

**KINNELON BOARD OF EDUCATION
WORK SESSION/REGULAR MEETING
HIGH SCHOOL
NOVEMBER 12, 2009**

MINUTES

The Work Session/Regular Meeting of the Kinnelon Board of Education was held on Thursday, November 12, 2009 at 8:00 p.m. in the High School Cafeteria.

I. OPENING OF THE MEETING BY THE PRESIDENT

Dr. Allen Kirk, Board Vice President, called the meeting to order and read the meeting notice followed by the Salute to the American Flag.

PRESENT	Allen Kirk, Vice President Richard Beeferman Keith Dama Patricia Moeser Deborah New
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ABSENT	William Hickey Margaret Zybrick, President
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ALSO PRESENT	Alice M. Robinson, Business Administrator/Board Secretary James J. Opiekun, Superintendent Karimah Munem, Student Representative
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II. ROUTINE MATTERS

A. Approval of Minutes

1. Work Session Meeting – October 8, 2009
2. Regular Meeting – October 22, 2009

MOTION BY MR. BEEFERMAN, SECONDED BY MR. DAMA TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

IV. SUPERINTENDENT’S UPDATE

Mr. Opiekun reported on the following:

- H1N1 – first clinic being held at Kiel School on Friday, November 13th

- Remote schooling plan
- Agenda items
- Kinnelon High School library is open until 4:00 p.m. three days per week

V. REPORT OF THE SUPERINTENDENT - ACTION ITEMS

A. EDUCATION COMMITTEE
(Mrs. New, Dr. Kirk, Ms. Moeser)

Agenda Items #1 through #3 represent the Education Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Field Trips** for the 2009-2010 school year:

Pearl Miller	PE All Stars	Diamond Rock Gym
	Social Outreach Club	Carol Simon Center for Cancer Morristown Memorial Hospital
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the enrollment of one tuition student from **Bloomington** Public schools to attend our **Multiple Disabilities Program** at Kinnelon High School for the 2009-2010 school year.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the enrollment of one tuition student from **Butler** Public schools to attend our **Multiple Disabilities Program** at Kinnelon High School for the 2009-2010 school year.

MOTION BY MRS. NEW, SECONDED BY MS. MOESER TO APPROVE ITEMS #1 THROUGH #3 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. NEGOTIATIONS COMMITTEE
(Mr. Hickey, Mr. Dama, Mrs. Zybrick)

No Action

C. PERSONNEL COMMITTEE
(Dr. Kirk, Mrs. New, Mrs. Zybrick)

Agenda Items #1 through #13 represent the Personnel Committee's recommendations they were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Gerald Sullivan** to the position of Replacement Mathematics Teacher at Kinnelon High School, M.A.+60, Step 1, at a salary of \$61,370 (pro-rated), effective October 26, 2009 though on or about December 23, 2010.

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2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Glenn Sisco/Kiel Co-Curricular** positions for the 2009-2010 school year as listed:

Nancy Hatke	I& RS	\$46.87/hr
Judy Rothstein	I&RS	\$46.87/hr
Donna Bush	I&RS	\$46.87/hr
Stacey Poulas	Computer Co- Sisco (40%)	\$1319.20
Shelley Battaglia	Computer Co –Kiel (60%)	\$1978.80
Holly Campbell	Kindergarten Parent Orientation	\$ 423.00
Carla Christina	Kindergarten Parent Orientation	\$ 423.00
Cathleen McKenna	Kindergarten Parent Orientation	\$ 423.00
Stacey Poulas	Kindergarten Parent Orientation	\$ 423.00
Louise Smith	Kindergarten Parent Orientation	\$ 423.00
Michelle Sorce	Kindergarten Parent Orientation	\$ 423.00
July Spirko	Kindergarten Parent Orientation	\$ 423.00
Judy Rothstein	Kindergarten Parent Orientation	\$ 423.00
Carol Van Dyke	Kindergarten Parent Orientation	\$ 423.00
Carla Christiana	Kindergarten Mini Days	\$ 423.00
Holly Campbell	Kindergarten Mini Days	\$ 423.00
Cathleen McKenna	Kindergarten Mini Days	\$ 423.00
Stacy Poulas	Kindergarten Mini Days	\$ 423.00
Michelle Sorce	Kindergarten Mini Days	\$ 423.00
Julie Spirko	Kindergarten Mini Days	\$ 423.00
Judy Rothstein	Kindergarten Mini Days	\$ 423.00
Louise Smith	Kindergarten Mini Days	\$ 423.00
Holly Campbell	Kindergarten New Student Orientation	\$ 423.00
Carla Christiana	Kindergarten New Student Orientation	\$ 423.00
Cathleen McKenna	Kindergarten New Student Orientation	\$ 423.00
Stacy Poulas	Kindergarten New Student Orientation	\$ 423.00
Louise Smith	Kindergarten New Student Orientation	\$ 423.00
Michelle Sorce	Kindergarten New Student Orientation	\$ 423.00
Judy Rothstein	Kindergarten New Student Orientation	\$ 423.00
Carol Van Dyke	Kindergarten New Student Orientation	\$ 423.00
Julie Spirko	Kindergarten New Student Orientation	\$ 423.00

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following Kinnelon High School **Winter Coaching** positions for the 2009-2010 school year as listed:

Tom Ontkos	Winter Fitness Center Coordinator	Step 3	\$6130
Vincent Shivas	Assistant Boys' Basketball Coach	Step 3	\$6113
Sean Rivers	Head Boys' Basketball Coach	Step 3	\$8028
Jessica Garrabrant	Assistant Girls' Basketball Coach	Step 3	\$6113
Kim Jackson	Assistant Girls' Basketball Coach	Step 3	\$6113
Stephanie Finke	Head Girls' Basketball Coach	Step 3	\$8028
Jeff Myhren	Head Ice Hockey Coach	Step 3	\$9545
Dan Colluci	Assistant Ice Hockey Coach	Step 3	\$6175
Andrew DeVita	Assistant Ice Hockey Coach	Step 3	\$6175
Steve Papendick	Assistant Swim Coach	Step 3	\$6113
Brian Boardman	Head Swim Coach	Step 3	\$8368
Leigh Denman	Winter Track Coach (Boys')	Step 3	\$7008
Celeste Denman	Winter Track Coach (Girls')	Step 3	\$7008
Brian McDonald	Head Wrestling Coach	Step 3	\$8028
Don Burnett	Assistant Wrestling Coach + PRM	Step 3	\$6113
Stephen Zafarnio	Volunteer Wrestling Coach		
Nino Capra	Intramurals	Step 3	\$1228
Steve Fifoot	Trainer - Winter		\$5000

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Laura Chegwidan	PRM Girls' Basketball Coach	Step 3	\$5196
Pete Kenah	PRM Boys' Basketball Coach	Step 3	\$5196
Ben Contella	PRM Wrestling Coach	Step 3	\$5196

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Helene Geisell** for 4 hour attendance at a Staff In Service at her contracted rate of pay.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Helene Geisell** for 1½ hours to chaperone a Farm Field Trip at her contracted rate of pay.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the correction to the **Pearl R. Miller School Co-Curricular** position of Social Outreach Club stipend to \$977 for the 2009-2010 school year.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following **After School Enrichment Program** staff for the 2009 Fall semester as listed:

Enrich and Grow Academy	Robotics	\$2,502.00
Bernadine Ferrari	Artistic Expressions	\$ 450.00
Children's Chess	Chess Club	\$ 876.00
Susan Haggerty	Kids can Cook	\$ 335.00
Ian Harrison (aide)	Kids can Cook	\$ 85.00
Paula Kelly	Support Staff	\$ 637.20
Carol Sventy	World of Computers	\$ 360.00
Sharmishtha Talpade	Spectacular Science	\$ 250.00
Kathy Westerhoff	Pottery and Ceramics	\$ 500.00

8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Jamie Siddons** to the position of Athletic Event Worker for the 2009-2010 school year.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Shawn Van Wingerden** to the position of Kinnelon High School Assistant Wrestling Coach, Step 3, of the Coaching Guide at a stipend of \$6113 for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the appointment of **Steve Papendick** as Student Council Advisor at Kinnelon High School for the 2009-2010 school year.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Hannah Sappio** to the position of Student Council Advisor at Kinnelon High School at a Co-Curricular stipend of \$3294 for the 2009-2010 school year.

