

**KINNELON BOARD OF EDUCATION
WORK SESSION
KINNELON HIGH SCHOOL AUDITORIUM
JUNE 14, 2018**

MINUTES

The Kinnelon Board of Education met in Executive Session at 7:00 p.m. prior to the Public Meeting to discuss Personnel matters and Superintendent Evaluation.

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, June 14, 2018 at 8:00 p.m. in the Kinnelon High School Auditorium.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Marianne DeAlessi, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 17, 2018, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Marianne DeAlessi, Board President Dr. Marcy Pryor, Vice-President Jason DeAlessi Susan Nogaj-Matteson Nathan Nussbaum Michael Petruccelli
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ABSENT	Jemi Gillen-Ruth
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Rachel Stuart, Student Representative
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III. PLEDGE OF ALLEGIANCE

IV. CORRESPONDENCE

None

V. REPORT OF THE SUPERINTENDENT – Kinnelon High School Student Recognition

Mr. Gary Suda, Principal at Kinnelon High School presented the High School Academic Achievement certificates. Mr. Scott Rosenberg, Assistant Principal presented the Athletic Achievement certificates.

VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

VII. ACTION ITEMS

A. EDUCATION COMMITTEE
(Dr. Pryor, Mr. DeAlessi, Mrs. DeAlessi)

Agenda Item #1 represents the Education Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves placement of student #221765 at the **Benway School** at a cost of \$381.44 per day, for the remainder of the 2017-2018 school year, not to exceed \$8,010.24.

The following Resolution, Item #2, was added to the Agenda at the meeting.

2. Be it resolved that,

WHEREAS, the Board and the parents of a classified student entered into a settlement agreement on or about May 3, 2017 resolving a dispute over the student's placement, with a subsequent extension of the agreement entered on February 7, 2018; and

WHEREAS, the terms of the parties' agreement will expire on or before June 30, 2018; and

WHEREAS, it is in the interest of the student and the District to continue the terms of that agreement for the remainder of the current School Year and through August 31, 2018, by way of a new settlement agreement; now

IT IS HEREBY RESOLVED this 14th day of June, 2018 that the Board approves the Settlement Agreement (attached hereto as Exhibit A, *confidential student information*) and authorize the Board President to execute the Agreement on behalf of the Kinnelon Board of Education; and it is

FURTHER RESOLVED, that with the approval of the Agreement, School District officials are hereby authorized to take all steps necessary to effectuate the terms of the Agreement.

MOTION BY DR. PRYOR, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. PERSONNEL COMMITTEE
(Dr. Pryor, Mrs. Nogaj-Matteson, Mr. Nussbaum)

Agenda Items #1 through #12 represent the Personnel Committee's recommendations. They were voted upon as a group.

CERTIFIED STAFF

APPOINTMENTS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Heather Pollak** to the position of Long Term Substitute, at Pearl Miller School, at a rate of \$150 per day, effective May 30, 2018 through June 30, 2018. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Susan Gubkin** to the position of LDTC at Stonybrook School, M.A. Degree, Step 11, at a salary of \$76,267, effective September 1, 2018 through June 30, 2019. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the appointment of **Valerie Comprelli** from the 6th Grade Parent Orientation for the 2017-2018 school year.

ADDITIONAL ASSIGNMENTS

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the following to participate in the **6th Grade Parent Orientation** not to exceed 2 hours at the rate of \$51.16/hour for the 2017-2018 school year.

Alexandra Nafash

Mimi Naso

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Mary Jane Smith**, School Nurse, for up to 2 additional hours at her contracted hourly rate of pay, \$70.88, on June 11, 2018 to supervise athletic physicals.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Breanne Megna**, Teacher at Stonybrook School, for up to 20 additional hours at her contracted hourly rate of pay, \$44.45 from June 7, 2018 through June 22, 2018 to provide classroom coverage.

NON-CERTIFIED STAFF

APPOINTMENTS

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Kyle McCall to the position of **Substitute/Seasonal Custodial Worker** at a rate of \$15.00 per hour effective for the 2017-2018 and 2018-2019 school years.

ADDITIONAL ASSIGNMENTS

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Gregory Nist**, Para-Professional, for up to 3 hours of additional coverage on June 8, 2018 and June 14, 2018 at his contracted hourly rate of \$19.56.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Karen Crampton**, Para-Professional, for two additional days on June 26, 2018 and June 27, 2018, at her contracted hourly rate of \$23.30, as a 1:1 Para for student #220569 at ECLC.
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Adam Grant**, Para-Professional, to chaperon the Dorney Park class trip on June 4, 2018 for up to 3.25 hours at his contracted hourly rate of \$20.01.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointments of Marissa Van Vlaanderen as a **PEEC Chaperone** for the 2017-2018 school year.

12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointments of the following **PEEC Parent Chaperone** for the 2017-2018 school year:

JoAnn Balonze

MOTION BY DR. PRYOR, SECONDED BY MR. PETRUCCELLI, TO APPROVE ITEMS #1 THROUGH #12 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. FINANCE COMMITTEE

(Mrs. Nogaj-Matteson, Dr. Pryor, Mr. DeAlessi)

Agenda items #1 through #10 represent the Finance Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve submission of the **FY19 ESEA Grant** to the New Jersey Department of Education for approval in the following amounts:

Title I	\$33,350
Title II	\$22,766
Title IV	<u>\$10,000</u>
Total	\$66,116

2. Be it resolved, that pursuant to PL2015, **Chapter 47**, the Kinnelon Board of Education intends to renew, award, or permit to expire the attached list (**Finance Attachment A**) of contracts previously awarded by the Board Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23 and Federal Procurement Regulations 2CFR Part 200.317 et.seq.

