

**KINNELON BOARD OF EDUCATION  
WORK SESSION  
KINNELON HIGH SCHOOL AUDITORIUM  
7:00 P.M.  
October 14, 2021**

**MINUTES**

The Work Session of the Kinnelon Board of Education was held on Thursday, October 14, 2021 at 7:00 P.M. in the Kinnelon High School Auditorium.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Mr. Michael Petruccelli, Board President, called the meeting to order at 7:05 P.M. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on June 20, 2021, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

**II. ROLL CALL**

PRESENT	Mr. Michael Petruccelli, Board President Dr. Peter Hughes, Vice-President Mrs. Jean Donaldson Ms. Michelle Donus Mrs. Megan Fischbeck Mr. David Gigante
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ABSENT	Mrs. Karen D'Amico
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe
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**III. PLEDGE OF ALLEGIANCE**

**IV. CORRESPONDENCE**

None

**V. REPORT OF THE SUPERINTENDENT**

Ms. DiGiuseppe reported on the following:

- Pearl R. Miller had Week of Respect and Spirit Week this week.
- Kinnelon High School had PSAT testing.
- Start Strong testing finished at Pearl R. Miller and Stonybrook.
- Ms. DiGiuseppe has done several teacher observations this year and is seeing some amazing teaching.
- Mandate for teacher vaccination upload.
- Civil Rights data collection.
- Kinnelon Girls Tennis did not win today.
- There is a new Regulation in school facility use to include a fee schedule for the turf field. \$200 an hour without lights and \$250 an hour with lights.

**VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS**

Comments were made regarding:

- A parent asked, what is the transgender policy? Ms. DiGiuseppe explained that the policy has changed due to a new law in 2015.

**VII. ACTION ITEMS**

- A. EDUCATION COMMITTEE  
(Mrs. Fischbeck - Chair, Dr. Hughes, Mr. Gigante)

Agenda Item #1 was added to the agenda and represents the Education Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following KHS **Structured Learning Experience**, for the Life Skills class for the 2021-2022 school year:

Event	Dates	Location
Sparta Lanes	10/25/21	Sparta

**MOTION BY DR. HUGHES, SECONDED BY MRS. DONALDSON TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.**

- B. PERSONNEL COMMITTEE  
(Mr. Petruccelli - Chair, Mrs. Donaldson, Dr. Hughes)

Agenda Items #1 through #5 represents the Personnel Committee's recommendations. They were voted upon as a group.

## CERTIFIED STAFF

### RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE/REDUCTION IN FORCE

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a Leave of Absence for **Jennifer Herbert**, Math Teacher at Pearl R. Miller Middle School, from October 18, 2021 through December 31, 2021.

### APPOINTMENTS

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Steven Gemma** to the position of full time **Leave Replacement Math Teacher**, at a total salary of \$56,962(prorated), B.A. Degree, Step 1, at Pearl R. Miller Middle School, effective on or about October 15, 2021 through December 31, 2021. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

## NON-CERTIFIED STAFF

### RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE/REDUCTION IN FORCE

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a Leave of Absence for **Jennifer Kish**, part-time Administrative Assistant at Kiel School, from October 18, 2021 through November 10, 2021.

### APPOINTMENTS

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Judy Guinta** to the position of **Bus Aide** at a rate of \$15 per hour, not to exceed 6 hours a week, effective October 13, 2021 through June 30, 2022, cost to be billed to First Student.

## COACHES/CO-CURRICULAR/SUBSTITUTES/CLINICAL INTERNS/HOME INSTRUCTORS

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **clinical interns** for the 2021-2022 school year:

<b>Name</b>	<b>College/University</b>	<b>Subject</b>	<b>Program</b>	<b>School</b>	<b>Teacher</b>	<b>Date Requested</b>
MaryKate Hall	William Paterson University	Speech Language Pathology	Externship	PRM/ KHS	Abby Gitkin	Fall 2021
Dylan Rosenfeld	William Paterson University	Speech Language Pathology	Externship	SB	Kate Lubarsky	Fall 2021
Erica Rago	Montclair State University	School Counseling	Internship I	KHS	Marlene Goudreau	Spring 2022

**MOTION BY DR. HUGHES, SECONDED BY MRS. FISCHBECK TO APPROVE ITEMS #1 THROUGH #5 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.**

