

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
KINNELON HIGH SCHOOL AUDITORIUM
6:30 P.M.
JANUARY 24, 2023**

MINUTES

The Regular Meeting of the Kinnelon Board of Education was held on Tuesday, January 24, 2023 at 6:30 P.M. in the Kinnelon High School Auditorium.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Jean Donaldson, Board President, called the meeting to order at 6:30 and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 22, 2023, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Mrs. Jean Donaldson, Board President Mr. Michael Petruccelli, Vice President Mr. Jonathan Eisenmenger Mrs. Dana Leonard Mr. Carl Myers Mrs. Kelly Parrella Mrs. Jennifer Portman
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ABSENT	None
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary David C. Mango, Superintendent
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MOTION BY MR. PETRUCCELLI, SECONDED BY MR. EISENMENGER TO BREAK INTO EXECUTIVE SESSION AT 6:31 P.M. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

III. WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits a public body to meet in closed session to discuss certain matters;

WHEREAS, the said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

BE IT THEREFORE RESOLVED, that the Kinnelon Board of Education has determined that it is necessary to meet in Closed Session on January 24, 2023 to discuss:

1) Student Matter

BE IT FURTHER RESOLVED, that the Kinnelon Board of Education reserves the right to discuss other matters;

BE IT FURTHER RESOLVED, that the minutes of this closed session be made public when the need for confidentiality no longer exists.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. PARRELLA TO CLOSE EXECUTIVE SESSION. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

RECONVENED IN PUBLIC SESSION AT 7:03 P.M.

IV. PLEDGE OF ALLEGIANCE

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. PARRELLA TO REORDER THE AGENDA. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VI. STUDENT REPRESENTATIVE

(Kristina Haviland)

- Kiel and Stonybrook had Spirit Week.
- Martin Luther King was a Professional Development Day for all staff.
- Kiel School had an Ice Cream Social event.
- Kindergarten Registration is now open.
- Stonybrook had a Principal Forum and explained their goals.
- January 20, 2023 was Football Friday.
- Stonybrook has a Robotics Club.
- Pearl R. Miller School had a Holiday Concert and will now have a Site Manager for After School Activities.
- Wrestling placed well and the Play is back for the spring at Pearl R. Miller.
- Kinnelon High School Winter Track and Fencing athletes have done well.
- County Honor Choir

VIII. SUPERINTENDENT'S UPDATE

1. District Update
2. NJASC President Recognition - Jordan Doty, presented by Mrs. Hanna Sappio

3. Outstanding Percussionist Recognition - Michael Piccolo, presented by Mr. Mark Mongon
4. Morris County Choir & Band Recognition, Mr. Mark Mongon & Mr. Gary Suda

MOTION BY MR. PETRUCCELLI, SECONDED BY MR. EISENMENGER TO TAKE A 5 MINUTE RECESS. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

RECONVENED IN PUBLIC SESSION AT 7:30 P.M.

5. District Auditors Report
6. Start Strong Presentation, Jodi Mulholland

V. ROUTINE MATTERS

- A. Approval of Minutes
 1. December 19, 2022 Combined Meeting Minutes
 2. December 19, 2022 Executive Session Minutes

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. PARRELLA TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VII. COMMITTEE REPORTS

- A. Finance, Facilities and Security
(Mrs. Donaldson, Chair)
 - Meeting took place on January 17, 2023 and spoke about the RFP for the Attorney.
 - Administration Restructure
 - Board of Education Retreat on February 11, 2023
 - Signage in buildings
- B. Personnel and Negotiations
(Mr. Petruccelli, Chair)
 - SKIP Committee
 - Professional Development and new evaluation system.
 - Full Day Kindergarten
 - New hires and replacement staff
- C. Education and Student Activities
(Mrs. Parrella, Chair)
 - Pearl R. Miller site manager
 - Wellness Day
 - DEI Committee
 - Pottery Day at Kiel and Stonybrook
- D. Policy
(Mr. Eisenmenger, Chair)
 - Policies for new district operations

- E. Delegates
 - 1. New Jersey School Boards Association
(Mr. Petruccelli)
 - 2. Morris County School Boards Association
(Mrs. Leonard)
 - 3. Legislative Representative
(Mr. Eisenmenger)
 - 4. Morris County Educational Services Commission
(Mrs. Parrella)
- F. Community Relations and KEA Liaison
(Mr. Petruccelli - Chair)
 - Meeting will take place on February 6, 2023
- G. K-Cares
(Mrs. Portman)
- H. Kinnelon Education Foundation
(Mr. Myers)

IX. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS - None

X. AGENDA ITEMS

- A. FINANCE, FACILITIES AND SECURITY COMMITTEE
(Mrs. Donaldson - Chair, Mr. Eisenmenger, Mr. Myers)

Agenda Items #1 through #15 represents the Finance, Facilities and Security Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the **Treasurer's Report** for the month of December 2022.
2. Be it resolved, that the Kinnelon Board of Education approve the **Secretary's Report** for the month of December 2022.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of December 2022.
4. **Secretary's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, I certify that as of January 24, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.

5. **Board's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. **Bill List**

- a. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 22/23 - 7.