3. **WHEREAS, NJAC 6A:23A-14.3 and 14.4** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Kinnelon Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve/Maintenance Reserve account at year end, and

WHEREAS, the Kinnelon Board of Education has determined that up to \$1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Kinnelon Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

4. Be it resolved, that the Kinnelon Board of Education accept the **School Bus Emergency Evacuation Drill Reports** for the 2017-2018 school year.
5. Be it resolved, that the Kinnelon Board of Education accept the following **donations** for Safety Town:
 - \$100 from Taste of Reality, Inc.
 - \$ 50 from Chris Miller of Traditional Okinawan Karate, LLC
 - *****
 - \$100 from Master Kim's Tiger Tae Kwan Do
6. Be it resolved, that the Kinnelon Board of Education accept a **grant** from the **GE Additive Education Program** valued at approximately \$3,000. Mrs. Bosch, Stonybrook Library Media Specialist, applied for the grant which consists of a Polar Cloud Classroom Package.
7. Be it resolved, that the Kinnelon Board of Education approve participation in the **National and State School Lunch Program** for the 2018-2019 school year.
8. Be it resolved, that the Kinnelon Board of Education approve lunch pricing for the 2018-2019 school year as follows:

Elementary	\$3.25
Middle School	\$3.50
High School	\$3.75
9. Be it resolved, that the Kinnelon Board of Education approve a contract with **Partnerships in Education, Inc., Inclusive Learning Academy**, for the period July 1, 2018 through June 30, 2019 to provide classroom space at Stonybrook School for an Inclusive Learning Academy for classified students (resident and non-resident) within the Kinnelon School District.
10. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for

out-of-district workshop/conferences, travel and related expenses not to exceed the amounts as listed on **Finance Attachment B**.

MOTION BY MRS. NOGAJ-MATTESON, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #1 THROUGH #10 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #11 was added to the Agenda.

11. Be it resolved, that the Kinnelon Board of Education approve the submission of the **FY19 IDEA Grant** to the New Jersey Department of Education for approval in the following amounts:

Basic	\$378,542
Pre-School	<u>\$ 16,633</u>
Total	\$395,175

MOTION BY MRS. NOGAJ-MATTESON, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #11 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VIII. REVIEW OF JUNE 28, 2018 AGENDA

The Board reviewed the motions slated for the June 28, 2018 meeting.

IX. COMMITTEE REPORTS

- A. Personnel
 - Committee met tonight.
- B. Education
 - Committee will meet on 6/28/18.
- C. Policy
 - Committee is working on extensive updates.
- D. Finance/Budget
 - Committee met tonight.
- E. Security/Facilities
 - Committee is scheduling a walkthrough of the buildings.
- F. Negotiations
 - Dates are being set up for fall meetings.
- G. Delegates
 - 1. New Jersey School Boards Association
(Mr. Petrucelli)
 - 2. Morris County School Boards Association
(Mr. DeAlessi)
 - 3. Legislative Representative
(Mr. DeAlessi)

4. Morris County Educational Services Commission
- H. Coordinating Committee
(Mr. Nussbaum, Mrs. DeAlessi, Mr. Petruccelli)
- I. Teacher Liaison Committee
(Mrs. Gillen Ruth)
- J. Kamelot
(Mrs. DeAlessi)
- K. Student Representative
(Rachel Stuart)
 - 8th graders visited the High School on June 13th in preparation for next year.
 - Prom was held last week.

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

- Need to look at criteria for field trips
- Student Representative - have a mock meeting

XII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

None

XIII. BOARD MEMBER COMMENTS

Comments were made regarding:

- Mr. Petruccelli went on the PEEC trip and a good time was had by all.
- Mr. Petruccelli commented that all of the band concerts were great.
- Mr. Petruccelli also congratulated all of the DI teams.
- Mr. Nussbaum congratulated all of the certificate recipients.
- Dr. Pryor congratulated all of the upcoming graduates.
- Dr. Pryor commented that the Pearl Miller move up day at the High School was great.
- Mrs. DeAlessi noted that graduation was next Thursday.

XIV. ADJOURNMENT

MOTION BY MR. DeALESSI, SECONDED BY DR. PRYOR TO ADJOURN INTO EXECUTIVE SESSION AT 9:10 P.M. TO DISCUSS PERSONNEL AND LITIGATION MATTERS AND SUPERINTENDENT EVALUATION. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

THE BOARD RECONVENED IN PUBLIC SESSION AT 10:25 P.M.

MOTION BY MR. DeALESSI, SECONDED BY DR. PRYOR TO ADJOURN THE MEETING AT 10:25 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING AJDOURNED.

Respectfully submitted,

Kerry A. Keane
Board Secretary

REIMBURSEMENT OF EXPENSES JUNE 14, 2018 BOARD MEETING

LOC.	LAST	FIRST	WORKSHOP	WORKSHOP DATE	REGIS.	LODG.	MEALS	MILEAGE	AIR/RAIL	TRAVEL/ PARKING TOLLS	MAXIMUM TOTAL
SPEC SERV	Cook	Melissa	Handle With Care Training	8/13-15/18	\$ 625.00						\$ 625.00
Kiel	Donnelly	Lorraine	Early Childhood Conference	6/1/18	\$ -						\$ -
SPEC SERV	Ludwig	Lisa	Handle With Care Training	8/13-15/18	\$ 625.00						\$ 625.00
PRM	Ransegnola	Mary	Conquer Mathematics Workshop	6/13/18	\$ 145.00						\$ 145.00
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