

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
HIGH SCHOOL AUDITORIUM
DECEMBER 20, 2012**

MINUTES

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, December 20, 2012 at 8:00 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Margaret Zybrick, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice followed by the Salute to the American Flag.

ROLL CALL

PRESENT	Margaret Zybrick, Board President Keith Dama, Vice- President Marianne DeAlessi Steven Fink Denise Hatch Marcy Pryor Katie Stylianou
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ABSENT	None
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ALSO PRESENT	Jim Minkewicz, Business Administrator/Board Secretary Diane DiGiuseppe, Interim Superintendent Anthe Stylianou, Student Representative
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II. ROUTINE MATTERS

A. Approval of Minutes

1. Special Meeting – November 5, 2012
2. Regular Meeting – November 29, 2012

MOTION BY MRS. HATCH SECONDED BY DR. FINK TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

IV. INTERIM SUPERINTENDENT 'S UPDATE

1. School Security Update

Ms. DiGiuseppe reported on the following:

- Our schools will observe a moment of silence on Friday morning, as ordered by Governor Christie
- Stonybrook choir students performed at Radio City Music Hall in New York City. The performance was reported to be tremendous.
- Our schools have a model security plan which was implemented in 2008 with the help of a grant. We continue to look at and improve our plan as needed.

PUBLIC COMMENT

- Stonhybrook school needs an access system for teachers
- Ms. DiGiuseppe indicated that practice drills take place regularly

V. REPORT OF THE INTERIM SUPERINTENDENT - ACTION ITEMS

A. EDUCATION COMMITTEE (Dr. Pryor, Mrs. DeAlessi, Mrs. Zybrick)

Agenda Item # 1 was added to the agenda.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, concurs with the placement of a special education student number 0001634 at **The Outreach Program** at the per diem rate of \$271.32 beginning on or about December 20, 2012 through June 30, 2013.

MOTION BY DR. PRYOR, SECONDED BY MRS. HATCH TO APPROVE ITEM #1 AS PRESENTED.
MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. NEGOTIATIONS COMMITTEE (Mr. Dama, Mrs. DeAlessi, Mrs. Stylianou)

No Action

C. PERSONNEL COMMITTEE
(Mrs. Zybrick, Mr. Dama, Mrs. Hatch)

Agenda Items #1 through #5 represent the Personnel Committee's recommendations which were discussed during the Board's Work Session on December 13, 2012. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointments of the following **Co-Curricular** positions for the 2012-2013 school year as listed:

High School	Ryan Stroud	Honor Band	\$ 500
High School	Bonnie Hendricks	Honor Band	\$ 500
Pearl Miller	Jennifer Gilliland	Assistant Play Director	\$1000
High School	Charles Linnell	Musical Set Construction	\$2196

2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, concurs with the appointments of the following **Co-Curricular** positions for the 2012-2013 school year as listed:

High School	Jenny Sassaman	Computer Coordinator	\$3956
High School	Charles Linnell	Fall Drama Set Construction	\$875

3. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following **students teachers** for the 2012-2013 school year as listed:

Nicole Ashley	High School	History
Kaitlyn Brady	High School	English
Kelly Comeford	Elementary	Grades 2-4
Stephanie Conte	Elementary	Grades K-3
Katharine Jackameit	Elementary	Grades K-3

Erica Lee	Speech Language	District
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4. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following **Home Instructor/Agency** for the 2012-2013 school year:

Jon Cataldi John Penola Lindsey Mironov

5. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of the following **Substitute Teachers** for the 2012-2013 school year. This action is pending

successful completion of all required criminal background checks and approval by the New Jersey Department of Education:

Brianna Brandecker	Substitute Certificate
Patrick Callahan	Substitute Certificate
Lauryn Gadomski	Substitute Certificate
Daniel Meudt	Substitute Certificate
June Rudd	Substitute Certificate

MOTION BY MR. DAMA, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #5 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #6 through #8 were added to the Agenda. They were voted upon as a group.

6. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves a medical leave of absence for **Geryln DeLillo** effective January 2, 2013 through February 4, 2013.
7. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves a Masters of Counseling/specialization in Art Therapy Internship for **Sona Santagato** for the 2012-2013 school year.
8. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves payment to the following **Teacher Assistants** for overtime in support of the pre-school disabilities program at Kiel at their hourly contract rate of pay for the 2012-2013 school year:

Kathleen Doyle	1 hour, 50 minutes
Joan Castrignano	1 hour, 50 minutes
Annette Curran	1 hour, 50 minutes

MOTION BY MR. DAMA, SECONDED BY MRS. HATCH TO APPROVE ITEMS #6 THROUGH #8 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE
(Mrs. DeAlessi, Dr. Fink, Dr. Pryor)

Agenda Items #1 through #3 represent the Policy Committee's recommendations which were discussed during the Board's Work Session on December 13, 2012. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the **2013-2014 School Calendar** as per Attachment B.
2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the **Second reading** and **adoption** of the following policies:

Policy #5512	Harassment, Intimidation and Bullying
Policy #6740	Payment of Claims

3. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the **First Reading** of the following policies:

Policy #2624	Grading System
Policy #5420	Reporting Pupil Progress

Discussion took place regarding the school calendar. After the discussion, the following motion was made:

MOTION BY MRS. DeALESSI, SECONDED BY DR. FINK TO APPROVE ITEMS #1 THROUGH #3 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES	Mr. Dama (Abstained on #3)
	Mrs. DeAlessi
	Dr. Fink
	Mrs. Hatch
	Dr. Pryor
	Mrs. Stylianou
	Mrs. Zybrick (Abstained on #3)

E. FINANCE COMMITTEE
(Dr. Fink, Mr. Dama, Mrs. Hatch)

Agenda Items #1 through #6 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on December 13, 2012. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Treasurer's Report** for the month of October, 2012
2. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of October, 2012.

3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of October, 2012.

4. **Secretary's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, I certify that as of November 30, 2012, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.

5. **Board's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. **Bill List**

a. Be it resolved, that the Kinnelon Board of Education approves the bill List-File Reference 12/13 -5A.

Total Disbursements by EFT #99498 thru #99500 \$1,044,523.25

Total Disbursements for November 30, 2012 \$1,044,523.25

b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 12/13 – 6.

Computer Checks #25017 thru #25182 \$ 434,656.48

Disbursements by EFT #99501 thru #99505 \$1,219,448.37

Total Disbursements by Hand Check #25016 \$ 275.00

Total Disbursements for December 20, 2012 \$1,654,379.85

MOTION BY DR. FINK, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #6 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

F. FACILITIES COMMITTEE
(Mrs. Hatch, Mrs. Stylianou, Mrs. Zybrick)

No Action

VII. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy
- D. Finance/Budget
- E. Facilities
- F. Negotiations
- G. Delegates
 - 1. New Jersey School Boards Association
 - 2. Morris County School Boards Association
 - 3. Legislative Representative
 - 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

Anthe Stylianou reported on the following:

- Update on the sports teams- Football – State Championship
- Update on concert choirs and chambers band
- Student issue with the problem of choosing classes
- Regarding the tragedy in Newtown, it is too easy to walk into a school

VIII. UNFINISHED BUSINESS

None

IX. NEW BUSINESS

- School Security
- Ms. DiGiuseppe thanked the Principals for attending tonight's meeting for the discussion of school security.
- Substitutes for Part-time secretaries in the schools
- Possibility of setting up a community committee to set up a game plan to secure all the buildings and consider the financial impact.
- The complexity of having police officers in the buildings
- Set up a request on the website for community committee
- Look at realistic options
- Substitute training

X. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

None

XI. BOARD MEMBER COMMENTS

Comments were made regarding:

- Thank you to the two Board Members retiring from the Board

XII. ADJOURNMENT

MOTION BY MRS. HATCH, SECONDED BY MR. DAMA TO ADJOURN INTO EXECUTIVE SESSION AT 10:25 P.M. TO DISCUSS:

1. Negotiations – KEA Contract – side bar regarding stipends

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

THE BOARD RECONVENED IN PUBLIC SESSION AT 10:50 P.M.

MOTION BY DR. FINK, SECONDED BY MRS. HATCH TO ADJOURN THE MEETING AT 10:50 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Jim Minkewicz
Board Secretary