I. OPENING OF THE MEETING BY THE PRESIDENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on February 3, 2019, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ROUTINE MATTERS

A. Approval of Minutes

1. March 14, 2019 Combined Work Session/Regular Meeting

V. SUPERINTENDENT’S UPDATE

VI. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

VII. REPORT OF THE SUPERINTENDENT

A. EDUCATION COMMITTEE

(Dr. Pryor, Mrs. DeAlessi, Mr. DeAlessi)

Agenda Item #1 represents the Education Committee’s recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following Kinnelon High School Ancillary Classroom materials and Resources for the 2018-2019 school year:

   Statistics and Probability with Applications, Third Edition and Launchpad
   Envision AGA-Geometry
   Journalism Education Association Curricula
REGULAR MEETING AGENDA
April 25, 2019

Agenda Items #2 through #5 were added to the Agenda. They will be voted upon as a group.

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a Pearl Miller Science 8 Research course to replace Pearl Miller Science 8A course for the 2019-2020 school year.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the Summer Inclusive Learning Academy (ILA) ESY Program hours at Kiel School from 9:00 a.m. to 1:00 p.m. from July 8, 2019 through August 16, 2019.

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a placement for student #210016 at the DayTop School, at a tuition amount of $306.45 per day, effective on or about April 23, 2019 through June 30, 2019.

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following Field Trips for the 2018-2019 school year:

<table>
<thead>
<tr>
<th>Event</th>
<th>Location</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choral Festival</td>
<td>Six Flags Great Adventure</td>
<td>High School</td>
</tr>
</tbody>
</table>

B. NEGOTIATIONS COMMITTEE
(Mr. Petruccelli, Mrs. Nogaj-Matteson, Mr. DeAlessi)

No Action

C. PERSONNEL COMMITTEE
(Dr. Pryor, Mrs. Nogaj-Matteson, Mr. Nussbaum)

Agenda Items #1 through #15 represent the Personnel Committee's recommendations. They will be voted upon as a group.

CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Jean Lenthe-Chamberlain for retirement purposes, effective June 30, 2019.
TRANSFERS

APPOINTMENTS

ADDITIONAL ASSIGNMENTS

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following AP Teachers for AP exam prep for high school students at the contractual rate of $52.26 per hour, not to exceed 3 hours each, for the 2018-2019 school year:

- Sophia Adams
- Matt Arroyo
- Eric Brescher
- Jackie Castro
- Lisa Castelluber
- Ray Danielson
- Louis Castano
- Bonnie Hendricks
- Linda Johnson
- Alice Kivlon
- Hope Kowalski
- Jake Mule
- Steven Papendick
- Lori Robbins
- Adam Smith
- Elizabeth Vilchock
- Jamely White
- Kristen Winner

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a 4th quarter, 6th period for Nino Capra, at a stipend of $1,125, for the 2018-2019 school year.

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following Philadelphia/Gettysburg Trip Co-Directors at a stipend of $1,094 each (at no cost to the Board) for the 2018-2019 school year:

- Brian Scanlon
- Matt Goff

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Laura Prall as the Philadelphia/Gettysburg 8th Grade trip Nurse at a stipend of $920 (at no cost to the Board) for the 2018-2019 school year.

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following Philadelphia/Gettysburg 8th Grade trip chaperones at a stipend of $781 each (at no cost to the Board) for the 2018-2019 school year:

- Brian Boardman
- Joan Bracken
- Ben Contella
- Michelle Cromwell
- Audrey Davie
- Melissa Eckert
- Laura Fabsik
- Matt Goff
- Meghan Hanson
- Karen Jeczko
- Karen Juncosa
- Margaret Maquet
- Tara McClain
- Teresa McMahon
- Mark Mongon
- Mimi Naso
- Tim Reilly
- Brian Scanlon
- Samantha Scarpa
- Tina Sutphen

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members to
participate in the **Kindergarten-Pre-K Warm up/Meet and Greet** in May 2019
not to exceed one hour at the contractual rate of $52.26 per hour:

Karen Baker        Meredith Pitts

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Nancy Hatke to participate in the **Kindergarten-Pre-K Warm up/Meet and Greet** in May 2019.

