

**KINNELON BOARD OF EDUCATION
WORK SESSION
KINNELON HIGH SCHOOL AUDITORIUM
8:00 P.M.
MAY 9, 2019**

MINUTES

The Kinnelon Board of Education met in Executive Session at 7:04 p.m. to discuss Legal Issues, HIB Hearing. The Work Session Meeting followed at 8:07 p.m.

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, May 9, 2019 in the Kinnelon High School Auditorium.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mr. Jason DeAlessi, Board President, called the meeting to order at 8:07 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on February 3, 2019, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Mr. Jason DeAlessi, Board President Dr. Marcy Pryor, Vice-President Mrs. Marianne DeAlessi Dr. Peter Hughes Mrs. Susan Nogaj-Matteson Mr. Michael Petruccelli
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ABSENT	Mr. Nathan Nussbaum
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent
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III. PLEDGE OF ALLEGIANCE

IV. CORRESPONDENCE

V. REPORT OF THE SUPERINTENDENT

Ms. DiGiuseppe reported on the following:

- Testing is wrapping up at Stonybrook and Pearl Miller
- Advanced Placement testing is underway at the High School
- The Morris County Superintendent group awarded a Leadership Award to a student from Pearl Miller, Mia Macchiorola
- Another dinner for Valedictorian/Salutatorian, Peter Davin and Sarah Dougherty
- Coming soon - Pearl Miller Musical will be "Bye Bye Birdie"

VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

VII. ACTION ITEMS

- A. PERSONNEL
(Dr. Pryor, Mrs. Nogaj-Matteson, Mr. Nussbaum)

Agenda Items #1 through #5 represent the Personnel Committee's recommendations. They were voted upon as a group.

CERTIFIED STAFF

APPOINTMENTS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Emily Hegarty** to the position of Long Term Substitute at Stonybrook School, at a rate of \$150 per day, effective May 1, 2019 through June 21, 2019.

ADDITIONAL ASSIGNMENTS

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a revised **Kindergarten Warm up/Meet and Greet** in May 2019 to not to exceed two hours at the contractual rate of \$52.26 per hour:

Karen Baker
Cathleen McKenna

Meredith Pitts
Stacy Poulas

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the revised appointments of the following **Philadelphia/Gettysburg Trip Co-Directors** at a stipend of \$1,094.50 each for the 2018-2019 school year:

Brian Scanlon

Matt Goff

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members participating in the **6th Grade Orientation** at Pearl Miller School on May 8, 2019, at the contractual rate of \$52.26 per hour, not to exceed 2 hours each for the 2018-2019 school year:

Audrey Davie
Melissa Eckert
Bonnie Hendricks

Jennifer Herbert
Linda McMurray
Mimi Naso

Keri-Ann Romano

NON-CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Janet Unger** from the position of Part-time Administrative Assistant at Kinnelon High School effective May 31, 2019.

MOTION BY DR. PRYOR, SECONDED BY MRS. NOGAJ-MATTESON TO APPROVE ITEMS #1 THROUGH #5 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- B. POLICY COMMITTEE
(Mrs. DeAlessi, Mr. Petruccelli, Dr. Hughes)

Agenda Item #1 represents the Policy Committee's recommendation.

1. The Kinnelon Board of Education approves the following **resolution**:

Be it resolved, that having heard an appeal of an HIB matter (No. 10) in closed session in order to safeguard the privacy rights of students, and after considering the information presented in the closed session proceeding, the Board now affirms the decision of the Superintendent.

