

Kinnelon High School HSA Meeting Minutes

May 8, 2018 - 7:00pm at Melissa Giacoio's , 27 Gravel Hill Rd

I. Welcome- Melissa Giacoio

II. Administration Report– Mr. Gary Suda

- a. Teacher Appreciation Luncheon held today- thankful to the HSA.
- b. Intergenerational Prom was a huge success.
- c. Teachers utilizing the grants provided by the HSA. Mr. Castano has a pilot classroom & will receive a huge discount if purchased for next year.
- d. PARC & AP testing coming up.
- e. Move-up day will be held 6/13. 8th graders will come over from PRM & seniors will have a half-day. Students will be given their schedules.
- f. Senior Service starts 5/14- there are 47 students participating.
- g. Every 15 Minutes- very powerful for the students. Discussing alternating Every Minutes and Intergenerational Prom every year.
- h. Scheduling in process over the new few weeks.
- i. Senior Trip to Downey Park is 6/4.
- j. Junior/Senior Prom will be held 6/8 at The Brownstone.

III. Administration Report- Ms. Diane DiGiuseppe

- a. Paid-off outstanding loan. Taxes being reduced \$231/family per \$450k home.
- b. Didn't make any cuts in programs for new school year; kept budget at 2% and decrease in taxes.

IV. Project Graduation- Dana Jacko & Terry Lewis

- a. There are 131 confirmed students out of 171 in the class. Will reach out to the remaining families- would like to get at least 141 students in attendance.
- b. 150 T-Shirts have been ordered.
- c. Food has been ordered- have enough for 150 kids.
- d. Sponsorship- didn't send mass mailing but rather targeted specific companies. Approximately \$3k has been received to date. Jiggs is the T-Shirt sponsor because of \$500 donation.
- e. The Sponsor Banner will go on the fence at Graduation. All contributors will be listed in the Graduation Program.
- f. All parent volunteers have been secured.
- g. Jordan Bus Co will provide return trip for \$700. The Bd of Ed will pay the difference in cost because have to hire a different bus company for the return trip. Will still tip the drivers.
- h. Will be arriving at the venue earlier than planned so cost is a higher. The Fire Marshall will be waiting for the student's arrival.
- i. Need a Megaphone to organize the students after graduation to get on the busses.
- j. The students will change at the venue to save time. Will leave KHS by 8:30pm. Will board the busses in alphabetical order.

V. Senior Yard Signs

- a. 90 have been sold and are in production. Distribution and pick up will be 5/21.

VII. Senior Composite

- a. Composite is 3'x5' will be produced this year by Lor's and framed at Michael's

VIII. Dinner to Go- Louis Colaiacovo/Dana Torsiello

1. Final dinner is May 22 from Moe's Southwest Grill.
2. Charleen Scully & Dana Torsiello will be the coordinators.

IX. Open Board Positions

1. Baccalaureate Reception
2. College Test Prep Coordinator
3. Fashion Show Ticket Sales
4. Fashion Show Models
5. Fashion Show Decorations
6. Fashion Show Raffle and 50/50
7. Holiday Cookies
8. K-Fest Coordinator
9. Online Payment Coordinator
10. Project Graduation Co-Chairs
11. Senior Composite
12. Senior Yard Signs
13. Volunteer Coordinator

X. Fashion Show Date 2018

1. Date is Wednesday, November 14 in the new gym.
2. Chairs are in place & Fashion Show meeting will take place in the next few weeks to discuss the 2018 show.
3. Bernadine Ferrari will be coordinating the Basket Raffle, Prizes & other details.

XI. 2018-2019 Back To School Mailing

1. Mailing to include:
 - a. HSA Membership- dues \$40
 - b. Must pay dues in order for child to apply for scholarships for Spring 2019
2. Fashion Show Information/Flyer
3. Spirit Wear Info/Online Sale
4. Back to School information
5. HSA Meeting Schedule
6. Project Graduation information for Seniors
7. Senior Yard sign form
8. Parent Volunteer Form
9. Mailing to be sent prior to start of school- on or about 8/27. School starts 9/6.

In attendance: Melissa Giacoio, Gerda Haines, Amy Ferrera, Lynn Less, Gary Suda, Diane DiGiuseppe, Maria Lazazzera, Dana Jacko, Terry Lewis, Bernadine Ferrari, Michele Pallis, Carla Carfora Gear, Susan Delaney, Janette Dischuk, Karen Castellano-Smith, Louisa Colaiacovo, Dana Torsiello.