

**KINNELON BOARD OF EDUCATION
WORK SESSION
KINNELON HIGH SCHOOL AUDITORIUM
7:00 P.M.
OCTOBER 13, 2022**

MINUTES

The Work Session of the Kinnelon Board of Education was held on Thursday, October 13, 2022 at 7:00 P.M. in the Kinnelon High School Auditorium.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Jean Donaldson, Board President, called the meeting to order at 7:00 P.M. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on March 13, 2022, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Mrs. Jean Donaldson, Board President Mr. Michael Petruccelli, Vice President Mr. Jonathan Eisenmenger Mrs. Megan Fischbeck Mr. David Gigante Mrs. Kelly Parrella
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ABSENT	Ms. Michelle Donus
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ALSO PRESENT	Kerry A. Keane, Board Secretary Dr. Anthony Riscica, Interim Superintendent
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III. PLEDGE OF ALLEGIANCE

IV. CORRESPONDENCE

None

V. REPORT OF THE SUPERINTENDENT

Dr. Riscica reported on the following:

- Start Strong Assessment completed.
- At the October 27, 2022 meeting the Spring Assessment from Spring of 2022 will be reported on.
- Office of Security Management came in for a security audit on Thursday, October 7th. They suggested signage on the classrooms outside be replaced. The stairways should be numbered. Have a safe space in each classroom. Update signs and directions. They spoke about the lighting and unlocked empty classrooms/closets. Suggested marquee type signage in hallways.

Presentation by Science Supervisor, Madelaine Travaille: Kinnelon Science K-12 Programs, Enrichment & Beyond.

Mrs. Travaille spoke about:

- Summer enrichment program
- DNA Barcoding Program for all high school students
- Summer Robotics camp at Stonybrook
- Allied Health Academy
- Global Health Squads
- Aviation Program

V. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

VI. ACTION ITEMS

A. EDUCATION COMMITTEE
(Mrs. Fischbeck - Chair, Mr. Gigante, Mrs. Parrella)

None

B. NEGOTIATIONS COMMITTEE
(Ms. Donus - Chair, Mrs. Fischbeck, Mr. Petruccelli)

None

C. PERSONNEL COMMITTEE
(Mr. Petruccelli - Chair, Mrs. Donaldson, Mrs. Parrella)

Agenda Item #1 represents the Personnel Committee's recommendations.

NON-CERTIFIED STAFF

COACHES/CO-CURRICULAR/SUBSTITUTES/CLINICAL INTERNS/HOME INSTRUCTORS

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointments of the following **Substitute Nurses** at a rate of \$200/day, for the 2022-2023 school year.

Amanda DeGroot Melissa Blackwell

MOTION BY MRS. DONALDSON, SECONDED BY MRS. FISCHBECK TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #2 and #3 have been added to the agenda and represent the Personnel Committee's recommendation. They were voted upon as a group

2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Annika Levitt** to the position of **permanent substitute teacher** at Kiel School, at a rate of \$110 per day, no more than 3 days per week, effective October 14, 2022 through June 30, 2023.

CERTIFIED STAFF

ADDITIONAL ASSIGNMENTS

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following staff members to run **Math and English lunch labs**, starting October 17, 2022 at an hourly rate of \$58.81, for a max of 33 hours each for the 2022-2023 school year.

<u>Math</u>	<u>English</u>
Jessica Kelley	Heather Becker
Steve Papendick	Jason DelPiano
	John Penola

MOTION BY MRS. DONALDSON, SECONDED BY MRS. FISCHBECK TO APPROVE ITEMS #2 AND #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- D. POLICY COMMITTEE
(Chair - Mr. Eisenmenger, Mrs. Donaldson, Mr. Petruccelli)
None
- E. FINANCE COMMITTEE
(Mrs. Donaldson - Chair, Ms. Donus, Mrs. Fischbeck)

Agenda Item #1 represents the Finance Committee's recommendations.

