

**KINNELON BOARD OF EDUCATION
PUBLIC HEARING ON THE 2023-2024 SCHOOL DISTRICT BUDGET
KINNELON HIGH SCHOOL NEW CAFE
6:00 P.M.
APRIL 25, 2023**

MINUTES

The Public Hearing of the Kinnelon Board of Education was held on Tuesday, April 25, 2023 at 6:05 P.M. in the Kinnelon High School New Cafe.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Jean Donaldson, Board President, called the meeting to order at 6:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 22, 2023, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Mrs. Jean Donaldson, Board President Mr. Michael Petruccelli, Vice President Mr. Jonathan Eisenmenger Mrs. Dana Leonard Mr. Carl Myers Mrs. Kelly Parrella Mrs. Jennifer Portman
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ABSENT	None
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary David C. Mango, Superintendent
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III. PLEDGE OF ALLEGIANCE

IV. PUBLIC HEARING ON THE 2023-2024 SCHOOL DISTRICT BUDGET

A. PRESENTATION OF THE 2023-2024 SCHOOL DISTRICT BUDGET

Mrs. Kerry Keane, Business Administrator, and Mr. David Mango, Superintendent, reviewed the proposed 2023-2024 School District Budget.

B. PUBLIC HEARING ON THE 2023-2024 SCHOOL DISTRICT BUDGET

Members of the community were asked if they had any questions to be answered regarding the budget. Ms. Keane and Mr. Mango addressed any questions.

C. ADOPTION OF THE 2023-2024 SCHOOL DISTRICT BUDGET

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. PARRELLA TO APPROVE THE FOLLOWING RESOLUTION:

BE IT RESOLVED, that the Kinnelon Board of Education approves the final budget for the 2023-2024 school year as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2023-2024 Total Expenditures	\$46,128,215	\$700,905	\$1,580,838	\$48,409,958
Less: Anticipated Revenues	<u>\$6,286,914</u>	<u>\$700,905</u>	<u>\$79,623</u>	<u>\$7,067,442</u>
Taxes to be Raised	\$39,841,301	\$0	\$1,501,215	\$41,342,516

ADJUSTMENT FOR ENROLLMENT

BE IT RESOLVED, that the Board of Education includes in the tentative budget the adjustment for enrollment in the amount of \$162,267. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

MAXIMUM TRAVEL

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED, that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$43,355 for the 2023-2024 school year. The maximum travel expenditure amount for the 2022-2023 school year is \$47,718 of which, \$26,993 has been spent and \$20,725 is encumbered to date.

TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2023-2024

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education included in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A23A Subchapter 7, to a maximum expenditure of \$43,355 for all staff and board members for the 2023-2024 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

PROFESSIONAL SERVICES 2023-2024

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14

NOW, THEREFORE, BE IT RESOLVED, that the Kinnelon Board of Education hereby establishes the following maximums for the 2023-2024 year as follows:

- Legal \$110,000
- Audit \$ 41,000
- Physician \$ 24,000

- Therapists \$830,000
- For a total amount of \$1,005,000

CAPITAL RESERVE

Capital Reserve Account Withdrawal: \$1,654,731

Be it resolved, that the Kinnelon Board of Education request the approval for the withdrawal of \$1,654,731 from the **Capital Reserve** in the 2023-2024 budget to provide funding for the following projects:

Technology	\$568,360
Security	\$163,500
Transportation	\$ 91,892
Custodial/Maint. Equipment	\$ 76,000
Infrastructure Projects	\$754,979

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

- YES**
- Mr. Eisenmenger
 - Mrs. Leonard
 - Mr. Myers
 - Mrs. Parrella
 - Mrs. Portman
 - Mr. Petruccelli
 - Mrs. Donaldson

- NO** None

V. PUBLIC COMMENT

VI. CLOSE PUBLIC COMMENT

MOTION BY MR. EISENMENGER, SECONDED BY MRS. PARRELLA TO CLOSE THE PUBLIC HEARING AT 6:50 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

THE REGULAR MEETING WILL BEGIN AT 7:00 P.M.