

**KINNELON BOARD OF EDUCATION
EXECUTIVE SESSION -LEGAL PURPOSES
7:00 P.M.
WORK SESSION
8:00 P.M.
AUGUST 11, 2020**

MINUTES

Please be advised that the Kinnelon Board of Education work session meeting scheduled for August 6, 2020, was rescheduled to August 11, 2020 and will take place as planned. However, the meeting will occur electronically on a device or over the phone. In compliance with the Open Public Meetings Act, community members will have the opportunity to witness the BOE conduct business via phone or video conference. Public comments will be facilitated as usual.

The meeting will take place at 8:00 p.m. on Tuesday through Zoom, a video, and audio conferencing application. The link for the meeting can be found on the Kinnelon Public Schools.org website just below the picture on the District Home Page.

The Kinnelon Board of Education met in Executive Session at 7:00 p.m. via Zoom to discuss:

Legal – Guidehouse Consulting Firm COVID Plan

The Board reconvened in Public Session at 8:10 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mr. Michael Petruccelli, Board President called the meeting to order at 8:10 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on August 9, 2020, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Mr. Michael Petruccelli, Board President
	Dr. Peter Hughes, Vice President
	Dr. Marianne DeAlessi
	Ms. Michelle Donus
	Mrs. Megan Fischbeck
	Mr. David Gigante

ABSENT Mr. Nathan Nussbaum

ALSO PRESENT Kerry A. Keane, Business Administrator/Board Secretary
 Diane DiGiuseppe, Superintendent
 Kyle Trent, Board Attorney
 Saul Hellman, Guidehouse Consulting

III. PLEDGE OF ALLEGIANCE

IV. CORRESPONDENCE

None

V. REPORT OF THE SUPERINTENDENT

Mr. Petruccelli, Board President, gave directions regarding raising hand to make a comment during the meeting.

Ms. DiGiuseppe, Superintendent, introduced Dr. Hellman from Guidehouse to report their findings for the reopening of school in September. He reviewed the slides that were presented to the Board during their Executive Session.

Dr. Hellman gave direction about where to send questions.

Dr. Hughes asked about vents in masks.

Mrs. Fischbeck asked about our policy regarding a delay in testing if a student is symptomatic.

Mr. Petruccelli asked if we can request that people returning to school be tested.

Mr. Gigante asked if students can sign waivers.

Ms. DiGiuseppe thanked Guidehouse for their participation and guidance.

VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

Comments were made regarding:

- Grading if we return to remote learning
- Broad based report on child psychology
- HVAC systems
- Psychology in shut down
- Clubs won't be running
- Are we more prepared for virtual learning now versus our preparedness in March?

- We are at a disadvantage because we are a smaller town. We didn't receive baseline assessments for students.
- How long should the younger students be sitting in front of a screen?
- KEHSA is raising funds to expand bandwidth
- How long will the school day be for 1st grade?
- Question regarding the extended day program and before/after daycare.
- Can a child go to all virtual learning?
- What is the reopening plan for IEP students, the autistic class and MD class?
- Question regarding the cost for Guidehouse Consulting.
- How many teachers are not coming back?
- What about extra services for special need students?
- Will there be a tour for incoming HS students?
- Do we have enough busses for getting students to school? What is the schedule?
- Thank you to Ms. DiGiuseppe and the team.
- Will plans be made by school?
- Will books and papers be used when children are in school? Will backpacks be allowed?
- There is still confusion about what is happening.

AT 11:01 P.M. A MOTION WAS MADE BY DR. HUGHES, SECONDED BY MRS. FISCHBECK TO EXTEND THE MEETING PAST 11:00 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

- How will teachers be evaluated. What about Science Labs?
- Who is the Lead Teacher?
- What will happen if we get another storm? Inclement weather day.

VII. ACTION ITEMS

- A. PERSONNEL COMMITTEE
(Dr. Hughes-Chair, Ms. Donus, Mr. Nussbaum)

Agenda Items #1 through #6 represent the Personnel Committee's recommendations. They were voted upon as a group.

CERTIFIED STAFF

APPOINTMENTS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a Step adjustment for **Carol Moore** from Step 11 to Step 12 for the 2020-2021 school year.

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Gabrielle Kreutzer** to the position of Kindergarten Teacher at Stonybrook School, .70 of a B.A. Degree, Step 3, (\$55,592) at a salary of \$38,914, effective September 1, 2020, through June 30, 2021. This action is pending the successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

ADDITIONAL ASSIGNMENTS

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the adjustment in hours for **Patricia Pagella**, Paraprofessional for the **2020 ESY Summer Program**, from 2 hours per day to 4 hours per day for 25 days.

