

**KINNELON BOARD OF EDUCATION  
WORK SESSION  
KINNELON HIGH SCHOOL AUDITORIUM  
8:00 P.M.  
SEPTEMBER 13, 2018**

**MINUTES**

The Kinnelon Board of Education will meet in Executive Session at 7:00 p.m. to discuss Legal Matters. The regular meeting of the Board will follow at 8:00 p.m.

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, September 13, 2018 at 8:00 p.m. in the Kinnelon High School Auditorium.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Mrs. Marianne DeAlessi, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 17, 2018, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

**II. ROLL CALL**

PRESENT	Marianne DeAlessi, Board President Dr. Marcy Pryor, Vice President Jason DeAlessi Susan Nogaj-Matteson Nathan Nussbaum Michael Petruccelli (Arrived at 8:10 p.m.)
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ABSENT	Jemi Gillen-Ruth
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent
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**III. PLEDGE OF ALLEGIANCE**

**IV. CORRESPONDENCE**

1. Thank you note from Donna Bush
2. Thank you note from Cindy Minor

## V. REPORT OF THE SUPERINTENDENT

Ms. DiGiuseppe reported:

- Smooth opening to the new year
- A few issues with mildew at Stonybrook and the High School
- New Substitute Service – AESOP – opening went well
- New course websites will be rolled out at back-to-school nights
- On-Course will take 2 years to roll-out completely

## VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

## VII. ACTION ITEMS

- A. EDUCATION COMMITTEE  
(Dr. Pryor, Mr. DeAlessi, Ms. DeAlessi)

Agenda Item #1 was added to the Agenda.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following Kinnelon High School **Field trip** for the 2018-2019 school year:

Stop and Shop

Life Skills Classes

MOTION BY DR. PRYOR, SECONDED BY MR. DeALESSI TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- B. PERSONNEL COMMITTEE  
(Dr. Pryor, Mrs. Nogaj-Matteson, Mr. Nussbaum)

Agenda Items #1 through #6 represent the Personnel Committee's recommendations. They were voted upon as a group.

## CERTIFIED STAFF

### ADDITIONAL ASSIGNMENTS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Trevor Johnson** for 19 hours of Home Instruction from July 2, 2018 through July 26, 2018, at a rate of \$52.26 per hour. Total not to exceed \$992.94.

**NON-CERTIFIED STAFF**

**APPOINTMENTS**

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Debra Hanke** to the position of Playground/Cafeteria Aide at Stonybrook School, at a rate of \$12.40 per hour, Step 3 of the Playground/Cafeteria guide, effective on or about September 6, 2018 through June 30, 2019. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Lucas Mendez** to the position of Part-Time Custodian at Kinnelon High School at a salary of \$18,868, (.5 of Step 1 of the Custodial/Maintenance Guide plus \$1,000 Boiler License Stipend), effective September 6, 2018 through June 30, 2019.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Evan Pregonzer** to the position of Substitute Custodian at a rate of \$15 per hour for the 2018-2019 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **John Mannion, Jr.** to the position of Para-Professional at a rate of \$20.32 per hour (Step 1 of the Para-Professional Guide) plus \$750 Substitute Certificate Stipend, effective on or about September 1, 2018 through June 30, 2019. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Patricia Dieckmann** to the position of Para-Professional at a rate of \$20.32 per hour (Step 1 of the Para-Professional Guide) plus \$750 Substitute Certificate Stipend, effective on or about October 1, 2018 through June 30, 2019. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

MOTION BY DR. PRYOR, SECONDED BY MRS. NOGAJ-MATTESON TO APPROVE ITEMS #1 THROUGH #6 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.,

B. FINANCE COMMITTEE  
(Mrs. Nogaj-Matteson, Dr. Pryor, Mr. DeAlessi)

Agenda Item #1 represents the Finance Committee's recommendation.

1. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the amounts as listed on **Finance Attachment A**.

MOTION BY MRS. NOGAJ-MATTESON, SECONDED BY MR. DeALESSI TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

**VIII. REVLIIEW OF SEPTMEBER 27, 2018 AGENDA**

The Board reviewed the motions slated for the meeting on September 27, 2018.

**IX. COMMITTEE REPORTS**

- A. Personnel
  - Due to meet, the Committee is working on new job descriptions
- B. Education
  - Committee will be meeting later in September
- C. Policy
  - Ms. DiGiuseppe will send Mr. DeAlessi a list with changes
- D. Finance/Budget
  - The Committee met tonight and discussed Extraordinary Aid and Surplus
- E. Security/Facilities
  - The Committee discussed the next walkthrough and the Stonybrook ribbon cutting ceremony for the garden
- F. Negotiations
  - A meeting will be scheduled with the Attorney
- G. Delegates
  1. New Jersey School Boards Association  
(Mr. Petruccelli)
  2. Morris County School Boards Association  
(Mr. DeAlessi)
    - o Meeting scheduled for next Thursday
  3. Legislative Representative  
(Mr. DeAlessi)
  4. Morris County Educational Services Commission

- H. Coordinating Committee  
(Mr. Nussbaum, Mrs. DeAlessi, Mr. Petruccelli)
- I. Teacher Liaison Committee  
(Mrs. Gillen Ruth)
- J. Kamelot  
(Mrs. DeAlessi)
- K. Student Representative
  - New student representative Alexa Giacoio will be at the September 27<sup>th</sup> meeting

**X. UNFINISHED BUSINESS**

- Ad-hoc Transportation committee – Mrs. DeAlessi and Mr. Petruccelli are on the committee

