

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
KINNELON HIGH SCHOOL AUDITORIUM
7:00 P.M.
MARCH 28, 2023**

MINUTES

The Regular Meeting of the Kinnelon Board of Education was held on Tuesday, March 28, 2023 at 7:00 P.M. in the Kinnelon High School Auditorium.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mr. Michael Petruccelli, Board Vice President, called the meeting to order at 7:00 pm and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 22, 2023, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT Mr. Michael Petruccelli, Vice President
 Mr. Jonathan Eisenmenger
 Mrs. Dana Leonard
 Mr. Carl Myers
 Mrs. Kelly Parrella
 Mrs. Jennifer Portman

ABSENT Mrs. Jean Donaldson, Board President

ALSO PRESENT Kerry A. Keane, Business Administrator/Board Secretary
 David C. Mango, Superintendent

III. CLOSED SESSION AS NEEDED

IV. PLEDGE OF ALLEGIANCE

V. ROUTINE MATTERS

A. Approval of Minutes

1. February 21, 2023 Executive Session Minutes
2. March 1, 2023 Executive Session Minutes
3. March 1, 2023 Regular Meeting Minutes

MOTION BY MRS. PORTMAN, SECONDED BY MR. MYERS TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VI. STUDENT REPRESENTATIVE

(Kristina Haviland) reported on:

- Kiel
 - Took part in a Pottery Class
 - Had a Saint Patrick's Day Celebration
 - The fundraiser for the Leukemia and Lymphoma Society raised \$5,600
 - The STEM team had an assembly
- Stonybrook
 - Took part in a Pottery Class
 - Had a door decorating contest
 - Fundraiser
- Pearl R. Miller
 - Had Spirit Week
 - Pep Rally took place
 - 8th grade dance was 90s Hip Hop theme
 - Destination Imagination was held at Pearl R. Miler and Kinnelon took 1st place in one group
- Kinnelon High School
 - 3 on 3 Basketball Fundraiser took place

VII. SUPERINTENDENT'S UPDATE

1. Recognition-2023 Middle School Leadership Award, Millie Cho, Mr. Mongon
2. Kinnelon High School Update, Mrs. Sappio
3. Winter Sports Recognition - Mr. Doty
4. Director of Curriculum, Instruction/T.O.A. update
5. Revised 22-23 Calendar - Give Back Day

VIII. COMMITTEE REPORTS

- A. Finance, Facilities and Security
(Mrs. Donaldson, Chair)
 - Met two times this month. Discussed Architect, Budget and projects and Full-Time Kindergarten.
- B. Personnel and Negotiations
(Mr. Petruccelli, Chair)
 - Discussed new job descriptions and non-tenure staff reviews.
- C. Education and Student Activities
(Mrs. Parrella, Chair)
 - Spoke about the Biology Curriculum, looked at the Kinnelon High School clubs and spoke about the Director of Curriculum and Instruction position.

- D. Policy
(Mr. Eisenmenger, Chair)
 - Discussed random drug testing, sick leave and other controversial issues.
- E. Delegates
 1. New Jersey School Boards Association
(Mr. Petruccelli)
 - o Spring Symposium will take place on April 25, 2023
 2. Morris County School Boards Association
(Mrs. Leonard)
 - o Two students nominated for leadership award. Mr. Petruccelli nominated for Excellence in Boardmanship Award.
 3. Legislative Representative
(Mr. Eisenmenger)
 4. Morris County Educational Services Commission
(Mrs. Parrella)
- F. Community Relations and KEA Liaison
(Mr. Petruccelli - Chair)
- G. K-Cares
(Mrs. Portman)
 - Meeting will take place on May 1, 2023
- H. Kinnelon Education Foundation
(Mr. Myers)

IX. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

X. AGENDA ITEMS

- A. FINANCE, FACILITIES AND SECURITY COMMITTEE**
(Mrs. Donaldson - Chair, Mr. Eisenmenger, Mr. Myers)

Agenda Items #1 through #12 represents the Finance, Facilities and Security Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the **Treasurer's Report** for the month of February 2023.
2. Be it resolved, that the Kinnelon Board of Education approve the **Secretary's Report** for the month of February 2023.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of February 2023.
4. **Secretary's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, I certify that as of March 28, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.

