

**KINNELON BOARD OF EDUCATION
WORK SESSION
KINNELON HIGH SCHOOL AUDITORIUM
8:00 P.M.
JUNE 8, 2017**

MINUTES

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, June 8, 2017 at 8:00 p.m. in the Kinnelon High School Auditorium.

I. OPENING OF THE MEETING BY THE PRESIDENT

Dr. Marcy Pryor, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 11, 2017, posted in the Kinnelon Public Library, Filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Marcy Pryor, Board President Michael Petruccelli, Vice President Marianne DeAlessi Jason DeAlessi Denise Hatch Susan Nogaj-Matteson
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ABSENT	Jemi Gillen-Ruth
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent
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III. PLEDGE OF ALLEGIANCE

IV. CORRESPONDENCE

1. Thank you card for the PRM Awards and National Honor Society
2. Waxman Invitation for Poster Session
3. Science research symposium

V. REPORT OF THE SUPERINTENDENT

Ms. DiGiuseppe reported on the following:

- Concerts were excellent – Band and Choir
- Museum night was well attended
- Dr. Pryor went to the National History Bee in Atlanta, Georgia
- Kevin Curran is the KEHSA liaison to the Board of Education
- Mrs. DeAlessi- Congratulations to KEA and the BOE for commitment to negotiations
- Mrs. Hatch thanked both committees

VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

VII. ACTION ITEMS

A. PERSONNEL COMMITTEE

(Mr. Petruccelli, Dr. Pryor, Mrs. Nogaj-Matteson)

Agenda Items #1 through #5 represent the Personnel Committee's recommendations. They will be voted upon as a group.

CERTIFIED STAFF

TRANSFER

ADDITIONAL ASSIGNMENTS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **2017 Summer Curriculum Writing Staff** as per Attachment A.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Kerry Lane** for 7 additional hours beyond her normal work day, at her contracted hourly rate of \$53.48 to assist students with completion of special art projects.

NON-CERTIFIED STAFF

APPOINTMENTS

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Febeslinda Colon** to the

position of Replacement Ten Month Administrative Assistant at Kiel School effective on or about June 9, 2017 through June 30, at a rate of \$103.32 per day. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Febeslinda Colon** to the position of Replacement Ten Month Administrative Assistant at Kiel School effective September 1, 2017 through October 13, 2017 at a salary of \$21,242 (pro-rated), .5 of Step 1 of the 2017-2018 Sec/Clerical Guide. She is also approved to work 2 weeks during the month of August, 2017.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute/Seasonal Custodial Workers** for the 2017-2018 school year.

Nicholas DePeola	\$10/hour
Kyle McCall	\$15/hour
David Munoz	\$15/hour

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #5 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. NEGOTIATIONS COMMITTEE
(Mrs. Nogaj-Matteson, Mrs. Hatch, Mr. Petrucelli)

Agenda Item #1 represents the Negotiations Committee's recommendation.

1. The Kinnelon Board of Education approves the **Memorandum of Agreement with the Kinnelon Education Association** and Salary Guides for the years 2016-2017, 2017-2018 and 2018-2019.

MOTION BY MRS. NOGAJ-MATTESON, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES	Mr. DeAlessi Mrs. Hatch Mrs. Nogaj-Matteson Mr. Petrucelli
ABSTAIN	Mrs. DeAlessi Dr. Pryor

C. FINANCE COMMITTEE
 (Mrs. Hatch, Mrs. Nogaj-Matteson, Mrs. DeAlessi)

Agenda Items #1 represents the Finance Committee's recommendation.

1. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Michael Buesser	Exploring College Options	\$ -0-
Melissa Conklin	AP Physics 1: Algebra Based Rutgers Summer Institute	\$1140
Meghan Hanson	Conscious Classroom Management	\$ -0-
Alice Kivlon	NJ Photo Expo	\$ -0-
Amelia Petrocelli	Marzano-Focused Teacher Evaluation Model	\$ -0-
Jill Slater	Kickboxing Certification	\$ 249
Lisa Wichman	Choral Celebration Workshop	\$ -0-
Lisa Wichman	All-State Honor Choir Auditions, Rehearsals and Concert	\$ -0-

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. FACILITIES AND SECURITY COMMITTEE
 (Mr. DeAlessi, Mrs. Gillen-Ruth, Mrs. Hatch)

Agenda Item #1 represents the Facilities and Security Committee's recommendation.

1. Be it resolved, that the Kinnelon Board of Education approve a contract with **Walkill Group** of McAfee, New Jersey for the **MD Classroom Renovation at Kinnelon High School** at a cost of \$88,000. Bids for the project were received on May 18, 2017. After Attorney review, this bid was awarded to the second lowest bidder due to deficiencies in the submission paperwork of Construction Contractors of NY Corp. Bid results are listed below:

Construction Contractors	\$ 59,000
ML Contractors	\$115,000
Walkill Group	\$ 88,000

Goksu Construction	\$129,000
CR Construction	\$ 98,000

MOTION BY MR. DeALESSI, SECONDED BY MRS. HATCH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VIII. REVIEW OF JUNE 15, 2017 AGENDA

The Board reviewed the motions slated for the June 15, 2017 meeting.

