

**COMBINED WORK SESSION/REGULAR MEETING  
KINNELON HIGH SCHOOL AUDITORIUM  
8:00 P.M.  
APRIL 23, 2020**

Please be advised that the Kinnelon Board of Education combined work session/regular meeting scheduled for April 23, 2020 will take place as planned. However, the meeting will occur electronically on a device or over the phone. In compliance with the Open Public Meetings Act, community members will have the opportunity to witness the BOE conduct business via phone or video conference. Public comments will be facilitated as usual.

The meeting will take place at 8:00 p.m. on Thursday through Zoom, a video and audio conferencing application. The link for the meeting can be found on the Kinnelon Public Schools.org website just below the picture on the District Home Page.

**AGENDA**

**I. OPENING OF THE MEETING BY THE PRESIDENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on March 4, 2020, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. ROUTINE MATTERS**

A. Approval of Minutes

1. March 19, 2020 – Combined Work Session/Regular Meeting Minutes

**V. SUPERINTENDENT'S UPDATE**

**VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS**

**VII. REPORT OF THE SUPERINTENDENT**

A. EDUCATION COMMITTEE  
(Mrs. Fischbeck-Chair, Dr. Hughes, Mr. Nussbaum)

Agenda Items #1 through #6 represent the Education Committee's recommendations. They will be voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **William Paterson University Dual Enrollment Program** for Kinnelon High School:

Journalism 1 and Journalism 2

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves that students enrolled in the **William Paterson University Dual Enrollment Journalism 1 and Journalism 2 classes**, and are interested in receiving college credit, will be responsible for the cost of \$100 per credit and those who meet the criteria will receive college level credit.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **new textbooks** at Kinnelon High School for the 2020-2021 school year:

*The Elements of Journalism:*

*What Newspeople Should Know and the Public Should Expect*

*The Associated Press Stylebook 2020 and Briefing on Media Law*

*Writing for Mass Media*

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves placement for student #211240 at **Holmstead School**, effective March 25, 2020, at a tuition rate of \$315.47 per day for the remainder of the 2019-2020 school year.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the formation of an **Ice Hockey Tri-Op** with the school districts of Sparta Township and Jefferson Township.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves the **Kinnelon Public Schools Health-Related Closure Preparedness Plan**.

B. NEGOTIATIONS COMMITTEE

(Mr. Petruccelli-Chair, Ms. Donus, Mrs. Fischbeck)

Agenda Item #1 represents the Negotiations Committee's recommendation.

1. The Kinnelon Board of Education approves the **Memorandum of Agreement with the Kinnelon Education Association** and Salary Guides for the years 2019-2020, 2020-2021, 2021-2022.

C. PERSONNEL COMMITTEE  
(Dr. Hughes-Chair, Ms. Donus, Mr. Nussbaum)

Agenda Items #1 through #7 represent the Personnel Committee's recommendations. They will be voted upon as a group.

**CERTIFIED STAFF**

**RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE**

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Teresa McMahon** for the purposes of retirement, effective June 30, 2020.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Karen Stroczyński** for the purposes of retirement, effective June 30, 2020.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an unpaid FMLA Leave of Absence for **Amanda Alfano** for the purpose of child-rearing for the period September 1, 2020, through December 8, 2020.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Thomas Greco** as a Long Term Substitute at Kinnelon High School, at a rate of \$350 per day, beginning on or about April 23, 2020 through June 30, 2020.

**TRANSFERS**

**APPOINTMENTS**

**ADDITIONAL ASSIGNMENTS**

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Amy Stickley** for the **Title I Supplemental Support Program** at Pearl Miller School, not to exceed 36 hours, at a rate of \$52.26 per hour, effective on or about April 23, 2020 through June, 30, 2020.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members participating in the **6th grade Orientation** at Pearl Miller School in May 2020, at the contracted rate of \$52.26 per hour, not to exceed 2 hours each for the 2019-2020 school year:

Valerie Comprelli  
Melissa Eckert  
Margaret Maquet

Ben Contella  
Bonnie Hendricks

Audrey Davie  
Jen Herbert

## NON-CERTIFIED STAFF

### RESIGNATIONS/RETIREMENTS/ LEAVE OF ABSENCE

### TRANSFERS

### APPOINTMENTS

### ADDITIONAL ASSIGNMENTS

## COACHES/CO-CURRICULAR/SUBSTITUTES/CLINICAL INTERNS/HOME INSTRUCTORS

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Co-Curricular** positions, for the 2019-2020 school year:

<u>Staff Name</u>	<u>Position</u>	<u>Stipend</u>
Ryan Stroud	Orchestra Musical Director	\$861
Bonnie Hendricks	Orchestra Musical Director	\$861

- D. POLICY COMMITTEE  
(Ms. Donus-Chair, Mrs. Fischbeck, Mr. Gigante)

No Action

- E. FINANCE COMMITTEE  
(Mr. Petruccelli-Chair, Mrs. DeAlessi, Dr. Hughes)

Agenda Items #1 through #11 represent the Finance Committee's recommendations. They will be voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the **Treasurer's Report** for the month of March 2020.
2. Be it resolved, that the Kinnelon Board of Education approve the **Secretary's Report** for the month of March 2020.
3. Be it resolved, that the Kinnelon Board of Education approve the **Budget Transfers** for the month of March 2020.

4. **Secretary's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, I certify that as of April 23, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.

5. **Board's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. **Bill List**

- a. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 19/20 – 9A.

Total Disbursements by Hand Check #44153 &  
#44154 \$ 7,957.19

Total Disbursements paid by EFT #999547  
thru #999550 \$1,279,609.82

Total Disbursements for March 30, 2020 \$1,287,567.01

- b. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 19/20 – 10.

