### KINNELON BOARD OF EDUCATION WORK SESSION KINNELON HIGH SCHOOL AUXILIARY CAFETERIA APRIL 12, 2018

### **AGENDA**

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, April 12, 2018 in the Kinnelon High School Auxiliary Cafeteria.

### I. OPENING OF THE MEETING BY THE PRESIDENT

Dr. Marcy Pryor, Board Vice-President, called the meeting to order at 8:00 p.m. and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 17, 2018, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

### II. ROLL CALL

**PRESENT** 

Dr. Marcy Pryor, Vice-President

Jason DeAlessi Jemi Gillen-Ruth Nathan Nussbaum Michael Petruccelli

ABSENT

Marianne DeAlessi, President

Susan Nogaj-Matteson

**ALSO PRESENT** 

Kerry A. Keane, Business Administrator/Board Secretary

Diane DiGiuseppe, Superintendent Rachel Stuart, Student Representative

### III. PLEDGE OF ALLEGIANCE

### IV. CORRESPONDENCE

None

### V. REPORT OF THE SUPERINTENDENT

Ms. DiGiuseppe, Superintendent, gave a Power Point presentation on the Marzano evaluation model for teacher evaluations.

She also reported on the following:

• The Every 15 Minute Program started tonight at the High School.

### VI. PETITIONS AND HEARINGS OF CITIZENS - AGENDA ITEMS

Comments were made regarding:

- Mrs. Fitterman thanked the Board for adding the second Jewish holiday to the 2018-2019 school district calendar.
- Mrs. Carroll was concerned that the calendar that was being voted on was not the same as the calendar posted on the web-site.
- Mrs. Kessler also appreciated the changes to the calendar.
- Mrs. Carroll commented that the Board of Education credibility was weakened.
- Mrs. Petruccelli asked the Board to table voting on the calendar taking away Easter Monday is insulting.
- Mrs. Fitterman commented that it is hard to please everyone.
- Mrs. Carroll commented that the community needs to be made aware of what is being voted upon.

### VII. ACTION ITEMS

A. EDUCATION COMMITTEE (Dr. Pryor, Mrs. DeAlessi)

Agenda Items #1 and #2 represent the Education Committee's recommendations. They were voted upon as a group.

- 1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a **delayed opening for all seniors** at Kinnelon High School. All seniors will report at 9:30 to preserve instructional time and to accommodate the administration of the PARCC ELA section exam on April 17, April 18, April 19, 2018.
- 2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the application for a **2018 Kessler Foundation Grant** to enhance opportunities for community experiences at the secondary levels for students with special needs for the 2018-2019 school year.

MOTION BY MR. DeALESSI, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #3 was added to the Agenda.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **field trip** for the 2017-2018 school year:

### **Kinnelon High School**

Americas Grow-A-Row Student Council/Peer Leaders students

MOTION BY MR. DeALESSI, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEM #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. PERSONNEL COMMITTEE (Dr. Pryor, Mrs. Nogaj-Matteson, Mr. Nussbaum)

Agenda Items #1 through #4 Represent the Personnel Committee's recommendations. They were voted upon as a group.

### **CERTIFIED STAFF**

### **APPOINTMENTS**

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Christine Minett** to the position of Leave Replacement Science Teacher at Pearl Miller School, B.A. Degree, Step 1, at a salary of \$51,617, pro-rated, effective April 9, 2018 through May 11, 2018.

### **ADDITIONAL ASSIGNMENTS**

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Margaret Callahan** to the position of 2018 Extended School year (ESY) Program Supervisor, at a stipend of \$7,000 for the 2018 Summer Program.

### **NON-CERTIFIED STAFF**

### **APPOINTMENTS**

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Richard DeMaio** to the position of Part-Time Custodian at Kinnelon High School, at a salary of \$17,706 pro-rated, (Step 1 of the Custodial/Maintenance Guide, .5 of \$35,411) effective April 16, 2018 through June 30, 2018.

