KINNELON BOARD OF EDUCATION
REGULAR MEETING
KINNELON HIGH SCHOOL AUDITORIUM
8:00 P.M.
OCTOBER 24, 2019

AGENDA

I. OPENING OF THE MEETING BY THE PRESIDENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on February 3, 2019, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ROUTINE MATTERS

A. Approval of Minutes

1. September 12, 2019 Work Session Meeting
2. September 26, 2019 Regular Meeting

V. SUPERINTENDENT’S UPDATE – NJ Tiered System of Supports

VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

VII. REPORT OF THE SUPERINTENDENT

A. EDUCATION COMMITTEE
   (Dr. Pryor, Mrs. DeAlessi, Mr. DeAlessi)

Agenda Item #1 represents the Education Committee’s recommendation which was discussed during the Board’s Work Session on October 10, 2019.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following 2019-2020 Field Trips as listed:

<table>
<thead>
<tr>
<th>Event</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>NY Philharmonic, Lincoln Center</td>
<td>High School</td>
</tr>
<tr>
<td>Bergen Record, Woodland Park</td>
<td>High School</td>
</tr>
<tr>
<td>Grow-A-Row, Pittstown, NJ</td>
<td>High School</td>
</tr>
<tr>
<td>Bickford Theater, Morristown</td>
<td>Pearl Miller School</td>
</tr>
<tr>
<td>Fayson Lakes (various dates)</td>
<td>Stonybrook School</td>
</tr>
<tr>
<td>Band Students</td>
<td>Student Council</td>
</tr>
<tr>
<td>Journalism Classes</td>
<td>French Classes</td>
</tr>
<tr>
<td>Student Council</td>
<td>Goal Program</td>
</tr>
</tbody>
</table>
Agenda Items # 2 thru #9 were added to the Agenda. They will be voted upon as a group.

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the 2019-2020 Nursing Service Plan.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves placement for student #221358 at the Windsor Learning Center, effective on or about October 23, 2019 at a per diem rate of $320, not to exceed $53,500.

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves placement for student #100176 at the Wayne Public Schools at a tuition cost of $94,073.86, for the 2019-2020 school year.

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves placement for student #222138 at the Wayne Public Schools at a tuition cost of $73,076.04, for the 2019-2020 school year.

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves placement for student #210016 at Daytop, effective October 21, 2019, not to exceed $61,407.

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the use of Morris County Educational Services for evaluation, as needed, for the 2019-2020 school year at the rates noted on Education Attachment A.

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the revised 2019 Summer Curriculum Writing as listed:

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>SUBJECT/COURSE/GRADE</th>
<th>LEVEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art</td>
<td>Studio Art</td>
<td>KHS</td>
</tr>
<tr>
<td>English</td>
<td>English Language &amp; Composition</td>
<td>KHS</td>
</tr>
<tr>
<td>Science</td>
<td>Environmental Science</td>
<td>KHS</td>
</tr>
<tr>
<td>English</td>
<td>English SC Transition</td>
<td>KHS</td>
</tr>
</tbody>
</table>

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following Kinnelon High School Ancillary Classroom Materials and Resources for the 2019-2020 school year:
The Pact Three Young Men Make a Promise and Fulfill a Dream, by Samson Davis

B. NEGOTIATIONS COMMITTEE
(Mr. Petruchelli, Mrs. Nogaj-Matteson, Mr. DeAlessi)

No Action

C. PERSONNEL COMMITTEE
(Dr. Pryor, Mrs. Nogaj-Matteson, Mr. Nussbaum)

Agenda Items #1 through #13 represent the Personnel Committee’s recommendations which were discussed during the Board’s Work Session on October 10, 2019. They will be voted upon as a group.

CERTIFIED STAFF

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a salary adjustment for the following staff members for the 2019-2020 school year as listed on Personnel Attachment A.

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE


TRANSFERS

APPOINTMENTS

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Heidi Pearce to the position of Special Education Replacement Teacher, at a per diem rate of $298, effective October 14, 2019 through February 28, 2020.

ADDITIONAL ASSIGNMENTS

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a revised payment to the following staff
members for a 6th period class at a stipend of $1,125 per quarter for the 2019-2020 school year:

Wendy Bruffy  Science  2 quarters  $2,250
Kerry Iannuzzi Mathematics  2 quarters  $2,250

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to Nino Capra for 4 hours of CPR/AED training for winter coaches, at a rate of $52.26/hour for the 2019-2020 school year.

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a revised Kinnelon High School Co-Curricular Give Back Club Co-Advisor stipends for the 2019-2020 school year as listed:

Danielle Elia  $603.50  Danielle Wysocki  $603.50

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following Pearl Miller Staff to the position of A.M. Door Duty Supervisors, at a stipend of $900 each for the 2019-2020 school year:

Ben Contella  Brian Scanlon

NON-CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS/ LEAVE OF ABSENCE

TRANSFERS

APPOINTMENTS

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Tracy Andrews to the position of Kinnelon Extended Day Program Teacher at a rate of $30.15 per hour and KKAM and KKPM staff member at a rate of $12.39 per hour for the 2019-2020 school year.