Student Activity Account (Fund 95)

Total Disbursements paid by check #9512302022
 Covers actual Ck#10555 thru Ck#10572 \$10,972.86

Cafeteria Account (Fund 60)

Total Disbursements paid by
 check #1297 thru #1300 and Ck # 50819 \$81,670.90

Agency Account (Fund 91)

Total Disbursements paid by checks #911720
 thru #911752, #911753 was voided, #913142 thru #913144 \$1,273,179.09

- b. Be it resolved, that the Kinnelon Board of Education approve the Bill List - File Reference 22/23-7.

Total Disbursements paid by Computer
 Check(#50964-#50968 voided)
 #50969 thru Check #50972
 #50973 issued to replace voided check #50641)
 Ck#50974 thru #51179
 (#51180 issued to replace voided check #50535)
 Ck # 51181 thru #51199 \$1,440,287.67

Total Disbursements paid by
 Hand Check #70011523 and #95012423 \$17,552.47

Total Disbursements paid by EFT #999844
 thru #999848 \$1,450,355.38

Total Disbursements for January 24, 2023 \$2,908,195.52

7. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel, and related expenses not to exceed the amounts as listed on **Finance, Facilities and Security Attachment A**.

8. Be it resolved, that the Kinnelon Board of Education accepts the **December 2022 Emergency Drill Report**, as per **Finance, Facilities and Security Attachment B**.

9. Be it resolved, that the Kinnelon Board of Education accept the **donation** of \$1,500 to be used for Kinnelon High School student activities from the Rambaran Family.
10. Be it resolved that the Kinnelon Board of Education accept the **Comprehensive Annual Financial Report (Audit)** for the fiscal year ending June 30, 2022. Be it further resolved that the Kinnelon Board of Education accept the **Auditor's Management Report of Administrative Findings-Financial Compliance & Performance** for the fiscal year ending June 30, 2022.
11. Be it resolved that the Kinnelon Board of Education approve the **Corrective Action Plan** for the 2021-2022 Audit as submitted by the Business Administrator/Board Secretary.
12. Motion to **accept funds** in the amount of \$40,260 from the State of New Jersey for the purchase of UV lighting with HEPA filtration system for Pearl R. Miller Middle School.
13. Be it resolved, that the Kinnelon Board of Education approve **UNUM** as an additional **disability insurance provider** for the 2022-2023 and 2023-2024 school years.
14. Be it resolved that the Kinnelon Board of Education approve a contract with **New Pathway Counseling, Inc.** for performance of Specified Work at a rate of \$600.00 per week for the 2022-2023 school year.
15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **Memorandum of Agreement Between Education and Law Enforcement Officials** for the **2022-2023 school year**.

MOTION BY MR. EISENMENGER, SECONDED BY MR. PETRUCCELLI, TO APPROVE ITEMS # 1 THROUGH #15 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- B. PERSONNEL AND NEGOTIATIONS COMMITTEE
(Mr. Petruccelli - Chair, Mrs. Donaldson, Mrs. Portman)

Agenda Items #1 through #25 represents the Personnel and Negotiations Committee's recommendations. They were voted upon as a group.

CERTIFIED STAFF

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves 41.50 additional sick days for **Amanda Trombetta** pursuant to Article V-D. Sick Day Bank in the Agreement

between the Kinnelon Administrators Association and the Board of Education.

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE/REDUCTION IN FORCE

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, revises a paid leave of absence for **Melissa Eckert**, effective November 21, 2022 through January 10, 2023, using 30 available sick days.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an unpaid leave of absence for **Melissa Eckert**, effective January 11, 2023 through January 13, 2023.
4. The Kinnelon Board of Education, upon recommendation of the Superintendent, accepts the resignation of **Sarah Kishbaugh**, Kindergarten Teacher at Stonybrook School, effective January 13, 2023.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves a paid Maternity Leave of Absence for **Melissa Comitto**, for the period May 22, 2023 through June 30, 2023, using 20 available sick days.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves an unpaid **FMLA** Leave of Absence for **Melissa Comitto**, for the purposes of child rearing, for the period on or about September 1, 2023, through November 24, 2023, upon approval of the 23-24 district school calendar.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an unpaid Leave of Absence for **Melissa Comitto** from November 27, 2023 through December 29, 2023.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves a paid Maternity Leave of Absence for **Alexandra McCall**, for the period April 24, 2023 through June 30, 2023, using 40 available sick days.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves an unpaid **FMLA** Leave of Absence for **Alexandra McCall**, for the purposes of child rearing, for the period on or about September 1, 2023, through November 24, 2023, upon approval of the 23-24 district school calendar.
10. The Kinnelon Board of Education, upon recommendation of the Superintendent, accepts the resignation of **Annika Levitt**, permanent Substitute at Kiel School effective January 2, 2023.

11. The Kinnelon Board of Education, upon recommendation of the Superintendent, accepts the resignation of **Kimberly Klein**, permanent Substitute at Stonybrook School effective January 2, 2023.
12. The Kinnelon Board of Education, upon recommendation of the Superintendent, accepts the resignation of **Joseph Pedalino**, permanent Substitute at Kiel School effective January 9, 2023.

