

**KINNELON BOARD OF EDUCATION
PUBLIC HEARING ON THE 2018-2019 SCHOOL DISTRICT BUDGET
KINNELON HIGH SCHOOL AUXILIARY CAFETERIA
7:00 P.M.
APRIL 26, 2018**

MINUTES

The Public Hearing and Adoption of the 2018-2019 School District Budget/Regular Meeting of the Kinnelon Board of Education was held on Thursday, April 26, 2018 at 7:00 p.m. in the Kinnelon High School Auxiliary Cafeteria.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Marianne DeAlessi, Board President called the meeting to order at 7:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on March 22, 2018, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Marianne DeAlessi, Board President Marcy Pryor, Vice-President Jason DeAlessi Nathan Nussbaum Michael Petruccelli (Arrived at 8:00 p.m.)
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ABSENT	Jemi Gillen-Ruth Susan Nogaj-Matteson
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent Rachel Stuart
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III. PLEDGE OF ALLEGIANCE

IV. PUBLIC HEARING ON THE 2018-2019 SCHOOL DISTRICT BUDGET

A. PRESENTATION OF THE 2018-2019 SCHOOL DISTRICT BUDGET

Ms. Kerry Keane, Business Administrator, and Ms. Diane DiGiuseppe, Superintendent, reviewed the proposed 2018-2019 School District Budget.

B. PUBLIC HEARING ON THE 2018-2019 SCHOOL DISTRICT BUDGET

The members of the community present were asked if they had any questions to be answered regarding the budget.

C. ADOPTION OF THE 2018-2019 SCHOOL DISTRICT BUDGET

MOTION BY MR. DeALESSI, SECONDED BY DR. PRYOR TO APPROVE THE FOLLOWING RESOLUTION:

1. BE IT RESOLVED, that the Kinnelon Board of Education approves the final budget for the 2018-2019 school year as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2018-2019 Total Expenditures	38,829,181	462,291	1,664,181	40,955,653
Less: Anticipated Revenues	<u>2,705,813</u>	<u>462,291</u>	<u>67,512</u>	<u>3,235,616</u>
Taxes to be Raised	<u>36,123,368</u>	<u>0</u>	<u>1,596,669</u>	<u>37,720,037</u>

2. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2018-2019

WHEREAS, the Kinnelon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$53,904 for all staff and board members.

3. PROFESSIONAL SERVICES 2018-2019

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14

NOW, THEREFORE, BE IT RESOLVED, that the Kinnelon Board of Education hereby establishes the following maximums for the 2018-2019 year as follows:

- Legal \$ 60,000
- Audit \$ 42,275
- Physician \$ 24,000
- Therapists \$ 99,000
- For a total amount of \$225,275

4. CAPITAL RESERVE

BE IT RESOLVED, that the Kinnelon Board of Education request the approval for the withdrawal of \$340,000 from the **Capital Reserve** in the 2018-2019 budget to provide funding for the following projects:

Parking lot replacement	\$ 70,000
Science Lab floor replacement	\$ 10,000
Gym floor replacement	\$ 60,000
High School floor excavation	\$200,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs.

BOARD MEMBER COMMENTS

- Mr. DeAlessi was very happy with the budget

- Dr. Pryor – The committee was helpful in learning about the process.
- Mrs. DeAlessi kept stakeholders informed

MOTION TO APPROVE 2018-2019 SCHOOL DISTRICT BUDGET WAS CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES	Mr. DeAlessi Mr. Nussbaum Dr. Pryor Mrs. DeAlessi
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NO	None
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V. CLOSE PUBLIC HEARING

MOTION BY MRS. DeALESSI, SECONDED BY DR. PRYOR TO CLOSE THE PUBLIC HEARING AT 8:00 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

THE REGULAR MEETING OF THE BOARD BEGAN AT 8:00 P.M.