MOTION BY MRS. DeALESSI, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES	Dr. Hughes Mrs. Nogaj-Matteson Mr. Petruccelli Dr. Pryor Mr. DeAlessi
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ABSTAIN	Mrs. DeAlessi
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C. FINANCE COMMITTEE

(Mrs. Nogaj-Matteson, Dr. Pryor, Mr. DeAlessi)

Agenda Items #1 through #3 represent the Finance Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education accept a **donation** from the Kinnelon Education Foundation in the amount of \$10,000 for use at Pearl R. Miller for instructional technology to assist with STEM implementation.
2. Be it resolved, that the Kinnelon Board of Education approve the following **resolution**:

WHEREAS, there is a dispute regarding the appropriate program and placement for a classified student for the 2019-2020 school year; and

WHEREAS, the parties have negotiated a settlement agreement resolving the dispute over the student's placement for the 2019-2020 school year; and

WHEREAS, the settlement agreement is in the best interest of the District and will avoid the costs and uncertainty of litigation;

IT IS HEREBY RESOLVED this 9th day of May, 2019 that the Board approves the Settlement Agreement (attached hereto as Exhibit A, *confidential student information*) and authorizes the Board President to execute the Agreement on behalf of the Kinnelon Board of Education; and it is

FURTHER RESOLVED, that with the approval of the Agreement, School District officials are hereby authorized to take all steps necessary to effectuate the terms of the Agreement.

3. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the amounts as listed on **Finance Attachment A**.

MOTION BY MRS. NOGAJ-MATTESON, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #1 THROUGH #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. COMMITTEE OF THE WHOLE

1. Technology Ad-Hoc Committee discussion

- Ms. DiGiuseppe asked what are the goals/description and time period
- Dr. Hughes asked if it was overlapping the Strategic Plan
- Goal would be to steer the Strategic Plan
- Mrs. Ciresi, Director of Curriculum, Instruction and Assessment steers the Technology Committee
- Mrs. Nogaj-Matteson asked about faculty members on the Committee
- Four member would be maximum for the Committee
- Dr. Hughes is willing to chair the Committee
- Mr. Petruccelli would like to participate

MOTION BY MRS. DeALESSI, SECONDED BY MRS. NOGAJ-MATTESON TO CREATE A TECHNOLOGY AD-HOC COMMITTEE WITH DR. HUGHES AS CHAIR. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

VIII. REVIEW OF MAY 23, 2019 AGENDA

The Board reviewed the motions slated for the May 23rd Board Meeting.

IX. COMMITTEE REPORTS

- A. Personnel
 - Committee has been meeting and everything is in good shape
- B. Education
 - Committee will meet before the June meeting
- C. Policy
- D. Finance/Budget
- E. Security/Facilities
 - Waiting for a date to meet
- F. Negotiations
 - Committee met with KEA last Thursday – no progress
- G. Delegates
 - 1. New Jersey School Boards Association
(Mr. Petruccelli)
 - 2. Morris County School Boards Association
(Mrs. DeAlessi)
 - 3. Legislative Representative
(Dr. Hughes)
 - May 16th is Legislative day

- 4. Morris County Educational Services Commission
(Mr. Nussbaum)
- H. Coordinating Committee
(Mr. Nussbaum, Mrs. DeAlessi, Dr. Hughes)
- I. Teacher Liaison Committee
(Mr. Nussbaum)
- J. Kamelot
(Mr. DeAlessi)
- K. Student Representative
(Alexa Giacoio)

X. UNFINISHED BUSINESS

- Mr. Petruccelli – Separate committee or Committee of the Whole for governance.
- Dr. Hughes talked about coordinating Governance and has anyone considered it. Mr. Petruccelli has not yet seen the presentation. Mr. DeAlessi is OK as a Committee of the Whole.
- The NJSBA Representative will be here in July. Do we want to do a Board Evaluation? Mrs. DeAlessi doesn't think that it is a valuable tool. She felt it didn't help. It wasn't meaningful. We have our own goal setting instead.
- Mr. Petruccelli wants to look at Board Evaluation in light of the Strategic Plan. We should have some prep work ahead of the meeting.
- Dr. Hughes agrees that NJSBA tool is not valuable.
- Mr. DeAlessi will look into other options. The only thing we aren't doing is calculating the results.

XI. NEW BUSINESS

- Mr. DeAlessi commented that we need to have guidelines in adding new/unfinished business to the Agenda. He suggested that the Friday before the Agenda goes out would be a good timeframe.
- Ms. DiGiuseppe will check Policy to see if that would need to be added to it. She will also take a look at "Roberts Rules".