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Margaret Callahan** to the position of 2019 Extended School year (ESY) Program Supervisor, at a stipend of $7,000 for the 2019 Summer Program.

10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following part-time staff for additional hours for **State testing** as listed:

   **Alyssa Hausmann**: 2 hours 20 minutes per day on 4/30 and 5/8 at a rate of $38.62 per hour not to exceed $179.96.
   **Keri Romano**: 3.5 hours per day on 4/30 through 5/3 (4 days) and 5/6 through 5/10 (5 days) at a rate of $57.66 per hour not to exceed $1,816.29.
   **Jolene Strunz**: 2 hours per day on 4/30 through 5/3 (4 days) and 5/6 through 5/10 (5 days) at a rate of $43.89 per hour not to exceed $790.02

**NON-CERTIFIED STAFF**

**RESIGNATIONS/RETIREMENTS/ LEAVE OF ABSENCE**

**TRANSFERS**

**APPOINTMENTS**

**ADDITIONAL ASSIGNMENTS**

11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the 2019-2020 Custodial/Maintenance Holiday Schedule as per Personnel Attachment A.

**COACHES/CO-CURRICULAR/SUBSTITUTES/INTERNS/HOME/INSTRUCTORS/STUDENT TEACHERS**

12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following to the position of **Substitute Teachers** for the 2018-2019 school year. This action is pending
successful completion of all required criminal background checks and
approval by the New Jersey Department of Education:

Elia Kazan - Substitute Certificate  William Van Dyke-Substitute Certificate
Adelia Pacella – Teaching Certificate

****

Annika Levitt – Teaching Certificate

13. The Kinnelon Board of Education, upon the recommendation of the
Superintendent, approves college student Elizabeth Smith for up to 25 hours of
classroom observations at Kinnelon High School under the supervision of
Adam Smith and Nancy Rinaldi for the 2018-2019 school year.

14. The Kinnelon Board of Education, upon the recommendation of the
Superintendent, approves the appointment of Adam Grant to the position of
volunteer Track Coach for the 2018-2019 school year.

15. The Kinnelon Board of Education, upon the recommendation of the
Superintendent, approves the following as Track Game Workers for Pearl
Miller, at a stipend of $90.00 per meet for the 2018-2019 school year:

John Scialla                Audrey Davie

Agenda Items # 16 through #22 were added to the Agenda. They will be voted upon
as a group.

CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE

16. The Kinnelon Board of Education, upon the recommendation of the
Superintendent, accepts the resignation of Geoffrey Flash for retirement
purposes, effective June 30, 2019.

17. The Kinnelon Board of Education, upon the recommendation of the
Superintendent, accepts the resignation of Jenna Ross, effective June 30,
2019.

APPOINTMENTS

18. The Kinnelon Board of Education, upon the recommendation of the
Superintendent, approves the appointment of Elizabeth Vaughn Cason to the
position of Art Teacher, B.A. Degree, Step 13, at a salary of $72,967, effective
September 1, 2019 through June 30, 2020. This action is pending successful
completion of all required criminal background checks and approval by the New Jersey Department of Education.

NON-CERTIFIED STAFF

APPOINTMENTS

19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Denise Kosco to the position of Substitute Secretary at a rate of $15 per hour effective on or about April 11, 2019 through June 30, 2019.

COACHES/CO-CURRICULAR/SUBSTITUTES/INTERNS/HOME/INSTRUCTORS/STUDENT TEACHERS

20. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Jesse Aporta to the position of Varsity Boys' Soccer Coach, Step 3 of the Coaches Guide, at a stipend of $8,750 for the 2019-2020 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

21. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves college student Jessica Smith for 5 hours of classroom observation at Stonybrook School under the supervision of Mary Kay Catalano for the 2018-2019 school year.

22. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Chelsea Gummerson to the position of volunteer Girls' Lacrosse Coach for the 2018-2019 school year.

Agenda Items #23 through #27 were added to the Agenda. They will be voted upon as a group.

CERTIFIED STAFF

ADDITIONAL ASSIGNMENTS

23. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the 2019 Summer ESY Program Staff as listed on Personnel Attachment B.

24. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following Child Study Team Members for 2019 Summer work, IEP Meetings and Case Management, at
their contracted hourly rate of pay not to exceed the number of hours per occurrence as stated in the district guidelines:

Lisa Dunn Social Worker $45.93/hour
Lori Foster School Psychologist $46.15/hour
Amanda Hempel LDTC $56.19/hour
Stacy Kleinert School Psychologist $77.72/hour

25. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following teaching staff members for attendance at the 2019 Summer Child Study Team Meetings at a rate of $55 per meeting:

Johnna Ellis Samantha Fink Rosanna Gulla
Jessica Staples Jennifer Susicke

NON-CERTIFIED STAFF

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE

26. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation, without the contracted 60 day notice, of Patricia Dieckmann, Para-Professional effective April 24, 2019.

APPOINTMENTS

27. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of Charles Vulcano to the position of Full-Time Para-Professional at Kiel School, at a rate of $20.32 per hour (Step 1 of the Para-Professional Guide) plus a $750 Substitute Certificate Stipend (pro-rated) effective on or about May 6, 2019 through June 30, 2019.

D. POLICY COMMITTEE
(Mrs. DeAlessi, Mr. Petruccelli, Dr. Hughes)

Agenda Items #1 and #2 represent the Policy Committee’s recommendations. They will be voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the second reading and adoption of the following Regulation:

R5330.04 ADMINISTERING AN OPIOID ANTIDOTE (M) NEW
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the HIB Report for April 2019.

E. FINANCE COMMITTEE
(Mrs. Nogaj-Matteson, Dr. Pryor, Mr. DeAlessi)

Agenda Items #1 through #10 represent the Finance Committee’s recommendations. They will be voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the Treasurer’s Report for the month of March 2019.

2. Be it resolved, that the Kinnelon Board of Education approve the Secretary’s Report for the month of March 2019.

3. Be it resolved, that the Kinnelon Board of Education approve the Budget Transfers for the month March 2019.

4. Secretary’s Certification of Budgetary Line Items

Pursuant to N.J.S.A. 18A 17-9, I certify that as of April 25, 2019, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.

5. Board’s Certification of Budgetary Line Items

Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary’s monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. Bill List

   a. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 18/19 – 10.

   Total Disbursements paid by Computer Checks #41096 thru #41260 $ 945,124.96

   Disbursements by Hand Check $ 0-

   Total Disbursements paid by EFT #999431 Thru #999436 $1,370,134.94

   Total Disbursements for April 25, 2019 $2,315,259.90
7. Be it resolved, that the Kinnelon Board of Education approve an agreement with the Educational Services Commission of Morris County for the following Non-Public Educational Services for the 2019-2020 school year:

- Professional Support Services
- Non-Public Nursing
- Non-Public Technology
- Non-Public Textbook
- Non-Public Security Aide

8. Be it resolved, that the Kinnelon Board of Education in the County of Morris, State of New Jersey, approves membership in the New Jersey State Interscholastic Athletic Association for the 2019-2020 school year and adopts as its own policy and agrees to be governed by the Constitution, Bylaws, and Rules and Regulations of the NJSIAA, pursuant to N.J.S.A. 18A:11-3.

9. Be it resolved, that the Kinnelon Board of Education approve a leasing agreement with the Inclusive Learning Academy (ILA) for space at Kiel School for an Extended School Year Program beginning July 8, 2019 through August 16, 2019.

10. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, “Teaching Staff Job Expenses” and #4440, “Support Staff Job Expenses”, approves reimbursement to the following staff members for out-of-district workshop/conferences, travel and related expenses not to exceed the amounts as listed on Finance Attachment A.

Agenda Item #11 was added to the Agenda.

11. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the School Business Administrator hereby award and approve the contract with Maschio’s Food Services for the 2019-2020 school year.