NON-CERTIFIED STAFF

RESIGNATIONS

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Leonard Brown**, Custodian at Stonybrook School, effective August 7, 2020.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Kathleen Cirello**, Paraprofessional at Stonybrook School, effective August 31, 2020.

COACHES/CO-CURRICULAR/SUBSTITUTES/CLINICAL INTERNS/HOME INSTRUCTORS

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Fall coaches** for the 2020-2021 school year, at a rate of one-third of their seasonal stipend for the period of August 15, 2020 through September 15, 2020 as per **Personnel Attachment A**.

MOTION BY MS. DONUS, SECONDED BY DR. HUGHES TO APPROVE ITEMS #1 THOUGH #6 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. Policy Committee
(Ms. Donus - Chair, Mr. Gigante, Mrs. Fischbeck)

Agenda Items #1 and #2 represent the Policy Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the Emergent adoption/first reading of the following **Policies**:

- Policy 1648 RESTART AND RECOVERY PLAN (M)
 - Policy 1648.02 REMOTE LEARNING OPTIONS FOR FAMILIES (M)
 - Policy 1649 FEDERAL FAMILIES FIRST CORONAVIRUS RESPONSE (M)
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a **revision of the 2020-2021 School Calendar** to reflect the following as per **Policy Attachment A**:
- Tuesday, September 1, 2020 through Friday, September 4, 2020 to be dedicated to staff professional learning.
 - Tuesday, September 8, 2020 to be the first day of school for students.
 - Thursday, November 5, 2020 and Friday, November 6, 2020 to be instructional days.

MOTION BY DR. HUGHES, SECONDED BY MR. GIGANTE TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. FINANCE COMMITTEE
(Mr. Petruccelli, Chair, Dr. DeAlessi, Dr. Hughes)

Agenda Item #1 represents the Finance Committee's recommendation.

1. **RESOLVED**, that the Kinnelon Board of Education received a revised 2020-2021 state aid notice from the New Jersey Department of Education on July 10, 2020. This represented a reduction of \$131,095 in revenue from the

original February 27, 2020 notice. Our original budget was discussed at the public hearing in May 2020, voted upon and submitted to the NJDOE.

The Kinnelon Board of Education is now required to reduce our appropriations in the amount of \$131,095.

BE IT RESOLVED that the 2020-2021 Kinnelon Public Schools budget be reduced in the following categories:

<u>Account #</u>	<u>Description</u>	<u>Amount</u>	<u>Budget Line #</u>
11.000.270.443	Bus Lease	\$57,121	52180
11.230.100.101	Guided Study Teacher	\$51,687	11000
11.120.100.101	Teacher 1-5 (breakage)	\$22,287	2120

MOTION BY MRS. FISCHBECK, SECONDED BY MR. GIGANTE TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VIII. REVIEW OF AUGUST 27, 2020 AGENDA

The Board reviewed the motions slated for the August 27, 2020 board meeting.

IX. COMMITTEE REPORTS

- A. Personnel
(Dr. Hughes – Chair, Mr. Nussbaum, Ms. Donus)
- B. Education
(Mrs. Fischbeck – Chair, Mr. Nussbaum, Dr. Hughes)
- C. Policy
(Ms. Donus – Chair, Mr. Gigante, Mrs. Fischbeck)
- D. Finance/Budget
(Mr. Petruccelli – Chair, Dr. DeAlessi, Dr. Hughes)
- E. Security/Facilities
(Mr. Gigante – Chair, Dr. DeAlessi, Ms. Donus)
- F. Negotiations
(Mr. Petruccelli – Chair, Mrs. Fischbeck, Ms. Donus)
- G. Delegates
 - 1. New Jersey School Boards Association
(Dr. Hughes)
 - New Jersey School Boards will hold an all virtual October meeting.
 - 2. Morris County School Boards Association
(Mr. Petruccelli)
 - 3. Legislative Representative
(Mrs. Fischbeck)
 - 4. Morris County Educational Services Commission
(Mr. Petruccelli)
- H. Coordinating Committee
(Mr. Nussbaum - Chair, Mr. Gigante, Mr. Petruccelli)
- I. Teacher Liaison Committee
(Mr. Nussbaum)
- J. Kamelot
(Mr. Gigante)
- K. Kinnelon Education Foundation
(Ms. Donus)
 - E-mail her regarding the Education Foundation
- L. Student Representative

X. UNFINISHED BUSINESS

None

XI. NEW BUSINESS

None

XII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

Comments were made regarding:

- When will letters be going out for incoming kindergarten students?
- Can you stay on zoom after the meeting for a presentation?

