

**KINNELON BOARD OF EDUCATION  
WORK SESSION  
PEARL MILLER MIDDLE SCHOOL  
MARCH 15, 2018**

**MINUTES**

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, March 15, 2018 at 8:00 p.m. in the Pearl Miller Middle School Cafeteria.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Mrs. Marianne DeAlessi, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 17, 2018, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

**II. ROLL CALL**

PRESENT	Marianne DeAlessi, Board President Dr. Marcy Pryor, Vice President Jason DeAlessi Susan Nogaj-Matteson Nathan Nussbaum Michael Petruccelli
ABSENT	Jemi Gillen-Ruth
ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent

**III. PLEDGE OF ALLEGIANCE**

**IV. CORRESPONDENCE**

None

**V. REPORT OF THE SUPERINTENDENT**

Ms. DiGiuseppe introduced Lorraine Gehrig Mullins, LCSW, Director of Care Plus NJ who spoke about providing In-School Support services for the Kinnelon Board of Education. Their program is currently in 14 districts.

## VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

## VII. ACTION ITEMS

- A. EDUCATION COMMITTEE  
(Dr. Pryor, Mrs. DeAlessi, Mr. DeAlessi)

Agenda Item #1 represents the Education Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **field trips** for the 2017-2018 school year:

### **Kinnelon High School**

Princeton University - Latin Students – Quiz Bowl  
TCNJ – Technology Student Association State Conference

### **Pearl Miller School**

Liberty Science Center – Science Classes

### **Kiel School**

Van Saun County Zoo – 1<sup>st</sup> Grade Classes

MOTION BY DR. PRYOR, SECONDED BY MRS. NOGAJ-MATTESON TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- B. PERSONNEL COMMITTEE  
(Dr. Pryor, Mrs. Nogaj-Matteson, Mr. Nussbaum)

Agenda Items #1 through #10 represent the Personnel Committee's recommendations. They were voted upon as a group.

## CERTIFIED STAFF

### RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Lyndsay Buonforte** effective March 6, 2018.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a paid Medical Leave of Absence for **David Nash**

using 12 available sick days, effective March 14, 2018 through March 29, 2018.

### APPOINTMENTS

3. The Kinnelon Board of Education, concurs with the appointment of **Dawn O'Connell** to the position of Guided Study Teacher at Pearl Miller School, .5 of B.A. Degree, Step 1, \$51,617, at a salary of \$25,809 (pro-rated), effective March 5, 2018 through June 30, 2018. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Brittany Storms** to the position of Grade 3 Replacement Teacher at Stonybrook School, B.A. Degree, Step 2, at a salary of \$51,717 (pro-rated), effective March 13, 2018 through March 29, 2018.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Brittany Storms** to the position of Grade 4 Replacement Teacher at Stonybrook School, B.A. Degree, Step 2, at a salary of \$51,717 (pro-rated), effective April 5, 2018 through June 30, 2018.

### ADDITIONAL ASSIGNMENTS

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Alyssa Hausmann** for Teacher College Training on March 6, 2018, 2 hours, 50 minutes, at a rate of \$37.86/hour, not to exceed \$107.14 for the 2017-2018 school year.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following staff for **AM drop off supervision** at Pearl Miller Middle School, at a stipend of \$900 each, pro-rated to \$450 each effective March 12, 2018 through June 30, 2018:

Melissa Eckert

Ben Contella

### COACHES/SUBSTITUTES/INTERNS/STUDENT TEACHERS/HOME INSTRUCTORS

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Joseph Joo Lee** to the position of Assistant Boys Spring Track Coach, Step 3 of the Coaches Guide, at a stipend of \$5,050 for the 2017-2018 school year. This action is pending

successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Nick Boyle** to the position of Assistant Boys Lacrosse Coach, Step 1 of the Coaches Guide, at a stipend of \$6,340 for the 2017-2018 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Alex Siefert** to the position of Assistant Varsity Boys Lacrosse Coach, Step 3 of the Coaches Guide, at a stipend of \$6,664 for the 2017-2018 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

MOTION BY DR. PRYOR, SECONDED BY MRS. NOGAJ-MATTESON TO APPROVE ITEMS #1 THROUGH #10 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR

Agenda Item #11 was added to the Agenda.

## NON-CERTIFIED STAFF

### RESIGNATIONS/RETIREMENTS/TERMINATIONS/LEAVE OF ABSENCE

11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, and in accordance with Kinnelon Education Association Contract, Article XIV.1.C.2. terminates the employment contract for **Juan Cazorla**, Custodian, effective March 16, 2018.

