

**KINNELON BOARD OF EDUCATION
PUBLIC HEARING ON THE 2019-2020 SCHOOL DISTRICT BUDGET
KINNELON HIGH SCHOOL AUXILIARY CAFETERIA
7:00 P.M.
APRIL 25, 2019**

MINUTES

The Public Hearing and Adoption of the 2019-2020 School District Budget/Regular Meeting of the Kinnelon Board of Education was held on Thursday, April 25, 2019 at 7:00 p.m. in the Kinnelon High School Auxiliary Cafeteria.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mr. Jason DeAlessi, Board President, called the meeting to order at 7:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on April 21, 2019, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Mr. Jason DeAlessi, Board President Dr. Marcy Pryor, Vice-President Mrs. Marianne DeAlessi Dr. Peter Hughes Mrs. Susan Nogaj-Matteson Mr. Nathan Nussbaum Mr. Michael Petruccelli
---------	---

ABSENT	None
--------	------

ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary Diane DiGiuseppe, Superintendent Alexa Giacoio, Student Representative
--------------	---

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC HEARING ON THE 2019-2020 SCHOOL DISTRICT BUDGET

A. PRESENTATION OF THE 2019-2020 SCHOOL DISTRICT BUDGET

Mrs. Kerry Keane, Business Administrator, and Ms. Diane DiGiuseppe, Superintendent, reviewed the proposed 2019-2020 School District Budget.

B. PUBLIC HEARING ON THE 2019-2020 SCHOOL DISTRICT BUDGET

The members of the community present were asked if they had any questions to be answered regarding the budget. Mrs. Keane and Ms. DiGiuseppe addressed any questions.

C. ADOPTION OF THE 2019-2020 SCHOOL DISTRICT BUDGET

MOTION BY MRS. NOGAJ-MATTESON, SECONDED BY MR. PETRUCCELLI TO APPROVE THE FOLLOWING RESOLUTION:

1. BE IT RESOLVED, that the Kinnelon Board of Education approves the final budget for the 2019-2020 school year as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2019-2020 Total Expenditures	40,114,535	500,840	1,655,581	42,270,956
Less: Anticipated Revenues	<u>3,268,700</u>	<u>500,840</u>	<u>66,848</u>	<u>3,836,388</u>
Taxes to be Raised	<u>36,845,835</u>	<u>0</u>	<u>1,588,733</u>	<u>38,434,568</u>

2. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2019-2020

WHEREAS, the Kinnelon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the

Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education to approves the maximum General Fund budget travel and related expense reimbursements in the amount of \$116,192, that the maximum amount approved in the pre-budget year was \$116,646 and that as of January 31, 2019 the total amount expended and encumbered on travel is \$94,325.

PROFESSIONAL SERVICES 2019-2020

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3©14

NOW, THEREFORE, BE IT RESOLVED, that the Kinnelon Board of Education hereby establishes the following maximums for the 2019-2020 year as follows:

- Legal \$ 60,000
- Audit \$ 42,275
- Physician \$ 24,000
- Therapists \$ 99,000

For a total amount of \$225,275

CAPITAL RESERVE

Be it resolved, that the Kinnelon Board of Education request the approval for the withdrawal of \$518,000 from the **Capital Reserve** in the 2019-2020 budget to provide funding for the following projects:

Security	\$ 46,000
Van	\$ 30,000
Sidewalks	\$ 25,000
Parking lot replacement	\$100,000
Lockers	\$ 80,000
Gym floor replacement	\$ 80,000
Carpeting/Blinds/Doors/Lighting	\$151,000
Whiteboards	\$ 6,000

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs.

BOARD MEMBER COMMENTS

- Mrs. Nogaj-Matteson commented about unfunded mandates
- Dr. Hughes stated that we need to look at revenue generation
- Mrs. DeAlessi thanked the Finance Committee
- Mr. DeAlessi commented that the Committee had a difficult job

MOTION TO APPROVE THE 2019-2020 SCHOOL DISTRICT BUDGET WAS CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES	Mrs. DeAlessi Dr. Hughes Mrs. Nogaj-Matteson Mr. Nussbaum Mr. Petruccelli Dr. Pryor Mr. DeAlessi
No	None

V. CLOSE PUBLIC HEARING

MOTION BY MRS. NOGAJ-MATTESON, SECONDED BY DR. HUGHES TO ADJOURN THE MEETING AT 7:42 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

THE REGULAR MEETING OF THE BOARD BEGAN AT 8:00 P.M.