

**KINNELON BOARD OF EDUCATION  
WORK SESSION  
HIGH SCHOOL AUDITORIUM  
JUNE 7, 2012**

**MINUTES**

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, June 7, 2012 at 8:00 p.m.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Mrs. Margaret Zybrick, Board President, called the meeting to order at 8:00 p.m. and read the Meeting Notice followed by the Salute to the American Flag.

PRESENT	Margaret Zybrick, Board President Keith Dama, Vice President Marianne DeAlessi Steven Fink Denise Hatch Marcy Pryor Katie Stylianou
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ABSENT	None
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ALSO PRESENT	Jim Minkewicz, Business Administrator/Board Secretary Diane DiGiuseppe, Interim Superintendent
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MOTION BY MRS. HATCH, SECONDED BY MR. DAMA TO ADJOURN INTO EXECUTIVE SESSION AT 8:01 P.M. TO DISCUSS:

PERSONNEL

- Staffing for 2012-2013

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

THE BOARD RECONVENED IN PUBLIC SESSION AT 8:15 P.M.

**II. REPORT OF THE SUPERINTENDENT**

Ms. DiGiuseppe reported on the following:

- Clarification on the New Jersey School Report Card
- Test scores for Kinnelon are higher
- Fund raisers
- Guided study program

### III. PETITIONS AND HEARINGS OF CITIZENS

None

### IV. ACTION ITEMS

#### A. PERSONNEL COMMITTEE (Mrs. Zybrick, Mr. Dama, Mrs. Hatch)

Agenda Items #1 through #29 represent the Personnel Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, accepts the resignation of **Krista Starace**, effective June 30, 2012.
2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Nicole DeFalco** to the position of Teacher of the Deaf and Hard of Hearing at Kiel School, M.A. Degree, Step 1, at a salary of \$56,350, effective September 1, 2012 through June 30, 2013. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
3. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Jennifer Gilliland** to the position of Mathematics Teacher at Pearl R. Miller School, B.A. Degree, Step 1, at a salary of \$48,850, effective September 1, 2012 through June 30, 2013. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
4. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Karen Baker** to the position of Kindergarten Teacher at Stonybrook School, MA. Degree, Step 4 at a salary of \$39,865, (.70 of M.A. Degree, Step 4, \$56,950), effective September 1, 2012 through June 30, 2013.
5. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Michael DiBella** to the position of Special Education Teacher at Pearl R. Miller School, BA. Degree, Step 1, at a salary of \$48,850, effective September 1, 2012 through June 30, 2013.

6. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the transfer of **Michelle Sorce** to the position of Second Grade Teacher, M.A. Degree, Step 9, at a salary of \$63,650, effective September 1, 2012 through June 30, 2013.
7. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the tenure appointment of **Nancy Bosch**, at a salary of \$41,004 (.72 of M.A. Degree, Step 4, \$54,870), for the 2012-2013 school year.
8. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the tenure appointment of **Gretchen Cuccio**, at a salary of \$30,861 (.54 of M.A. Degree, Step 5, \$57,150, for the 2012-2013 school year.
9. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the tenure appointment **Audrey Davie**, at a salary of \$49,250 (B.A. Degree, Step 3), for the 2012-2013 school year.
10. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the tenure appointment **Aileen Florio**, at a salary of \$49,450 (B.A. Degree, Step 4), for the 2012-2013 school year.
11. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the tenure appointment **Gina Koonjy**, at a salary of \$49,650 (B.A. Degree, Step 5), for the 2012-2013 school year.
12. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the tenure appointment **Melanie Olsen**, at a salary of \$56,550 (M.A. Degree, Step 2), for the 2012-2013 school year.
13. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the tenure appointment **Michael Petrucelli**, at a salary of \$51,850 (B.A. Degree, Step 8), for the 2012-2013 school year.
14. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the tenure appointment **Heather Wolfgang**, at a salary of \$59,950 (M.A. +15 Degree, Step 4), for the 2012-2013 school year.

15. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Non-Tenure District Administrators** for the 2011-2012 school year as listed:

John Hynes	\$141,097	Mark Mongon	\$126,744
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16. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointments of Tenured District Administrators for the 2011-2012 school year as listed:

<u>Name</u>	<u>Base Salary</u>	<u>Doctorate</u>	<u>Longevity</u>	<u>Total Salary</u>
Lou Caruso	\$102,120	\$2,000		\$104,120
Meredith Charles	\$114,233			\$114,233
Martha Croley	\$108,544	\$2,000	\$3,000	\$113,544
Noreen LaFergola	\$99,362			\$99,362
Richard Maizell	\$138,457	\$2,000		\$140,457
Wayne Merckling	\$146,531	\$2,000	\$5,000	\$153,531
Jodi Mulholland	\$134,995		\$3,000	\$137,995
Scott Rosenberg	\$120,981		\$3,000	\$123,981
Matt Scanlon	\$121,155			\$121,155

17. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the tenure appointment of **Mark Mongon** 2012-2013 school year.

18. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **John Hynes** to the position of Principal at Pearl R. Miller School for the 2012-2013 school year.

19. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Certified Non-Tenure Teaching Staff** for the 2011-2012 school year listed on Attachment A.

20. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Non-Union Staff** for the 2012-2013 school year as listed on Attachment B.

21. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment **Non-Tenure Administrative Assistants** for the 2012 -2013 school as follows:

<u>NAME</u>	<u>GUIDE</u>	<u>STEP</u>	<u>SALARY</u>
Anna Blummenstyk	.5 ESI	Step 1	\$21,793
Theresa Doremus	.5 ESI	Step 1	\$21,793
Julie Puccia	.313 ESI	Step 1	\$13,620

22. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Non-Tenure Guided Study Teacher** at a rate of \$34.83/hour for the 2012-2013 school year:

Jennifer Bauer                      Amanda Browne                      Joanne Vanderclock

23. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Nicole DeFalco** to the position of Teacher of the Deaf and Hard of Hearing in the 2012 Summer Extended School Year Program at her per diem rate of pay. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

24. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves payment to the following for **Summer Curriculum Writing** at a rate of \$48.85/hour as listed on Attachment C.

25. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute/Seasonal Custodial Workers** for the 2012-2013 school year:

Ed Bosland	\$14.50/hour
Matthew Fullard	\$ 9.50/hour
Diane Longmuir	\$14.50/hour
Kevin Mander	\$14.50/hour
David Nash	\$14.50/hour
Rich Nicholas	\$14.50/hour
Barbara Schad	\$14.50/hour
Ken Vogt	\$14.50/hour

26. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of the following **Substitute Secretaries** for the 2012-2013 school year:

Jennifer Alven  
Anna Blummenstyk  
Lauren Butkovich  
Terry Doremus  
Erin Dunn  
Andrea Hall  
Pat Monica  
Julie Puccia

Virginia Trapani  
Juliann Van Orden

27. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves a change in the **Payroll Supervisor** position hours from part-time (.625) to full-time effective July 1, 2012.
28. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, accepts the resignation of **Nadine Sutcliffe**, for retirement purposes, effective June 30, 2012.
29. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Janine Gribbin** to the position of Varsity Cheerleading Coach, Step 3 of the coaches Guide, at a stipend of \$3,788, for the 2012-2013 school year.

MOTION BY MR. DAMA, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #29 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES            Mr. Dama  
                 Mrs. DeAlessi (Abstained on #7)  
                 Dr. Fink (Abstained on #7)  
                 Mrs. Hatch  
                 Dr. Pryor (Abstained on #7)  
                 Mrs. Stylianou  
                 Mrs. Zybrick

THE BOARD TABLED AGENDA ITEM # 30 TO THE JUNE 28<sup>TH</sup> MEETING.

30. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of the following **Fall Coaching Staff** for the 2012-2013 school year as listed on Attachment D.

B. FINANCE COMMITTEE  
(Dr. Fink, Mr. Dama, Mrs. Hatch)

Agenda Items #1 and #2 represent the Finance Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve a contract with **Jordan Transportation** for the renewal of Route ANW 11-12 at a cost of \$91.19 per day for 72 days for the 2012-2013 school year.

2. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Interim Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Lou Caruso	Teacher's College Summer Institute on Writing	\$1,027
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MOTION BY DR. FINK, SECONDED BY MR. DAMA TO APPROVE AGENDA ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

#### V. REVIEW JUNE 28, 2012 MEETING AGENDA

The Board reviewed the motions slated for the Board Meeting on June 28<sup>th</sup>.

#### VI. COMMITTEE REPORT

- A. Personnel
- B. Education
  - Possible Multiple Disabilities Program at Stonybrook
- C. Policy
- D. Finance/Budget
- E. Facilities
- F. Negotiations
- G. Delegates
  - 1. New Jersey School Boards Association
  - 2. Morris County School Boards Association
  - 3. Legislative Representative
  - 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

#### VII. UNFINISHED BUSINESS

None

#### VIII. NEW BUSINESS

None

**IX. PETITIONS AND HEARINGS OF CITIZENS**

Comments were made regarding:

- Welcome the Interim Superintendent
- Teacher's contract
- Enrollment

**X. BOARD MEMBER COMMENTS**

Comments were made regarding:

- Carnival is Friday through Sunday
- Car wash was successful
- Staffing needs
- Sophomore class fund raiser
- High school graduation and baccalaureate
- High school graduate signed by Tampa Bay

**XI. ADJOURNMENT**

MOTION BY MR. DAMA, SECONDED BY DR. FINK TO ADJOURN THE MEETING AT 9:10 P.M.  
MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Jim Minkewicz  
Board Secretary



## CERTIFIED NON-TENURED STAFF

First	Last	Degree	Step	FTE	Base Salary	Longivity	Total Salary
Sophie	Adams	MA	5		\$57,150.00		\$57,150.00
Jennifer	Barnes	BA	2		\$49,050.00		\$49,050.00
Shelley	Battaglia	MA+15	12		\$83,150.00	\$1,775.00	\$84,925.00
Ray	Danielson	MA	1		\$56,350.00		\$56,350.00
Jason	Del Piano	BA	1		\$48,850.00		\$48,850.00
Cindy	DelTufo	MA +60	3	0.74	\$69,250.00		\$51,245.00
Michael	Ennis	BA	1		\$48,850.00		\$48,850.00
Brian	Franks	BA+15	1		\$50,850.00		\$50,850.00
Abbie	Gitkin	MA	5		\$57,150.00		\$57,150.00
Karen	Juncosa	BA	1		\$48,850.00		\$48,850.00
Mark	Landzert	MA	1		\$56,350.00		\$56,350.00
Kerry	Lane	MA+60	2	0.5	\$69,050.00		\$34,525.00
Scott	Leiter	BA+15	11		\$68,650.00		\$68,650.00
Annika	Levitt	BA	4		\$49,450.00		\$49,450.00
Jenna	McMahon	BA	1		\$48,850.00		\$48,850.00
Andrienne	Moscinski	MA	4		\$56,950.00		\$56,950.00
Jason	Potzer	BA	10		\$61,150.00		\$61,150.00
Jamely	White	BA	1		\$48,850.00		\$48,850.00

