

**KINNELON BOARD OF EDUCATION  
REGULAR MEETING  
HIGH SCHOOL AUDITORIUM  
OCTOBER 25, 2012**

**MINUTES**

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, October 25, 2012 at 8:00 p.m.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Mrs. Margaret Zybrick, Board President, called the meeting to order at 8:00 P.M. and read the Meeting Notice followed by the Salute to the American Flag.

**ROLL CALL**

PRESENT	Margaret Zybrick, Board President Keith Dama, Vice President Marianne DeAlessi Steven Fink Denise Hatch Marcy Pryor Katie Stylianou
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ABSENT	None
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ALSO PRESENT	Jim Minkewicz, Business Administrator/Board Secretary Diane Di Giuseppe, Interim Superintendent Ruth Anne Estler, Interim Supervisor of Curriculum and Instruction
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**II. ROUTINE MATTERS**

**A. Approval of Minutes**

1. Work Session Meeting – September 13, 2012
2. Regular Meeting – September 27, 2012

MOTION BY MRS. HATCH, SECONDED BY DR. FINK TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

**III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS**

NONE

**IV. INTERIM SUPERINTENDENT 'S UPDATE**

Testing Presentation – Mrs. Ruth Anne Estler and Ms. Diane DiGiuseppe introduced testing assessments and results. Scoring and scales were explained along with assessments and comparisons with other comparative districts. Ms. DiGiuseppe discussed NCLB regulations and achievement gaps. She also discussed curriculum and NJ Core Curriculum Content Standards and Common Core State Standards.

**V. REPORT OF THE INTERIM SUPERINTENDENT - ACTION ITEMS**

**A. EDUCATION COMMITTEE**  
(Dr. Pryor, Mrs. DeAlessi, Mrs. Zybrick)

Agenda Items #1 and #2 represent the Education Committee's recommendations which were discussed during the Board's Work Session on October 11, 2012. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following **curriculum** for the 2012-2013 school year as listed:

GOAL – Grades K-5	Science – Grade 3
Library Media Technology – Grades 6-8	Science – Grade 4
Math- Grade 3	Science – Grade 5
Math- Grade 4	

2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the following **class trips** for the 2012-2013 school year:

Kinnelon High School	Bodies The Exhibition	NYC
Pearl R. Miller School	American Museum of Natural History	NYC
Kinnelon High School	French Trip	Quebec City, Canada
Kinnelon High School	Band Trip	Williamsburg, Virginia

MOTION BY DR. PRYOR, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #3 was added to the Agenda.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **District Nursing Plan** for the 2012-2013 school year.

MOTION BY DR. PRYOR, SECONDED BY MRS. DeALESSI TO APPROVE ITEM #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. NEGOTIATIONS COMMITTEE  
(Mr. Dama, Mrs. DeAlessi, Mrs. Stylianou)

No Action

C. PERSONNEL COMMITTEE  
(Mrs. Zybrick, Mr. Dama, Mrs. Hatch)

Agenda Items #1 through #8 represent the Personnel Committee's recommendations which were discussed during the Board's Work Session on October 11, 2012. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves payment to **Christine Seminerio** for 3 hours of preparation/participation for a Child Study team meeting, at her contracted rate of pay for the 2012-2013 school year.
2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Anna Ellington** to the position of Mock Trial Advisor at Kinnelon High School, at a stipend of \$2,822 for the 2012-2013 school year.
3. The Kinnelon Board of Education, upon the approval of the Interim Superintendent, approves the revised **Pearl R. Miller** co-curricular stipend for the following for the 2012-2013 school year as listed:

Social Outreach Club	Keri Bennett	\$1,012
Social Outreach Club	Carolyn Medler	\$1,012

4. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of the following **Pearl R. Miller Co-Curricular advisors** for the 2012-2013 school year as listed

Washington DC Trip	Jean Chamberlain	\$2,089
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5. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves payment to the following for **PSAT** testing for the 2012-2013 school year:

Katherine Nestor	Test Supervisor	\$346
Emily Chiommino	Accommodations/Test Administrator	\$185
Frank Brescher	Accommodations/Test Administrator	\$185
Charlene Beveridge	Test Administrator	\$125



High School, at a per diem rate of \$344.25/day effective on or about October 25, 2012 through April 15, 2013. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

10. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Lindsay Goldstein** to the position of Replacement Language Arts Teacher at Pearl R. Miller School, B.A. Degree, Step 1, at a salary of \$48,850 (pro-rated) effective on or about December 3, 2012 through March 25, 2013. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
11. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointments of the **Winter Coaches** for the 2012-2013 school year as listed on attachment A.
12. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the appointment of **Anthony San Filippo** to the position of Boys' Winter Track Coach, Step 1 of the Coaches Guide, at stipend of \$7,034 for the 2012-2013 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the following **co-curricular appointments** for the 2012-2013 school year:

Nancy Bosch  
Kathleen Minervini

Destination Imagination Co Advisor  
Destination Imagination Co Advisor

MOTION BY MR. DAMA, SECONDED BY MRS HATCH TO APPROVE ITEMS #9 THROUGH #13 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE  
(Mrs. DeAlessi, Dr. Fink, Dr. Pryor)

Agenda Item #1 and #2 represents the Policy Committee's recommendation which were discussed during the Board's Work Session on October 11, 2012. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the **second reading and adoption** of the following Policies:

0151	Organizational Meeting
2622	Pupil Assessment
2361	Acceptable Use
5112	Entrance Age
5530	Substance Abuse

2. The Kinnelon Board of Education, upon the recommendation of the Interim Superintendent, approves the September/October 2012 **HIB** reports.

MOTION BY MRS. DeALESSI, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. FINANCE COMMITTEE  
(Dr. Fink, Mr. Dama, Mrs. Hatch)

Agenda Items #1 through #7 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on October 11, 2012. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Treasurer's Report** for the month of August, 2012
2. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of August, 2012.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of August, 2012.
4. **Secretary's Certification of Budgetary Line Items**  
Pursuant to N.J.S.A. 18A 17-9, I certify that as of September 30, 2012, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.
5. **Board's Certification of Budgetary Line Items**  
Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. **Bill List**

- a. Be it resolved, that the Kinnelon Board of Education approves the bill List-File Reference 12/13 -3A.

Total Disbursements by EFT #99482 thru #99484 \$1,037,027.59

Disbursement Adjustment (\$ 1,989.17)

Total Disbursements for September 30, 2012 \$1,035,038.42

- b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 12/13 – 4.

Computer Checks #24666 thru #24836 \$1,234,351.81

Disbursements by EFT #99485 thru #99489 \$2,562,560.42

Total Disbursements by Hand Check #24665 \$ 2,179.79

Total Disbursements for October 25, 2012 \$3,799,092.02

7. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Interim Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-or-district workshop/conferences, travel and related expenses not to exceed the following amounts:

Martha Croley	Educational Technology Conference	\$ 65
Stacy Kleinert	No More Meltdowns! Workshop	\$134
Louis Caruso	Principal Evaluation Systems – NJPSA	\$125
Jenny DiSario	Best New Strategies for using iPads	\$225
Jenny DiSario	What's New in Young Adult Literature	\$229
Ofeer Kearns	No More Meltdowns	\$126
Marisela Lane	Annual Bilingual/ELs Conference	\$135
Melanie Olson	Strategies to Prepare Special Education Students for the Math HSPA	\$195
Matthew Scanlon	Principal Evaluation Systems – NJPSA	\$125

MOTION BY DR. FINK, SECONDED BY MRS. HATCH TO APPROVE ITEMS #1 THROUGH #7 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #8 through #10 were added to the Agenda. They were voted upon as a group.

8. Be it resolved, that the Kinnelon Board of Education approve a **fund raiser**, sponsored by the Knights of Columbus Our Lady of the Magnificat Council #14493, with the proceeds benefitting the Multiple Disabilities Class at Stonybrook School.
9. Be it resolved, that the Kinnelon Board of Education approve disposal of the following **obsolete equipment**:

Lab Volt exploring electricity	Asset Tag #03216
Structural stress analyzer	Asset Tag #01724
Lab Volt robot	Asset Tag #01734
Lab Volt alternate energy	Asset Tag #01746
Lab Volt wind tunnel	Asset Tag #01740
Triple S Floor Scrubbing Machine Model 920	Asset Tag #03356

10. Be it resolved, that the Kinnelon Board of Education approve an extension to **Jordan Transportation** Route Pre-PM, at a cost of \$12 per diem effective October 16, 2012.