APPOINTMENTS

13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Christa Aromando** to the position of **Leave Replacement Elementary School Teacher(5th grade)**, at a salary of \$66,312(prorated), M.A. Degree, Step 1, at Stonybrook School effective on or about January 30, 2023 through June 30, 2023. This action is pending a successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Kathryn Talbot** to the position of **Leave Replacement Kindergarten Teacher**, at a salary of \$78,812(prorated), M.A.+60 Degree, Step 1, at Stonybrook School retroactive to January 9, 2023 through June 30, 2023. This action is pending a successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Virginia Dunphy** to the position of **Leave Replacement English Teacher**, at a salary of \$69,312(prorated), M.A.+15 Degree, Step 1, at Kinnelon High School effective on or about March 1, 2023 through June 30, 2023. This action is pending a successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

ADDITIONAL ASSIGNMENTS

16. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves payment to **Nancy Hatke** for up to 4 hours of extra time for **Kindergarten Registration** at Kiel School on February 9, 2023 at her contractual overtime rate of \$124.81.

NON-CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE/REDUCTION IN FORCE

17. The Kinnelon Board of Education, upon recommendation of the Superintendent, accepts the resignation of **Doreen Apgar, Playground/Cafeteria Aide** at Stonybrook School effective December 22, 2022.
18. The Kinnelon Board of Education, upon recommendation of the Superintendent, accepts the resignation of **Patrick Agugliaro, Custodian** at Kinnelon High School, effective January 13, 2023.

APPOINTMENTS

19. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Lynn Smith** to the position of **Playground/Cafeteria Aide** at Stonybrook School, 3.50 hours per day, at a rate of \$14.20 per hour (Step 2 of the Playground/Cafeteria Aide Guide), effective January 25, 2023 through June 30, 2023. This action is pending a successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

ADDITIONAL ASSIGNMENTS

20. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Ann Shapley**, Paraprofessional to attend **Play Practice** as needed for student #220910 from February 3, 2023 through March 7, 2023, for up to 23 hours at her contracted hourly rate of \$25.38, not to exceed \$583.74.
21. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves payment to **Pamela deWaal** for up to 4 hours of extra time for **Kindergarten Registration** at Kiel School on February 9, 2023 at her contractual overtime rate of \$52.74.
22. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves payment to **Jennifer Kish** for up to 4 hours of extra time for **Kindergarten Registration** at Kiel School on February 9, 2023 at her contractual overtime rate of \$46.82.

COACHES/CO-CURRICULAR/SUBSTITUTES/CLINICAL INTERNS/HOME INSTRUCTORS

23. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the revised 2022-2023 **Kinnelon High School Co-Curricular** list on **Personnel & Negotiations Attachment A**.

24. The Kinnelon Board of Education, upon the recommendation of the Superintendent, revises the **Winter Coaches & Volunteers** for the 2022-2023 school year as per **Personnel & Negotiations Attachment B**.

25. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **clinical interns** for the 2021-2022 school year:

Name	College/University	Subject	Program	School	Teacher	Date
Luci Zeoli	Montclair University	Instrumental Music	Clinical Practice I	KHS	Ryan Stroud	Spring 2023
Lauren Spencer	Morris County Vocational School	Physical Therapy	Observation 1 day per week	District	Carrie Bott	Spring 2023
Samantha Moehrle	Mercy College	Elementary Education	Student Teaching 1st half: Stacey Poulas, Kiel 2nd half: Dena Dilenno, Stonybrook			Spring 2023

MOTION BY MRS. DONALDSON, SECONDED BY MRS. PARRELLA TO APPROVE ITEMS #1 THROUGH #25 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. EDUCATION AND STUDENT ACTIVITIES COMMITTEE
(Mrs. Parrella - Chair, Mrs. Donaldson, Mrs. Leonard)

Agenda Items #1 through #7 represents the Education and Student Activities Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **District Evaluation Advisory Committee** for the 2022-2023 school year. The committee will be comprised of:
 - Previously approved School Improvement Panel (SciP) members
 - David Mango, Superintendent
 - Jean Donaldson, Board President or Designee
 - Jodi Mulholland, Interim Director of Curriculum, Instruction, and Assessment
 - Tina Sutphen, KEA President
 - Ryan Stroud, KEA Vice President
 - Annika Levitt, Parent Member

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **Out-of-District Placement** including tuition and

additional related services for the 2022-2023 school year as listed in **Education and Student Activities Attachment A**.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Field Trips** for the 2022-2023 school year:

Event	School	Dates	Location
Academic Decathlon Regional Competition	KHS	1/2/23	Ramapo High School, Franklin Lakes
Morris County Honor Choir	PRM & KHS	1/13/23	Mt. Olive Middle School, Budd Lake
NJASC	KHS	2/6/23	Rancocas Valley Regional H.S.
DECA State Competition	KHS	2/27/23 - 3/1/23	Harrah's Waterfront Conference Center, Atlantic City
Student Council	SB	3/14/23	Borough Hall, Kinnelon

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following KHS **Structured Learning Experience**, for the Life Skills class for the 2022-2023 school year:

