

**KINNELON BOARD OF EDUCATION  
WORK SESSION  
KINNELON HIGH SCHOOL AUDITORIUM  
8:00 P.M.  
OCTOBER 12, 2017**

**MINUTES**

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, October 12, 2017 at 8:00 p.m. in the Kinnelon High School Auditorium.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Dr. Marcy Pryor called the meeting to order at 8:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 11, 2017, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

**II. ROLL CALL**

PRESENT	Marcy Pryor, Board President Michael Petruccelli, Vice-President Jason DeAlessi Marianne DeAlessi Susan Nogaj-Matteson
ABSENT	Jemi Gillen-Ruth Denise Hatch
ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent

**III. PLEDGE OF ALLEGIANCE**

**IV. CORRESPONDENCE**

None

## V. REPORT OF THE SUPERINTENDENT

Ms. DiGiuseppe, Superintendent, reported on the following:

- Students at Pearl Miller are assisting a Florida school district. Five truck loads went to Paterson and were sent from there.
- Steve Max – Simon Says presentation at Stonybrook and Kiel for character ed.
- A kindness challenge took place at Stonybrook for 15 days. They also challenged PRM.
- Pearl Miller – journal acts of kindness
- PSAT taking place at the High School
- FASFA presentation at High School
- QSAC will take place this year – we can't waiver out of it this year or next year.
- There will be a special counsel for the residency case.

## VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

## VII. ACTION ITEMS

- A. EDUCATION COMMITTEE  
(Dr. Pryor, Mrs. DeAlessi, Mrs. Gillen-Ruth)

Agenda Item #1 represents the Education Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **field trip** for the 2017-2018 school year:

**Kinnelon High School**  
Kinnelon Public Library - MD Class monthly visits

MOTION BY MRS. DeALESSI, SECONDED BY MRS. NOGAJ-MATTESON TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- B. PERSONNEL COMMITTEE  
(Mr. Petruccelli, Dr. Pryor, Mrs. Nogaj-Matteson)

Agenda Items #1 through #6 represent the Personnel Committee's recommendations. They were voted upon as a group.

## CERTIFIED STAFF

### RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE

### APPOINTMENTS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Alyssa Hausmann** to the position of Part Time Special Education Teacher at Pearl Miller School, .67 of B.A. Degree, Step 2, at a salary of \$34,650 pro-rated, effective on or about October 26, 2017 through June 30, 2018. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

## NON-CERTIFIED STAFF

### APPOINTMENTS

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Jennifer Poehlmann** to the position of part-time Para-Professional at Pearl Miller Middle School at a rate of \$19.56 per hour (Step 1 of the Para-Professional Guide), effective on or about October 13, 2017 through June 30, 2018. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Richard DeMaio** to the position of Substitute Custodian in the Kinnelon Public Schools at a rate of \$15 per hour effective on or about October 13, 2017 through June 30, 2018. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Christina Avato** to the position of Kid's Korner PM Aide at a rate of \$8.75 per hour effective on or about October 13, 2017 through June 30, 2018.

### ADDITIONAL ASSIGNMENTS

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following part-time **Para-**

**Professional** staff for attending full-time in-service training on October 9, 2017, at their contracted hourly rates of pay:

Susan Hirsch	\$20.56/hour
Terry Lewis	\$23.30/hour
Denise Moskal	\$23.30/hour
Lynn Smith	\$20.01/hour

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Donna Sisco** as a Home Instructor for the 2017-2018 school year at a rate of \$51.61/hour.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. NOGAJ-MATTESON TO APPROVE ITEMS #1 THROUGH #6 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #7 through #11 were added to the Agenda. They were voted upon as a group.

#### **CERTIFIED STAFF**

##### **RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE**

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a paid Medical Leave of Absence for **Jennifer Herbert**, from October 16, 2017 through November 17, 2017 using 22 available sick days, and an unpaid Family Medical Leave of Absence from November 20, 2017 through December 22, 2017.

