

**REGULAR MEETING
KINNELON HIGH SCHOOL AUDITORIUM
8:00 P.M.
JANUARY 23, 2020**

AGENDA

I. OPENING OF THE MEETING BY THE PRESIDENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 15, 2020, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ROUTINE MATTERS

A. Approval of Minutes

1. December 19, 2019 Combined Work Session/Regular Meeting Minutes

B. 2020 Kinnelon Board of Education Committee Appointments as per the attached.

C. Revised Board of Education Meeting Calendar

V. SUPERINTENDENT'S UPDATE

VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

VII. REPORT OF THE SUPERINTENDENT

A. EDUCATION COMMITTEE
(Mrs. Fischbeck-Chair, Dr. Hughes, Mr. Nussbaum)

Agenda Items #1 through #9 represent the Education Committee's recommendations. They will be voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Ancillary Classroom materials** for Kinnelon High School for the 2019-2020 school year:

Software: Node.js — TV Broadcast Studies – at no cost to the Board

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **new courses** at Kinnelon High School for the 2020-2021 school year:

Sports Medicine

Journalism III

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **new textbooks** at Kinnelon High School for the 2020-2021 school year:

Introduction to Sports Medicine and Athletic Training by Robert C. Francis

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following 2019-2020 **Field Trips** as listed:

	Trip Destination	Student Group	School
1	NJ Junior Science Symposium- Rutgers	Science Research Club	KHS
2	North Bergen High School	Academic Decathlon	KHS

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following 2019-2020 **Community Base Instruction Trips** as listed:

	Trip Destination	Student Group	School
1	Jefferson DPD, Jefferson, NJ	Super Seniors	KHS
2	Spa 23 Pompton Plains	Super Seniors	KHS
3	Willowbrook Mall, Wayne, NJ	Super Seniors, MD classes	KHS & PRM
4	Jeremiah's Kitchen, Parsippany, NJ	Super Seniors	KHS

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves placement for student #221365 at the **Shepherd School**, effective January 13, 2020, at a tuition rate of \$314.13 per day for the remainder of the 2019-2020 school year.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves placement for student #211580 at **Pascack Valley High School** effective on or about January 20, 2020, at a prorated tuition amount of \$34,094, for the remainder of the 2019-2020 school year.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the Kinnelon Public Schools' **Extended School Year** dates as July 6, 2020 through August 7, 2020 (25 days).

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **Inclusive Learning Academy's Extended School Year** dates of July 6, 2020 through August 14, 2020.

B. NEGOTIATIONS COMMITTEE
(Mr. Petruccelli-Chair, Ms. Donus, Mrs. Fischbeck)

No Action

C. PERSONNEL COMMITTEE
(Dr. Hughes-Chair, Ms. Donus, Mr. Nussbaum)

Agenda Items #1 through #16 represent the Personnel Committee's recommendations. They will be voted upon as a group.

CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from **Deanna Borowiec**, effective date of June 30, 2020.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a Maternity Leave of Absence for **Melanie Olson** for the period April 23, 2020 through June 19, 2020, using 39 available sick days and 3 personal days.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an unpaid FMLA Leave of Absence for **Melanie Olson** for the period September 1, 2020 through November 20, 2020.

TRANSFERS

APPOINTMENTS

ADDITIONAL ASSIGNMENTS

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Nino Capra** for 4 hours of CPR/AED Training at a rate of \$52.26 per hour not to exceed \$209.04, for the 2019-2020 school year.

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Nancy Hatke** for up to 4 hours of extra time for Kindergarten Registration at Kiel School on February 4, 2020 at her contracted hourly rate of pay \$76.94 not to exceed \$307.76.