Event	Date	Location
Roma Pizza	1/31/23	Boonton

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the Pearl Miller Middle School effective January 20, 2023 through on or about June 30, 2023 as per **Education and Student Activities Attachment B**.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the **Title I Supplemental Support Program** motions from 10/27/22, 11/17/22 and 12/19/22 meetings.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members for the **Title I Supplemental Support Program**, Not to exceed the hours indicated below, for each school, from November 1, 2022 through June 16, 2023, at a rate of \$58.81 per hour:

Staff Member	School and Hours	Program Run Dates
Nicole Velasco Rachael Parent	Kiel School: not to exceed a total of 6 hours per week	11/1/22 - 6/16/23
Neil Schectman Jane Tadros	SB School: not to exceed a total of 10 hours per week	11/1/22 - 6/16/23
KellyAnn O'Connor		12/20/22 - 6/16/23
Karen Jeczo	PRM School: not to exceed a total of 6 hours per week	11/1/22 - 6/16/23
Steven Gemma		1/25/23 - 6/16/23
Heather Becker	KHS School: not to exceed a total of 6 hours per week	1/25/23 - 6/16/23

MOTION BY MR. PETRUCCELLI, SECONDED BY MR. EISENMENGER TO APPROVE ITEMS #1 THROUGH #7 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE
(Chair - Mr. Eisenmenger, Mrs. Leonard, Mr. Myers)

Agenda Items #1 through #4 represents the Policy Committee's recommendation. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following Policies for the **first reading** as per **Policy Attachment A:**

- P 0164 Conduct of Board Meeting (Revised)
- P 0155 Board Committees (Revised)

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **first reading** of the following Policies & Regulations:

Policies:

- P 0152 Board Officers (Revised)
- P 0161 Call, Adjournment, and Cancellation (Revised)
- P 0162 Notice of Board Meetings (Revised)
- P 2423 Bilingual and ESL Education (M) (Revised)
- P 2425 Emergency Virtual or Remote Instruction Program (M) (Revised)

- P 5200 Attendance (M) (Revised)
- P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
- P 8330 Student Records (M) (Revised)
- P 8140 Student Enrollments (M) (Revised)

Regulations:

- R 2423 Bilingual and ESL Education (M) (Revised)
- R 2425 Emergency Virtual or Remote Instruction Program (M)
(New)
- R 5200 Attendance (M) (Revised)
- R 8140 Enrollment Accounting (M) (Revised)
- R 8330 Student Records (M) (Revised)
- R 8420.2 Bomb Threats (M) (Revised)
- R 8420.7 Lockdown Procedures (M) (Revised)
- R 8420.10 Active Shooter (M) (Revised)

Abolished Policies:

- P 1648.11 The Road Forward COVID-19 – Health and Safety (M)
(Abolished)
- P 1648.13 School Employee Vaccination Requirements (M)
(Abolished)

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the **final reading and adoption** of the November 2022 **HIB Report** for the 2022-2023 school year.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the **first reading** of the December 2022 **HIB Report** for the 2022-2023 school year.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. DONALDSON TO TABLE ITEM #4. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. PARRELLA TO APPROVE ITEMS #1 THROUGH #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. COMMITTEE OF THE WHOLE

XI. UNFINISHED BUSINESS

1. Motion that the Kinnelon Board of Education will hold their **2023 Meetings** on the fourth Tuesday in accordance with the scheduled dates shown on **Unfinished Business Attachment A**.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. PORTMAN TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

XII. NEW BUSINESS

- February 28, 2023 – Ethics Training will take place at the end of the meeting.

XIII. CORRESPONDENCE

- Letter about Kinnelon Bowling Team

XIV. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS

XV. BOARD MEMBER COMMENTS

Mr. Eisenmenger – Happy to see everyone tonight.

Mrs. Parrella – Presentation by the student representative was wonderful. Great things going on around the district.

Mrs. Portman – Great things on all levels.

Mrs. Leonard – Children have a great opportunity in Kinnelon.

Mr. Myers – Recognition of students is wonderful.

Mr. Petruccelli – Thank you to Mrs. Mulholland, Mr. Mooney and Ms. Keane for the Audit. Welcome to the new board members.

Mrs. Donaldson – One of the goals is to celebrate all the accomplishments and we have done that. Thank you to Ms. Keane and all the board members for all their hard work.

MOTION BY MR. PETRUCCELLI, SECONDED BY MR. EISENMENGER TO BREAK INTO EXECUTIVE SESSION. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

XVI. CLOSED SESSION

MOTION BY MR. PETRUCCELLI SECONDED BY MR. EISENMENGER TO RECONVENE IN PUBLIC SESSION. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

RECONVENED IN PUBLIC SESSION AT 9:30 P.M.

MOTION BY MRS. DONALDSON, SECONDED BY MR. PETRUCCELLI TO VOTE ON POLICY #4.

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the **first reading** of the December 2022 **HIB Report** for the 2022-2023 school year.