### **TRANSFERS**

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of **Ruben Olivera** from Part-Time Custodian at Kinnelon High School to Full-Time Custodian at Kinnelon High School, at a salary of \$35,411 (pro-rated), Step 1 of the Custodial/Maintenance Guide, plus a \$1,000 Boiler License Stipend (pro-rated) effective April 16, 2018 through June 30, 2018.

MOTION BY MR. NUSSBAUM, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #1 THROUGH #4 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda items #5 through #8 were added to the Agenda. They were voted upon as a group.

### **CERTIFIED STAFF**

### **ADDITIONAL ASSIGNMENTS**

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **AP Teachers** not to exceed 3 hours each for AP exam prep for high school students at a rate of \$51.61 per hour for the 2017-2018 school year:

Sophia Adams	Jacqueline Castro	Alice Kivlon
Matt Arroyo	Lisa Castelluber	Hope Kowalski
Jackie Bagarozza	Ray Danielson	Michael Petrucelli
Eric Brescher	Geoff Flash	Lori Robbins
Charlene Buser	Linda Johnson	Adam Smith
Louis Castano	Trevor Johnson	Elizabeth Vilchock
		Jamely White

### **NON-CERTIFIED STAFF**

### **ADDITIONAL ASSIGNMENTS**

- 6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves additional hours for **Ashlee Natale**, Para-Professional, to assist student #221708 during spring sports, at her contracted hourly rate of \$20.56, not to exceed 15 hours, effective on or about April 11, 2018 through June 30, 2018.
- 7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves additional hours for **Kristin Escue**, Para-Professional, to assist student #221708 during spring sports, at her contracted hourly rate of

\$23.30, not to exceed 8 hours, effective on or about April 11, 2018 through June 30, 2018.

### COACHES/SUBSTITUTES/INTERNS/STUDENT TEACHERS/HOME INSTRUCTORS

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Mimi Naso** to the position of Pearl Miller School Volunteer Softball Coach for the 2017-2018 school year.

MOTION BY MR. NUSSBAUM, SECONDED BY MR. PETRUCCELLI TO APPROVE ITEMS #5 THROUGH #8 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. POLICY COMMITTEE
(Mr. DeAlessi, Mr. Petruccelli, Mr. Nussbaum)

Agenda Items #1 and #2 represent the Policy Committee's recommendations. They were voted upon as a group.

- The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the revised 2017-2018 School Calendar as per the attached.
- 2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **2018-2019 School Calendar** as per the attached.

MOTION BY MR. DeALESSI, SECONDED BY MRS. GILLEN-RUTH TO APPROVE ITEMS #1 AND #2 AS PRESENTED.

AFTER SOME DISCUSSION ON THE 2018-2019 CALENDAR, MR. PETRUCCELLI ASKED IF THE BOARD WANTED TO TABLE THE MOTION. MR. DeALESSI RESPONDED THAT HE WAS COMFORTABLE WITH THE CALENDAR AS PRESENTED.

THE BOARD WENT FORWARD WITH THE ROLL CALL VOTE AND THE MOTION WAS CARRIED WITH ALL PRESENT VOTING IN FAVOR.

D. FINANCE COMMITTEE(Mrs. Nogaj-Matteson, Dr. Pryor, Mr. DeAlessi)

Agenda item #1 represents the Finance Committee's recommendation.

1. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job

Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the amounts as listed on **Finance Attachment A**.

MOTION BY MR. DeALESSI, SECONDED BY MRS. GILLEN-RUTH TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

### VIII. REVIEW OF APRIL 26, 2018 AGENDA

The Board reviewed the motions slated for the April 26, 2018 Public Hearing and Regular Meeting.