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approve the following adjusted hourly rates for the following Kinnelon Extended Day program staff for the 2019-2020 school year:

Noor Almosbeh  KKAM and KKPM from $11.87 to $11.99
Cynthia Barry  KKAM and KKPM from $12.39 to $10.77
ADDITIONAL ASSIGNMENTS

10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to Karen Butler for 5 hours of extra time, September 5, 2019 through September 23, 2019, at her contracted hourly overtime rate of $48.69 per hour not to exceed $243.45.

COACHES/CO-CURRICULAR/SUBSTITUES/ CLINICAL INTERNS/ /HOME INSTRUCTORS

11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Charles Von Schalscha to the position of Assistant Boys’ JV Basketball Coach, Step 1 of the Coaches Guide, at a stipend of $6,340 for the 2019-2020 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the 2019-2020 Kinnelon High School/Pearl Miller Winter Coaches as listed on Personnel Attachment B.

13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the 2019-2020 Volunteer Winter Coaches as listed:

   Joe Jacobs            Indoor Track Coach
   Brian Kimberlin       Fencing Coach
   Jacqueline Tartaglia  Girls Basketball Coach
   Thomas Huber          Ice Hockey Coach

Agenda Items #14 through #29 were added to the Agenda. They will be voted upon as a group.

CERTIFIED STAFF

14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a revised Work Transition Coordinator job title to Transition Coordinator for the 2019-2020 school year.

15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves to extend the Long Term Substitute contract of Christine Minett to on or about November 27, 2019.

16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a revised hire date for Melissa Cahill to November 26, 2019 through June 30, 2020.
17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following teachers for the **Title I Supplemental Support Program** at Kiel School, not to exceed 36 hours each, from November 2019- June 2020, at a rate of $52.26 per hour:

Nicole Velasco  
Valerie Yago

18. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following teachers for the **Title I Supplemental Support Program** at Stonybrook School, not to exceed 36 hours each, from November 2019- June 2020, at a rate of $52.26 per hour:

Deanna Borowiec  
Neil Shechtman  
Joanne Vanderclock  
Carol Moore  
Karen Stroczynski

19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves Audrey Davie for the **Title I Supplemental Support Program** at Pearl Miller School, not to exceed 36 hours, at a rate of $52.26 per hour, from November 2019 – June 2020.

20. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Home Programmers**, at a rate of $52.26 per hour, for the 2019-2020 school year:

Karen Juncosa  
Terry Lewis  
Kathleen Minervini

21. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Home Programmers** as listed for the 2019-2020 school year:

Allison Erwin $60.00/hour  
Joanne Whitmore $65.00/hour

22. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the 6th Period stipend for Christopher Hartmann, effective October 15, 2019.

23. The Kinnelon Board of Education, approves the appointment of **Joan Bracken** to the Co-Curricular position TREPS at Pearl Miller School, at a stipend of $1,300, ($1,000 paid by Board of Education, $300 paid by PRM HSA) for the 2019-2020 school year.
NON-CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE

24. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Charlene Beveridge, Administrative Assistant to the Superintendent, for the purpose of retirement, effective December 31, 2019.

ADDITIONAL ASSIGNMENTS

25. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to Andrea Clarke, Para-Professional, for one additional hour of extra time at her contracted hourly rate of pay for attending the Senior Cruise on September 21, 2019.

COACHES/CO-CURRICULAR/SUBSTITUES/ CLINICAL INTERNS/ /HOME INSTRUCTORS

26. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves Chelsea Gummerson to the position of Assistant Varsity Girls’ Lacrosse Coach, at a stipend of $6,664, (Step 3 of the Coaches Guide), for the 2019-2020 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

27. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves Michael DAmico to the position of Assistant Varsity Boys’ Lacrosse Coach, at a stipend of $6,664, (Step 3 of the Coaches Guide), for the 2019-2020 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

28. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following High School Co-Curricular positions for the 2019-2020 school year:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Musical Set Construction</td>
<td>Ray Danielson</td>
<td>$875 stipend</td>
</tr>
<tr>
<td>Spring Musical Vocal Director</td>
<td>Greg Dalakian</td>
<td>$2,765 stipend</td>
</tr>
<tr>
<td>Spring Musical Costume Designer</td>
<td>Kaitlin Dalakian</td>
<td>$1,000 at no cost to the Board</td>
</tr>
</tbody>
</table>

29. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following to the position of Substitute Teachers for the 2019-2020 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education:
D. POLICY COMMITTEE
(Mrs. DeAlessi, Mr. Petruccelli, Dr. Hughes)

Agenda Items #1 and #2 represent the Policy Committee’s recommendations which were discussed during the Board’s Work Session on October 10, 2019. They will be voted upon as a group,

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the 2018-2019 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights for Kiel School, Stonybrook School, Pearl R. Miller Middle School and Kinnelon High School.