MOTION BY MR. EISENMENGER, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #4 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

XVII. ADJOURNMENT

MOTION BY MRS. DONALDSON SECONDED BY MR. PETRUCCELLI TO ADJOURN THE MEETING AT 9:33 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully Submitted,

Kerry A. Keane
Board Secretary

REIMBURSEMENT OF EXPENSES JANUARY 24, 2023 BOARD MEETING

LOC	LAST	FIRST	WORKSHOP	WORK SHOP DATE	REGIS.	LODG.	MEALS	MILEAGE	TRAVEL/ AIR/RAIL	PARKING TOLLS/ OTHER	MAXIMUM TOTAL
1	PRM	McMurray	Linda	Foreign Language Educators of New Jersey - Annual Conference	3/17/23	\$200.00					\$ 200.00
2	CST	Lane	Marsela	41st Annual Bilingual/ESL Conference	12/9/22	\$49.99					\$ 49.99
3	ADM	Arroyo	Matthew	School Safety Specialist Academy	1/10/23, 1/17/23, 1/24/23, 1/31/23						\$ -
4	ADM	Travaille	Madelaine	Mapping STEM Opportunity: Call to Action for Science Education	1/6/23						\$ -
5	PRM	Rizzuto	Lillian	Foreign Language Educators of New Jersey - Annual Conference	3/17/23	\$200.00					\$ 200.00
6	PRM	Cromwell	Michelle	Two-Day Event: Powerful Strategies to Improve Social Emotional Learning Paid by ESSER funds	2/15/23	\$595.00					\$ 595.00
7	ADM	Valez	Denise	Drew University NJ Supervisor's Roundtable	1/11/23						\$ -
8	CST	Lenihan	Samantha	Preparing Children with IEPs for State Exams: Teaching with a knowledge of data, IEP Information, and the tasks of the tests	2/14/23						\$ -
9	SB	Lodge	Jenna	Preparing Children with IEPs for State Exams: Teaching with a knowledge of data, IEP Information, and the tasks of the tests	2/14/23						\$ -
10	CST	Di Ienno	Dena	Preparing Children with IEPs for State Exams: Teaching with a knowledge of data, IEP Information, and the tasks of the tests	2/14/23						\$ -
11	CST	Vander Ploeg	Jessica	Essential Sensory Strategies to Boost Engagement in Your Autistic Students	2/14/2023						\$ -
12	CST	Lubarsky	Katherine	Essential Sensory Strategies to Boost Engagement in Your Autistic Students	1/9/23						\$ -
13	CST	Lubarsky	Katherine	Creating Thematic Units to Target Grammar	1/9/23						\$ -
14	CST	Lubarsky	Katherine	No Time to Plan? 3 Strategies for Epic Speech Therapy Sessions	1/10/23						\$ -
15	CST	Lubarsky	Katherine	Unleashing Creativity as an Adult Speech I	1/10/2023						\$ -
16	ADM	Travaille	Madelaine	UGEN 2023 Virtual Workshop	1/5/2023						\$ -
17	KIEL	Molee	Joan	Grades K-2 Year 1 and Year 2 Workshops	4/27/2023	\$170.00					\$ 170.00
18	SB	Steenstra	Michelle	TC Calendar Day - Build Phonemic Awarer	12/5/2022						\$ -
19	KHS	Kowalski	Hope	AP Round Table	12/9/2022						\$ -
20	PRM	Maquet	Margaret	FLENU Annual Conference 2023	3/17/2023	\$140.00					\$ 140.00
21	CST	Bruscino	Colleen	Next Steps into Adolescence	2/16/2023						\$ -
22	PRM	Battaglia	Shelley	What's New in Young Adult Literature: 2023	3/6/2023	\$279.00					\$ 279.00
23	PRM	Scanlon	Brian	North Jersey Area Band Directors Meeting	1/13/2023						\$ -

Security Drills				
December 2022				
Drill Type	Kiel School	Stonybrook School	Pearl R. Miller Middle School	Kinnelon High School
Fire Drill	12/22/22	12/21/22	12/20/22	12/8/22
Security Drill				
Active Shooter Drill				
Full Lockdown			12/22/22	
Bomb Threat				
Evacuation Drill				
Shelter in Place	12/20/22	12/9/22		12/19/22

2022-2023 Revised Kinnelon High School Co-Curricular Activities		
Activity	Advisor	Stipend
Academic Decathlon	Linda Johnson	\$3,998
Animal Activist Club	Maria Fiuza	\$1,319
Art Honor Society	Beth Vaughn-Cason	\$3,030
Baccalaureate Organizer	Heather Pollack	\$859
Baccalaureate Organizer	Beth Vaughn-Cason	\$859
Cancer Awareness Club	Peter Zablocki	\$1,319
Chess Club	Marisol Feinsinger	\$875 (prorated)
Colts for Kids	Jason DelPiano	\$1,319
ColtsVest (KHS's Investment Club)	Cathy Gilligan	\$1,319
Computer Coordinator	Jenny Sassaman	\$4,541
Culinary Club	Marisol Feinsinger	\$1,248 (prorated)
Distributive Education Club of America (DECA)	Cathy Gilligan	\$4,043
Environmental Club	Hope Kowalski	\$1,118
Fall Dramatic Director	Chuck Linnell	\$3,804
Fall Drama Set Construction	Chuck Linnell	\$956
Feedback Advisor	John Penola	\$2,064
Freshman Class Advisor	Lisa Castelluber	\$2,430
Future Business Leaders of America (FBLA)	Cathy Gilligan	\$2,428
Give Back Club (2)	Danielle Elia	\$659
Give Back Club (2)	Danielle Wysocki	\$659
GSA-Gay Straight Alliance Club	Marlene Goudreau	\$1,145
GSA-Gay Straight Alliance Club	Lauren Biggins	\$1,145
Health Professions Club/Science Club	Wendy Bruffy	\$1,468
Honor Band (2)	Bonnie Hendricks	\$573
Honor Band (2)	Ryan Stroud	\$573
Instrumental Music Concerts (Spring)	Ryan Stroud	\$1,214
Instrumental Music Concerts (Winter)	Ryan Stroud	\$1,214
Jazz Rock Ensemble	Ryan Stroud	\$1,984
Junior Class Advisor	Stephanie Finke	\$3,885
Mock Trial (2)	Wendy Bruffy	\$1,616
Mock Trial (2)	Melissa Comitto	\$1,616
Musical Business Manager - Spring	Lauren Biggins	\$1,530
Musical Dramatics Director - Spring	Charles Linnell	\$4,198
Musical Orchestra Director - Spring	Ryan Stroud	\$1,882

