

**KINNELON BOARD OF EDUCATION
WORK SESSION
KINNELON HIGH SCHOOL AUXILIARY CAFETERIA
APRIL 12, 2018**

AGENDA

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, April 12, 2018 in the Kinnelon High School Auxiliary Cafeteria.

I. OPENING OF THE MEETING BY THE PRESIDENT

Dr. Marcy Pryor, Board Vice-President, called the meeting to order at 8:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 17, 2018, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Dr. Marcy Pryor, Vice-President Jason DeAlessi Jemi Gillen-Ruth Nathan Nussbaum Michael Petruccelli
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ABSENT	Marianne DeAlessi, President Susan Nogaj-Matteson
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent Rachel Stuart, Student Representative
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III. PLEDGE OF ALLEGIANCE

IV. CORRESPONDENCE

None

V. REPORT OF THE SUPERINTENDENT

Ms. DiGiuseppe, Superintendent, gave a Power Point presentation on the Marzano evaluation model for teacher evaluations.

She also reported on the following:

- The Every 15 Minute Program started tonight at the High School.

VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

Comments were made regarding:

- Mrs. Fitterman thanked the Board for adding the second Jewish holiday to the 2018-2019 school district calendar.
- Mrs. Carroll was concerned that the calendar that was being voted on was not the same as the calendar posted on the web-site.
- Mrs. Kessler also appreciated the changes to the calendar.
- Mrs. Carroll commented that the Board of Education credibility was weakened.
- Mrs. Petruccelli asked the Board to table voting on the calendar – taking away Easter Monday is insulting.
- Mrs. Fitterman commented that it is hard to please everyone.
- Mrs. Carroll commented that the community needs to be made aware of what is being voted upon.

VII. ACTION ITEMS

A. EDUCATION COMMITTEE

(Dr. Pryor, Mrs. DeAlessi, Mr. DeAlessi)

Agenda Items #1 and #2 represent the Education Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a **delayed opening for all seniors** at Kinnelon High School. All seniors will report at 9:30 to preserve instructional time and to accommodate the administration of the PARCC ELA section exam on April 17, April 18, April 19, 2018.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the application for a **2018 Kessler Foundation Grant** to enhance opportunities for community experiences at the secondary levels for students with special needs for the 2018-2019 school year.

MOTION BY MR. DeALESSI, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #3 was added to the Agenda.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **field trip** for the 2017-2018 school year:

Kinnelon High School

Americas Grow-A-Row Student Council/Peer Leaders students

MOTION BY MR. DeALESSI, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. PERSONNEL COMMITTEE

(Dr. Pryor, Mrs. Nogaj-Matteson, Mr. Nussbaum)

Agenda Items #1 through #4 Represent the Personnel Committee's recommendations. They were voted upon as a group.

CERTIFIED STAFF

APPOINTMENTS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Christine Minetti** to the position of Leave Replacement Science Teacher at Pearl Miller School, B.A. Degree, Step 1, at a salary of \$51,617, pro-rated, effective April 9, 2018 through May 11, 2018.

ADDITIONAL ASSIGNMENTS

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Margaret Callahan** to the position of 2018 Extended School year (ESY) Program Supervisor, at a stipend of \$7,000 for the 2018 Summer Program.

NON-CERTIFIED STAFF

APPOINTMENTS

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Richard DeMaio** to the position of Part-Time Custodian at Kinnelon High School, at a salary of \$17,706 pro-rated, (Step 1 of the Custodial/Maintenance Guide, .5 of \$35,411) effective April 16, 2018 through June 30, 2018.

TRANSFERS

- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of **Ruben Olivera** from Part-Time Custodian at Kinnelon High School to Full-Time Custodian at Kinnelon High School, at a salary of \$35,411 (pro-rated), Step 1 of the Custodial/Maintenance Guide, plus a \$1,000 Boiler License Stipend (pro-rated) effective April 16, 2018 through June 30, 2018.

MOTION BY MR. NUSSBAUM, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #1 THROUGH #4 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda items #5 through #8 were added to the Agenda. They were voted upon as a group.

CERTIFIED STAFF

ADDITIONAL ASSIGNMENTS

- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **AP Teachers** not to exceed 3 hours each for AP exam prep for high school students at a rate of \$51.61 per hour for the 2017-2018 school year:

Sophia Adams	Jacqueline Castro	Alice Kivlon
Matt Arroyo	Lisa Castelluber	Hope Kowalski
Jackie Bagarozza	Ray Danielson	Michael Petrucelli
Eric Brescher	Geoff Flash	Lori Robbins
Charlene Buser	Linda Johnson	Adam Smith
Louis Castano	Trevor Johnson	Elizabeth Vilchock
		Jamely White

NON-CERTIFIED STAFF

ADDITIONAL ASSIGNMENTS

- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves additional hours for **Ashlee Natale**, Para-Professional, to assist student #221708 during spring sports, at her contracted hourly rate of \$20.56, not to exceed 15 hours, effective on or about April 11, 2018 through June 30, 2018.
- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves additional hours for **Kristin Escue**, Para-Professional, to assist student #221708 during spring sports, at her contracted hourly rate of

\$23.30, not to exceed 8 hours, effective on or about April 11, 2018 through June 30, 2018.