5. **Board's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. **Bill List**

- a. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 22/23 - 9.

Student Activity Account (Fund 95)

Total Disbursements paid by check #95022823 (FEB)
Covers actual Ck #10598 thru CK # 10621 & 022823
and Check #95032823 (MAR)
covers actual CK#10622 thru CK#10667
and 032423 and 32423

\$ 83,869.72

Cafeteria Account (Fund 60)

Total Disbursements paid by
check #1306 thru Ck #1311

\$ 138,262.69

Agency Account (Fund 91)

Total Disbursements paid by
ck #911702, #911784 thru 911801
#911803 thru #911808, #913149 thru #913152
Ck#91120,
#911809 thru 911819, #911821 thru #911831,
#913153 thru # 913154, and #913158

\$2,242,650.25

- b. Be it resolved, that the Kinnelon Board of Education approve the Bill List - File Reference 22/23-8A.

Total Disbursements paid by Computer
Check #

\$

Total Disbursements paid by
Hand Check #

\$

Total Disbursements paid by EFT #999860
thru #999863

\$1,314,496.18

Total Disbursements for February 28, 2023

\$1,314,496.18

- c. Be it resolved, that the Kinnelon Board of Education approve the Bill List - File Reference 22/23-9.

Total Disbursements paid by Computer
Check #51540 thru #51721

(51722 voided replaced with hand check) Ck#51723 thru #51725	\$1,458,480.63
Total Disbursements paid by Hand Check #70031523	\$ 2,904.15
Total Disbursements paid by EFT #999864 thru #999867	\$1,426,115.29
Total Disbursements for March 28, 2023	\$2,887,500.07

7. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel, and related expenses not to exceed the amounts as listed on **Finance, Facilities and Security Attachment A**.
8. Be it resolved, that the Kinnelon Board of Education accepts the **February 2023 Emergency Drill Report**, as per **Finance, Facilities and Security Attachment B**.
9. Be it resolved that the Kinnelon Board of Education, approve the following Special Education **Resolution**:

WHEREAS, the parents of a classified student filed an expedited due process petition regarding their child; and

WHEREAS, the District and parents have negotiated a settlement agreement resolving remaining disputes between them related to that proceeding; and

WHEREAS, the settlement agreement is in the best interest of the District; and

IT IS HEREBY RESOLVED this 28th day of March, 2023 that the Board approves the Settlement Agreement (attached hereto as Exhibit A, confidential student information) and authorizes the Board President and Board Secretary to execute the Agreement on behalf of the Kinnelon Board of Education; and it is

FURTHER RESOLVED, that with the approval of the Agreement, District officials are hereby authorized to take all steps necessary to effectuate the terms of the Agreement.
10. Be it resolved, that the Kinnelon Board of Education approve a Joint Transportation Agreement with the **Educational Services Commission of Morris County** for the 2023-2024 school year.

11. Be it resolved, that the Kinnelon Board of Education approve an agreement with the **Educational Services Commission of Morris County** for the following **Non-Public Educational Services** for the 2023-2024 school year:

Professional Support Services
Non-Public Nursing
Non-Public Technology
Non-Public Textbook
Non-Public Security Aid

12. Be it resolved, that the Kinnelon Board of Education approve DiCara Rubino Architects as **Architect** for the Kinnelon School District, effective April 1, 2023 through December 31, 2023.

MOTION BY MRS. PARRELLA, SECONDED BY MR. EISENMENGER TO APPROVE ITEMS #1 THROUGH #12 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. PERSONNEL AND NEGOTIATIONS COMMITTEE

(Mr. Petruccelli - Chair, Mrs. Donaldson, Mrs. Portman)

Agenda Items #1 through #7 represents the Personnel and Negotiations Committee's recommendations. They were voted upon as a group.

