

Kinnelon Public Schools

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Business Administrator/
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To: Parents and Guardians of Kiel/Stonybrook/PRM School Students

From: Kerry A. Keane, Business Administrator

Date: March 1, 2016

Re: Day Care Bus Stops

Reminder to all parents: Your child's bus stop will automatically revert back to the stop closest to your home for the **2016-2017 school year. If you wish to use another established bus stop in the District (for daycare, babysitting, etc.), it must be in writing to the Board of Education office no later than **April 30, 2016.****

The Kinnelon District Transportation Policy states that parents are allowed to choose a pick-up or drop-off for their child at a location other than their home. However, it is important to note that the pick-up or drop-off location must be for **every day of the week, consistently for the year.**

For example, if a child is going to be attending a day care after school and a parent wishes to have the child dropped at that location, this will be the stop for that child every day of the week, all year.

- **ALL REQUESTS FOR DAY CARE FOR THE 2016-2017 SCHOOL YEAR MUST BE RECEIVED BY APRIL 30, 2016.** (This includes Wise Owl, Learning Tree, or any other private day care facility in Kinnelon.)
- **EVEN THOUGH YOUR CHILD MAY HAVE HAD A BUS STOP OTHER THAN YOUR HOME STOP, A WRITTEN NOTICE MUST AGAIN BE RECEIVED BY APRIL 30, 2016.**
- **THE POLICY OF THE KINNELON BOARD OF EDUCATION IS THAT A PARENT OR GUARDIAN MUST BE PRESENT AT THE BUS STOP FOR ALL KINDERGARTEN AND PRE-SCHOOL STUDENTS. IF YOU ARE NOT PRESENT FOR YOUR CHILD, THE BUS COMPANY HAS BEEN DIRECTED TO TAKE YOUR KINDERGARTEN STUDENT BACK TO THE GLENN SISCO SCHOOL. THE STUDENTS FOR ALL OTHER GRADES ARE DROPPED OFF WHETHER A PARENT IS IN ATTENDANCE OR NOT.**