XIII. BOARD MEMBER COMMENTS

The following comments were made:

- Mr. Gigante – Some people did not stay on for the entire meeting.
- Mrs. Fischbeck thanked everyone for hanging in there. She appealed to the parents to please social distance.
- Ms. Donus thanked the community. She commented that as we open more, we are seeing more cases of COVID.
- Dr. DeAlessi commented that Guidehouse presented a great report.
- Dr. Hughes commented regarding mask use, cleanliness, and social distancing. Please crush it!
- Mr. Petruccelli commented that we are all working for the best.

XIV. ADJOURNMENT

MOTION BY DR. HUGHES, SECONDED BY DR. DeALESSI TO ADJOURN THE MEETING AT 11:38 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Kerry A. Keane
Board Secretary

KHS 2020-2021 Fall Coaches						
SEASON	SPORT	LAST	FIRST	STEP	STIPEND	One-third of the 2020-2021 payment
Fall	Head Varsity Cheerleader	Hausman	Alyssa	3	\$4,212	\$1,404
Fall	Head JV Cheerleader	Sturla	Tori	3	\$3,306	\$1,102
Fall	Head Varsity Cross Country	Jacobs	Laura	3	\$7,921	\$2,640
Fall	Assistant Varsity & JV Cross Country	Dylan	McMurrer	3	\$7,070	\$2,357
Fall	Head Varsity Football	White	Kevin	3	\$11,038	\$3,679
Fall	Assistant Varsity/JV Football	Colabella	Anthony	3	\$7,140	\$2,379
Fall	Assistant Varsity/JV Football	Lee	Joe	3	\$7,140	\$2,379
Fall	Assistant Varsity/JV Football	Rimsky	Dylan	2	\$6,985	\$2,328
Fall	Assistant Varsity/JV Football	Alliota	Michael	3	\$7,140	\$2,379
Fall	Varsity Boys Soccer Coach	Aporta	Jesse	3	\$9,283	\$3,094
Fall	Assistant Boys' Varsity Soccer	Bridgers	Chase	3	\$7,070	\$2,357
Fall	Assistant Boys' JV Soccer	Pasieka	Sean	3	\$7,070	\$2,357
Fall	Assistant Girls JV Soccer	TBA		2	\$6,726	\$2,242
Fall	Varsity Girls Soccer Coach	Stokes	Nick	3	\$9,283	\$3,094
Fall	Assistant Girls' JV Soccer	Bertoli	Jessica	3	\$7,070	\$2,357
Fall	Head Girls' Varsity Tennis	Landzert	Mark	3	\$7,904	\$2,635
Fall	Assistant Girls' JV Tennis	Tartaglia	Jackie	3	\$5,177	\$1,726
Fall	Head Varsity Volleyball	Finke	Stephanie	3	\$9,283	\$3,094
Fall	Assistant Varsity Volleyball	Manco	Stephanie	3	\$7,070	\$2,357
Fall	Volleyball Frosh	TBA		2	\$6,715	\$2,238
Fall	Assistant JV Volleyball	McCall	Alexandra	3	\$7,070	\$2,357
All Year	Athletic Trainer	Leiter	Scott		\$4,236	\$1,412

Italics indicate adjustments or additions

Kinnelon Public Schools

Approved 2020-2021 - 184 Days

September

1 - 4 Teacher professional development (PD) students do not attend

7 - Labor Day - Schools and offices closed

8 - First Day of school for students

Modified hybrid the first week AABBS no all virtual day

28 - Yom Kippur - Schools and offices closed

October

12 - Columbus Day - Minimum/half day for students, teacher PD day

November

2, 3, 4 - Modified Parent-Teacher Conferences - Minimum/half day for students at PRM, Stonybrook and Kiel ONLY

5 - 6 will be instructional days

25 - Minimum/half day for students and staff

26 - 27 - Thanksgiving - Schools & offices closed

December

23 - Minimum/half day for students and staff

24-31 - Winter Break

January

1 - New Years Day - Schools & offices closed

18 - M.L. King Jr. Day - Teacher PD - students do not attend

February

1 - Minimum/half day for students, teacher PD day

12 - 15 - Presidents Weekend - Schools & offices closed

March

8 - Minimum/half day for students, teacher PD day

29 - Minimum/half day for students, teacher PD day

April

2 - Good Friday

5-9 - Spring Break

May

3 - Minimum/half day for students, teacher PD day

31 - Memorial Day - Schools & offices closed

June

17 & 18 - Minimum/half day for students

18 - High School Graduation/Last Day of School for Students

21 - Last Day for Staff

If more than 4 inclement weather days are used prior to April 1, 2021 an appropriate number of school days will be added to the calendar subtracting from the Spring Break beginning with April 9, 2021. If more days are needed to complete the 180-day requirement, they will be added in June and then as necessary. The date of the high school graduation may change depending upon inclement weather days during the year. If all inclement weather days are not used during the 2020-2021 school year, these additional days will be added into the calendar. ** Please note that November Parent Conferences are 1/2 days for Kiel, Stonybrook and PRM only. KHS has a full day schedule. School Schedules on next page.