Last Name	First Name	Job Title	FTE	Base Salary	Longevity	Total Salary
ALVEN	LINDA	ADMIN. ASST. TO BUSINESS ADMINISTRATOR	100	\$ 64,827.00	\$1,000.00	\$ 65,827.00
BEVERIDGE	CHARLENE	ADMIN. ASST. TO SUPERINTENDENT	100	\$ 57,286.00	\$1,500.00	\$ 58,786.00
BUTKOVICH	PHYLLIS	BOOKKEEPER	100	\$ 51,729.00	\$1,750.00	\$ 53,479.00
LACEY	ANNE	TRANSPORTATION SUPERVISOR	100	\$ 58,202.00	\$1,500.00	\$ 59,702.00
LATORRE	TINA	ADMIN. ASST. FOR CURRICULUM	70	\$ 33,282.00	\$ 450.00	\$ 33,732.00
BRESETT	ALAN	CERTIFIED EDUCATIONAL FACILITIES MGR.	100	\$ 84,876.00	\$2,750.00	\$ 87,626.00
JANNICELLI	JAY	TECHNOLOGY COORDINATOR	100	\$ 99,620.00		\$ 99,620.00
MOLLER	WILLIAM	COMPUTER TECHNICIAN	100	\$ 74,440.00		\$ 74,440.00
WOODRUFF	SHARON	TRANSPORTATION COORDINATOR	100	\$23.05/HOUR		\$ 47,944.00
COLLINS	JAMES	FULL TIME BUS DRIVER	100	\$20.43/HOUR		
LONGMUIR	DIANE	FULL TIME BUS DRIVER	100	\$20.73/HOUR		
MANDARA	KEVIN	FULL TIME BUS DRIVER	100	\$17/HOUR		
SCHAD	BARBARA	FULL TIME BUS DRIVER	100	\$17/HOUR		
VOGT	KENNETH	FULL TIME BUS DRIVER	100	\$18.06/HOUR		
DRISCOLL	MICHAEL	BUS DRIVER/MESSENGER/CUSTODIAN	100	\$18.47/HOUR	\$1,000.00 (Black Seal)	
ARGUELLO	WILLIAM	P/T BUS DRIVER		\$18/HOUR		
LONGMUIR	DOLORES	P/T BUS DRIVER		\$20.73/HOUR		
NICHOLAS	RICHARD	SUBSTITUTE BUS DRIVER		\$16.88/HOUR		
RUSSELL	LINDA	KED/AFTER SCHOOL PROGRAM COORD.	100	\$ 45,306.00		\$ 45,306.00
BUTKOVICH	PHYLLIS	SUB CALLER STIPEND		\$ 6,500.00		\$ 6,500.00
STILLMAN	JENNIFER	TREAS. OF SCHOOL MONIES	100	\$ 4,215.00		\$ 4,215.00

2011-2012  
Summer Curriculum Writing

<b>Writer/Staff Member</b>	<b># Hours</b>	<b>Subject</b>
Sue Fasciano	8	Grade 3 Social Studies
Sarah Reinmund	8	Grade 3 Science
Sarah Reinmund	8	Grade 4 Science
Sarah Reinmund	8	Grade 5 Science
Lori Bruce	30	Grade 3 Math (Consortium)
Gina Koonjy	30	Grade 4 Math (Consortium)
Deb Reinhardt	5	Grade 2 Writing Update
Sue Fasciano	5	Grade 3 Writing Update
Carol Moore	5	Grade 4 Writing Update
Lori Hrbek	5	Grade 5 Writing Update
Lori Hrbek	8	Writing UBDs Grade 5
Carol Morre	8	Writing UBDs Grade 4
Sue Fasciano	8	Writing UBDs Grade 3
Nancy Bosch	10	Library Media/Technology Grade K-5
Sarah Reinmund	10	GOAL Gr K-5
Faith Vanderzee	10	Reading 6
Aileen Florio	5	Research/Keyboarding Grade 6-8
Michelle Cromwell	10	Reading 7
Michelle Cromwell	10	Reading 8
Shelly Battaglia	10	Library Media/Technology Grade 6-8
Noah Blanchard	10	Math Concepts Level C Grade 6-8
Heather Wolfgang	10	Introduction to Calculus H Grade 9-12
Heather Wolfgang	10	Calculus H Grade 9-12