COACHES/SUBSTITUTES/INTERNS/STUDENT TEACHERS/HOME INSTRUCTORS

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Mimi Naso** to the position of Pearl Miller School Volunteer Softball Coach for the 2017-2018 school year.

MOTION BY MR. NUSSBAUM, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #5 THROUGH #8 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. POLICY COMMITTEE (Mr. DeAlessi, Mr. Petrucelli, Mr. Nussbaum)

Agenda Items #1 and #2 represent the Policy Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the revised **2017-2018 School Calendar** as per the attached.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **2018-2019 School Calendar** as per the attached.

MOTION BY MR. DeALESSI, SECONDED BY MRS. GILLEN-RUTH TO APPROVE ITEMS #1 AND #2 AS PRESENTED.

AFTER SOME DISCUSSION ON THE 2018-2019 CALENDAR, MR. PETRUCCELLI ASKED IF THE BOARD WANTED TO TABLE THE MOTION. MR. DeALESSI RESPONDED THAT HE WAS COMFORTABLE WITH THE CALENDAR AS PRESENTED.

THE BOARD WENT FORWARD WITH THE ROLL CALL VOTE AND THE MOTION WAS CARRIED WITH ALL PRESENT VOTING IN FAVOR.

D. FINANCE COMMITTEE (Mrs. Nogaj-Matteson, Dr. Pryor, Mr. DeAlessi)

Agenda item #1 represents the Finance Committee's recommendation.

1. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job

Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the amounts as listed on **Finance Attachment A**.

MOTION BY MR. DeALESSI, SECONDED BY MRS. GILLEN-RUTH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VIII. REVIEW OF APRIL 26, 2018 AGENDA

The Board reviewed the motions slated for the April 26, 2018 Public Hearing and Regular Meeting.

IX. COMMITTEE REPORTS

- A. Personnel
- B. Education
 - Committee is meeting prior to the next Board Meeting
- C. Policy
- D. Finance/Budget
- E. Security/Facilities
 - Committee is meeting on April 19th at 4:30 p.m.
- F. Negotiations
- G. Delegates
 - 1. New Jersey School Boards Association
(Mr. Petruccelli)
 - 2. Morris County School Boards Association
(Mr. DeAlessi)
 - o Attended the March 23rd meeting
 - 3. Legislative Representative
(Mr. DeAlessi)
 - 4. Morris County Educational Services Commission
- H. Coordinating Committee
(Mr. Nussbaum, Mrs. DeAlessi, Mr. Petruccelli)
- I. Teacher Liaison Committee
(Mrs. Gillen Ruth)
 - Ms. DiGiuseppe is setting up a meeting with them
- J. Kamelot
(Mrs. DeAlessi)
- K. Student Representative
(Rachel Stuart)
 - Every 15 Minute video is being compiled

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

None

XII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

None

XIII. BOARD MEMBER COMMENTS

- Mr. Nussbaum commented on Mr. Lawler's retirement – he will be missed at the High School.
- Dr. Pryor went to the Destination Imagination tournament and the Science Expo.

XIV. ADJOURNMENT

MOTION BY MR. DeALESSI, SECONDED BY MR. PETRUCCELLI TO ADJOURN THE MEETING AT 9:10 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Kerry A. Keane
Board Secretary

Kinnelon Public Schools

Approved School Calendar 2017-2018 REVISED 3/22/2018

September
 4 - Labor Day - Schools & offices closed
 5-6 Teacher inservice students do not attend
 7 - First Day of School
 21 - 22 Rosh Hashanah - Schools and offices closed

October
 9 - 1/2 day for students, teacher inservice

November
 6, 7, 8 - Parent-Teacher Conferences - 1/2 day for students at PRM, Stonybrook and Kiel ONLY
 9-10 NJEA Convention - Schools & offices closed
 22 - minimum 1/2 day for students and staff
 23-24 - Thanksgiving - Schools & offices closed

December
 22 - minimum 1/2 day for students and staff
 25 - Jan 2 - Winter Break

January
 2 - Schools reopen after winter break
 15 - M.L. King Jr. Day - All Staff inservice - schools & offices closed

February
 16 - 19 - Presidents Weekend - Schools & offices closed

March - April
 12 - minimum 1/2 Day for students - teacher inservice
 30 - Good Friday - Schools and offices closed
 2 - 4 - April - Spring Break Revision