MOTION BY DR. PRYOR, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #11 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

### C. FINANCE COMMITTEE (Mrs. Nogaj-Matteson, Mr. DeAlessi, Dr. Pryor)

Agenda Items #1 and #2 represent the Finance Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the following resolution authorizing the Business Administrator to submit a waiver for the **2018-2019 SEMI** requirements:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year, and

WHEREAS, the Kinnelon Board of Education desires to apply for this waiver due to the fact that it projects having forty (40) or fewer Medicaid eligible classified students.

2. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the amounts as listed on **Finance Attachment A**.

MOTION BY MRS. NOGAJ-MATTESON, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

#### VIII. REVIEW OF MARCH 22, 2018 AGENDA

The Board reviewed the motions slated for the March 22, 2018 Board Meeting.

#### IX. COMMITTEE REPORTS

- A. Personnel
  - Committee met and discussed items on the Agenda, My Learning Plan and I Observation.
- B. Education
  - Committee is meeting on 3/22
- C. Policy
- D. Finance/Budget
  - Met tonight
- E. Security/Facilities
- F. Negotiations
- G. Delegates
  1. New Jersey School Boards Association (Mr. Petruccelli)
  2. Morris County School Boards Association (Mr. DeAlessi)
  3. Legislative Representative (Mr. DeAlessi)
  4. Morris County Educational Services Commission
- H. Coordinating Committee

- (Mr. Nussbaum, Mrs. DeAlessi, Mr. Petruccelli)
- I. Teacher Liaison Committee  
(Mrs. Gillen Ruth)
  - J. Kamelot  
(Mrs. DeAlessi)
  - K. Student Representative  
(Rachel Stuart)

**X. UNFINISHED BUSINESS**

- Ms. DiGiuseppe met with the KEA regarding the School Calendar and Spring Break

**XI. NEW BUSINESS**

None

**XII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS**

- Mrs. Petruccelli commented that the parents want 5 snow days built into the School Calendar.
- Mrs. Coyne asked about having Yom Kippur off instead of Good Friday.
- Mrs. Kessler asked about the School Calendar.

**XIII. BOARD MEMBER COMMENTS**

- Mr. DeAlessi attended the walk-out and it was nicely done.
- Dr. Pryor noted that we are one of the healthiest counties in New Jersey.
- Mrs. DeAlessi thought the Sound of Music was great.
- Mrs. DeAlessi noted that the representative from New Jersey School Board's Association would be available on 5/3 regarding the Superintendent Evaluation process.
- Ms. DiGiuseppe found the walk-out to be very organized. She also noted that the Choir/Band Concert was great.

**XIV. ADJOURNMENT**

MOTION BY MRS. DeALESSI, SECONDED BY MR. PETRUCCELLI TO ADJOURN THE MEETING AT 9:30 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Kerry A. Keane  
Board Secretary

REIMBURSEMENT OF EXPENSES  
MARCH 15, 2018 BOARD MEETING

LOC.	LAST	FIRST	WORKSHOP	WORKSHOP DATE	REGIS.	LODG.	MEALS	MILEAGE	TRAVEL/ AIR/RAIL	PARKING TOLLS	MAXIMUM TOTAL
ADM	Bowers	Amelia	Math Running Records in Action	3/1/18	\$ 99.00						\$ 99.00
ADM	Bowers	Amelia	NCSM Annual Conference	4/23-25/18	\$ 1,514.00						\$ 1,514.00
ADM	Keane	Kerry	NJASBO Conference	6/5-8/18	\$ 275.00	\$ 379.00					\$ 654.00
ADM	Mulholland	Jodi	Data-Driven Decision Making and Planning for School Climate Improvement	3/21/18	\$ -						\$ -
ADM	Puzzo	Alyson	Oppositional, Defiant and Disruptive Children and Adolescents	4/18/18	\$ 119.99						\$ 119.99
ADM	Reed	Corde'	46th Annual Special Education Law Conference	5/11/18	\$ 195.00						\$ 195.00
ADM	Reed	Corde'	Person Centered Approaches in Schools and Transition (PCAST)	3/1-2/18	\$ -						\$ -
SB	Tenga	Joy	Data-Driven Decision Making and Planning for School Climate Improvement	3/21/18	\$ -						\$ -
ADM	Tufaro	Thomas	Achieving a Standards-Driven Curriculum	3/23/18				\$ 50.65			\$ 50.65
ADM	Tufaro	Thomas	94th TCRWP Saturday Reunion Conference	3/3/18	\$ -						\$ -
ADM	Velez	Denise	LSI's Dylan William Center Formative Assessment National Conference	7/30-8/1/18	\$ 699.00	\$ 420.00	\$ 175.50	\$ 132.68	\$ 9.20		\$ 1,436.38
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