C. POLICY COMMITTEE  
(Dr. Hughes - Chair, Mr. Petruccelli)

Agenda item #1 represents the Policy Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **second reading and adoption** of the following Policies & Regulations:

**Policies:**

- P1648.11 The Road Forward COVID-19 - Health and Safety
- P1648.11 Appendices
- P4146 Nonrenewal of Nontenured Support Staff (M)
- P5460.02 Bridge Year Pilot Program (M)
- P5756 Transgender Students (M)
- P6471 School District Travel (M)
- P8561 Procurement Procedures for School Nutrition Programs (M)
- P6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
- P6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
- P6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)

**Regulations:**

- R6471 School District Travel (M)

**Abolished Policies and Regulations:**

- P 5114 Children Displaced by Domestic Violence
- P 8810 Religious Holidays
- P 1648 Restart and Recovery Plan (M)
- P 1648.02 Remote Learning Options for Families (M)
- P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M)

**MOTION BY MRS. DONALDSON, SECONDED BY DR. HUGHES TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:**

<b>YES</b>	<b>MRS. DONALDSON MS. DONUS MRS. FISCHBECK MR. GIGANTE DR. HUGHES MR. PETRUCCELLI</b>
<b>NO</b>	<b>MRS. DONALDSON (on policy P1648.11) MS. DONUS (on policy P1648.11)</b>

**VIII. REVIEW OF OCTOBER 28, 2021 AGENDA**

**IX. COMMITTEE REPORTS**

- A. Personnel  
(Mr. Petruccelli, Chair)
  - The Personnel Committee needs to meet and plans on meeting October 26, 2021.
- B. Education  
(Mrs. Fischbeck, Chair)
  - The Education Committee has a meeting coming up on October 27, 2021.
- C. Policy  
(Dr. Hughes, Chair)
- D. Finance/Budget  
(Mrs. D'Amico, Chair)
  - The Finance Committee has a meeting coming up on October 19, 2021.
- E. Security/Facilities  
(Mr. Gigante, Chair)
- F. Negotiations  
(Ms. Donus, Chair)
  - The Negotiations Committee has a meeting coming up on November 2, 2021.
- G. Delegates
  1. New Jersey School Boards Association  
(Dr. Hughes)
    - Delegate Assembly is in November.
  2. Morris County School Boards Association  
(Mrs. Fischbeck)
    - Meeting on October 20, 2021 about hybrid meetings.

3. Legislative Representative  
(Mrs. D'Amico)
  4. Morris County Educational Services Commission  
(Mrs. Donaldson)
- H. Community Relations Committee  
(Mrs. Donaldson - Chair, Mrs. Fischbeck, Mr. Petruccelli)
- The committee met last week and discussed the treatment plant, veteran's event and the Kinnelon Magazine.
- I. KEA Teacher Liaison Committee  
(Mr. Gigante - Chair, Ms. Donus, Mr. Petruccelli)
- J. Kamelot  
(Mr. Gigante)
- K. Kinnelon Education Foundation  
(Ms. Donus)
- Spoke about Dairy Queen Dinner, face painting at Octoberfest on October 23, 2021 and Trunk or Treat.

**X. UNFINISHED BUSINESS**

- Mrs. Donaldson spoke about fencing and putting it in the next budget for the 2022-2022 school year.

**XI. NEW BUSINESS**

**XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS**

Comments were made regarding:

- 98350 Troop Girl Scouts would like to do a drive to collect sanitary products for the girl's bathrooms because they do not feel they should have to pay for them.

**XIII. BOARD MEMBER COMMENTS**

Ms. Donus – Thank you for coming.

Mr. Gigante – Stay positive and don't believe Facebook.

Mrs. Fischbeck – Thank you to the Girl Scouts. We are in need of Bus Drivers and Substitutes.

Dr. Hughes – Thank you to the Girl Scouts. We need Bus Drivers and Substitutes.

Mr. Petruccelli – Thank you to the Girl Scouts. Congratulation to Girl's Tennis.

**XIV. ADJOURNMENT**

**MOTION BY MRS. DONALDSON, SECONDED BY MRS. FISCHBECK TO ADJORN THE MEETING AT 7:55 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.**

**MEETING ADJORNED.**

Respectfully Submitted,

Kerry A. Keane  
Board Secretary