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE/REDUCTION IN FORCE

1. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the following certified staff members as indicated below:

	School	First Name	Last Name	Subject	Type of Leave	Effective Date	Start date	End Date
1	KHS	Susan	MacFarlane	Psychologist	Retirement	6/30/23		
2	PRM	Cassandra	Brown	Math	Unpaid FMLA		9/1/23	11/24/23
3	KHS	Melissa	Comitto	Spanish	Unpaid FMLA	Revised	9/5/23	12/5/23
4	KHS	Melissa	Comitto	Spanish	Unpaid	Revised	12/6/23	1/1/24
5	SB	Jaclin	Acanfrio	Paraprofessional	unpaid		3/15/23	3/31/23
6	KHS	Patricia	Pagella	Paraprofessional	19 available sick days		3/31/23	5/4/23
7	KHS	Patricia	Pagella	Paraprofessional	unpaid		5/5/23	5/31/23

8	KHS	Travis	Hemmerich	Custodian	Rescind Appointment	3/1/23		
9	BOE	Tammy	Webber	Bus Driver	Resignation	3/10/23		
10	KIEL	Lorraine	DeMaio	Paraprofessional	Retirement	7/1/23		
11	PRM	Karen	Butler	Administrative Assistant to the Principal	Retirement	8/1/23		

APPOINTMENTS

2. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the appointment of the following staff members as indicated below. This action is also pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education:

	School	First Name	Last Name	Subject	Degree	Step	Salary	Start date	End Date
1	PRM	Melanie	Lekaj	Leave Replacement Math	BA	1	\$58,812 (prorated)	4/17/23	6/30/23
2	KHS	Joseph	Tyndall	Custodian		1	\$39,536 (prorated)	4/17/23	6/30/23
3	Kiel	Elizabeth	Ankner	Part Time Paraprofessional	\$750 Sub Cert	1	\$22.26 an hour	3/29/23	6/30/23
4	KHS	David	Perez	Custodian		1	\$39,536 (prorated)	4/17/23	6/30/23

ADDITIONAL ASSIGNMENTS

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment for the following staff members up to 2 hours each, to prepare and attend the **Kindergarten Warm Up Day** on May 9, 2023, at the rate of \$58.81 per hour, at Kiel and Stonybrook Schools.

Kiel

Melissa Mezzadri
Stacey Poulas
Nicole Quinn

Stonybrook

Cathleen McKenna
Casey Pelak
Kathryn Talbot

COACHES/CO-CURRICULAR/SUBSTITUTES/CLINICAL INTERNS/HOME INSTRUCTORS

4. The Kinnelon Board of Education, upon recommendation of the Superintendent, rescinds payment to **Jenna Devlin** for 5.0 hours per week of **Home Instruction** for student #2015 for the remainder of the 2022-2023 school year.

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Courtney Tassilo**, Paraprofessional, to provide 5.0 hours per week of **Home Instruction** during school calendar days for Student #2015 at the contracted hourly rate of \$58.81 beginning March 24, 2023 for the remainder of the 2022-2023 school year.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **clinical interns** for the 2022-2023 school year:

Name	College/ University	Observation Hours	School	Teacher	Date
Saray Mena	Montclair State University	30	KHS	Marlene Goudrea	Spring 2023

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the 2022-2023 school year. This action is pending a successful completion of all required criminal background checks and approval by the New Jersey Department of Education:

	First Name	Last Name	Type of Substitute	Rate
1	Nicholas	Messineo	Substitute	\$125 per day
2	Hadaya	Zaidat	Substitute	\$125 per day
3	Robert	Dale	Custodian	\$15 per hour
4	Stefanie	Pavlovic	Substitute	\$125 per day

MOTION BY MRS. PARRELLA, SECONDED BY MRS. PORTMAN TO APPROVE ITEMS #1 THROUGH #7 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. EDUCATION AND STUDENT ACTIVITIES COMMITTEE
(Mrs. Parrella - Chair, Mrs. Donaldson, Mrs. Leonard)

Agenda Items #1 through #4 represents the Education and Student Activities Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Field Trips** for the 2022-2023 school year:

Event	Dates	Location
Cedar Crest	4/19/23	Pompton Plains, NJ
KHS Band	4/19/23	Mount Olive High School

