

**KINNELON BOARD OF EDUCATION  
WORK SESSION  
HIGH SCHOOL AUDITORIUM  
DECEMBER 13, 2012**

**MINUTES**

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, December 13, 2012 at 8:00 p.m.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Mrs. Margaret Zybrick, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice followed by the Salute to the American Flag.

**ROLL CALL**

PRESENT	Margaret Zybrick, Board President Keith Dama, Vice President (arrived at 8:05) Marianne DeAlessi Steven Fink Denise Hatch Marcy Pryor Katie Stylianou
ABSENT	None
ALSO PRESENT	Jim Minkewicz, Business Administrator/Board Secretary Diane DiGiuseppe, Interim Superintendent

**II. REPORT OF THE SUPERINTENDENT**

Ms. DiGiuseppe reported on the following:

- Boys Football Championship game
- Stonybrook Choir will be singing at Radio City Music Hall
- Eleven Students made All State/Honor Band

**III. PETITIONS AND HEARINGS OF CITIZENS**

None

#### IV. ACTION ITEMS

A. EDUCATION COMMITTEE  
(Dr. Pryor, Mrs. DeAlessi, Mrs. Zybrick)

Agenda Items #1 represents the Education Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, accepts the **2012-2013 QSAC Statement of Assurance**.

MOTION BY DR. PRYOR, SECONDED BY MRS. DeALESSI TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. PERSONNEL COMMITTEE  
(Mrs. Zybrick, Mr. Dama, Mrs. Hatch)

Agenda Items #1 through #5 represent the Personnel Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, accepts the resignation of **Mayra Munem** effective December 10, 2012.
2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves a medical leave of absence without pay for **Judith Deak** from the period December 3, 2012 through on or about March 1, 2013.
3. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, concurs with the appointment of **Maureen Ruddy** to the position of Replacement Guided Study Teacher at Stonybrook School, 4.80/hours/day at a rate of \$34.83/hour, effective on or about December 6, 2012 through May 6, 2013. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
4. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, concurs with the appointment of **Rachel Coviello** to the position of Teacher Assistant at Stonybrook School, 6.83/hours/day at a rate of \$20.68/hour, plus a \$750 teaching certificate stipend, effective on or about December 10, 2012 through June 30, 2013. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education

5. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, concurs with the appointment of **Sue Savino** to the position of Personal Aide at Stonybrook School, 5.5/day at a rate of \$18.40/hour, effective on or about December 10, 2012 through May 6, 2013.

MOTION BY MR. DAMA, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #5 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

#### **V. REVIEW DECEMBER 20, 2012 MEETING AGENDA**

The Board reviewed the motions slated for the December 20, 2012 Board Meeting.

#### **VI. COMMITTEE REPORT**

- A. Personnel
- B. Education
  - Report cards, progress reports and testing are being reviewed
  - Budget priorities were discussed
- C. Policy
- D. Finance/Budget
- E. Facilities
- F. Negotiations
  - Committee met on Monday and will discuss in executive session
- G. Delegates
  1. New Jersey School Boards Association
  2. Morris County School Boards Association
  3. Legislative Representative
  4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

#### **VII. UNFINISHED BUSINESS**

None

#### **VIII. NEW BUSINESS**

None

**IX. PETITIONS AND HEARINGS OF CITIZENS**

None

**X. BOARD MEMBER COMMENTS**

None

**XI. ADJOURNMENT**

MOTION BY MRS. HATCH, SECONDED BY DR. FINK TO ADJOURN INTO EXECUTIVE SESSION AT 8:45 P.M. TO DISCUSS:

Negotiations

- At will employees

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

THE BOARD RECONVENED IN PUBLIC SESSION AT 9:30 P.M.

MOTION BY MRS. HATCH, SECONDED BY DR. FINK TO ADJOURN THE MEETING AT 9:30 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Jim Minkewicz  
Board Secretary