

**KINNELON BOARD OF EDUCATION
SPECIAL MEETING
6:00 P.M.
MARCH 17, 2021**

MINUTES

Please be advised that the Kinnelon Board of Education has scheduled a Special Meeting for March 17, 2021 to hold a training session for Board Certification through New Jersey School Boards. However, the meeting will occur electronically on a device or over the phone. In compliance with the Open Public Meetings Act, community members will have the opportunity to witness the BOE conduct business via phone or video conference. Public comments will be facilitated as usual. No formal action will be taken.

The meeting will take place at 6:00 p.m. on Thursday through Zoom Webinar, a video and audio presentation application. The link for the webinar can be found on the Kinnelon Public Schools website just below the picture on the District Home Page.

A special meeting of the Kinnelon Board of Education was held on Wednesday, March 17, 2021 at 6:00 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mr. Michael Petruccelli, Board President, called the meeting to order at 6:10 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be sent to the Suburban Trends on March 15, 2021, filed with the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Mr. Michael Petruccelli, Board President Dr. Peter Hughes, Vice President Mrs. Karen D'Amico Mrs. Jean Donaldson Ms. Michelle Donus Mrs. Megan Fischbeck Mr. David Gigante
ABSENT	None
ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary' Diane DiGiuseppe, Superintendent Charlene Peterson, New Jersey School Boards Association

III. PLEDGE OF ALLEGIANCE

IV. TRAINING SESSION FOR BOARD CERTIFICATION THROUGH NEW JERSEY SCHOOL BOARDS

Charlene Peterson from New Jersey School Boards Association was present to discuss the Superintendent Evaluation process and Board of Education training.

- It is code to be trained in CSA evaluation
- Reminder about ethics and taking part
- The evaluation holds the CSA accountable
- Board needs to do it once a year – meet to discuss findings with the CSA and based in the goals
- Needs to be completed by July 1, 2021
- Majority of the Board
- Part of QSAC requirements
- She shared a sample evaluation calendar
- Pre-evaluation conference; not mandatory, done before CSA submission to Board of Education
- CSA provides updates on district goals, student performance data, completing of the standards to assess strengths
- Six leadership standards listed
- Annual summary conference – majority of Board of Education should be there
- All information is on the NJSBA website

Discussed parliamentary procedure – Robert's Rules

Mrs. D'Amico thanked Ms. Peterson and Ms. DiGiuseppe

Ms. Peterson left the meeting at 7:20 p.m.

V. PETITIONS AND HEARINGS OF CITIZENS

None

VI. BOARD MEMBER COMMENTS

- Mrs. Fischbeck thanked everyone for the training
- Mrs. D'Amico commented that the session was terrific
- Mrs. Donaldson – thanks
- Mr. Gigante commented that this was a good training
- Dr. Hughes also commented that this was a good training
- Mr. Petruccelli thanked everyone for attending

VII. ADJOURNMENT

**MOTION BY DR. HUGHES, SECONDED BY MR. GIGANTE TO ADJOURN THE MEETING AT 7:24 P.M.
MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.**

MEETING ADJOURNED.

Respectfully submitted,

Kerry A. Keane
Board Secretary