2022-2023 Revised Kinnelon High School Co-Curricular Activities		
Musical Set Construction - Spring	TBD	\$2,515
<i>Musical Vocal Director - Spring *</i>	<i>Richard Lovallo *</i>	<i>\$3,021</i>
<i>Musical Choreographer- Spring *</i>	<i>Sabrina Csatay*</i>	<i>No Cost to the Board</i>
National Business Honor Society	Cathy Gilligan	\$1,468
National English Honor Society	Lisa Castelluber	\$2,428
National French Honor Society	Sophie Adams	\$1,468
National Honor Society	Caitlin Ward	\$2,428
Natinal Latin Honor Society/Club	Ray Danielson	\$1,468
<i>National Math Honor Society *</i>	<i>Amanda Trombetta *</i>	<i>\$0</i>
National Science Honor Society	Wendy Bruffy	\$2,623
National Social Studies Honor Society	Caitlin Ward	\$2,428
Newspaper Advisor	Alana Van der Sluys	\$1,975
Operation Smile	Peter Zablocki	\$1,145
Operation Smile	Heather Pollak	\$1,145
Peer Leadership	Danielle Elia	\$1,295
Peer Leadership	Marlene Goudreau	\$1,295
Pep Band Head	Ryan Stroud	\$1,660
Pep Band Assistant	Adam Smith	\$810
Percussion Ensemble	Brian Scanlon	\$1,118
Science Research/Barcode of Life	John Manning	\$1,984
Senior Class Advisor	Stephanie Manco	\$3,365
Senior Service/Project Advisor	Wendy Bruffy	\$2,623
Sophomore Class Advisor	Jason DelPiano	\$2,430
Spanish Honor Society/Club	Jamely White	\$1,468
Student Council	Hannah Sappio	\$3,922
Technology Student Association (TSA)	Brian McDonald	\$2,589
Tri-Music Honor Society	Bonnie Hendricks	\$2,428
Trust Club	Vincent Passariello	\$1,145
Trust Club Co-Advisor	Heather Becker	\$1,145
TV/Video Club	Casey deWaal	\$1,920
Varsity Club	Jim Soules	\$3,451
Vocal Music Concerts	Charles Linnell	\$2,480
Vocal Music Extra-Curricular	Charles Linnell	\$1,126