NON-CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS/ LEAVE OF ABSENCE

TRANSFERS

APPOINTMENTS

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with a revised start date for **Lisa Ingrasselino**, Full-time Administrative Assistant at Kiel School, from on or about February 18, 2020 to January 13, 2020 through June 30, 2020.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Ann Bendi** to the position of Playground/Cafeteria Aide at Stonybrook School at a rate of \$12.20 per hour (Step 2 of the Playground/Cafeteria Aide Guide), 3 hours per day, 3 days per week, effective on or about January 24, 2020 through June 30, 2020. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

ADDITIONAL ASSIGNMENTS

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff for up to 4 hours of extra time for **Kindergarten Registration** at Kiel School on February 4, 2020 at their contracted hourly rate of pay:

Dawne Kenney	\$32.46
Lauren Haggart	\$29.45
Lisa Ingrasselino	\$31.80

Anna Blumenstyk	\$37.21

**COMBINED WORK SESSION/REGULAR MEETING AGENDA
JANUARY 23, 2020**

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a change in the rates of pay for the following **Kinnelon Extended Day** program staff, effective January 1, 2020 through June 30, 2020.

	<u>KKAM</u>	<u>KED Aide</u>	<u>KKPM</u>
Noor Almosbeh	\$11.00	\$11.99	\$11.00
Reem Almosbeh	\$11.00		\$11.00
Tracey Andrews	\$12.39	\$30.15	\$12.39
Cynthia Barry	\$11.00	\$28.00	\$11.00
Daniela Borovcanin	\$11.00		\$11.00
Austin Burnett	\$11.00	\$28.00	\$11.00
Samuel Calabrese	\$11.00		\$11.00
Christiana Caprio	\$11.00		\$11.00
Daniel Curran	\$11.00		\$11.00
Nicole Ann Curran	\$11.00	\$11.00	\$11.00
Daniel Hong	\$11.00		\$11.00
Suin Hong	\$11.00		\$11.00
Evan Lane	\$11.00		\$11.00
Marisela Lane			\$13.00
Connor LaPenna	\$11.00		\$11.00
Tammy LaPenna			\$12.50
Catherine Malone	\$11.00		\$11.00
Ellis Nunez	\$11.00		\$11.00
Julianna Picnic	\$11.00		\$11.00
Colin Sheldrick	\$11.00		\$11.00
Katie Smeilus	\$11.00	\$11.00	\$11.00
Sophia Stack	\$11.00	\$11.00	\$11.00
Alexander Stagg	\$11.00		\$11.00

*Changes due to Minimum Wage increase effective January 1, 2020.

10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Ann Bendi** as a substitute bus aide at a rate of \$15 per hour effective on or about January 24, 2020 through June 30, 2020.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an increase in hours for **Jill Bobinski**, Para-Professional at Kiel School, from 3 hours per day to 3.5 hours per day at her contracted hourly rate of \$21.22, effective January 15, 2020 through June 30, 2020.

COACHES/CO-CURRICULAR/SUBSTITUES/ CLINICAL INTERNS/ /HOME INSTUCTORS

- 12.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the **2019-2020 Spring Coaches** as listed on Attachment A.
- 13.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Ray Danielson** to the Co-Curricular position of Spring Musical Set Construction Advisor at a stipend of \$2,302 for the 2019-2020 school year.
- 14.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following for the Kinnelon High School Extra Curricular **Mock Trial Co-Advisors**, at a stipend of \$1,479 each for the 2019-2020 school year:

Melissa Block

Wendy Bruffy

- 15.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves college student **Nicole Ann Curran** for a 6-hour observation with Stonybrook School nurse Brittany Nagy for the 2019-2020 school year.
- 16.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following to the position of **Substitute Teachers** for the 2019-2020 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education:

Lamekka Hill

Jenna Triano

Agenda Items # 17 through #19 were added to the agenda, they will be voted upon as a group.