1. Be it resolved that the Kinnelon Board of Education approve the following Special Education **Resolution**:

WHEREAS, the parents of a classified student filed a due process petition regarding their child; and

WHEREAS, the parties have negotiated a settlement agreement resolving all disputes between them including those over the student's placement, tuition, and costs relating to the due process proceeding; and

WHEREAS, the settlement agreement is in the best interest of the District and will avoid the costs and uncertainty of litigation in this matter; and

IT IS HEREBY RESOLVED this 13th day of October, 2022 that the Board approves the Settlement Agreement (attached hereto as Exhibit A, confidential student information) and authorizes the Board President to execute the Agreement on behalf of the Kinnelon Board of Education; and it is

FURTHER RESOLVED, that with the approval of the Agreement, District officials are hereby authorized to take all steps necessary to effectuate the terms of the Agreement.

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. FISCHBECK TO TABLE #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

F. COMMITTEE OF THE WHOLE

Board Goals with Charlene Peterson from New Jersey School Boards.

Ms. Charlene Peterson, NJSBA Representative discussed the following:

- Defined what the process of distinguishing District Goals and Board of Education Goals. They are usually between 3-5 items.
- Discussed District Goals
 - Communication and Transparency
 - Culture of Excellence
 - Financial Stewardship
 - Technology
 - Facilities
- Discussed Board Goals
 - Update Vision Statement – Strategic Plan Process
 - Create new member packet
 - Improve BOE processes: review/revamp agenda, track tabled items, training for certification timeline, BOE responsibilities timeline

- Celebrate district successes at meetings
- Listen to the community and develop hybrid meetings.
- Review will take place on October 27th.

VIII. REVIEW OF OCTOBER 27, 2022 AGENDA

IX. COMMITTEE REPORTS

- A. Personnel
(Mr. Petruccelli, Chair)
- B. Education
(Mrs. Fischbeck, Chair)
- C. Policy
(Mr. Eisenmenger, Chair)
 - Discussed Library book policy.
- D. Finance/Budget
(Mrs. Donaldson, Chair)
- E. Security/Facilities
(Mr. Gigante, Chair)
- F. Negotiations
(Ms. Donus, Chair)
- G. Delegates
 - 1. New Jersey School Boards Association
(Mrs. Donaldson)
 - NJSBA conference week of October 24th
 - 2. Morris County School Boards Association
(Mrs. Parrella)
 - Meeting on November 3rd.
 - 3. Legislative Representative
(Mrs. Fischbeck)
 - 4. Morris County Educational Services Commission
(Mr. Petruccelli)
- H. Community Relations Committee
(Mrs. Parrella - Chair, Mrs. Donaldson and Mr. Eisenmenger)
 - No meeting in November. The next meeting is December 5th.
- I. KEA Teacher Liaison Committee
(Mr. Petruccelli - Chair, Mr. Gigante)
 - Next meeting will take place in mid-October.
- J. K-Cares
(Mrs. Parrella)
 - Next meeting will take place on November 15th.
- K. Kinnelon Education Foundation
(Ms. Donus)

X. UNFINISHED BUSINESS

- There is a Curriculum Meeting on November 15th .

XI. NEW BUSINESS

- Kinnelon High School Open House.

XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS

Comments were made regarding:

- Parent, Mr. W. – 52 students in National Honors Society. Book Policy meeting. Hope it's not taking books off the shelves.

XIII. BOARD MEMBER COMMENTS

Mr. Eisenmenger – Thanked Dr. Riscica for the past four months. Cross country teams small school sectionals.

Mrs. Parrella – Thank you to Dr. Riscica. Senior night for boys' soccer. Congrats to the National Honors Society. Homecoming Dance and excited about the goals.

Mr. Gigante – Thanks to Dr. Riscica and welcome Mr. Mango.

Mrs. Fischbeck – Thank you to Dr. Riscica. Excited for Mr. Mango. Open House for Kinnelon High School. Destination Imagination night, November 17-18th "Clue" will be performed at Kinnelon High School.

Mr. Petruccelli – Thanks to Dr. Riscica for not missing a beat. Great security presentation. Welcome Mr. Mango. National Honors Society shout out! Science presentation was fantastic.

Mrs. Donaldson – Will miss Dr. Riscica and looking forward to working with Mr. Mango.

XIV. ADJOURNMENT

MOTION BY MR. PETRUCCELLI, SECONDED BY MR. EISENMENGER TO ADJOURN THE MEETING AT 9:10 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Kerry A. Keane
Board Secretary