

**KINNELON BOARD OF EDUCATION  
WORK SESSION  
KINNELON HIGH SCHOOL AUDITORIUM  
7:00 P.M.  
MAY 12, 2022**

**MINUTES**

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, May 12, 2022 at 7:00 p.m. in the Kinnelon High School Auditorium.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Mrs. Jean Donaldson, Board President, called the meeting to order at 7:04 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 16, 2022, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

**II. ROLL CALL**

PRESENT	Mrs. Jean Donaldson, Board President Mr. Michael Petruccelli, Vice President Ms. Michelle Donus Mr. Jonathan Eisenmenger Mrs. Megan Fischbeck Mrs. Kelly Parrella
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ABSENT	Mr. David Gigante
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent
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**III. PLEDGE OF ALLEGIANCE**

**IV. CORRESPONDENCE**

**V. REPORT OF THE SUPERINTENDENT**

Ms. DiGiuseppe reported on the following:

- Valedictorian, Claire Zhang and Salutatorian, Braeden Carroll in Kinnelon High School.

- 8<sup>th</sup> grader, Peyton Triano received the Morris County Leadership Award for "Compassionate Kids".
- Andrew Garcia accepted into the Governor's School of New Jersey Program in the Sciences.
- National Latin Exam has four awards that can be achieved, cum laude with praise, magna cum laude, maximum cum laude and summa cum laude.
- Instagram Account lists the school that all the seniors are going to.
- Citizens Advisory Committee had 94 people that applied.

Discussion: There is a policy in place that allows us to hold virtual meetings if there is a "declared emergency". Should we suspend this policy or leave it in place in case another "declared emergency" ever arises?

## VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

## VII. ACTION ITEMS

- A. PERSONNEL COMMITTEE  
(Mr. Petruccelli - Chair, Mrs. Donaldson, Mrs. Parrella)

Agenda Items #1 through #5 represents the Personnel Committee's recommendations. They were voted upon as a group.

## CERTIFIED STAFF

### RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE/REDUCTION IN FORCE

### APPOINTMENTS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Enrique Ortega** as a **long-term substitute** at Pearl R. Miller School, at a per diem rate of \$150 per day effective on or about May 16, 2022 through June 30, 2022. This action is also pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

### ADDITIONAL ASSIGNMENTS

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members from

Pearl R. Miller School, for up to 2 hours each, at a rate of \$56.96 for an **incoming 6th grade parent orientation** on May 24, 2022.

Jennifer Barnes-Rizzo	Melissa Eckert	Bonnie Hendricks
Matthew Huppert	Margaret Maquet	Alexandra McCall
Tara McClain	Linda McMurray	Faith Vanderzee

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Johnna Ellis** for 150 hours of **Fieldwork and District Leadership Internship**, with Diane DiGiuseppe and Ivonne Ciresi for the Spring 2022 semester through Montclair State University.

## NON-CERTIFIED STAFF

### RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE/REDUCTION IN FORCE

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a paid Leave of Absence for **Patricia Pagella**, for the period of April 25, 2022 through May 26, 2022 using 24 available sick days.

### APPOINTMENTS

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Catherine Struck** to the position of Part-time Administrative Assistant at Pearl R. Miller School at a salary of \$23,843, prorated (.5 of Step 1 of the Sec/Cleri 10 month Guide) effective May 4, 2022 through June 30, 2022.

**MOTION BY MR. EISENMENGER, SECONDED BY MS. DONUS TO APPROVE ITEMS #1 THROUGH #5 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.**

Agenda items #6 through #9 were added to the agenda. They were voted upon as a group.

## CERTIFIED STAFF

### ADDITIONAL ASSIGNMENTS

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Abbie Gitkin** to complete a **Speech & Language Certificate of Clinical Competence** for Sabrina Qanaah, at a flat rate of \$550 for the 2021-2022 school year.

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Aileen Florio** for a **6th period class**, English, at a stipend of \$750(prorated), from May 11, 2022 through June 30, 2022.

## NON-CERTIFIED STAFF

### COACHES/CO-CURRICULAR/SUBSTITUTES/CLINICAL INTERNS/HOME INSTRUCTORS

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Melissa Blackwell** as a **Substitute Nurse** at a rate of \$200/day, for the 2021-2022 school year. This action is also pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following to provide a combined 5.0 hours a week of **Home Instruction** for Student #221876 at the contracted hourly rate of \$56.96 from May 16, 2022 through June 21, 2022.