XII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

Comments were made regarding:

- Why are some comments not being recorded in Meeting Minutes?
- Ms. DiGiuseppe indicated that the Minutes are not a compilation of everything that was said.
- Why are our videos not presented live?

- Mr. DeAlessi answered that there would be additional expenses and insurance complications.
- Dr. Hughes mentioned Conference expenses at the last meeting. Will these expenses be audited?
- Ms. DiGiuseppe also indicated that QSAC is coming up and that these expenses will be looked at then as well, along with many other items.

XIII. BOARD MEMBER COMMENTS

- Mr. Petruccelli congratulated the Academic Decathlon team for coming in 5th in the National on-line competition. He also commented that the Destination Imagination team is going to Global Finals.
- Dr. Hughes commented about the amazing Professional Day for our teachers. He also mentioned that the New Jersey School Boards Conference was great.
- Dr. Pryor wished everyone a happy Mother's Day and congratulations to all of the teams.
- Mr. DeAlessi congratulated all of the teachers, principals, nurses and secretaries. He wished all of our teams good luck.
- Mr. DeAlessi reported on his conference.

XIV. ADJOURNMENT

MOTION BY MR. PETRUCCELLI, SECONDED BY MRS. NOGAJ-MATTESON TO ADJOURN INTO EXECUTIVE SESSION AT 8:50 P.M. TO DISCUSS:

Personnel Issues – Contract renewal

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

MEETING ADJOURNED.

Respectfully submitted,

Kerry A. Keane
Board Secretary

REIMBURSEMENT OF EXPENSES MAY 9, 2019 BOARD MEETING

LOC	LAST	FIRST	WORKSHOP	WORKSHOP DATE	REGIS.	LODG.	MEALS	MILEAGE	TRAVEL/ AIR/RAIL	PARKING TOLLS/ OTHER	MAXIMUM TOTAL
SB	BOSCH	NANCY	THINKING OUTSIDE THE BOX: BRINGING MAKERSPACES AND THE MAKER MINDSET INTO OUR CLASSROOMS	4/11/19	\$ -					\$35.00	\$ 35.00
SPED	BOTT	CARRIE	MUNUAL THERAPY, CORE ACTIVATION AND EXERCISE PROGRESSION WEBINAR	1/26/19	\$ -						\$ -
SPED	DUNN	LISA	CPI INSTRUCTOR TRAINING HUDSON COUNTY SOCIAL EMOTIONAL CHARACTER DEVELOPMENT CONSORTIUM	6/11/19	\$ 989.00						\$ 989.00
HS	ELIA	DANIELLE	SYRACUSE UNIVERSITY PROJECT ADVANCE SEMINAR	6/13/19	\$ -			\$ 19.16			\$ 19.16
HS	ELIA	DANIELLE	NATIONAL COUNCIL FOR THE EDUCATION IN CERAMIC ARTS	5/7/19	\$ -						\$ -
HS	FLASH	GEOFFREY	SET STUDENTS UP FOR SUMMER READING GROWTH	3/27-30/19	\$ -						\$ -
PRM	FLORIO	AILEEN	TRANSITION WORKSHOP - VISIT TO 18-21 PROGRAM PARK RIDGE HIGH SCHOOL	5/15/19	\$ -						\$ -
HS	GURTH	MELISSA	OWL HOUSE SCHOOL VISIT WORKSHOP	4/30/19	\$ -						\$ -
HS	HEMPEL	AMANDA	WHO DO I CALL FOR WHAT?	4/30/19	\$ -						\$ -
HS	HEMPEL	AMANDA	TEACHING READING TO STRUGGLING STUDENTS	4/1/19	\$ -						\$ -
SB	HRBEK	LORI	TRANSITION WORKSHOP - VISIT TO 18-21 PROGRAM PARK RIDGE HIGH SCHOOL	7/8,7/15,7/22	\$ 446.25						\$ 446.25
HS	KANE	WENDY	AMTNJ WINTER CONFERENCE	4/30/19	\$ -						\$ -
KIEL	KOLSTER	DOREEN	WILSON READING INTRODUCTORY COURSE	2/7/19	\$ -						\$ -
KIEL	LEWIS	THERESA	NORTH JERSEY SCHOOL MUSIC ASSOCIATION PD DAY	5/13,5/14,5/15	\$ 875.00						\$ 875.00
HS	LINNELL	CHARLES	AMTNJ WINTER CONFERENCE FINANCIAL LITERACY WORKSHOPS FOR NEW JERSEY MIDDLE SCHOOL TEACHERS	6/3/19	\$ -						\$ -
KIEL	MOLEE	JOAN	AP PHYSICS C SUMMER INSTITUTE	2/7/19	\$ -						\$ -
ADM	MONGON	MARK		4/11/19	\$ -						\$ -
HS	MULE	JAKE		7/29,30,31,8/1/19	\$ 1,025.00			\$ 77.00			\$ 1,102.00