CERTIFIED STAFF**APPOINTMENTS**

- 17.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Elizabeth Laird** to the position of Special Education Replacement teacher at Kiel School, B.A. Degree, Step 1, at a salary of \$52,267 (pro-rated), effective on or about February 25, 2020 through June 30, 2020. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

18.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Katelyn Sheridan** to the position of Second Grade Replacement teacher at Kiel School, B.A. Degree, Step 1, at a salary of \$52,267 (pro-rated), effective on or about February 18, 2020 through June 30, 2020. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

COACHES/CO-CURRICULAR/SUBSTITUES/ CLINICAL INTERNS/ /HOME INSTUCTORS

19.The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **2020 Spring Volunteer Coaches:**

	Season	Sport	Last Name	First Name
1	Spring	Boys Tennis	Rosenberg	Scott
2	Spring	Softball	Masiello	Harley
3	Spring	MS Softball	Naso	Mimi
4	Spring	Boys Lacrosse	Colaiacono	Michael
5	Spring	Baseball	Krill	Rob

D. POLICY COMMITTEE
(Ms. Donus-Chair, Mrs. Fischbeck, Mr. Gigante)

Agenda Item #1 represents the Policy Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the **HIB Report** for December 2019 and January 2020.

E. FINANCE COMMITTEE
(Mr. Petruccelli-Chair, Mrs. DeAlessi, Dr. Hughes)

Agenda Items #1 through #7 represent the Finance Committee's recommendations. They will be voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the **Treasurer's Report** for the month of December 2019.
2. Be it resolved, that the Kinnelon Board of Education approve the **Secretary's Report** for the month of December 2019.
3. Be it resolved, that the Kinnelon Board of Education approve the **Budget Transfers** for the month of December 2019.

4. **Secretary's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, I certify that as of January 23, 2020, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.

5. **Board's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. **Bill List**

- a. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 19/20 – 6A.

Total Disbursements paid by EFT #999516 thru #999519	\$1,195,552.18
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Total Disbursements for December 30, 2019	\$1,195,552.18
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- b. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 19/20 – 7.

Total Disbursements paid by Computer Checks #43430 thru #43674	\$1,160,275.29
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Disbursements by Hand Check #43427 thru #43429	\$ 415.00
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Total Disbursements paid by EFT #999520 thru #999525	\$1,292,936.77
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Total Disbursements for January 23, 2020	\$2,453,627.06
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7. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the amounts as listed on **Finance Attachment A**.

- F. FACILITIES AND SECURITY COMMITTEE
(Mr. Gigante-Chair, Mrs. DeAlessi, Ms. Donus)

No Action

- G. COMMITTEE OF THE WHOLE

No Action

VIII. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy
- D. Finance/Budget
- E. Security/Facilities
- F. Negotiations
- G. Delegates
 - 1. New Jersey School Boards Association
(Dr. Hughes)
 - 2. Morris County School Boards Association
(Mr. Petruccelli)
 - 3. Legislative Representative
(Mrs. Fischbeck)
 - 4. Morris County Educational Services Commission
(Ms. Donus)
- H. Coordinating Committee
(Mr. Nussbaum-Chair, Mr. Gigante, Mr. Petruccelli)
- I. KEA Teacher Liaison Committee
(Mr. Nussbaum)
- J. Kamelot
(Mr. Gigante)
- K. Kinnelon Education Foundation
TBD
- L. Student Representative
(Julia Hackney)

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. CORRESPONDENCE

XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS

XIII. BOARD MEMBER COMMENTS

XIV. ADJOURNMENT

January 12, 2020,

To: Diane DiGiuseppe, Superintendent, Kinnelon Public Schools
Kerry Keane, Business Administrator, Kinnelon Public Schools
Board Trustees, 2020 Kinnelon Board of Education

From: Michael R. Petruccelli, President, Kinnelon Board of Education

RE: 2020 Kinnelon Board of Education Committee Appointments

Ms. DiGiuseppe and Mrs. Keane,

Below please find the 2020 committee and liaison assignments as appointed by the president of the Kinnelon Board of Education.