#### **NON-CERTIFIED STAFF**

##### **RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE**

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Marilyn Vanderhoff** from the position of Part-Time Bus Driver, effective October 13, 2017.

##### **ADDITIONAL ASSIGNMENTS**

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Lauren Butkovich**, Para-Professional, for 1 hour each day as an AM Bus Aide at her contracted hourly rate of pay of \$19.56, effective October 11, 2017 through June 30, 2018.

**COACHES/SUBSTITUTES/INTERNS/STUDENT TEACHERS/HOME INSTRUCTORS**

10. The Kinnelon Board, upon the recommendation of the Superintendent, approves the appointment of **Gyasi Blanton** to the Co-Curricular position of Fall Drama Director at Kinnelon High School, at a stipend of \$3,481 for the 2017-2018 school year.

11. The Kinnelon Board, upon the recommendation of the Superintendent, approves the appointment of **Gregory Dalakian** to the Co-Curricular position of Spring Musical Director at Kinnelon High School, at a stipend of \$3,842 for the 2017-2018 school year.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. NOGAJ-MATTESON TO APPROVE ITEMS #7 THROUGH #11 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. FINANCE COMMITTEE  
(Mrs. Hatch, Mrs. Nogaj-Matteson, Mrs. DeAlessi)

Agenda Item #1 represents the Finance Committee's recommendation.

- Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Rebecca Baskinger	Stonybrook Observation with Marzano Focus	\$ -0-
Nancy Bosch	NJ Association of School Librarians Conf.	\$ -0-
Nino Capra	American Heart Association BLS Instructor R-Certification Course	\$ 65
Louis Castano	Northern NJ AP Computer Science Consortium	\$ -0-
Eric DiColo	AHA BLS Recertification	\$ 65
Lorie Drewes	Why School Based Youth Suicide Prevention Is More Important Than Ever	\$ -0-
Amy Gardberg	Two Critical Units for Grade 5: Exploring a New Unit on Journalism and Rethinking a Unit on Tackling Complexity	\$ -0-
Abbie Gitkin	Oral and Written Language Development: Knowledge, Skills and Strategies	\$ 50

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Abbie Gitkin	School Age Stuttering: Assessment and Treatment	\$ 29
Alexandra Golkin	Conference for School-Based Speech-Language Pathologists	\$ -0-
Monica Gormley	HESAA Secondary Counselor Training	\$ -0-
Monica Gormley	Best of UK, UK University Fair	\$ -0-
Monica Gormley	Counselor Fly-In Event/Tour	\$ -0-
Bonnie Hendricks	NJAB Rehearsal and Annual Membership Meeting	\$ -0-
Kerry Iannuzzi	Google and the Student Centered Math Classroom Workshop (Title IIA Funding)	\$ 194
Karen Jeczo	NJ Literary Consortium (Title IIA Funding)	\$ 156
Alice Kivlon	Art Mentoring Seminar	\$ -0-
Doreen Kolster	Google Summit	\$ -0-
Alyson Lio	Google Level I Educator Certification Bootcamp	\$ 199
Lisa Ludwig	Why School-Based Youth Suicide Prevention Is More Important than Ever	\$ -0-
Lisa Ludwig	Trauma and the Impact on Student Education	\$ -0-
Tara McClain	HIB Training Workshop	\$ 34
Tara McClain	Oppositional, Defiant and Disruptive Children & Adolescents: Non-Medication Approach	\$ 170
Lisa Nafash	Secondary School Counselor Training	\$ -0-
Lisa Nafash	Rochester Institute of Technology Information Session	\$ -0-
Amelia Petrocelli	Everyday Math Users Forum	\$ -0-
Amelia Petrocelli	Building Better Math Brains	\$ 258
Corde' Reed	The Special Services Director's Toolkit	\$ 149
Corde' Reed	Building Bridges Instead of Walls: A proactive approach to addressing behavior for students with disabilities	\$ 150
Corde' Reed	Extended School Year Issues	\$ 75
Lori Robbins	Literacy Consortium	\$ -0-
Lori Robbins	NJEA Convention – Authors' Alley	\$ 50
Scott Rosenberg	National Athletic Directors Conference	\$1,494
Sona Santagato	Expressive Therapies Summit NYC	\$ -0-
Jenny Sassaman	Taking Destiny Library Manager to the Next Level	\$ 103
Charleen Scully	Art Educators of New Jersey Conference	\$ -0-
Ryan Stroud	North Jersey Area Band Director's Meeting	\$ -0-
Jolene Strunz	Yoga and Mindfulness for Kids: Improve Emotional Regulation/ Increase Attention	\$ 200