Fayson Lakes	4/21/23	Kinnelon
Madeleine's Petit Paris	6/14/23	Northvale, NJ

- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the updated **Curriculum** for **Biology Honors** at Kinnelon High School.
- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves student #220301 to participate in an **Advanced Digital Imaging Independent Study** at Kinnelon High School for the 2022-2023 school year.
- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **programs** to run as indicated below:

Program	Dates	Grades
Summer Learning Academy	July 10, 2023 - July 27, 2023	grades 1-10
DNA Barcoding Summer Research Program	July 24, 2023 - July 27, 2023	
Summer Enrichment Robotics	August 7, 2023 - August 11, 2023	

MOTION BY MR. EISENMENGER, SECONDED BY MR. MYERS TO APPROVE ITEMS #1 THROUGH #4 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE

(Chair - Mr. Eisenmenger, Mrs. Leonard, Mr. Myers)

Agenda Items #1 and #2 represents the Policy Committee's recommendation. They were voted upon as a group.

- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **first reading** of the following Regulation:

Regulations:

R4432 Sick Leave - Revised

- The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the **HIB Report** reading and/or adoption as listed below through March 2023.

1st or 2nd Reading	Incident Date	School	Confirmed HIB
1st	2/17/23	SB #4	Yes

1st	3/3/23	PRM #5	Yes
2nd	1/11/23	KHS #8	Yes
2nd	1/11/23	KHS #9	Yes
2nd	1/13/23	PRM #4	No
2nd	2/11/23	KHS # 10	No

MOTION BY MRS. PORTMAN, SECONDED BY MRS. PARRELLA TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES MR. EISENMENGER
 MRS. LEONARD
 MR. MYERS
 MRS. PARRELLA
 MR. PETRUCELLI

ABSTAINED MRS. PORTMAN

E. COMMITTEE OF THE WHOLE

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

1. Nomination of **Michael Petruccelli** as Morris County School Boards Association 2023 Irene LeFebvre Excellence in Boardsmanship Award.

RESOLVED: Whereas, while a resident of Kinnelon, in the County of Morris, **Michael Petruccelli** has served a total of ten years on the Kinnelon Board of Education.

WHEREAS, the Kinnelon Board of Education recognizes and acknowledges **Michael Petruccelli's** noteworthy contributions to the education of students and continual focus on improving student achievement for all students in the district; and

WHEREAS, the Kinnelon Board of Education recognizes and acknowledges **Michael Petruccelli's** exemplary leadership on the board and in the community as a school board of education member; and

- Has served as Board Member for the last 10 Years and was re-elected to a 4th term in 2021, served as Board President for 2020 - 2021, Vice President for 2022 and currently 2023.

WHEREAS, the Kinnelon Board of Education recognizes and acknowledges **Michael Petruccelli's** active involvement in school governance at the local level, and the Morris County and NJSBA levels, and his commitment to collaborative teamwork in serving the;

- MCSBA Legislative Committee in 2017-2018, and represents the NJSBA Kinnelon Board Committee as Liaison.
- Collaborated with NJSBA Field Representative to implement board training schedules to attain several required responsibilities of the Kinnelon Board of Education throughout the 2020 & 2021 calendar year.

WHEREAS, the Kinnelon Board of Education recognizes and acknowledges **Michael Petruccelli's** commitment to personal and professional development serving;

- 15 years as youth sports coach for soccer, basketball, and baseball for recreation, CYO, and local club teams, Kinnelon Soccer Club for 5 years, Destination Imagination Appraiser, Acted as Academic Decathlon Proctor, served as the acolyte director in church leadership for three years and served as Alumni interviewer for local high school students applying to his alma mater.

NOW, THEREFORE, BE IT RESOLVED, the Kinnelon Board of Education does hereby express its appreciation to **Michael Petruccelli** for his dedicated service, leadership, and contributions to the education of the students in our district.

BE IT FURTHER RESOLVED, the Kinnelon Bd of Education Secretary submit the nomination of **Michael Petruccelli** and this Resolution to the Morris County School Boards Association for consideration for the 2023 Irene LeFebvre Excellence in Boardmanship Award.