** Indicates a revision or an addition*

2022-2023 Revised KHS & PRM Winter Coaches & Volunteers

School	Season	Sport	Last	First	Step	Total Stipend
KHS	Winter	Basketball - Boys Varsity (Head Coach)	Kessinger	Dave	1	\$9,169
KHS	Winter	Basketball - Boys Varsity (Asst. Coach)	Aporta	Jesse	1	\$6,928
KHS	Winter	Basketball - Boys Varsity (Asst. Coach)	Nist	Greg	1	\$6,928
KHS	Winter	Basketball - Boys Varsity (Volunteer)*	Grande*	Dustin*	Volunteer	
KHS	Winter	Basketball - Boys JV (Volunteer)	Bridgers	Chase	Volunteer	
KHS	Winter	Basketball - Boys JV (Volunteer)	Arroyo	Matt	Volunteer	
KHS	Winter	Basketball - Girls Varsity (Head Coach)	Trifari	Don	1	\$9,169
KHS	Winter	Basketball - Girls JV/Varsity (Asst. Coach)	Bueno	Nathalia	1	\$6,928
KHS	Winter	Bowling - Varsity (Head Coach)	Soules	Jimmy		\$6,500
KHS	Winter	Fencing - Varsity (Head Coach)	Hecht	Mark	3	\$7,450
KHS	Winter	Fencing - Varsity (Asst. Coach)	TBD			TBD
KHS	Winter	Fencing - Varsity (Volunteer)	Huerta-Caro	Gina	Volunteer	
KHS	Winter	Fencing - Varsity (Volunteer)	Kimberlin	Brian	Volunteer	
KHS	Winter	Ice Hockey - Varsity (Head Coach)	Myhren	Jeff	3	\$11,369
KHS	Winter	Ice Hockey - Varsity (Asst. Coach)	Marcantuono	Patrick	3	\$7,355
KHS	Winter	Ice Hockey - JV (Asst. Coach)	Morris	Tyler	3	\$7,355
KHS	Winter	Indoor Track - Varsity (Head Coach - Girls)	Chegwidden-Jacobs	Laura	3	\$8,346
KHS	Winter	Indoor Track - Varsity (Head Coach - Boys)	Hall	Griffin	1	\$8,056
KHS	Winter	Indoor Track - Varsity (Asst. Coach)	White	Kevin	3	\$5,518
KHS	Winter	Indoor Track - Varsity (Volunteer)	Lee	Joe	Volunteer	
KHS	Winter	Indoor Track - Varsity (Volunteer)	TBD			
KHS	Winter	Swimming - Varsity (Head Coach)	Boardman	Brian	3	\$9,967
KHS	Winter	Swimming - Varsity (Asst. Coach)	Cromwell	Michelle	3	\$7,282
KHS	Winter	Wrestling - Varsity (Head Coach)	DiColo	Eric	3	\$9,561
KHS	Winter	Wrestling - Varsity (Asst. Coach)	Colabella	Anthony	3	\$7,282
KHS	Winter	Wrestling - Varsity (Asst. Coach)	TBD			TBD
PRM	Winter	Head Boys Basketball	Goff	Matt	3	\$6,189
PRM	Winter	Head Girls Basketball	Finke	Stephanie	3	\$6,189
PRM	Winter	Head Wrestling	Contella	Ben	3	\$6,189
PRM	Winter	Assistant Wrestling	Jones	Dave	1	\$4,640
PRM	Winter	Head Girls Volleyball	Kane	Wendy	3	\$6,189

* Indicates a revision or addition

Student #	School Name	Tuition	Aide	Aide Cost	Additional Therapy	ESY Incl. in 22-23 Tuition
15838399	Windsor School	\$42,233.40	No	-	-	No

Education and Student Activities Attachment B

In order to obtain and retain after-school sporting event attendance privileges, each student:

- Must be present for at least four class periods on the day of the sporting event
- Must have a parent permission form on file
- Must adhere to the guidelines included in this document at all times

Student Responsibilities During After-School Sporting Events

- Mature and responsible conduct at the event
- Respect for the property and personal rights of others (players, coaches, referees, other people at the event)
- Students must display appropriate behavior and good sportsmanship at all times.
- Foul language, taunting, insults, and/or other negative communication directed at players, coaches, referees, and/or other audience members is prohibited.
- Pushing, shoving, rough play, or other physical behavior that can pose a safety hazard is prohibited.
- The PRM Code of Conduct remains in effect during after-school sporting events.
- Food and/or drinks are not allowed in the gym. Food deliveries to school to be eaten anywhere on school grounds are also prohibited.

Additional Information:

- If a student demonstrates a pattern of falling behind academically (i.e. not completing work or other indications of a decline in academic performance), their ability to attend after-school sporting events may be suspended until the situation improves.
- A parent/guardian may revoke the after-school sporting event attendance privilege at any time.
- Administration reserves the right to suspend attendance at PRM sporting events at KHS because of severe weather. In this case, students will be offered the opportunity to contact a parent or guardian for a ride to the event.
- A student may temporarily or permanently lose the open campus privilege for:
 - violating these guidelines
 - excessive absences or excessive tardiness
 - danger of failing a class or classes
 - disciplinary infractions

Enrolling the program:

- Parents must complete the online permission form.
- Parents must include a phone number at which they can be reached in case there is a need to contact them during the sporting event (included on the form).

*This is a PILOT program and the administration reserves the right to revoke, suspend, or reinstate after-school sporting event attendance privileges at any time as deemed necessary for reasons of student safety and/or discipline.

The final decision to grant or revoke a student's permission to participate in the after-school sporting event attendance program rests with the Building Principal.

POLICY

0164 CONDUCT OF BOARD MEETING

Parliamentary Authority

Roberts' Rules of Order, Newly Revised, shall govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.

Presiding Officer

The President shall preside at all meetings of the Board. In the absence, disability, or disqualification of the President, the Vice President shall act in his/her place; if neither person is present, any member shall be designated by a plurality of those present to preside. The act of any person so designated shall be legal and binding.

Announcement of Adequate Notice

The person presiding shall commence each meeting with an announcement of the notice given for the meeting or a statement regarding the lack of adequate notice, in accordance with law.

Agenda

The Superintendent shall prepare an agenda of items of business to come before the Board at each meeting. The agenda shall be delivered to each Board member no later than two days before the Regular meeting and shall include such reports and supplementary materials as are appropriate and available.

