

**KINNELON BOARD OF EDUCATION
REORGANIZATION MEETING
APRIL 29, 2010
8:00 P.M. KINNELON HIGH SCHOOL AUDITORIUM**

MINUTES

I. OPENING OF THE MEETING

Mrs. Alice Robinson, Board Secretary, called the meeting to order at 8:00 p.m.

II. RESULTS OF THE ELECTION

		<u>YES</u>	<u>NO</u>
General Fund	\$30,574,115	1169	1557
Board Members: <u>3 members for three years</u>			
(1)	Richard Beeferman	1536	
(2)	Patricia Moeser	1527	
(3)	Steven Fink	1455	

III. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED BOARD MEMBERS

Mrs. Robinson, Board Secretary administered the oath of office to:

Richard Beeferman
Steven Fink
Patricia Moeser

IV. ROLL CALL

PRESENT	Richard Beeferman(Arrived at 8:05 p.m.) Keith Dama Steven Fink William Hickey Allen Kirk Patricia Moeser Margaret Zybrick
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ALSO PRESENT	Alice M. Robinson, Business Administrator/Board Secretary James J. Opiekun, Superintendent
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V. NOMINATIONS AND ELECTION OF A PRESIDENT

Mrs. Robinson asked for nominations for President of the Board of Education.

Mrs. Zybrick nominated Allen Kirk for **President** of the Kinnelon Board of Education. Ms. Moeser seconded the nomination. There were no further nominations.

Since there were no further nominations for President, Mrs. Robinson closed the nominations for President.

DR. KIRK WAS ELECTED PRESIDENT BY THE FOLLOWING ROLL CALL VOTE:

YES	Mr. Dama Dr. Fink Mr. Hickey Dr. Kirk Ms. Moeser Mrs. Zybrick
ABSENT	Mr. Beeferman
NO	None

Mrs. Robinson turned the meeting over to Dr. Kirk as Board President.

VI. NOMINATIONS AND ELECTION OF A VICE-PRESIDENT

Dr. Kirk asked for nominations for Vice-President of the Board of Education.

Mr. Hickey nominated Margaret Zybrick for **Vice President** of the Kinnelon Board of Education. Dr. Fink seconded the nomination. There were no further nominations.

Since there were no further nominations for Vice-President, Dr. Kirk closed the nominations for Vice-President.

MRS. ZYBRICK WAS ELECTED VICE-PRESIDENT BY THE FOLLOWING ROLL CALL VOTE:

YES	Mr. Beeferman Mr. Dama Dr. Fink Mr. Hickey
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Ms. Moeser
Mrs. Zybrick
Dr. Kirk

NO None

VII. APPOINTMENT OF COMMITTEES AND CHAIRPERSONS BY THE PRESIDENT

Committee appointments will be made at the next meeting on May 6, 2010.

PUBLIC COMMENT

Comments were made regarding:

- Professional services costs

AGENDA ITEMS #VIII THROUGH #XVII WERE VOTED UPON AS A GROUP. IT WAS NOTED THAT THE WORDING ON MOTIONS XVI B, C, D, WAS REVISED TO INCLUDE "ON AN AS NEEDED BASIS".

VIII. TIME AND PLACE OF MEETINGS

Motion that the Kinnelon Board of Education will hold their **2010-2011 Meetings** on the second and fourth Thursdays in accordance with the scheduled dates shown on Attachment A.

IX. APPOINTMENT OF BOARD SECRETARY

Motion to appoint Alice Robinson as **Business Administrator/Board Secretary** for the 2010-2011 school year.

X. APPOINTMENT OF TREASURER OF SCHOOL FUNDS

Motion to appoint Jennifer Stillman as **Treasurer** of School Funds for the 2010-2011 school year.

XI. OFFICIAL NEWSPAPERS

Motion that the Suburban Trends, North Jersey News and the Daily Record be designated as the **Official Newspapers** of the Kinnelon Board of Education, for the ensuing year. The Suburban Trends will be used for legal notices; the other two papers are being recommended to provide flexibility for emergencies.

XII. OFFICIAL DEPOSITORIES

Motion the following banks be designated as **Official Depositories** for the 2010-2011 school year and to approve the authorized signatures in accordance with Attachment B.

Lakeland State Bank
PNC Bank
Cash Management of NJ
Valley National Bank
Bank of America

XIII. ADOPTION OF CURRICULUM

Motion to adopt, based on the recommendation of the Superintendent of Schools, the existing **K-12 curriculum, program and services** for the Kinnelon Public Schools for the 2010-2011 school year, or until such time that this Board amends the same.

XIV. ADOPTION OF POLICIES

Motion to adopt, based on the recommendation of the Superintendent of Schools, the existing **Board Policies** for the Kinnelon Public Schools for the 2010-2011 school year, or until such time that this Board amends the same.

XV. ADOPTION OF TEXTBOOKS

Motion to adopt, based on the recommendation of the Superintendent of Schools, the existing **K-12 textbooks** for the Kinnelon Public Schools for the 2010-2011 school year, or until such time that this Board amends the same.