XIII. CORRESPONDENCE

XIV. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS

XV. BOARD MEMBER COMMENTS

Mrs. Parrella – Congratulations to Mr. Petruccelli. It has been a busy month. Love to Nashville.

Mr. Leonard – Congrats to Mr. Petruccelli. The meetings have been positive.

Mr. Eisenmenger – Ditto to everything said. Good luck to the spring athletes.

Mr. Portman – Congratulations to Mr. Petruccelli. Thanks for all the guidance with the Board of Education.

Mr. Myers – Congrats to Mr. Petruccelli. Such a helpful group and thank you to Mr. Mango for security. Nice to see such public recognition of students accomplishments.

Mr. Petruccelli – Congrats to all those honored. Great job Destination Imagination. Thank you for the nomination!

XVI. ADJOURNMENT

MOTION BY MRS. PARRELLA SECONDED BY MR. EISENMENGER TO ADJOURN THE MEETING AT 8:35 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully Submitted,

Kerry A. Keane
Board Secretary

REIMBURSEMENT OF EXPENSES MARCH 28, 2023 BOARD MEETING

LOC	LAST	FIRST	WORKSHOP	WORK SHOP DATE	REGIS.	LODG.	MEALS	MILEAGE	TRAVEL/ AIR/RAIL	PARKING TOLLS/ OTHER	MAXIMUM TOTAL
1	SB	Giuliano	Susan	Conquer Math Geometry, Measurements and Data	4/17/23						\$ -
2	CST	Struble	Maegann	Occupational Therapy in Schools - Handwriting	3/8/23						\$ -
3	PRM	Chegwidden	Laura	NJ Distance Coaches Clinic	3/24/23	\$150.00					\$ 150.00
4	KHS	Doty	David	Directors of Athletics Association on New Jersey State Conferences	3/14/23-3/17/23	\$400.00	\$ 297.00		\$134.42	\$33.12	\$ 864.54
5	SB	Vander Ploeg	Jessica	Preparing Children with IEPs for State Exams: Teaching with a Knowledge of Data, IEP Information, and the Tasks of the Tests	2/14/23						\$ -
6	CST	Lenihan	Samantha	TC - Preparing Children with IEPs for State Exams: Teaching with a Knowledge of Data, IEP Information, and the Tasks of the Tests	2/14/2023						\$ -
7	KHS	Elia	Danielle	SUPA - Syracuse University Project Advance Psychology Seminar	5/18/2023			\$ 30.36		\$14.75	\$ 45.11
8	PRM	Slater	Jill	SCW Mania Fitness Convention	3/31/2023-4/2/2023	\$150.00					\$ 150.00
9	KIEL	Poulas	Stacey	Morris County Prosecutor's Office presentation on HIB	3/7/2023						\$ -
10	PRM	Kiley-Kelly	Lisa	WRS Certified Teacher Conference	7/12/2023-7/13/2023	\$369.00					\$ 369.00
11	KHS	Stroud	Ryan	Stronge Visits	3/22/2023						\$ -
12	PRM	Chegwidden	Laura	Stronge Visits	3/22/2023						\$ -
13	KHS	Becker	Heather	Stronge Visits	3/22/2023						\$ -
14	KHS	Pollak	Heather	Stronge Visit	3/22/2023						\$ -
15	ADM	Velez	Denise	NJPSA - Multi-Tiered Systems of Support: 2nd Annual Effective Practices Statewide Summit	5/5/2023						\$ -
16	KHS	Dewaal	Casey	Stronge Visits	3/22/2023						\$ -
17	PRM	Mc Murray	Linda	Stronge Visit	3/22/2023						\$ -
18	KIEL	Molee	Joan	Stronge Visits	3/22/2023						\$ -
19											\$ -
20											\$ -

Security Drills				
February 2023				
Drill Type	Kiel School	Stonybrook School	Pearl R. Miller Middle School	Kinnelon High School
Fire Drill	2/24/23	2/27/23	2/15/23	2/10/23
Security Drill				
Active Shooter Drill				
Full Lockdown			2/23/23	
Bomb Threat	2/21/23			
Evacuation Drill				
Shelter in Place		2/15/23		2/22/23, 2/27/23