Total Disbursements paid by Computer  
Checks #44155 thru #44274 \$1,137,496.16

Disbursements by Hand Check \$ -0-

Total Disbursements paid by EFT #999551  
thru #999556 \$1,281,922.34

Total Disbursements for April 23, 2020 \$2,419,418.50

Void Check #44215 duplicate (\$ 17,633.52)

Total Disbursements \$2,401,784.98

7. Be it resolved, that the Kinnelon Board of Education in the County of Morris, State of New Jersey, approves membership in the **New Jersey State Interscholastic Athletic Association** for the **2020-2021** school year and adopts as it own policy and agrees to be governed by the Constitution, Bylaws, and Rules and Regulations of the NJSIAA, pursuant to N.J.S.A. 18A:11-3.
8. Be it resolved, that the Kinnelon Board of Education approve an agreement with the **Educational Services Commission of Morris County** for the following Non-Public Educational Services for the **2020-2021** school year:

Professional Support Services  
Non-Public Nursing  
Non-Public Technology  
Non-Public Textbook  
Non-Public Security Aid

9. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the School Business Administrator hereby award and approve the renewal contract with **Maschio's Food Services** for the **2020-2021** school year.

MANAGEMENT FEE(S)

The Kinnelon Board of Education shall pay Maschio's an annual management fee in the amount of \$17,595.45. The management fee shall be payable in monthly installments of \$1,759.54 per month commencing on **September 1, 2020** and ending on **June 30, 2021**.

10. Be it resolved, that the Kinnelon Board of Education void the following checks:

Payroll Account	Check #92183	\$1,899.00
Payroll Account	Check #92030	\$2,750.90

11. Be it resolved, that the Kinnelon Board of Education approve the donation of **Personal Protective Equipment to the Morris County Office of Emergency Management** valued at approximately \$4,545 as listed on **Finance Attachment A**.

F. FACILITIES AND SECURITY COMMITTEE  
(Mr. Gigante-Chair, Mrs. DeAlessi, Ms. Donus)

No Action

G. COMMITTEE OF THE WHOLE

No Action

**VIII. COMMITTEE REPORTS**

- A. Personnel  
(Dr. Hughes – Chair, Ms. Donus, Mr. Nussbaum)
- B. Education  
(Mrs. Fischbeck – Chair, Dr. Hughes, Mr. Nussbaum)
- C. Policy  
(Ms. Donus – Chair, Mrs. Fischbeck, Mr. Gigante)
- D. Finance/Budget  
(Mr. Petruccelli – Chair, Mrs. DeAlessi, Dr. Hughes)
- E. Security/Facilities  
(Mr. Gigante – Chair, Mrs. DeAlessi, Ms. Donus)
- F. Negotiations  
(Mr. Petruccelli – Chair, Ms. Donus, Mrs. Fischbeck)
- G. Delegates
  - 1. New Jersey School Boards Association  
(Dr. Hughes)
  - 2. Morris County School Boards Association  
(Mr. Petruccelli)
  - 3. Legislative Representative  
(Mrs. Fischbeck)
  - 4. Morris County Educational Services Commission  
(Mr. Petruccelli)
- H. Coordinating Committee  
(Mr. Nussbaum-Chair, Mr. Gigante, Mr. Petruccelli)
- I. KEA Teacher Liaison Committee  
(Mr. Nussbaum)
- J. Kamelot  
(Mr. Gigante)
- K. Kinnelon Education Foundation  
(Ms. Donus)
- L. Student Representative  
(Julia Hackney)

**IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS**

**XI. CORRESPONDENCE**

**XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS**

**XIII. BOARD MEMBER COMMENTS**

**XIV. ADJOURNMENT**

# FINANCE ATTACHMENT A

Morris County School District Personal Protective Equipment (PPE) Inventory		
School District:	Kinnelon Public Schools	
School District Address:	109 Kiel Ave. Kinnelon, NJ 07405	
District Contact Name:	Diane DiGiuseppe	
Contact Phone:	973-838-1418 ext. 5000/ 973-945-4168 cell	
Contact Email:	digiuessed@kinnelon.org	
Item	Unit (each, box, pair, etc.)	Quantity
Surgical masks	Packages/box 50 count	19 boxes/packages
N95 masks	Box 20 count	1 box
Other masks		
Face shields		
Shoe covers		
Sterile towel drapes		
Tyvek suits		
Isolation gowns		
Safety glasses	Pair	178 pairs adjustable arm
Safety goggles	Pair	126 vented
Exam gloves, large vinyl powder free	Boxes 100 count	3 boxes
Exam gloves, large vinyl powder free	Box 200 count	1 box
Exam gloves, large vinyl powder free	Box 30 count	1 box
Exam gloves, large vinyl powdered	Boxes 100 count	1 box
Exam gloves, large nitrile powder free	Boxes 100 count	7 boxes
Exam gloves, medium vinyl powder free	Boxes 100 count	23 boxes
Exam gloves, medium nitrile powder fr	Boxes 100 count	7 boxes
Exam gloves, small vinyl powdered	Boxes 100 count	5 boxes
Exam gloves, small vinyl powder free	Boxes 100 count	9 boxes
Exam gloves, small vinyl powder free	Boxes 30 count	1 box
Exam gloves, small nitrile powder free	Boxes 100 count	4 boxes
Gloves, medium poly	Bags 100 count	5 bags
Hand sanitizer		
Drop off Date:	31-Mar-20	
Drop off Location:	Morris County Office of Emergency Management	
Received By:	OEM Staff	
	Signature	