May
 28 - Memorial Day - Schools & offices closed

June
 20-21 1/2 Day for students
 21 - HS Graduation
 22 - 1/2 day Last Day of School for Students
 25 - Last Day for Staff

Sep-17						
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15 days						

Aug-17						
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22 days						

Nov-17						
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Oct-17						
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22 days						

Jan-18						
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Dec-17						
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16 days						

Mar-18						
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Feb-18						
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Jul-18						
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15 days						

Jun-18						
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15 days						

If more than 4 inclement weather days are used prior to March 23, an appropriate number of school days will be added to the calendar subtracting from the Spring Break beginning with April 6, 2018. If more days are needed to complete the 180-day requirement, they will be added in June and then as necessary. The date of the high school graduation may change depending upon inclement weather days during the year. If all inclement weather days are not used during the 2017-18 school year, these additional days will be approved in priority order. April 30, May 29, May 25, and May 24, 2018. ** Please note that November Parent Conferences are 1/2 days for Kiel, Stonybrook and PRM only. KHS has a full day schedule.

School Schedules on next page.

Kinnelon Public Schools School Calendar 2018-2019 DRAFT

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September

- 3 - Labor Day - Schools & offices closed
- 4 - 5 - Teacher inservice students do not attend
6 - First Day of School
- 10 - First day of Rosh Hashanah Schools and offices closed
19 - Yom Kippur - Schools and offices closed
- October**
- 8 - Columbus Day - minimum 1/2 day for students, teacher inservice day
- November**
- 5, 6, 7 - Parent-Teacher Conferences - 1/2 day for students at PRM, Stonybrook and Kiel ONLY
- 8 - 9 - NJEA Convention - Schools & offices closed
- 21 - minimum 1/2 day for students and staff
- 22-23 - Thanksgiving - Schools & offices closed
- December**
- 21 - minimum 1/2 day for students and staff
24 - Jan 1 - Winter Break
- January**
- 2 - Schools open after winter break
- 21 - M.L. King Jr. Day - Staff inservice students do not attend; schools & offices closed

Aug-18						
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Sep-18						
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Oct-18						
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Nov-18						
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Feb-19						
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Apr-19						
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Jun-19						
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Mar-19						
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May-19						
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22 days						

Jul-19						
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14 days						

If more than 4 inclement weather days are used prior to March 22, 2019 an appropriate number of school days will be added to the calendar subtracting from the Spring Break beginning with Thursday, April 18, 2018. If more days are needed to complete the 180-day requirement, they will be added in June as necessary. The date of the high school graduation may change depending upon inclement weather days during the year. If all inclement weather days are not used during the 2018-19 school year, these additional days will be approved in priority order. April 22, May 24, May 28, and May 31, 2019. ** Please note that **November Parent Conferences are 1/2 days for Kiel, Stonybrook and PRM only. KHS has a full day schedule.**

School Schedules on next page.

REIMBURSEMENT OF EXPENSES APRIL 12, 2018 BOARD MEETING

LOC.	LAST	FIRST	WORKSHOP	WORKSHOP DATE	REGIS.	LODG.	MEALS	MILEAGE	TRAVEL/ AIR/RAIL	PARKING TOLLS	MAXIMUM TOTAL
SB	Bosch	Nancy	Google's Applied Digital Skills Training	5/11/18	\$ -						\$ -
ADM	Bowers	Amelia	NCTM National Conference (Title IIA Funding)	4/26-27/18	\$ 405.00						\$ 405.00
ADM	Bowers	Amelia	DimensionU Annual Competition	0							\$ -
ADM	Ciresi	Ivonne	Curriculum and Instruction: Educational Leadership Workshop	4/26/18				\$ 34.22			\$ 34.22
HS	Gornley	Monica	THE BEANS College Tour	4/8-11/18	\$ -						\$ -
PRM	Kalafut	Corrinne	Morris County School Psychologist Forum	6/7/18	\$ -						\$ -
SB	Melff	Karen	Historical Fiction Festival A Day to Study Historical Fiction with Lois Lowry and TXRWP	4/16/18	\$ -						\$ -
ADM	Reed	Corde'	Building Expertise, LSI Conference	613-15/18	\$ 659.00	\$ 484.00	\$ 206.50				\$ 1,349.50
ADM	Reed	Corde'	From Early Learning to Adulthood: Meeting the Special Needs of our Diverse Learners	3/23/18	\$ -						\$ -
HS	Rinaldi	Nancy	Waksman Student Scholar Meeting	4/25/18				\$ 29.00			\$ 29.00
ADM	Travaille	Madelaine	DimensionU Annual Competition	4/19/18	\$ -						\$ -
KIEL	Wichman	Lisa	MJSMA Choral Celebration	5/22/18	\$ -						\$ -
HS	Wysocki	Danielle	United Way workshop-Data-Driven-Making and Planning for School Climate Improvements	3/21/18	\$ -						\$ -
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