

Kinnelon High School HSA Meeting Minutes

April 11, 2018 - 7:00pm – Media Center/Library

I. Welcome- Melissa Giacoio

II. Administration Report– Mr. Gary Suda

- a. Every 15 Minutes: This is a two day program. Mock car crash on 4/12 & Assembly on 4/13. This is a very impactful program for the Juniors & Seniors only.
- b. PARC- English testing will take place on 4/17 – 4/19 for 90 minutes over 3 days. Delayed opening at 9:30 for Seniors. Test only counts for graduating class of 2021. Math testing will take place 5/16-5/18. There is the possibility of this testing changing in the future per Governor Murphy.
- c. 4th Marking Period started 4/11.
- d. Intergenerational Prom will be held 4/24 from 4-7pm in the new gym. Invitations have been sent. Mr. Suda has been on Cedar Crest television promoting the event. Expecting/hoping for 100 students and 200 seniors.
- e. Move-up day will be held 6/13. 8th graders will come over from PRM & seniors will have a half-day. Students will be given their schedules.
- f. Senior Awards will be held 6/13 @7:00pm.
- g. In the process of figuring out the classes and teachers for next year. Need to determine which teachers are staying or leaving; evaluation on-going. There are two teachers retiring- Ms. Buesser & Mr. Lawler and have applications to replace them.
- h. Mr. Shivas working on the lottery for parking spots for the Juniors.
- i. Senior Service- to date there are 45 seniors signed up.

III. Intergenerational Prom

- a. Event will be held 4/24 from 4-7pm.
- b. The HSA has asked parents to donate baked goods.
- c. HSA will provide the DJ Gerry Siracusa @Golden Note Entertainment. The decorations from the Fashion Show will be utilized.

IV. Project Graduation

- a. The walk-thru at the venue has been done.
- b. The deposit has been made and finalizing the contract.
- c. All entertainment has been booked.
- d. Food has been confirmed; need to purchase the racks, water trays & sternos (24-26).
- e. Need to purchase the coffee, water and drinks.
- f. Louisa Colaiacovo is coordinating the volunteers.
- g. There is an issue with the busses because there is school the next day. There is a shortage of drivers. Have to come up with another option- need to find a different bus company. Possibly use our busses to transport to the event & hire a different bus company to bring the students home.
- h. YMCA membership is available to bid.
- i. T-shirt with sponsors will be given to the students.

- j. The sponsors will also be on a banner that will hang on the fence at graduation.
 - k. 122 students have signed up & 48 have not responded. Have emailed and called for reminders. Mr. Suda will also send reminders to those students that haven't responded.
- V. Dinner to Go- Louisa Colaiacovo/Dana Torsiello**
- a. Dinner this month is from Taste of Reality.
 - b. Final Dinner-to-Go in May will be from Moe's.
- VII. Baccalaureate Reception**
- a. Event will take place on 6/20 at 7pm in the KHS auditorium.
 - b. Pictures for the slide show are due by 5/11. Email to seniorphotos2018@kinnelon.org.
- VIII. Yard Signs**
- a. 81 ordered to date.
 - b. The signs are ready and will be picked up mid-May and will be distributed on 5/22 or 5/30 in the early evening at KHS.
- IX. Senior Composite**
- a. Lora will produce the composite free of charge. Michaels will frame for a fraction of the cost of last year and we will save over \$2,000.
 - b. Turn-around time is 2 weeks
 - c. Need a chairperson for this next year.
- X. Fashion Show 2018**
- a. Sue Delaney & Carla Gear will be the chair persons.
 - b. Event will take place on Wednesday, 11/4 .
 - c. Will secure the permits needed over the summer.
 - d. Need a theme.
- XI. Teacher Appreciation Lunch- Patti Morris**
- a. Event will take place 5/8 in the front conference room during regular lunch time.
 - b. Patti has secured three volunteers
 - c. Taste of Reality will be catering.
- XII. Other/Questions/Comments**
- a. Grants- In the process of being fulfilled. Three teachers still need to claim their money & one still has money remaining.
 - b. On-line Payment Platform- Still researching the best platform to use. Need a volunteer to facilitate this process.
- XIII. Open Positions for next year:**
- Baccalaureate Coordinator
 - Fashion Show Tickets Sales
 - Fashion Show Models Coordinator
 - Fashion Show Raffle & 50/50 Coordinator
 - Membership
 - Project Graduation Co-Chairs
 - Teacher/Staff Appreciation Lunch Coordinator

College Test Prep
Holiday Cookies
Volunteer Coordinator
Yard Signs
On-Line Payment Platform
K-Fest Volunteer Coordinator

Next Meeting Tuesday May 8 at 7:00pm- Turnover Meeting at Melissa Giacoio's , 27 Gravel Hill Rd

In attendance: Melissa Giacoio, Gerda Haines, Amy Ferrera, Mary Ramsden, Lynn Less, Gary Suda, Maria Lazazzera, Dana Jacko, Terry Lewis, Patti Morris, Bernadine Ferrari.