### IX. COMMITTEE REPORTS

- A. Personnel
- B. Education
  - Committee is meeting prior to the next Board Meeting
- C. Policy
- D. Finance/Budget
- E. Security/Facilities
  - Committee is meeting on April 19th at 4:30 p.m.
- F. Negotiations
- G. Delegates
  - New Jersey School Boards Association (Mr. Petruccelli)
  - Morris County School Boards Association (Mr. DeAlessi)
    - o Attended the March 23<sup>rd</sup> meeting
  - Legislative Representative (Mr. DeAlessi)
    - Morris County Educational Services Commission
- H. Coordinating Committee

(Mr. Nussbaum, Mrs. DeAlessi, Mr. Petruccelli)

- I. Teacher Liaison Committee
  - (Mrs. Gillen Ruth)
    - Ms. DiGiuseppe is setting up a meeting with them
- J. Kamelot

4.

(Mrs. DeAlessi)

- K. Student Representative
  - (Rachel Stuart)
    - Every 15 Minute video is being compiled

### X. UNFINISHED BUSINESS

None

### XI. NEW BUSINESS

None

### XII. PETITIONS AND HEARINGS OF CITIZENS - NON AGENDA ITEMS

None

### XIII. BOARD MEMBER COMMENTS

- Mr. Nussbaum commented on Mr. Lawler's retirement he will be missed at the High School.
- Dr. Pryor went to the Destination Imagination tournament and the Science Expo.

### XIV. ADJOURNMENT

MOTION BY MR. DeALESSI, SECONDED BY MR. PETRUCCELLI TO ADJOURN THE MEETING AT 9:10 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Kerry A. Keane Board Secretary

## **Kinnelon Public Schools**

## Approved School Calendar 2017-2018 REVISED 3/22/2018

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16 - 19 - Presidents Weekend - Schools & offices closed

12 - minimum 1/2 Day for students - teacher inservice

March - April

30 - Good Friday - Schools and offices closed

2 - 4 - April - Spring Break Revision

28 - Memorial Day - Schools & offices closed

20 - 21 1/2 Day for students

21 - HS Graduation

22 - 1/2 day Last Day of School for Students

25 -Last Day for Staff

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beginning with April 6, 2018. If more days are needed to complete the 180-day requirement, they will be added in June and then as necessary. The date of the high school If more than 4 inclement weather days are used prior to March 23, an appropriate number of school days will be added to the calendar subtracting from the Spring Break additional days will be approved in priority order. April 30, May 29, May 25, and May 24, 2018. \*\* Please note that November Parent Conferences are 1/2 days for Kiel, graduation may change depending upon inclement weather days during the year. If all inclement weather days are not used during the 2017-18 school year, these

Stonybrook and PRM only. KHS has a full day schedule. School Schedules on next page.



### Kinnelon Public Schools School Calendar 2018-2019 DRAFT

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10 - First day of Rosh Hashanah Schools and offices closed

19 - Yom Kippur - Schools and offices closed

4 - 5 - Teacher inservice students do not attend

6 - First Day of School

3 - Labor Day - Schools & offices closed

8 - Columbus Day - minimum 1/2 day for students, teacher

inservice day November 5, 6, 7 - Parent-Teacher Conferences - 1/2 day for

8 - 9 - NJEA Convention - Schools & offices closed

students at PRM, Stonybrook and Kiel ONLY

22-23 - Thanksgiving - Schools & offices closed 21 - minimum 1/2 day for students and staff

21 - minimum 1/2 day for students and staff

December

24 - Jan 1 - Winter Break

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11 - minimum 1/2 Day for students - teacher inservice

15-18 - Presidents Weekend - Schools & offices closed

February

21 - M.L. King Jr. Day - Staff inservice students do not

attend; schools & offices closed

2 - Schools open after winter break

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hese additional days will be approved in priority order. April 22, May 24, May 28, and May 23, 2019. \*\* Please note that November Parent Conferences are 1/2 days for If more than 4 inclement weather days are used prior to March 22, 2019 an appropriate number of school days will be added to the calendar subtracting from the Spring high school graduation may change depending upon inclement weather days during the year. If all inclement weather days are not used during the 2018-19 school year, Break beginning with Thursday, April 18, 2018. If more days are needed to complete the 180-day requirement, they will be added in June as necessary. The date of the

20 - HS Graduation/Last Day of School for Students

21 - Last Day for Staff

19-20 1/2 Days for students

27 - Memorial Day - Schools & offices closed

15-19 - Spring Break

Kiel, Stonybrook and PRM only. KHS has a full day schedule.

