

Date Submitted \_\_\_\_\_ Student Name \_\_\_\_\_

# KINNELON HIGH SCHOOL GUIDANCE/COUNSELING DEPARTMENT

## College Application Tracking Form

Notes: 1) Transcript requests must be submitted to the guidance office a minimum of 10 school days prior to the deadline indicated below

2) SAT/ACT scores are NOT included on the KHS transcript. Students are responsible for sending scores directly from the testing agency to the college.

3) A SIGNED Parent Transcript Release Form must be on file in order for transcripts to be sent to any college

College: \_\_\_\_\_ City and State: \_\_\_\_\_

Naviance Delivery Type: (select **ONE**)

- Common App 
- Common App but using school's own application
- Other Electronic 
- Paper 

Application Deadline (select **ONE** and specify deadline date):

- Early Decision: \_\_\_\_\_
- Early Action: \_\_\_\_\_
- Priority \_\_\_\_\_
- Regular Decision: \_\_\_\_\_
- Rolling no deadline

Teacher Recommendations:  
List the teachers from whom you have requested recommendations from:

1. \_\_\_\_\_ 2. \_\_\_\_\_

### For Guidance Use Only:

Items to include:

\_\_\_\_ Counselor Recommendation  
\_\_\_\_ Secondary School Report Form  
\_\_\_\_ Transcripts  
\_\_\_\_ Report Card \_\_\_\_\_ Marking Period \_\_\_\_\_ MidYear  
\_\_\_\_ Current Schedule with Credits  
\_\_\_\_ Test Scores  
\_\_\_\_ Other \_\_\_\_\_

Signed Parent Release Form: \_\_\_\_\_ Rec'd \_\_\_\_\_ Not Rec'd

Notes: \_\_\_\_\_

Date to Counselor \_\_\_\_\_ Date to Ms. L \_\_\_\_\_ Submitted \_\_\_\_\_