

**KINNELON BOARD OF EDUCATION
PUBLIC HEARING ON THE 2022-2023 SCHOOL DISTRICT BUDGET
6:00 P.M.**

APRIL 28, 2022

MINUTES

The Public Hearing and Adoption of the 2022-2023 School District Budget of the Kinnelon Board of Education was held on Thursday, April 28, 2022 at 6:00 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Jean Donaldson, Board President, called the meeting to order at 6:15 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on April 24, 2022, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Mrs. Jean Donaldson, Board President Mr. Michael Petruccelli, Vice President Ms. Michelle Donus Mr. Johnathan Eisenmenger Mr. David Gigante Mrs. Kelly Parrella
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ABSENT	Mrs. Megan Fischbeck
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent
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III. PLEDGE OF ALLEGIANCE

IV. PUBLIC HEARING ON THE 2022-2023 SCHOOL DISTRICT BUDGET

A. PRESENTATION OF THE 2022-2023 SCHOOL DISTRICT BUDGET

Mrs. Kerry Keane, Business Administrator, and Ms. Diane DiGiuseppe, Superintendent, reviewed the proposed 2022-2023 School District Budget.

B. PUBLIC HEARING ON THE 2022-2023 SCHOOL DISTRICT BUDGET

Members of the community were asked if they had any questions to be answered regarding the budget. Ms. Keane and Ms. DiGiuseppe addressed any questions.

C. ADOPTION OF THE 2022-2023 SCHOOL DISTRICT BUDGET

MOTION BY MS. DONUS, SECONDED BY MR. PETRUCCELLI TO APPROVE THE FOLLOWING RESOLUTION:

BE IT RESOLVED, that the Kinnelon Board of Education approves the final budget for the 2022-2023 school year as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2022-2023 Total Expenditures	\$43,847,926	\$667,724	\$1,572,516	\$46,088,166
Less: Anticipated Revenues	<u>\$4,746,832</u>	<u>\$667,724</u>	<u>\$72,960</u>	<u>\$5,487,516</u>
Taxes to be Raised	\$39,101,094	\$0	\$1,499,556	\$40,600,650

MAXIMUM TRAVEL

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$36,910 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021-2022 school year is \$47,555 of which, \$38,044 has been spent and \$9,511 is encumbered to date.

TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2022-2023

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education included in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A23A Subchapter 7, to a maximum expenditure of \$36,910 for all staff and board members for the 2022-2023 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

PROFESSIONAL SERVICES 2021-2022

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14

NOW, THEREFORE, BE IT RESOLVED, that the Kinnelon Board of Education hereby establishes the following maximums for the 2022-2023 year as follows:

- Legal \$113,000
- Audit \$ 39,500
- Physician \$ 24,000
- Therapists \$830,000

For a total amount of \$1,006,500

CAPITAL RESERVE

Capital Reserve Account Withdrawal: \$367,235

Be it resolved, that the Kinnelon Board of Education request the approval for the withdrawal of \$367,235 from the **Capital Reserve** in the 2022-2023 budget to provide funding for the following projects:

Technology	\$93,000
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Security	\$ 5,600
Transportation	\$143,093
Instrumental Equipment	\$11,790
Custodial/Maint. Equipment	\$45,000
UV Lighting	\$68,750

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs.

MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES **Ms. Donus**
 Mr. Eisenmenger
 Mr. Gigante
 Mrs. Parrella
 Mr. Petruccelli
 Mrs. Donaldson

NO **None**

V. PUBLIC COMMENT

None

VI. CLOSE PUBLIC HEARING

MOTION BY MR. PETRUCCELLI, SECONDED BY MR. GIGANTE TO CLOSE THE PUBLIC HEARING AT 6:37 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

THE COMBINED WORK SESSION/REGULAR MEETING WILL BEGIN AT 7:00 P.M.