



Meeting Agenda – March 10, 2020

- I. **Attendees** – Lynn Less, Maria Lazazzera, Natalie Koutsokoumnis, Sue Delaney, Gerda Haines, Diane DiGiuseppe, Gary Suda, Michael Petruccelli, Sue Savino, Laura Cooper, Karen Castellano-Smith, Cara VanZile

- II. **Administration Report** – Mr. Suda/Ms. DiGiuseppe
 - School calendar 2020-21: Give back days are not in the schedule up front, therefore the BOE has more flexibility to add extra days at the end of May if needed.
 - Next year's calendar (2021-22) will be completed this year so we're 2 years ahead.
 - AP testing will be the first week of May 2020
 - Morris County asked for 2 weeks of instruction plans for all classes to be added to OnCourse or Google Classroom by all teachers in the event of a school shut-down due to COVID-19 (coronavirus-19). Days off without instruction would not count towards the 180 days of school, so at home instruction is a must in case of school closures. The county is not saying all schools will be closed, however they are saying to be prepared to close on a dime. *Breaking the cycle of the infection is the key.*
 - To date, the musical "Into the Woods" scheduled for this weekend will not be canceled.
 - Guidelines: If there are greater than 500 people to attend an event, cancel it or do not go.
 - Kinnelon High School is constantly being cleaned and disinfected.
 - Some families are self-quarantined because they were recently in Italy/Europe.
 - 700 families responded to the connectivity survey.
 - The school will donate supplies and lend Chromebooks to students if needed.
 - In case of Flexible Instruction Days (FID) attendance will be taken each day via an email blast and teachers will be available from 10:00 am – 3:00 pm each school day with lunch at 12:00 – 1:00 pm.
 - The Board of Health contacts the Kinnelon Superintendent with updates daily. In New Jersey a State of Emergency was declared for funding purposes.

- III. **Project Graduation** – Amy Braden/Sue Savino
 - a. Community/Business sponsors needed, the committee is working on this.
 - b. At the end of March, an e-mail and mailing will go out to the 50 families that have not responded yet.
 - c. Mailing to go to previous donors/sponsors
 - d. Volunteers needed for night of event
 - e. Details being finalized for event
 - f. YMCA Membership- one available for Silent Auction. A bid will be sent to every Senior family.
 - g. The entertainment and venue are all set.

- IV. **Graduation Yard Signs** – Patti Morris
 - Sales are ongoing until the beginning of May 2020.

- V. **Dinner to Go** – Dana Torsiello

No dinner to go this month

 - One more dinner to go for this year in April or May.

- VI. **Scholarships** – Amy Ferrera
 - a. Applications available online
 - b. 2 types available
 - c. Due to Guidance March 23
 - d. Committee to submit scoring by April 24

VII. Harlem Wizards Event

- a. Sunday March 22nd 4:00
- b. Ticket Sale update
- c. Sponsorships
- d. Teams
- e. Tee Shirts
- f. Set Up
- g. Volunteers
- h. Details from the 3/10/20 meeting:
 - Due to COVID-19 concerns, and/or the school will be closed or the Wizards will cancel. In both or either cases, the event will be rescheduled. Date TBD.
 - Still need a student to be score keeper (using the wireless score machine)
 - Still need a student to sing the National Anthem
 - Tee shirts are being made for the team and the volunteers (will be black with the sponsors' logos and Wizard logo)
 - 31 volunteers signed up. Most are for general admission.
 - Wrapped candy and bottled water will be sold.

VIII. Baccalaureate Reception- Laura Cooper

- a. Event to take place on June 18
 - The seniors present their senior projects and they provide entertainment, including musical presentations. It's a celebration for the seniors.
- b. HSA will work with faculty advisor to provide refreshments for the event, which is HSA's contribution to the event.

IX. Senior Composite Picture- Sheri Daniels

- Last year's picture arrived.

X. Designer Handbag Bingo- TBD

- a. Planning to begin in June 2020
- b. Need point people/ someone to chair
 - The date for 2021 will most likely be November 18, Wednesday.

XI. Other/Questions/Comments

- a. "Into the Woods" Tickets available online – March 13th & 14th
- b. "Every 15 Minutes" Program 4/16-4/17
 - Sponsored by PBA, Kamelot and KSHSA (\$900 contribution)
- c. Intergenerational Prom Tuesday 4/28
 - Unfortunately, due to COVID-19 this event may be canceled for the safety of this high risk population.
- d. Opportunities/position for next year
 - This includes Secretary for the KSHSA Board, BINGO Fundraiser Chairperson/Co-Chairs

XII. Upcoming Meetings - April 14th at 7pm, May 12th at 7pm – Turnover Meeting