MANAGEMENT FEE(S)

The Kinnelon Board of Education shall pay Maschio’s an annual management fee in the amount of $17,250.44. The management fee shall be payable in monthly installment of $1,725.04 per month commencing on September 1, 2019 and ending on June 30, 2020.
F. FACILITIES AND SECURITY COMMITTEE  
(Mr. DeAlessi, Mr. Nussbaum, Dr. Hughes)

No Action

G. COMMITTEE OF THE WHOLE

No Action

VIII. COMMITTEE REPORTS

A. Personnel  
B. Education  
C. Policy  
D. Finance/Budget  
E. Security/Facilities  
F. Negotiations  
G. Delegates  
1. New Jersey School Boards Association  
   (Mr. Petruccelli)  
2. Morris County School Boards Association  
   (Mrs. DeAlessi)  
3. Legislative Representative  
   (Dr. Hughes)  
4. Morris County Educational Services Commission  
   (Mr. Nussbaum)  
H. Coordinating Committee  
   (Mr. Nussbaum, Mrs. DeAlessi, Dr. Hughes)  
I. KEA Teacher Liaison Committee  
   (Mr. Nussbaum)  
J. Kamelot  
   (Mr. DeAlessi)  
K. Kinnelon Education Foundation  
   (Mr. DeAlessi)  
L. Student Representative  
   (Alexa Giacoio)

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. CORRESPONDENCE

XII. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS

XIII. BOARD MEMBER COMMENTS

XIV. ADJOURNMENT
KINNELON BOARD OF EDUCATION
109 KIEL AVENUE
KINNELON, NEW JERSEY 07405

TO: All Administrators
    Alan Bresett

FROM: Kerry A. Keane, Business Administrator

SUBJECT: 2019-2020 Custodial Holiday Schedule

DATE: April 25, 2019

Listed below is the Holiday Schedule for the 2019-2020 school year.

<table>
<thead>
<tr>
<th>HOLIDAY</th>
<th>DATE</th>
<th># OF DAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Independence Day (Thursday)</td>
<td>July 4, 2019</td>
<td>1</td>
</tr>
<tr>
<td>2. Labor Day (Monday)</td>
<td>September 2, 2019</td>
<td>1</td>
</tr>
<tr>
<td>3. NJEA Convention (Thursday)</td>
<td>November 7, 2019</td>
<td>1</td>
</tr>
<tr>
<td>4. NJEA Convention (Friday)</td>
<td>November 8, 2019</td>
<td>1</td>
</tr>
<tr>
<td>5. Thanksgiving Day</td>
<td>November 28, 2019</td>
<td>1</td>
</tr>
<tr>
<td>6. Friday after Thanksgiving</td>
<td>November 29, 2019</td>
<td>1</td>
</tr>
<tr>
<td>7. Christmas Eve (Tuesday)</td>
<td>December 24, 2019</td>
<td>1</td>
</tr>
<tr>
<td>8. Christmas Day (Wednesday)</td>
<td>December 25, 2019</td>
<td>1</td>
</tr>
<tr>
<td>9. New Year’s Eve (Tuesday)</td>
<td>December 31, 2019</td>
<td>1</td>
</tr>
<tr>
<td>10. New Year’s Day (Wednesday)</td>
<td>January 1, 2020</td>
<td>1</td>
</tr>
<tr>
<td>11. Winter Break (Friday)</td>
<td>February 14, 2020</td>
<td>1</td>
</tr>
<tr>
<td>12. Winter Break (Monday)</td>
<td>February 17, 2020</td>
<td>1</td>
</tr>
<tr>
<td>13. Spring Break (Friday)</td>
<td>April 10, 2020</td>
<td>1</td>
</tr>
</tbody>
</table>

Except for the above stated holidays, all Custodial and Maintenance Staff are expected to work day hours whenever school is not in session. Any exceptions to this policy for Kinnelon High School will be examined on a case by case basis.

Please call me if you have any questions.

C: Diane DiGiuseppe, Superintendent
   Principals
   Payroll
   Jeanne Ratushny, Attendance
   Custodial/Maintenance Staff
   Steve Racine, KEA President
   School Secretaries

Approved 4/26/18
### 2019 ESY STAFF
**JULY 1, 2019 THROUGH AUGUST 2, 2019**
*(24 DAYS)*

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Hours per day</th>
<th>Hourly Rate</th>
<th>Max Stipend</th>
</tr>
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<td>4.5</td>
<td>$55.00</td>
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<tr>
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<td>$7,000.00</td>
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**Total Number of Hours**

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<tr>
<th>Name</th>
<th>Position</th>
<th>Hours per day</th>
<th>Hourly Rate</th>
<th>Max Stipend</th>
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</thead>
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