Education Committee	Personnel Committee	Finance Committee
Mrs. Fischbeck – Chair Mr. Nussbaum Dr. Hughes	Dr. Hughes – Chair Mr. Nussbaum Ms. Donus	Mr. Petruccelli – Chair Mrs. DeAlessi Dr. Hughes
Facilities/Security Committee	Policy Committee	Coordinating Committee
Mr. Gigante – Chair Mrs. DeAlessi Ms. Donus	Ms. Donus – Chair Mr. Gigante Mrs. Fischbeck	Mr. Nussbaum – Chair Mr. Gigante Mr. Petruccelli (coverage)
Negotiations Committee	KEA Liaison	Kamelot
Mr. Petruccelli – Chair Mrs. Fischbeck Ms. Donus	Mr. Nussbaum	Mr. Gigante
Kinnelon Education Foundation	NJSBA	MCSBA
	Dr. Hughes	Mr. Petruccelli
Legislative Representative	Morris County Educational Services Representative	
Mrs. Fischbeck		

Respectfully submitted,

Michael R. Petruccelli

President, Kinnelon Board of Education

**KINNELON BOARD OF EDUCATION
109 KIEL AVE.
KINNELON, NEW JERSEY 07405**

LEGAL NOTICE

2020 MEETING CALENDAR – REVISED

2020 Board of Education Meetings

The Work Session Meetings of the Kinnelon Board of Education will be held on the second Thursday of every month and the Regular Monthly Meetings of the Kinnelon Board of Education will be held on the fourth Thursday of every month (*except as indicated). Formal action may be taken at any of these meetings.

Work Session Meetings

Regular Monthly Meetings

	January 2, 2020 Re-Organization Meeting (Thursday)
	January 23, 2020 (Combined Meeting)
February 13, 2020	February 27, 2020 (HS Auxiliary Cafeteria)
	March 19, 2020 (Combined Meeting)(Third Thursday)
	April 23, 2020 (Combined Meeting) (Pending Budget Calendar)
May 7, 2020 (First Thursday)	May 28, 2020
June 11, 2020	June 25, 2020
	July 23, 2020 (Combined Meeting)
	August 27, 2020 (Combined Meeting)
September 10, 2020	September 24, 2020
October 8, 2020	October 22, 2020
	*November 19, 2020 (3 rd Thurs.) (Combined Meeting)
	*December 17, 2020 (3 rd Thurs.) (Combined Meeting)

January 7, 2021 Re-Organization Meeting (Thursday) **ANTICIPATED MEETING DATE**

NOTE: All meetings will be held at 8:00 p.m. in the Kinnelon High School Auditorium at 121 Kinnelon Road unless otherwise advertised. The Board may hold an Executive Session at 7:00 if needed.

Kerry A. Keane
Business Administrator/Board Secretary

Suburban Trends – via e-mail Publish Wednesday, January 15, 2020
Daily Record – INFORMATIONAL ONLY
Borough Hall
Kinnelon Public Library

	SEASON	PRM SPORTS	LAST	FIRST	STEP	STIPEND
1	Spring	Baseball	Goff	Matt	3	\$5,664
2	Spring	Spring Head Track	Zablocki	Peter	3	\$5,664
3	Spring	Spring Asst. Track	McClain	Tara	3	\$4,446
4	Spring	Softball	Puccia	Julie	3	\$5,664
		KINNELON HIGH SCHOOL SPORTS				
	SEASON	SPORT	LAST	FIRST	STEP	STIPEND
5	Spring	Assistant Varsity Baseball	Kelly	Ryan	3	\$6,664
6	Spring	Assistant JV Baseball	Lembo	Michael	3	\$6,664
7	Spring	Head Varsity Golf	Soules	James	3	\$7,450
8	Spring	Assistant JV Golf	Myhren	Jeffrey	3	\$4,880
9	Spring	Head Varsity Boys Lacrosse	DiColo	Eric	3	\$8,750
10	Spring	Assistant Varsity/JV Lacrosse	Mongelli	Tom	3	\$6,664
11	Spring	Head Varsity Girls Lacrosse	Madison	Megan	3	\$8,750
12	Spring	Assistant Varsity/JV Lacrosse	Vogt	Michelle	3	\$6,664
13	Spring	Head Varsity Softball	Bariso	Marissa	3	\$8,750
14	Spring	Assistant Varsity Softball	Tartaglia	Jacquelyn	3	\$6,664
15	Spring	Head Varsity Baseball	Clark	Dan	3	\$8,750
16	Spring	Head Varsity Boys Tennis	Landzert	Mark	2	\$7,345
17	Spring	Assistant Boys JV Tennis	Mule	Jake	1	\$4,566
18	Spring	Head Varsity Boys Track	Lee	Joseph (Joo)	3	\$8,471
19	Spring	Assistant Varsity Boys Track	White	Kevin	3	\$5,050
20	Spring	Head Varsity Girls Track	Jacobs	Laura	3	\$8,471
21	Spring	Assistant Varsity Girls Track	Baskinger	Rebecca	3	\$5,050
22	Spring	Assistant Varsity Boys/Girls Track	McMurrer	Dylan	3	\$5,050