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ADM	MULHOLLAND	JODI	BUILDING EXPERTISE 2019	6/12,6/13, 6/14	\$ 659.00	\$ 468.00	\$ 214.50		\$412.00	\$200.00	\$ 1,953.50
ADM	MULHOLLAND	JODI	TEACHER'S COLLEGE - CURRICULAR AND COACHING PLANS FOR THE YEAR AHEAD	5/14/19	\$ -						\$ -
KIEL	PARENT	RACHAEL	TEACHING READING TO STRUGGLING STUDENTS	7/8,7/15,7/22	\$ 446.25						\$ 446.25
KIEL	PARENT	RACHAEL	STRATEGIES AND STRUCTURES FOR TEACHING READING AND WRITING WORKSHOP	2/28/19	\$ -						\$ -
HS	PENOLA	JOHN	NEW ENGLAND YOUNG WRITERS' CONFERENCE	5/16-19/19	\$ -						\$ -
ADM	REED	CORDE'	"STRESS: WHAT IT IS, WHAT IT DOES, AND WHAT WE CAN DO ABOUT IT" WORKSHOP	6/7/19	\$ -						\$ -
ADM	REED	CORDE'	LEHIGH SPECIAL EDUCATION LAW CONFERENCE	5/10/19	\$ 200.00						\$ 200.00
SB	ROWE	REBECCA	TEACHER'S COLLEGE - READING ASSESSMENT, GUIDED READING, AND SMALL GROUPS	5/19/19	\$ -				\$33.00		\$ 33.00
KIEL	SANTAGATO	SONA	11TH ANNUAL CALDWELL UNIVERSITY COUNSELING CONFERENCE 2019	4/7/19	\$ 100.00						\$ 100.00
ADM	SHIVAS	VINCENT	BEHAVIORAL THREAT ASSESSMENT MANAGEMENT IN THE SCHOOL ENVIRONMENT "TRAIN-THE-TRAINER"	5/1/19, 5/22/19							\$ -
HS	STROUD	RYAN	NORTH JERSEY SCHOOL MUSIC ASSOCIATION PD DAY	6/3/19	\$ -						\$ -
SB	TENGA	JOY	SPECIALIZED THERAPEUTIC INTERVENTIONS FOR UPPER ELEMENTARY & MIDDLE SCHOOL STUDENTS WORKSHOP	3/29/19	\$ -						\$ -
KIEL	TINNEY	SARAH	SOCIAL AND EMOTIONAL LEARNING SYMPOSIUM SPRING 2019	5/17/19	\$ -						\$ -
ADM	TRAVAILLE	MADELAINE	RUTGERS UNIVERSITY - WSSP EQUIPMENT RETURN MEETING	4/26/19	\$ -			\$ 31.62			\$ 31.62
ADM	TRAVAILLE	MADELAINE	JSHS AT RUTGERS UNIVERSITY FEEDBACK AND PRACTICE SESSION	4/5/19	\$ -						\$ -
HS	VAN DER SLUYS	AMANDA	GSSPA SPRING ADVISERS CONFERENCE	5/3/19	\$ 35.00			\$ 13.72		\$1.50	\$ 50.22

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