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Joy Tenga	HIB Training Workshop	\$ 34
Joy Tenga	Why School Based Youth Suicide Prevention Is More Important Than Ever	\$ -0-
Sarah Tinney	HIB Training Workshop	\$ 40
Sarah Tinney	Becoming a Highly Effective School Counselor	\$ 168
Madelaine Travaille	NJ Science Convention	\$ 595
Alana VanDerSluys	Garden State Scholastic Press Association Fall Pres Day	\$ 50
Denise Velez	County ELA Roundtable	\$ -0-
Danielle Wysocki	HIB Training Workshop	\$ 35
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Amelia Petrocelli	Northern NJ Math Supervisor Roundtable Meetings	\$ -0-
Madelaine Travaille	Northern NJ Regional Science Educational Leadership Roundtable Meetings	\$ 7

MOTION BY MRS. NOGAJ-MATTESON, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #2 and #3 were added to the Agenda. They were voted upon as a group.

2. Be it resolved, that the Kinnelon Board of Education approve the following **2016-2017 carryover funds**:

Title I	2016-2017 carryover	\$18,284
Title II	2016-2017 carryover	\$ 1,990
Total 2016-2017 Carryover		\$20,274

3. Be it resolved, that the Kinnelon Board of Education approve a professional services agreement with **Mitchell L. Pascual**, as Special Counsel for the Board of Education for the 2017-2018 school year.

MOTION BY MRS. NOGAJ-MATTESON, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #2 AND #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

**VIII. REVIEW OF OCTOBER 26, 2017 AGENDA**

The Board reviewed the motions slated for the meeting on October 26, 2017.

**IX COMMITTEE REPORTS**

- A. Personnel  
Committee met tonight
- They reviewed the agenda items.
  - Mr. Petruccelli indicated that all of the Para positions have been filled.
  - The district nurses thanked the Board for the Part-time Nurse.
- B. Education  
Committee met tonight.
- There will be 2 students from Drew observing teachers.
  - Special Education students do not need to take a World Language at the High School if their IEP indicates they can opt out. Students can take a World Language via Virtual High School.
  - Latin I has 14 students.
  - Changes are being made to NJASK in the 5<sup>th</sup>, 8<sup>th</sup> and 11<sup>th</sup> grades.
- C. Policy  
D. Finance/Budget  
E. Security/Facilities  
F. Negotiations  
G. Delegates
1. New Jersey School Boards Association
  2. Morris County School Boards Association
  3. Legislative Representative
  4. Morris County Educational Services Commission
- H. Coordinating Committee  
I. Teacher Liaison Committee  
J. Student Representative

**X. UNFINISHED BUSINESS**

None

**XI. NEW BUSINESS**

None

**XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS**

Comments were made regarding:

- Mrs. Carroll - AP tests – why is Spanish more difficult
- Mrs. Petruccelli invited everyone to K-Fest. DI is hosting a booth.



**XIII. BOARD MEMBER COMMENTS**

Comments were made regarding:

- Mr. DeAlessi – K-Fest
- Mrs. Nogaj-Matteson – happy for PRM students having a successful fund raiser

**XIV. ADJOURNMENT**

MOTION BY DR. PRYOR, SECONDED BY MRS. NOGAJ-MATTESON TO ADJOURN THE MEETING AT 8:50 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Kerry A. Keane  
Board Secretary