IX COMMITTEE REPORTS

- A. Personnel
- B. Education
Committee met tonight and discussed:
 - Curriculum written and approved for World Civilizations, Music Therapy at PRM
 - PRM Honor Society
 - Destination Imagination recommendations
- C. Policy
- D. Finance/Budget
Committee will meet next Tuesday
- E. Security/Facilities
- F. Negotiations
- G. Delegates
 - 1. New Jersey School Boards Association
 - 2. Morris County School Boards Association
 - 3. Legislative Representative
Mr. DeAlessi reported:
 - Legislative training – school funding reform
 - Character Education for graduation
 - 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. Student Representative

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

None

XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS

None

XIII. BOARD MEMBER COMMENTS

Comments were made regarding:

- Mr. DeAlessi – KEA run/science projects were great
- Mr. Petrucelli – thanked the teachers
- Mrs. DeAlessi – Science expo was great

XIV. ADJOURNMENT

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO ADJOURN INTO EXECUTIVE SESSION AT 9:30 P.M. TO DISCUSS:

PERSONNEL – Superintendent's Evaluation

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

The Board reconvened in Public Session at 10:30 p.m.

MOTION BY MRS. HATCH, SECONDED BY MR. PETRUCCELLI TO ADJOURN THE MEETING AT 10:30 P.M.

MEETING ADJOURNED.

Respectfully submitted,

Kerry A. Keane
Board Secretary

Course	Deliverable	# of Hours	Amount	Staff
ESL K-12	Pacing guide; scope and sequence	15	\$767.25	Marisela Lane
Research 6	Pacing guide; scope and sequence	2.5	\$127.88	Lisa Conklin
GOAL K-2	Pacing guide; scope and sequence	5	\$255.75	Sarah Reinmund
GOAL 3-5	Pacing guide; scope and sequence	5	\$255.75	Sarah Reinmund
Library Media K-2	Pacing guide; scope and sequence	5	\$255.75	Susan Gersten
Library Media 3-5	Pacing guide; scope and sequence	5	\$255.75	Nancy Bosch
Library Media 6-8	Pacing guide; scope and sequence	5	\$255.75	Shelley Battaglia
Kindergarten Math	Pacing guide; scope and sequence	10	\$511.50	Stacey Poulas
Algebra I (8)	Pacing guide; scope and sequence	10	\$511.50	Joan Bracken
Algebra II/Trig	Pacing guide; scope and sequence	10	\$511.50	Jenna Zito
Introduction to Calculus	Pacing guide; scope and sequence	5	\$255.75	Linda Johnson
Math Concepts I	Pacing guide; scope and sequence	10	\$511.50	Melanie Olson
Trig/Precalculus	Pacing guide; scope and sequence	10	\$511.50	Linda Johnson
Math 6	Scope and sequence to include Math 6 Enriched	15	\$767.25	Alexandria Nafash/Jennifer Herbert
Health 9	Pacing guide; scope and sequence	2.5	\$127.88	Eric DiColo
Driver's Education 10	Pacing guide; scope and sequence	2.5	\$127.88	Eric DiColo
Health 11	Pacing guide; scope and sequence	2.5	\$127.88	Eric DiColo
Health 12	Pacing guide; scope and sequence	2.5	\$127.88	Eric DiColo
Chemistry	Pacing guide; scope and sequence	5	\$255.75	Lindsay Mironov
Forensic Science	Pacing guide; scope and sequence	5	\$255.75	Adam Smith
Physics	Pacing guide; scope and sequence	5	\$255.75	Melissa Conklin
Physical Science	Pacing guide; scope and sequence	5	\$255.75	Adam Smith
STEM 6-8	Pacing Guide, Scope and Sequence; coding	10	\$511.50	John Manning
Science, Technology and Society	Formerly Environmental Science	15	\$767.25	Hope Kowalski
Economics	Pacing guide; scope and sequence; 1 UBD	5	\$255.75	Erin Scheibling
Ethics	Pacing guide; scope and sequence; 1 UBD	5	\$255.75	Erin Scheibling
Life Skills K-5	Pacing guide; scope and sequence	15	\$767.25	Lauryl Gadomski
Computer Programming I and II	Combine I & II into one document	10	\$511.50	Linda Johnson
French II	Pacing guide; scope and sequence	10	\$511.50	Sophie Adams
Computer Applications	Condense 36-week curriculum	1.5	\$76.73	Dafna Garrahy
Digital Imaging	Condense 36-week curriculum	1.5	\$76.73	Alice Kivlon
Environmental Science	Condense 36-week curriculum	1.5	\$76.73	Hope Kowalski
Physical Science	Condense 36-week curriculum	1.5	\$76.73	Mark Landzeit
Spanish Culture/Conversation	Condense 36-week curriculum	1.5	\$76.73	Jon Cataldi