Meghan Hansen

Nicole Smith

Linda McMurray

**MOTION BY MS. DONUS, SECONDED BY MR. EISENMENGER TO APPROVE ITEMS #6 THROUGH #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.**

- B. FINANCE COMMITTEE  
(Mrs. Donaldson - Chair, Ms. Donus, Mrs. Fischbeck)

Agenda Items #1 through #2 represents the Finance Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve specifications and advertisement for **Bid Number 2022-50-PK**, for **in-district preschool bus routes, and Stonybrook Route 50** for the 2022-2023 school year.
2. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the School Business Administrator, hereby award and approve the renewal contract with **Maschio's Food Services** for the 2022-2023 school year.

## MANAGEMENT FEES

The Kinnelon Board of Education shall pay Maschio's an annual management fee in the amount of \$19,060.75. The management fee shall be payable in monthly installments of \$1,906.07 per month commencing on **September 1, 2022** and ending on **June 30, 2023**.

**MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. FISCHBECK TO APPROVE ITEMS #1 THROUGH #2 AS PRESENTED. MOTION CARRIE BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.**

## VIII. REVIEW OF MAY 26, 2022 AGENDA

## IX. COMMITTEE REPORTS

- A. Personnel  
(Mr. Petruccelli, Chair)
  - Met on Monday and reviewed open positions, evaluation system and Superintendent Search.
- B. Education  
(Mrs. Fischbeck, Chair)
- C. Policy  
(Mr. Petruccelli, Chair)
- D. Finance/Budget  
(Mrs. Donaldson, Chair)
- E. Security/Facilities  
(Mr. Gigante, Chair)
- F. Negotiations  
(Ms. Donus, Chair)
  - Had a meeting with the KEA. The Board Attorney is amazing!
- G. Delegates
  1. New Jersey School Boards Association  
(Mrs. Donaldson)
    - A lot of things are coming out.
  2. Morris County School Boards Association  
(Mrs. Parrella)
    - Next meeting in June.
  3. Legislative Representative  
(Mrs. Fischbeck)
    - No updates
  4. Morris County Educational Services Commission  
(Mr. Petruccelli)
    - No meeting
- H. Community Relations Committee

(Mrs. Parrella - Chair, Mrs. Donaldson)

- Had a meeting and updated everyone on the Superintendent Search. Boonton Avenue Field, 100 year Anniversary is next week. Junior Police Academy.

- I. KEA Teacher Liaison Committee  
(Mr. Petruccelli - Chair, Mr. Gigante)
  - Last met in April.
- J. Kamelot  
(Mrs. Parrella)
  - Rebranding?
- K. Kinnelon Education Foundation  
(Ms. Donus)

#### **X. UNFINISHED BUSINESS**

Comments were made regarding:

- Interview Calendar for Interim Superintendent.

#### **XI. NEW BUSINESS**

#### **XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS**

Comments were made regarding:

- Citizen – On the Board of Education website, only 6 members are listed. What is the opinion of the Board of Education members on the sex education in schools and how do citizens push back?
- Parent – Likes the Citizens Committee. Would like to know what the timeline is for when they will report back to the community.

Discussion: Ms. DiGiuseppe commented that the implementation of the new sex education curriculum has been pushed back to September 22, no one has signed up to write it.

- Junior, Kinnelon High School Student – There is not an option for students to be on the Advisory Committee.

#### **XIII. BOARD MEMBER COMMENTS**

Mrs. Fischbeck – Congrats to student's achievements. Great idea for students on the committee. The more that is known about the curriculum, the less people will be worried.

Ms. Donus – Congrats to scholars! Boys track team/girls golf team are District Champs!

Mr. Eisenmenger – Congratulations to Senior Week for sports.

Mrs. Parrella – Congrats to Clare and Braydon. It is an exciting time for Seniors!

Mr. Petruccelli – Congrats to Clare and Braydon, Destination Imagination, and the track and golf teams. The town is hosting Championship Night on May 19<sup>th</sup>. Contract with the KEA.

Mrs. Donaldson – Thank you to the audience and to the Board of Education members.

#### **XIV. ADJOURNMENT**

**MOTION BY MR. PETRUCCELLI, SECONDED BY MR. EISENMENGER TO ADJOURN THE MEETING AT 8:17 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.**

**MEETING ADJOURNED.**

Respectfully Submitted,

Kerry A. Keane  
Board Secretary

