan
 - Curriculum writing for spring
- C. Policy
- Group of first readings will be going out
- D. Finance/Budget
- Meeting scheduled for March 2, 2017
- E. Security/Facilities
- Committee met on February 7, 2017 and discussed:
- MD Classroom
 - Crack in floor at High School
 - Will meet in March
- F. Negotiations
- No signature on Memorandum of Agreement, Mediator will be in to review
- G. Delegates
1. New Jersey School Boards Association
 2. Morris County School Boards Association
Mr. DeAlessi reported on the following:
 - discussion on freedom of speech in schools
 3. Legislative Representative
Mr. DeAlessi reported on the following:
 - School funding watch
 - Superintendent Salary Cap
 - Lead testing
 - New computer science endorsement
 - Chronic absenteeism in school report card
 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. Student Representative

X. UNFINISHED BUSINESS

Mr. Tufaro, Supervisor of Curriculum and Instruction spoke about Title I funding

XI. NEW BUSINESS

None

XII. CORRESPONDENCE

None

XIII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

Comments were made regarding:

- Title I funding – we are newly qualified to apply for Title I funds

XIV. BOARD MEMBER COMMENTS

None

XV. ADJOURNMENT

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO ADJOURN INTO EXECUTIVE SESSION AT 9:10 TO DISCUSS:

LEGAL

1. Special Education Issue
2. Personnel – Non-renewal issue

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO ADDITIONAL ACTION WILL BE TAKEN.

THE BOARD RECONVENED IN PUBLIC SESSION AT 9:54 P.M.

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO ADJOURN THE MEETING AT 9:55 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Kerry A. Keane
Board Secretary

FINANCE ATTACHMENT A

KEHSA Mini Grants 2016/2017 School Year

Code #	School	Teacher	Grade	Amount	TO BE FUNDED		Title
301	Kiel	Santagato/Tinney	K-2	\$ 379.41	\$	379.41	Creating a Full Value Playground
303	Kiel	Gersten	Librarian	\$ 498.92	\$	498.92	Developing Lifelong, Independent Readers in Kiel Library/Media Center
306	Kiel	Kleinert	School Psychologist	\$ 160.21	\$	160.21	Children's Books for Counseling and Social Skills Lessons
307	Kiel	Kleinert	School Psychologist	\$ 477.00	\$	477.00	Desk Cycles-Using Physical Activity to Promote Learning
308	Kiel	Baker	K	\$ 491.50	\$	491.50	Shake, Wobble, and Learn!
309	Kiel	Baker	K	\$ 479.00	\$	479.00	A Magic Carpet Builds Classroom Community
310	Kiel	Alfano	1	\$ 360.00	\$	360.00	Bouncing For Ball Charis
311	Kiel	Alfano	1	\$ 225.00	\$	225.00	Perseverance through Puzzles
313	Kiel	Santagato	K-2	\$ 499.00	\$	499.00	Innovative Infusion of Technology
314	Kiel	Santagato	K-2	\$ 500.00	\$	500.00	Sculpture and Masking
315	Kiel	Reinmund	K-2	\$ 300.00	\$	300.00	Kiel Bubble World
316	Kiel	Reinmund	K-2	\$ 343.99	\$	343.99	Let's Watch the Replay
317	Kiel	Baker	K	\$ 471.61	\$	471.61	Brain Boxes Build Brain Power
318	Kiel	Straub	Special Ed	\$ 301.71	\$	301.71	Sensory Seats for Resource Classroom
329	Kiel	Santagato	Art	\$ 300.00	\$	300.00	Reading and Writing Story Character 3D Sculpture
TOTAL				\$ 5,787.35	\$	3,929.43	\$ 1,857.92