School Schedules on next page.

# REIMBURSEMENT OF EXPENSES APRIL 12, 2018 BOARD MEETING

SB         Boseth         Nearby         Google's Applied Digital Stalls Training         57.178         \$ - 405.00           ADM         Bowers         Armelia         INTEM Medical Competition         0         \$ - 405.00           ADM         Creat         Annelia         Demonstrated Competition         0         \$ - 405.00           ADM         Creat         Norme         Curriculturated Instruction: Educational Annual Competition         4/26-27/78         \$ - 405.00           ADM         Creat         Leagueship Volvastrop         4/26-17/18         \$ - 405.00         \$ - 405.00           HS         Cormiley         Monties         THE BEANS Callege Tour         4/26-17/18         \$ - 405.00         \$ - 405.00           HS         Gormley         Monties Courty School Psychologist Four         4/16/18         \$ - 405.00         \$ - 405.00         \$ - 405.00           ADM         Reset         Corridor         Historical Resident Resident Annual Tourise Annual Touri	LOC.	LAST	FIRST	WORKSHOP	WORKSHOP DATE	REGIS.	LODG. MEALS	TRAVEL/ MILEAGE AIR/RAIL	TRAVEL/ AIR/RAIL	TRAVEL/ PARKING AIR/RAIL TOLLS	MAXIMUM TOTAL
M Bowers         Armelia         (Title IAF Landing)         4/26-27/18         \$ 405.00         \$ 405.00         \$ 5         \$ 6         \$ 6         \$ 8         \$ 6         \$ 6         \$ 6         \$ 6         \$ 6         \$ 6         \$ 7         \$ 7         \$ 6         \$ 7         \$ 7         \$ 8         \$ 8         \$ 8         \$ 8         \$ 8         \$ 8         \$ 9         \$ 8         \$ 9 <td>SB</td> <td>Bosch</td> <td>Nancy</td> <td>Google's Applied Digital Skills Training</td> <td>5/11/18</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	SB	Bosch	Nancy	Google's Applied Digital Skills Training	5/11/18						
W. Bowers         Amelia         DimensionU Annual Competition         0           M. Clessi         Leadeship Workshop         4/26/16         \$ 34.22         \$ 5           Gommley         Monica         The BEANS College Tour         4/26/16         \$ -         \$ 5           M. Kalefut         Cornine         Monica County School Psychologist Forum         6/7/18         \$ -         \$ 5           M. Kalefut         Cornine         Monica County School Psychologist Forum         6/7/18         \$ -         \$ 5           M. Reed         Corde*         Building Expendia. Lowy and TYRWN         4/16/18         \$ -         \$ 5           M. Reed         Corde*         Building Expendia. Lost Conference         6/13-16/18         \$ -         \$ 5           M. Reed         Corde*         From Early Learning to Adultionosi: Meeting         4/19/18         \$ -         \$ 5           M. Traveille         Madelaine         DimensionU. Annual. Competition         4/19/18         \$ -         \$ 5           L. Wichman         Lies         Low Workshop. Disabilities         Monica Celebration         6/12/16         \$ -         \$ 5           Wysocki         Danielle         Improvements         A/19/16         \$ -         \$ -         \$ 5	АРМ	Bowers	Amelia	NCTM National Conference (Title IIA Funding)	4/26-27/18	\$ 405.00					
Circais   Nonne   Curriculturand Instruction: Educational   4/28/18   \$ -     \$ 5 94.22   \$ 5 \$ 8 \$ 8 \$ 8 \$ 8 \$ 8 \$ 8 \$ 8 \$ 8 \$ 8	ADM	Bowers	Amelia	DimensionU Annual Competition	0						
Gormley   Monica   The BEANS College Tour   4/8-1/1/16   \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	ADM	Ciresi	Ivonne	Curriculumand Instruction: Educational Leadership Workshop	4/26/18			Į .		To design the second se	]