XVI. PROFESSIONAL SERVICES

- A. Motion to approve Apruzzese, McDermott, Mastro & Murphy, **Board Attorney and Negotiator** for the 2010-2011 school year at an approximate annual cost of \$45,000.
- B. Motion to approve Fogarty & Hara, **Special Attorney for Special Education** for the 2010-2010 school year, on an as needed basis, at an approximate annual cost of \$5,000.
- C. Motion to approve Gibbons, LLC, as **Special Attorney for Construction** for the 2010-2011 school year, on an as needed basis, at an approximate annual cost of \$5,000.

- D. Motion to approve McManimon and Scotland as **Bond Counsel** for the 2010-2011 school year, on an as needed basis, at an approximate annual cost of \$3,000.
- E. Motion to approve Gianforcaro Architects and Engineers as **Civil Engineers** for the 2010-2011 school year at an approximate annual cost of \$5,000.
- F. Motion to approve a professional services contract with PMK Group Consulting & Environmental Engineers as **Environmental Consultants** for the 2010-2011 school year at an approximate annual cost of \$6,000.
- G. Motion to approve a professional services contract with Nisivoccia & Company, LLP, **School Auditors** for the 2010-2010 school year at an approximate annual cost of \$34,850.
- H. Motion to approve a professional services contract for Dr. Vincent McInerney, **School Medical Inspector** of Record for the 2010-2010 school year at a fee of \$8,000.
- I. Motion to approve Polaris Galaxy Insurance, LLC, **Insurance Agent of Record** for the 2010-2011 school year.
- J. Motion to approve LDP Consulting Group, Inc., **Employee Benefits Specialists**, for the 2010-2011 school year.

XVII. PURCHASING:

- A. Motion to approve the appointment of Alice Robinson, Business Administrator/Board Secretary as **Qualified Purchasing Agent** and Public Agency Compliance Officer and is authorized to prepare advertisements, advertise for and receive bids and award contracts over the bid threshold pursuant to N.J.S.A. 18A:18A-3a, 7a and 37a for the 2010-2011 school year.
- B. Motion to authorize Alice Robinson, Business Administrator/Board Secretary to **invest funds** for the Kinnelon Board of Education for the 2010-2011 school year.
- C. Motion to approve purchasing for the 2010-2011 school year through the **State Contracts** listed below:

Ackerson Drapery	67363
Action Office Supplies	65590
Artco Bell	67830

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BCI Burke	59065
Ben Schaeffer	59054
Bretford Mfg.	62181, 66909
Central Lewmar	75513, 58411
Central Poly Corp.	73584
CDF Furniture	67806
Commercial Interiors Direct	67366,62175,66900,59063, 65751, 69976
Eric Armin, Inc.	65608
Extel Communications	42291
Flaghouse	67389
Flinn Scientific	75832, 65621
Global Industries	69980
Grainger, Inc.	72605
Hertz Furniture	62168, 70269
Hewlett Packard	70262
Lakeshore Learning Materials	65594
Longo Associates	62191, 66897
Madison Plumbing Supply	74876
Papermart	58409
Paterson Card & Paper	58413
Perma Bound	65596
Royal Communications	54382
School Specialty	65606
Seating, Inc.	69949
Staples	74337
Steelcase, Inc.	70355
Stewart Industries	46624
Tanner North Jersey	69948
Tri County Pest Control	66971
VWR Scientific	75846
Verizon New Jersey	43338
Verizon Wireless	64428
Virco	67813, 62179
WB Mason	69933
Wesco Distribution	73138, 74576
Xerox Corporation	68053, 64042

- D. Be it resolved, that whereas school district policies #3440 and #4440, "Job Expenses" and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2010-2011 school year.

Now therefore be it resolved, that the Kinnelon Board of Education hereby establishes the school district travel maximum for the 2010-2011 school year at the sum of \$10,000 for all out-of-district workshops, travel and related expenses and in-district travel.

Be It Further Resolved, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

- E. Be it resolved, that the Kinnelon Board of Education establish an amount not to exceed \$5000 for public relations for distribution of the newsletter for the 2010-2011 school year.

MOTION BY MRS. ZYBRICK, SECONDED BY MR. DAMA TO APPROVE ITEMS #VIII THROUGH #XVII AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES	Mr. Beeferman (Abstained on XVI C)
	Mr. Dama
	Dr. Fink
	Mr. Hickey (Abstained on XVII C Verizon New Jersey and Verizon Wireless)
	Ms. Moeser
	Mrs. Zybrick
	Dr. Kirk

XVIII. PUBLIC COMMENT

None

BOARD MEMBER COMMENTS

Comments were made regarding:

- Budget defeat process
- Student fees
- Mrs. Zybrick welcomed Dr. Fink

XIX. ADJOURNMENT

MOTION BY MR. BEEFERMAN, SECONDED BY MR. DAMA TO ADJOURN INTO CONFIDENTIAL SESSION AT 8:19 P.M. TO DISCUSS:

LEGAL AND PERSONNEL

1. Staffing for 2010-2011

NEGOTIATIONS

1. KAA

NO FURTHER ACTION WILL BE TAKEN.

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MOTION BY MR. BEEFERMAN, SECONDED BY MR. DAMA TO RETURN TO PUBLIC SESSION AT 9:30 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MOTION BY MR. BEEFERMAN, SECONDED BY MR. DAMA TO ADJOURN THE MEETING AT 9:30 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Alice M. Robinson
Board Secretary