

**KINNELON BOARD OF EDUCATION
WORK SESSION
HIGH SCHOOL AUDITORIUM
JULY 8, 2010**

MINUTES

The Work Session Meeting of the Kinnelon Board of Education was held on Thursday, July 8, 2010 at 8:00 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Margaret Zybrick, Vice President, called the meeting to order at 8:00 p.m. and read the meeting notice followed by the Salute to the American Flag.

PRESENT Margaret Zybrick, Vice President
 Richard Beeferman
 Keith Dama
 Steven Fink
 William Hickey
 Patricia Moeser

ABSENT Allen Kirk, Board President

ALSO PRESENT Alice M. Robinson, Business Administrator/Board Secretary
 James J. Opiekun, Superintendent

II. REPORT OF THE SUPERINTENDENT

A. SUPERINTENDENT'S UPDATE

1. Presentation by Chancellor Outreach

PUBLIC COMMENT:

The following comments were made regarding the Chancellor Outreach presentation:

- Benefits
- Grade/Age
- CST Review
- Mainstreaming

B. Mr. Opiekun reported on the following:

- Agenda Items
- Policies

PUBLIC COMMENT:

Comments were made regarding:

- Kindergarten Students
- Bussing – seat placement
- Lunch/playground
- Costs
- Outsourcing

III. ACTION ITEMS

A. EDUCATION COMMITTEE
(Mrs. Zybrick, Mr. Hickey, Dr. Kirk)

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the request for an **Independent Study, Nutrition** for a Kinnelon High School student for the 2010-2011 school year.

MOTION BY MR. HICKEY, SECONDED BY MR. BEEFERMAN TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. PERSONNEL COMMITTEE
(Mr. Hickey, Mrs. Zybrick, Dr. Kirk)

Agenda Items #1 through #13 represent the Personnel Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Linda Taylor** for retirement purposes effective November 30, 2010 contingent upon receipt of a signed letter of retirement.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an extended family leave of absence for **Michele Kiely** from September 1, 2010 through January 1, 2011.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Sophie Adams** to the position of French Teacher at Kinnelon High School, M.A. Degree, Step 5, at a salary of \$57,150, effective September 1, 2010 through June 30, 2011. This action is pending successful completion of all required

criminal background checks and approval by the New Jersey Department of Education.

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of **Bernie DeMaio**, Administrative Assistant, from Kiel School to Special Services for the 2010-2011 school year.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of **Susan Latevola**, Administrative Assistant, from Kiel School to Kinnelon High School for the 2010 – 2011 school year.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Karen Butler** to the position of Administrative Assistant at Pearl Miller School at a salary of \$52,614 (ESII, Step 6, \$51,864 plus \$750 Longevity) for the 2010 – 2011 school year.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Paula Kelly** to the position of Administrative Assistant at Kiel School at a salary of \$51,864 (ESII, Step 6), for the 2010 – 2011 school year.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Andrea Hall** for a maximum of 80 hours of training in Special Services at a rate of \$23.35 per hour.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of the following **custodial staff** for the 2010-2011 school year:
 - William Gormley - from Sisco/Stonybrook Schools to Kinnelon HS
 - Lynn Kuiphoff - from Sisco School to Pearl Miller School
 - Patricia Pierri - from Stonybrook School to Kinnelon High School
 - Paul Weaver - from Pearl Miller School to Stonybrook School
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Sean Pasioka** as Summer Sports Academy Boys Lacrosse Coach at a stipend of \$1,000.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Ann Shapley** to the position of Home Instructor for the 2010-2011 school year.

12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following 2010 **Summer Sport Academy** student workers as listed:

<u>Name</u>	<u>Sport</u>	<u>Stipend</u>
Luis Gillen	Boys Lacrosse	\$225
Parker Waldron	Boys Lacrosse	\$225
Courtney Coulter	Girls Basketball	\$225
Bill O'Brien	Baseball	\$225
Brian Costello	Boys Soccer	\$225
Jared Stroud	Baseball	\$560
Gabby Montermarano	Girls Lacrosse	\$100
Alyssa Ortega	Girls Lacrosse	\$100
Jim Lawler	Girls Lacrosse	\$300

13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment for 2010 **Summer Curriculum Writing** at a rate of \$48.85/hour as listed:

Martha Croley	not to exceed 10 hours	Algebra 1
Martha Croley	not to exceed 5 hours	GSP (grade 8)
Noreen Lafergola	not to exceed 5 hours	STEM (grade 6)

MOTION BY MR. HICKEY, SECONDED BY MR. DAMA TO APPROVE ITEMS #1 THROUGH #13 AS PRESENTED.

DURING THE DISCUSSION, THE BOARD AGREED TO AMEND ITEM #1 TO INCLUDE, "CONTINGENT UPON RECEIPT OF A SIGNED LETTER OF RETIREMENT".

MOTION CARRIED BY ROLL CALL VOTE, WITH ALL PRESENT VOTING IN FAVOR.