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12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following for **Field Observations** for the 2009-2010 school year:

Rhianon Napolitano	Speech	Kiel School
Katarzyna Lupinska	Speech	Kiel School
Brooke Spadaro	Practicum/Internship	Pearl R. Miller

13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute Teachers** for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Everdene Dunlap	Substitute Nurse
Rachael Toye	Teaching Certificate
Stefania Migliaccio	Teaching Certificate
Amy Conrad	Teaching Certificate

MOTION BY MRS. NEW, SECONDED BY MR. DAMA TO APPROVE ITEMS #1 THROUGH #13 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #14 was added to the Agenda. It was voted upon separately.

14. The Kinnelon Public Schools, upon the recommendation of the Superintendent, approves the appointment of **Gerald Sullivan** to the position of Assistant Basketball Coach at Kinnelon High School, Step 3 of the Coaches Guide at a stipend of \$6,113 for the 2009-2010 school year.

MOTION BY MRS. NEW, SECONDED BY MR. DAMA TO APPROVE ITEM #14 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

D. POLICY COMMITTEE
(Mr. Dama, Mr. Beeferman, Mrs. Zybrick)

Agenda Item #1 represents the Policy Committee's recommendation.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the second reading and adoption of the following **Policies** as per Board policy:

0142.1	Nepotism
0174	Legal Services
0177	Professional Services
3159	Teaching Staff Member/School District Reporting Responsibilities
1570	Internal Controls
5465	Early Graduation
6111	Special Education Medicaid Initiative (SEMI) Program
6471	School District Travel

MOTION BY MR. DAMA, SECONDED BY MR. BEEFERMAN TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. FINANCE COMMITTEE
(Mr. Beeferman, Mr. Hickey, Ms. Moeser)

Agenda Items #1 through #8 represent the Finance Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of October 2009.
2. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of October 2009.
3. **Secretary's Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 3, I certify that as of October 31, 2009, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
4. **Board's Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 4, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).
5. **Bill List**
 - a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 4A.

Disbursements paid by EFT #99167 through #99169	\$1,052,389.49
Total Disbursements for October 30, 2009	\$1,052,389.49
 - b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 4B.

Disbursements paid by EFT #99170	\$ 5,000.00
Disbursements paid by Hand Check #18381 thru #18384	\$ 60,082.00
Total Disbursements for October 30, 2009	\$ 65,082.00

Void Hand Check #18383(does not effect total)
 - c. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 5.

Computer Checks #18385 through #18565	\$537,890.95
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Disbursements by EFT #99171	\$ 5,000.00
Hand Check	\$ -0-
 Total Disbursements for November 12, 2009	 \$542,890.95

6. Be it resolved, that the Kinnelon Board of Education approve the first reading of the attached “REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE BOROUGH OF KINNELON IN THE COUNTY OF MORRIS, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED DECEMBER 1, 2002, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$14,622,000 APPROPRIATING NOT TO EXCEED \$11,500,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$11,500,000 **REFUNDING BONDS** TO PROVIDE FOR SUCH REFUNDING.

7. Be it resolved, that the Kinnelon Board of Education approve the attached “RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF KINNELON IN THE COUNTY OF MORRIS, NEW JERSEY MAKING APPLICATON TO THE **LOCAL FINANCE BOARD** PURSUANT TO N.J.S.A. 18A:24-61 ET SEQ.

8. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, “Teaching Staff Job Expenses” and #4440 “Support Staff Job Expenses”, approves **reimbursement** to the following staff members for out-of-district workshops/conferences, travel and related expenses not to exceed the following amounts:

Priscilla Adams	ASAP Annual Conference	\$328
Colleen Bruscano	Practical Strategies for Teaching Social Skills	\$227
Michelle Cromwell	What’s New in Young Adult Literature and How to Use it in Your Program 2010	\$220
Jenny DiSario	What’s New In Young Adult Literature and How to Use it in Your Program 2010	\$220
Monica Gormley	Maryland College “Crab Crawl” Tour	\$201
 Bonnie Hendricks	 North Jersey Area Band Annual Meeting	 \$ 16
Karen Jeczko	What’s New in Young Adult Literature and How to Use it in Your Program 2010	\$220
Noreen LaFergola	Differentiating Instruction in Mixed Ability Class	\$180
Noreen LaFergola	Rutger’s Technology in Ed. Conference	\$178
Maureen Sauka	Practical Strategies for Teaching Social Skills	\$227

MOTION BY MR. BEEFERMAN, SECONDED BY MS. MOESER TO APPROVE ITEMS #1 THROUGH #8 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALLVOTE:

YES	Mr. Beeferman (Abstained on Check #18440)
	Mr. Dama
	Ms. Moeser

Mrs. New
Dr. Kirk, Vice President

ABSENT Mr. Hickey
Mrs. Zybrick, President

F. FACILITIES COMMITTEE
(Mr. Hickey, Mr. Beeferman, Ms. Moeser)

Agenda Item #1 represents the Facilities Committee's recommendation.

1. Be it resolved, that the Kinnelon Board of Education approve the following **Pearl Miller Home and School** events for the 2009-2010 school year:

Teen Canteen	11/20/09, 1/22/10, 2/5/10, 2/22/10
Speed Booking	11/13/09, 1/15/10, 3/19/10, 5/15/10
Home & School Meetings	11/17/09, 1/19/10, 2/10/10, 3/16/10, 4/6/10, 5/18/10
Assemblies	2/19/10
Military Bridge	3/3/10
Teacher Appreciation Day	5/4/10
Field Day	6/10/10

MOTION BY MR. BEEFERMAN, SECONDED BY MS. MOESER TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VI. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy
 - Memorandum of Agreement – Police
- D. Finance/Budget
- E. Facilities
- F. Negotiations
- G. Delegates
 - 1. New Jersey School Boards Association
 - 2. Morris County School Boards Association
 - 3. Legislative Representative
 - 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
 - Meeting scheduled for November 18th
- J. KAMELOT
- K. Student Representative

Karimah Munum reported on the following:

- Play – Crucible on November 13 – 14

- Girl's Soccer – qualified for state tournament
- Choral recital
- Swine Flu
- Fashion Show

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

None

IX. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

None

X. BOARD MEMBER COMMENTS

Comments were made regarding:

- Play – Crucible
- Thanksgiving
- Girl's Soccer
- Girl's Cross Country – state tournament
- Board's Workshop – 12/10

MOTION BY MRS. NEW, SECONDED BY DR. KIRK TO ADJOURN INTO CONFIDENTIAL SESSION AT 8:35 P.M. TO DISCUSS:

1. Personnel – Administrative Leave
2. Legal – Student issues
3. Negotiations – KAA Contract

ACTION MAY BE TAKEN.

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MOTION BY MR. BEEFERMAN, SECONDED BY MR. DAMA TO RECONVENE IN PUBLIC SESSION AT 9:25 P.M.

UPON THE RECOMMENDATION OF THE SUPERINTENDENT, A MOTION WAS MADE BY MRS. NEW, SECONDED BY MR. BEEFERMAN TO ACCEPT THE RESIGNATION OF PETER HAUBRUCK EFFECTIVE JANUARY 12, 2010. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

XI. ADJOURNMENT

MOTION BY MR. BEEFERMAN, SECONDED BY MRS. NEW TO ADJOURN THE MEETING AT 9:29 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Alice M. Robinson
Board Secretary