REIMBURSEMENT OF EXPENSES JANUARY 23, 2020 BOARD MEETING

	LOC	LAST	FIRST	WORKSHOP	WORK SHOP DATE	REGIS.	LODG.	MEALS	MILEAGE	TRAVEL/ AIR/RAIL	PARKING TOLLS/ OTHER	MAXIMUM TOTAL
1	KIEL	ALFANO	AMANDA	CONQUER MATH: MEASUREMENT AND DATA GRADE 2	2/12/20	\$ 160.00						\$ 160.00
2	BD OFF	DONUS	MICHELLE	NJSBA BOARD MEMBER GOVERNANCE I	3/13-15/20	\$ -						\$ -
3	BD OFF	FISCHBECK	MEGAN	NJSBA FOUNDATIONS FOR SUCCESS	1/16/20	\$ -						\$ -
4	HS	GORMLEY	MONICA	COUNSELOR FLY IN	2/9-11/20	\$ -						\$ -
5	HS	GURTH	MELISSA	MAKING BEST USE OF GOOGLE ON CLASSROOM AND FREE G SUITE APPS TO ENHANCE CONTENT LEARNING (GRADES 6-12) (TITLE I FUNDING)	1/28/20	\$ 279.00						\$ 279.00
6	KIEL	KOONJY	GINA	CONQUER MATH: MEASUREMENT AND DATA GRADE 2	2/12/20	\$ 160.00						\$ 160.00
7	PRM	MC CLAIN	TARA	PRESENT ON "STRATEGIES FOR WORKING WITH STUDENTS WITH SELECTIVE MUTISM" AT THE GOOD IDEAS CONFERENCE IN OCEAN COUNTY, NJ	3/6/20	\$ -						\$ -
8	KIEL	POTTS	JOELLE	CHILD STUDY TEAM TRAINING SERIES INSERVICE #2 - CHALLENGES RELATED TO WORKING AS A MEMBER OF A CHILD STUDY TEAM (PREVIOUSLY APPROVED ON OCTOBER 10, 2019) RESCHEDULED DUE TO WEATHER	1/23/20	\$ -						\$ -
9	PRM	SCANLON	BRIAN	NORTH JERSEY AREA BAND MEMBERSHIP MEETING	1/10/20	\$ -						\$ -
10	PRM	SLATER	JILL	GROUP CENTERGY WORKSHOP/CERTIFICATION	2/7-9/20	\$ -						\$ -
11	PRM	SLATER	JILL	SOUL BODY FITNESS TRAINING	1/11/20	\$ 100.00						\$ 100.00
12	KIEL	SOURCE	MICHELLE	INFORMATION WRITING PROJECTS WORKSHOP	3/9/20	\$ -						\$ -
13	PRM	TARTAGLIA	JACQUELYN	TC: BOOK CLUBS FOR MS AND HS INSTITUTE: GRADES 6-12 (TITLE I FUNDING)	1/6-8/20	\$ 650.00						\$ 650.00
14	ADM	TRAVAILLE	MADELAINE	ENGINEERING DESIGN & INVENTION IN NJ SCHOOLS	1/24/20	\$ 40.00			\$ 13.37			\$ 53.37
15	ADM	VELEZ	DENISE	DREW TEACH ADMINISTRATOR BRUNCH	1/28/20	\$ -						\$ -

