



KIEL SCHOOL

STONYBROOK SCHOOL

Michele Fisher, Kiel School Principal
Jodi Mulholland, Stonybrook School Principal
Noreen LaFergola, Stonybrook School Assistant Principal

August 2018

Dear Kiel/Stonybrook Parents,

Class placement information for Kindergarten and students new to the district was mailed home on **Friday, August 17, 2018**. Class placement information for returning students will be released via the Kiel and Stonybrook websites on **Friday, August 24, 2018, in the afternoon**. As a parent/guardian, you will be able to sign in using the procedure below and see your child's class assignment. Please note the following with regard to this process:

In preparation for the release of class placement information, please do the following:

- Ensure that you have an active account for our website. Go to the Kiel School Website or Stonybrook School Website and enter your screen name and password. If you can sign in successfully, then you do not need to do anything else at this time; you will be able to access your child's class placement information when it is released on **Friday afternoon (August 24, 2018)**.
- If you created an account on our website, but you have forgotten your screen name and/or password, click the "Sign In" link on the top-right corner of the website, and then click the "Forgot Screen Name/Password" link on the Sign-In page and follow those instructions.
- Once you sign in to the school website, you will see your child's class assignment by accessing the "My Edline" link in the gray bar at the top-right of the screen.

FOR PARENTS WHO NEED TO ACTIVATE A NEW STUDENT ACCOUNT ON THE SCHOOL WEBSITE:

- You will receive a letter providing you with directions and an activation code on your orientation date.

We look forward to welcoming the students for the start of a wonderful school year on September 6th!

Yours truly,

Mrs. Michele Fisher
Principal, Kiel School

Mrs. Jodi Mulholland
Principal, Stonybrook School

Mrs. Noreen LaFergola
Asst. Principal, Stonybrook School