B. FINANCE COMMITTEE
(Mr. Beeferman, Mr. Hickey, Dr. Fink)

Agenda Items #1 through #9 represent the Finance committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the **Treasurer's Report** for the month of May 2010.
2. **Bill List**
 - a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 13.

Computer Check #20363 through #20385	\$ 35,432.67
EFT #99228 through #99231	\$160,524.42

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Hand Check #20362	\$ 1,500.00
Total Disbursements for June 30, 2010	\$197,457.09
Void Check #20315	(\$ 442.00)
Void Check #20360 & #20361 due to printer jam	
Total Disbursements	\$197,015.09

- b. Be it resolved, that the Kinnelon Board of Education approves the bill List – File Reference 09/10 – 13A.

EFT #99232 and #99233	\$1,184.15
Total Disbursements for June 30, 2010	\$1,184.15

3. Be it resolved, that the Kinnelon Board of Education approve a jointure with the **West Milford** Board of Education to transport Kinnelon students to ECLC, Chatham for the 2010-2011 school year.
4. Be it resolved, that the Kinnelon Board of Education approve a jointure with **Passaic County Education Services** to transport a Kinnelon student to Sage Day School, Boonton for the 2010-2011 school year.
5. Be it resolved, that the Kinnelon Board of Education approve a jointure with **Sussex County Education Services** to transport a Kinnelon student to DLC (Morris Union Jointure) for the 2010-2011 school year.
6. Be it resolved, that the Kinnelon Board of Education approve the following 2010-2011 transportation contracts with **First Student Inc.:**

K1995	\$ 79,684.96
K1996	\$ 94,127.28
K1997	\$228,359.84
K1997B	\$ 20,238.26
K1998	\$ 79,268.05
K1999	\$ 97,968.33
K2000	\$ 69,437.35
K2002	\$ 47,310.84
K2003	\$ 9,851.78

7. Be it resolved, that the Kinnelon Board of Education approve the following **Field Trip/Athletic Trip** contract renewals with First Student, Inc., for the 2010-2011 school year.

2007 FT AT	\$42.52 per hour	FT-2
2007 FT AT	\$73.36 per hour	AT-1
2007 FT AT	\$52.10 per hour	AT-2

8. Be it resolved, that the Kinnelon Board of Education approve an addendum to **First Student** Route SV83 deducting 6 miles from the route at \$3.50 per mile for a new contract amount of \$48,556.21.
9. The Kinnelon Board of Education authorizes the Business Administrator to advertise for **Outsourcing Custodial Services** through Competitive Contracting.

MOTION BY MR. BEEFERMAN, SECONDED BY MR. HICKEY TO APPROVE ITEMS #1 THROUGH #9 AS PRESENTED. AFTER THE DISCUSSION A MOTION WAS MADE BY DR. FINK AND SECONDED BY MR. HICKEY TO AMEND THE MOTION TO TABLE ITEM #9.

MOTION BY MR. BEEFERMAN, SECONDED BY MR. HICKEY TO APPROVE ITEMS #1 THROUGH #8 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

IV. REVIEW OF JULY 22, 2010 MEETING AGENDA

The Board reviewed the motions slated for the July 22, 2010 Board Meeting.

V. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy
 - Policies to be added:
 - Student activity - \$500 family cap
 - Exception for academic societies
- D. Finance/Budget
- E. Facilities
- F. Negotiations
- G. Delegates
 - 1. New Jersey School Boards Association
 - 2. Morris County School Boards Association
 - 3. Legislative Representative
 - 4. Morris County Educational Services Commission

- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

VI. UNFINISHED BUSINESS

- a. Outsourcing Specification

Comments were made regarding:

- o Insurance
- o On site manager
- o Black seal
- o I-9
- o All comments are due Monday, July 12.

VII. NEW BUSINESS

- A. POLICY COMMITTEE
(Ms. Moeser, Mr. Beeferman, Dr. Fink)

- 1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the first reading of **Policy #2436, Activity Participation Fee Program.**

MOTION BY MS. MOESER, SECONDED BY MR. DAMA TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VIII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

Comments were made regarding:

- Sports Academy
- Director of Curriculum and Instruction
- Mr. Mongon – 2010-2011 position
- Outsourcing
- Lead Teachers
- Activity fees
- Dress code

IX. BOARD MEMBER COMMENTS

None

X. ADJOURNMENT

MOTION BY MR. BEEFERMAN, SECONDED BY MR. DAMA TO ADJOURN INTO CONFIDENTIAL SESSION AT 10:15 P.M. TO DISCUSS:

1. Negotiations – KEA

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR. NO FURTHER ACTION WILL BE TAKEN.

MOTION BY MR. DAMA, SECONDED BY MR. BEEFERMAN TO RECONVENE IN PUBLIC SESSION AT 10:55 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MOTION BY MR. DAMA, SECONDED BY MS. MOESER TO ADJOURN THE MEETING AT 10:55 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Alice M. Robinson
Board Secretary