Approved 02/27/2020 Revised August 11, 2020

Aug-20						
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30	31					

Feb-21						
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27	28					

Mar-21						
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Oct-20						
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Apr-21						
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May-21						
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Dec-20						
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Jun-21						
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Jul-21						
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23	24	25	26	27	28	29
30	31					

<p><u>Standard School Day Schedule</u></p> <p><u>Kinnelon High School</u> Arrival - 7:30am Dismissal - 2:23pm</p> <p><u>Pearl R. Miller Middle School</u> Arrival - 8:20am Dismissal - 2:55pm</p> <p><u>Stonybrook Elementary Gr 3-5</u> Arrival - 9:10am Dismissal - 3:30pm</p> <p><u>Stonybrook Elementary Kindergarten</u> Arrival - 9:10am Dismissal - 1:25pm</p> <p><u>Kiel Elementary Gr 1-2</u> Arrival - 9:20am Dismissal - 3:40pm</p> <p><u>Kiel Elementary Kindergarten</u> Arrival - 9:20am Dismissal - 1:35pm</p> <p><u>Kiel Inclusive Preschool AM Session</u> Arrival - 9:20am Dismissal - 11:50am</p> <p><u>Kiel Inclusive Preschool PM Session</u> Arrival - 1:10pm Dismissal - 3:40pm</p>	<p><u>Delayed Openings: 2 HOUR Delay</u></p> <p><u>Kinnelon High School</u> Arrival - 9:30am</p> <p><u>Pearl R. Miller Middle School</u> Arrival - 10:20am</p> <p><u>Stonybrook Elementary Gr 3-5</u> Arrival - 11:10am</p> <p><u>Stonybrook Elementary Kindergarten</u> Arrival - 11:10am</p> <p><u>Kiel Elementary Gr 1-2</u> Arrival - 11:20am</p> <p><u>Kiel Elementary Kindergarten</u> Arrival - 11:20am</p> <p><u>Kiel Inclusive Preschool AM Session</u> Alternating AM/PM sessions - Announcement will be made</p> <p><u>Kiel Inclusive Preschool PM Session</u> Alternating AM/PM sessions - Announcement will be made</p> <p>Whenever there is a delayed opening, snow routes will be in effect.</p> <p>Students will board their bus 2 HOURS later then their regular scheduled time. Please be at your snow route bus stop at least 15 minutes before pick up time.</p> <p>Closings due to inclement weather or emergencies will be announced over the following radio stations: WCBS-AM 88</p> <p>Closings are also announced on the following TV Stations: NJ Channel 12</p> <p>The District and School Websites also shows the current status of the schools when necessary.</p>	<p><u>Scheduled Minimum Day (Half day)</u></p> <p><u>Kinnelon High School</u> Dismissal - 12:15pm</p> <p><u>Pearl R. Miller Middle School</u> Dismissal - 12:55pm</p> <p><u>Stonybrook Elementary Gr 3-5</u> Dismissal - 1:25 pm</p> <p><u>Stonybrook Elementary Kindergarten</u> Dismissal - 11:25pm</p> <p><u>Kiel Elementary Gr 1-2</u> Dismissal - 1:35pm</p> <p><u>Kiel Elementary Kindergarten</u> Dismissal - 11:35pm</p> <p><u>Kiel Inclusive Preschool AM Session</u> Alternating AM/PM sessions</p> <p><u>Kiel Inclusive Preschool PM Session</u> Alternating AM/PM sessions</p>
<p><u>Early Dismissal Due to Inclement Weather</u></p> <p><u>Kinnelon High School</u> Dismissal - 12:15pm</p> <p><u>Pearl R. Miller Middle School</u> Dismissal - 12:55pm</p> <p><u>Stonybrook Elementary Gr 3-5</u> Dismissal - 1:25 pm</p> <p><u>Stonybrook Elementary Kindergarten</u> Dismissal - 1:25pm</p> <p><u>Kiel Elementary Gr 1-2</u> Dismissal - 1:35pm</p> <p><u>Kiel Elementary Kindergarten</u> Dismissal - 1:35pm</p> <p><u>Kiel Inclusive Preschool AM Session</u> Dismissal - 11:50am</p> <p><u>Kiel Inclusive Preschool PM Session</u> No PM Session</p>		