W Kalafutt         Corrinne         Morris County School Psychologist Forum         617/18         \$ -         \$           Meff         Karen         Historical Ficton with Lois Lowly and TXRWP         4/16/18         \$ -         \$ 5,5           M Reed         Corde*         Building Expertise, LSI Conference         613-15/18         \$ 659.00         \$ 484.00         \$ 20,00         \$ 1,5           M Reed         Corde*         From Early Learning to Adulthood: Meeting         472/18         \$ -         \$ 29,00         \$ 5           M Reed         Corde*         Waksman Student Scholar Meeting         472/18         \$ -         \$ 29,00         \$ 5           M Travaille         Madelaine         DimensionU Annual Competition         479/18         \$ -         \$ 5           L Wichman         Lisa         MuSWA Choral Celebration         5/12/18         \$ -         \$ 5           Wysocki         Danielle         Improvements         32/1/18         \$ -         \$ 5	HS	Gormley	Monica	THe BEANS College Tour	4/8-11/18				Annual Control of the		
Meff         Karen         Historical Fiction Featival A Day to Study         4/16/18         \$ -	PRM	Kalafut	Corrinne	Morris County School Psychologist Forum	6/7/18						
W Reed         Corde*         Building Expertise, LSI Conference         613-15/18         \$ 659.00         \$ 484.00         \$ 206.50         \$ 1,5           W Reed         Corde*         From Early Learning to Adulthood: Meeting         3/23/18         \$ -         \$ 5           Rinaldi         Nancy         Waksman Student Scholar Meeting         4/26/18         \$ -         \$ 5           M Travaille         Madelaine         Dimension/U Annual Competition         4/26/18         \$ -         \$ 5           L. Wichman         Lisa         MJSMA Choral Celebration         5/22/16         \$ -         \$ 5           Wysocki         Danielle         Improvements         3/21/18         \$ -         \$ 5           Wysocki         Danielle         Improvements         \$ -         \$ 5	SB	Melfi	Karen	Historical Fiction Festivall A Day to Study Historical Fiction with Lois Lowry and TXRWP	1					The second secon	
Wiscoki         Danielle         Improvements         3/22/18         \$ - <td>ADM</td> <td>Reed</td> <td>Corde'</td> <td>Building Expertise, LSI Conference</td> <td>613-15/18</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>\$1.349.50</td>	ADM	Reed	Corde'	Building Expertise, LSI Conference	613-15/18						\$1.349.50
Rinaldination         Waksman Student Scholar Meeting         4/19/18         \$ 29.00         \$           L         Travaille         Madelaine         DimensionU Annual Competition         4/19/18         \$ -         \$           L         Wichman         Lisa         MJSMA Choral Celebration         5/12/18         \$ -         \$           L         Wichman         Lisa         MJSMA Choral Celebration         5/12/18         \$ -         \$           Wysocki         Danielle         Improvements         3/12/18         \$ -         \$           Wysocki         Danielle         Improvements         \$ -         \$	ADM	Reed	Corde	From Early Learning to Adulthood: Meeting the Special Needs of our Diverse Learners	3/23/18						, &
M Travaille Madelaine DimensionU Annual Competition 4/19/18 \$ - \$   \$   \$   \$   \$   \$   \$   \$   \$	НS	Rinaldi	Nancy	Waksman Student Scholar Meeting	4/25/18		de syden den (1870 m. m. reconsecutamente) en manyermagna inspeciatoris, etc. activo.	J		AAAVan Jahan III II	
L Wichman Lisa MJSMA Choral Celebration 5/22/18 \$ - \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	ADM	Travaille	Madelaine	DimensionU Annual Competition	4/19/18						
Wysocki Danielle Improvements 3/21/18 \$ - \$	짐	Wichman	Lisa	MJSMA Choral Celebration	5/22/18						
	НS	Wysocki	Danielle	United Way workshop-Data-Driven-Making and Planning for School Climate Improvements	3/21/18						
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