The order of business at regular meetings shall be as follows:

1. Opening of Meeting. Call to order by Board President; reading of the Sunshine Law; roll call; salute to the flag.
2. Routine Matters. Approval of the minutes.
3. Report of the Student Representative
4. ***Committee Reports***



POLICY

5. Superintendent **Report**. Information of interest and current events in the schools. Presentations may also be made about different aspects of the curriculum or program. ***Agenda items presented by the Superintendent include educational programs, curriculum, grant reports, policy, personnel, etc. School Business Administrator/Board Secretary Report. Items presented by the School Business Administrator/Board Secretary include finance, contracts, buildings/grounds, negotiations, etc.***
6. Petitions and Hearings of Public. Questions and comments from the public regarding items on the agenda.
7. Agenda Items.
8. Unfinished Business. Completion of business that had previously been presented to the Board and is now ready for action.
9. New Business. Items that are being presented to the Board for the first time.
10. Correspondence
11. Petitions and Hearings of Public. Non-agenda items of a more general nature.
12. Board Member Comment
13. Adjournment.

The order of business at special meetings shall be:

1. Opening of Meeting. Call to order by Board President; reading of the Sunshine Law; roll call; salute to the flag.
2. Petitions and Hearings of Public. Questions and comments from the public regarding item(s) on the agenda.
3. Special Matters. Conduct of such business as shall have been indicated in the written notice of the meeting.
4. Adjournment.

The order of business at any meeting may be revised for due cause at the request of the chairperson and with the consent of the members or upon motion by a member duly seconded and receiving the assent of the members present.



POLICY

Electronic Participation in Meetings/Committee Meetings

The board recognizes that it is a duty of the office to which each member is elected that the members physically attends board meetings. The board acknowledges that on occasion a scheduling conflict may arise that prevents a member from being physically present at a meeting.

Due to difficulty in interacting with the public, board members will not be permitted to participate through electronic communication during the regular meeting or work session of the Board but will permit remote electronic participation during committee meetings.

Remote participation of a member for a committee meeting shall be recorded in the committee meeting minutes.

Any remotely participating member will be considered absent for all or part of the committee meeting as appropriate, if the electronic connection is or becomes insufficient to be heard by the rest of the committee; if the transmission is terminated due to equipment or power failure or poor connection; or any other reason that jeopardizes the effectiveness of the committee meeting.

Remote participation by electronic device in closed executive session is prohibited.

Remote participation in Board of Education meetings will be permitted during the Public Health Emergency pursuant to N.J.A.C. 5:39-1.1 through 1.7 as long as New Jersey is operating under a public health emergency.

N.J.S.A. 10:4-10
N.J.S.A. 18A:16-1.1

Adopted: 18 June 1990
Revised: 27 August 2001
Revised: 30 April 2009
Revised: 25 April 2013
Revised: 14 March 2019
Revised: 29 April 2021



0155 BOARD COMMITTEES

Committees shall consist of no more than three Board members. In the event that a committee member cannot attend a scheduled meeting, the Board President may serve as ex officio on that committee. A member may request or refuse appointment to a committee; a member's refusal to serve on any one committee shall not prejudice his/her appointment to another committee.

The Board reserves the right to will conduct business as a hybrid of committees and Committee of the Whole model consisting of **five** standing committees: the Education/***Student Activities*** Committee, the Finance/Facilities and Security Committee, and the Personnel/***Negotiations*** Committee, ***Policy Committee and Community Relations Committee***.

An ad hoc committee may be created and charged at any time by the President or a majority of the Board members present and voting. The President shall appoint members to any committee so created and charged; members shall serve until the committee is discharged.

A chairperson shall be appointed by the President.

Committee meetings may be called at any time by the committee chairperson or when a meeting is requested by a majority of the members of the committee.

Committee meetings shall not be open to the public, except that a majority of the committee or the chairperson may open the meeting to the public or invite persons whose knowledge or expertise may be useful to the committee.

Adopted: 18 June 1990

Revised: 30 April 2009

Revised: 24 September 2015

Revised: 14 March 2019



2023 Board of Education Meeting Dates

Reorganization Meeting KHS Auditorium	January 5, 2023
Regular Meeting KHS Auditorium	January 24, 2023
Executive Session KHS Auditorium	February 21, 2023
Regular Meeting KHS Auditorium	February 28, 2023
Preliminary Budget Presentation KHS Cafe	March 7, 2023
Adopt Tentative Budget (6 PM) KHS Auditorium	March 20, 2023
Executive Session (6:30 PM) KHS Auditorium	March 20, 2023
Regular Meeting KHS Auditorium	March 28, 2023
Public Hearing (6 PM) KHS Cafe	April 25, 2023
Regular Meeting (7 PM) KHS Cafe	April 25, 2023
Regular Meeting KHS Auditorium	May 23, 2023
Regular Meeting KHS Auditorium	June 13, 2023
	*June 27, 2023 (Tentative)
Regular Meeting KHS Auditorium	July 25, 2023
Regular Meeting KHS Auditorium	August 22, 2023
Regular Meeting KHS Auditorium	September 26, 2023
Regular Meeting KHS Auditorium	October 24, 2023
Regular Meeting (2 nd Tuesday) KHS Auditorium	November 14, 2023
Regular Meeting (2 nd Tuesday) KHS Auditorium	December 12, 2023
*Reorganization Meeting Anticipated (Thursday)	January 4, 2024

Note: All meetings will be held at 7:00pm in the Kinnelon High School Auditorium at 121 Kinnelon Road unless otherwise advertised.

The Board may hold an Executive Session at 6:00pm prior to the Regular Meeting.