MOTION BY DR. FINK, SECONDED BY MRS. HATCH TO APPROVE ITEMS #8 THROUGH #10 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- F. FACILITIES COMMITTEE  
(Mrs. Hatch, Mrs. Stylianou, Mrs. Zybrick)

No Action

## VII. COMMITTEE REPORTS

- A. Personnel
- B. Education
  - Held meeting today, report to follow
- C. Policy
- D. Finance/Budget
  - Held meeting today, report to follow
- E. Facilities
- F. Negotiations
- G. Delegates
  1. New Jersey School Boards Association



2. Morris County School Boards Association
  3. Legislative Representative
  4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- Mrs. Hatch reported on the following:
- K-Fest was a success
  - safety simulator will be available next week for sophomore driver-ed classes
  - This week is red ribbon week
- K. Student Representative
- Mrs. Zybrick, Board President, spoke about Hunter Ellington former Student Representative and reported that Anthony Stylianou will be the student representative for the 2012-2013 school year.
  - Mrs. DeAlessi suggested that the student representative cover activities at all schools and become more interactive as a representative.

#### **VIII. UNFINISHED BUSINESS**

None

#### **IX. NEW BUSINESS**

None

#### **X. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS**

Comments were made regarding:

- ¾ day Kindergarten
- Un-settled teacher's contract
- Purchase of i-pads – Ms. DiGiuseppe spoke about how to roll i-pads out in a safe way for example letting students bring them home, insurance considerations, access to the internet and net surfing controls, etc. They hope to roll out i-pads, discuss apps and downloads and safety by the first week of November.

#### **XI. BOARD MEMBER COMMENTS**

Comments were made regarding:

- Dr. Fink - the accomplishments of our teaching staff
- Mrs. Stylianou - Breast cancer fundraiser

**XII. ADJOURNMENT**

MOTION BY MRS. HATCH, SECONDED BY MRS. STYLIANOU TO ADJOURN INTO EXECUTIVE SESSION AT 9:10 P.M. TO DISCUSS:

1. Negotiations

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

THE BOARD RECONVENED IN PUBLIC SESSION AT 10:35 P.M.

MOTION BY MR. DAMA, SECONDED BY MRS. HATCH TO ADJOURN THE MEETING AT 10:35 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Jim Minkewicz  
Board Secretary

2012-2013  
WINTER COACHING LIST

ATTACHMENT

Location	Position	Last	First	Step	Stipend
Kinnelon High School	Assistant Boys' Basketball Coach	Sullivan	Gerry	3	\$6,358.00
Kinnelon High School	Head Boys' Basketball Coach	Rivers	Sean	3	\$ 8,349.00
Kinnelon High School	Assistant Girl's Basketball Coach	Jackson	Kim	3	\$ 6,358.00
Kinnelon High School	Head Girls' Basketball Coach	Finke	Stephanie	3	\$ 8,349.00
Kinnelon High School	Head Ice Hockey Coach	Myhren	Jeff	3	\$ 9,927.00
Kinnelon High School	Assistant Ice Hockey Coach	Devita	Andrew	3	\$ 6,422.00
Kinnelon High School	Assistant Ice Hockey Coach	Patlen	Robert	3	\$ 6,422.00
Kinnelon High School	Assistant Swim Coach	Papendick	Steve	3	\$ 6,358.00
Kinnelon High School	Head Swim Coach	Boardman	Brian	3	\$ 8,703.00
Kinnelon High School	Winter Track Coach (Girls)	Denman	Celeste	3	\$ 7,288.00
Kinnelon High School	Head Wrestling Coach	McDonald	Brian	3	\$ 8,349.00
Kinnelon High School	Assistant Wrestling Coach	Gallo	Dominick	3	\$ 6,358.00
Kinnelon High School	Volunteer Wrestling	Grasso	Scott	N/A	N/A
Kinnelon High School	Volunteer Wrestling	Bennett	Gavin	N/A	N/A
Kinnelon High School	Volunteer Wrestling	Burnett	Don	N/A	N/A
Kinnelon High School	Intramurals	Capra	Nino	0	\$ 1,277.00
Pearl Miller School	Girls' Basketball	Kane	Wendy	3	\$ 5,404.00
Pearl Miller School	Boys' Basketball	Goff	Matt	1	\$ 5,220.00
Pearl Miller School	Wrestling	DiColo	Eric	1	\$ 5,220.00