**XI. NEW BUSINESS**

None

**XII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS**

Comments were made regarding:

- Mrs. Kessler – location of the PRM graduation and safety issues with bleachers
- Mrs. Kessler – technology - WiFi at PRM an what progress is being made
- Mrs. Petruccelli – 8<sup>th</sup> Grade graduation at KHS auditorium should not be an option

**XIII. BOARD MEMBER COMMENTS**

Comments were made regarding:

- Mr. DeAlessi commented on On-Course/technology
- Dr. Pryor wished everyone a good new school year

**XIV. ADJOURNMENT**

MOTION BY MR. DeALESSI, SECONDED BY MRS. NOGAJ-MATTESON TO ADJOURN THE MEETING AT 8:42 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

Respectfully submitted,

Kerry A. Keane  
Board Secretary

EVENT	FIRST	LAST	STIPEND AMOUNT
HIGH SCHOOL 2018-2019			
Academic Decathlon	Linda	Johnson	\$3,659.00
Animal Activist Club	Maria	Fluza	Volunteer 18-19
Art Honor Society	Geoffrey	Flash	\$2,773.00
Auditorium Manager	TBA	TBA	\$1,099.00
Baccalaureate Organizer	Anna	Ellington	\$1,572.00
Culinary Club	Melanie	Olson	\$1,757.00
Debate Club	TBA	TBA	\$1,207.00
Distributive Education Club of America (DECA)	Adam	Grant	\$1,850.00
Distributive Education Club of America (DECA)	Anna	Ellington	\$1,850.00
English Honor Society	Lori	Robbins	Volunteer 18-19
English Honor Society	Katherine	Nestor	Volunteer 18-19
Environmental Club	TBA	TBA	Volunteer 18-19
Fall Drama Set Construction Advisor	TBA	TBA	\$875.00
Fall Dramatic Director	TBA	TBA	\$3,481.00
Feedback Advisor	John	Penola	\$1,889.00
Future Business Leaders of America (FBLA)	Anna	Ellington	\$2,222.00
French Honor Society	Sophie	Adams	\$1,343.00
Freshman Class Advisor	Lisa	Castelluber	\$2,224.00
(new) Gaming Club	TBA	TBA	Volunteer 18-19
Give Back Club	TBA	TBA	\$1,207.00
Honor Band	Bonnie	Hendricks	\$524.00
Honor Band	Ryan	Stroud	\$524.00
Instrumental Music Concerts Spring	Ryan	Stroud	\$1,111.00
Instrumental Music Concerts Winter	Ryan	Stroud	\$1,111.00
Jazz Rock Ensemble	Ryan	Stroud	\$1,816.00
Junior Class Advisor	Stephanie	Finke	\$3,079.00
Latin Honor Society/Club	Ray	Danielson	\$1,343.00
Math Honor Society	Jackie	Bagarozza	Volunteer 18-19
Mock Trial	Anna	Ellington	\$2,958.00
Musical Business Manager - Spring	Hannah	Sappio	\$1,400.00
Musical Dramatics Director - Spring	TBA	TBA	\$3,842.00
Musical Orchestra Director - Spring	TBA	TBA	\$1,722.00
Musical Set Construction Crew- Spring	TBA	TBA	\$2,302.00
Musical Technical Stage Director - Spring	TBA	TBA	\$1,194.00
Musical Vocal Director - Spring	TBA	TBA	\$2,765.00

Musical Choreographer	TBA	TBA	\$1,200 no cost to board
Spring Musical Synthesizer Professional	TBA	TBA	\$600 no cost to Board
National Business Honor Society	Anna	Ellington	\$1,343.00
National Honor Society	Hope	Kowalski	\$1,111.00
National Honor Society (2)	Wendy	Bruffy	\$1,111.00
Newspaper Advisor	Alana	Van Der Sluys	\$1,807.00
Peer Leadership	Danielle	Elia	\$1,184.50
Peer Leadership (2)	Danielle	Wysocki	\$1,184.50
Percussion Ensemble	TBA	TBA	\$1,023.00
Pep Band Head	Ryan	Stroud	\$1,519.00
Pep Band Assistant	Bonnie	Hendricks	\$741.00
Science Club	Wendy	Bruffy	\$1,343.00
Science Honor Society	TBA	TBA	Volunteer 18-19
Science Research/Barcode of Life	Nancy	Rinaldi	\$1,816.00
Senior Class Advisor	Jason	DelPiano	\$3,555.00
Senior Service/Project Advisor	Anna	Ellington	\$2,400.00
Social Outreach/ Interact	Hannah	Sappio	\$2,204.00
Social Studies Honor Society	TBA	TBA	Volunteer 18-19
Sophomore Class Advisor	Lisa	Nafash	\$2,224.00
Spanish Honor Society/Club	Jamely	White	\$1,343.00
Student Council	Hannah	Sappio	\$3,589.00
Technology Student Association (TSA)	Jason	Potzer	\$2,369.00
Tri-Music Honor Society	Bonnie	Hendricks	\$2,222.00
Trust Club Co Advisor	Leslie	Horn	\$1,048.00
Trust Club Co-Advisor	Melissa	Gurth	\$1,048.00
TV/Video Club	Casey	deWaal	\$1,757.00
Varsity Club	Eric	DiColo	\$3,158.00
Video for District	Casey	deWaal	\$5,586.00
Vocal Music Concerts	Charles	Linnell	\$2,270.00
Vocal Music Extra-Curricular	Charles	Linnell	\$1,030.00
Winter Events Manager	TBA	TBA	\$3,548.00