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the first reading of the following policy/regulations:

   P1100 District Organization/Communication Protocol
   P1110 Organizational Chart
   P1120 Management Team
   P1130 Staff Liaison Committees
   P1210 Board-Superintendent Relations
   P1260 Incapacity of Superintendent
   P1320 Duties of School Business Administrator/Board Secretary
   P1350 Incapacity of School Business Administrator/Board Secretary
   P1400 Job Descriptions (M)
   P1642 Earned Sick Leave Law (M)
   P2110 Philosophy of Education/Mission Statement (M)
   P2210 Curriculum Development (M)
   P3134 Assignment of Additional Duties
   P3159 Teaching Staff Member – School/District Reporting Responsibilities (M)
   P3218 Use, Possession, or Distribution of Substances (M)
   P4218 Use, Possession, or Distribution of Substances (M)
   P4219 Commercial Driver’s License Controlled Substances and Alcohol use Testing (M)
   P6112 Reimbursement of Federal and Other Grant Expenditures (M)
   P7440 School District Security (M)
   P8600 Student Transportation (M)
   P8630 Bus Driver/Bus Aide Responsibility (M)
   P8670 Transportation of Student Special Needs Students (M)
   P9210 Parent Organizations
   P9400 Media Relations
E. FINANCE COMMITTEE
(Mrs. Nogaj-Matteson, Dr. Pryor, Mr. DeAlessi)

Agenda Items #1 through #7 represent the Finance Committee’s recommendations which were discussed during the Board’s Work Session on October 10, 2019. They will be voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the Treasurer’s Report for the month of September 2019.

2. Be it resolved, that the Kinnelon Board of Education approve the Secretary’s Report for the month of September 2019.

3. Be it resolved, that the Kinnelon Board of Education approve the Budget Transfers for the month of September 2019.

4. Secretary’s Certification of Budgetary Line Items

Pursuant to N.J.S.A. 18A 17-9, I certify that as of October 24, 2019, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.

5. Board’s Certification of Budgetary Line Items

Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary’s monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. Bill List

a. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 19/20 – 3B.

    Total Disbursements paid by EFT #999492 thru #999495 $1,261,972.98

    Total Disbursements for September 30, 2019 $1,261,972.98

b. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 19/20 – 4.

    Total Disbursements paid by Computer Checks #42724 thru #42979 $1,221,556.11
Disbursements by Hand Check #42472
thru #42474* $ 4,661.39

Total Disbursements paid by EFT #999496
thru #999501 $2,351,150.24

Total Disbursements for October 24, 2019 3,577,367.74

*Void Check #42475 thru #42968 (printer problem)

7. Be it resolved, that the Kinnelon Board of Education, upon the
   recommendation of the Superintendent in accordance with Policies
   #3440, “Teaching Staff Job Expenses” and #4440, “Support Staff Job
   Expenses”, approves reimbursement to the following staff members for out-
   of-district workshop/conferences, travel and related expenses not to
   exceed the amounts as listed on Finance Attachment A.

Agenda Items #8 through #10 were added to the Agenda. They will be voted upon as
a group.

8. Be it resolved, that the Kinnelon Board of Education accept the School Bus
   Emergency Evacuation Drill Reports for the 2019-2020 school year.

9. Be it resolved, that the Kinnelon Board of Education approve the Maximum
   Cap for Independent Evaluations to be the county rate (attached) or the
   excess amount not covered by insurance, whichever is less, for the 2019-
   2020 school year.

10. Be it resolved, that the Kinnelon Board of Education approve the Pay to
    Participate schedule of fees for the 2019-2020 school year:

    Tier I – $150.00
    Kinnelon High School Athletics

    Tier II – $60.00
    Kinnelon High School Clubs/Activities (students not participating in Tier I)
    Kinnelon High School Parking (students not participating in Tier I)
    Pearl R. Miller MS Athletics and Clubs/Activities

    Tier III - $90.00
    Applies to students who are participating at Tier II and add a Tier I activity
    in a subsequent season.

    Family Maximum - $400
F. FACILITIES AND SECURITY COMMITTEE
  (Mr. DeAlessi, Mr. Nussbaum, Dr. Hughes)

  No Action

G. COMMITTEE OF THE WHOLE

  1. Board of Education Minutes

VIII. COMMITTEE REPORTS

A. Personnel
B. Education
C. Policy
D. Finance/Budget
E. Security/Facilities
F. Negotiations
G. Delegates
  1. New Jersey School Boards Association
     (Mr. Petruccelli)
  2. Morris County School Boards Association
     (Mrs. DeAlessi)
  3. Legislative Representative
     (Dr. Hughes)
  4. Morris County Educational Services Commission
     (Mr. Nussbaum)
H. Coordinating Committee
   (Mr. Nussbaum, Mrs. DeAlessi, Dr. Hughes)
I. KEA Teacher Liaison Committee
   (Mr. Nussbaum)
J. Kamelot
   (Mr. DeAlessi)
K. Kinnelon Education Foundation
   (Mr. DeAlessi)
L. Student Representative
   (Julia Hackney)

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. CORRESPONDENCE

XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS
XIII. BOARD MEMBER COMMENTS

XIV. ADJOURNMENT