

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
Kinnelon High School Auditorium
APRIL 12, 2007**

MINUTES

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, April 12, 2007 at 8:00 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mr. Richard Beeferman, Board Vice President, called the meeting to order at 8:00 p.m. and read the Meeting Notice followed by the Salute to the American Flag.

PRESENT	William Luisi, Board President Richard Beeferman, Vice President Ruth Brown Keith Dama William Hickey Allen Kirk Margaret Zybrick
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ABSENT	None
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ALSO PRESENT	Alice M. Robinson, Business Administrator/Board Secretary James J. Opiekun, Superintendent
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II. ROUTINE MATTERS

A. Approval of Minutes

1. Work Session Meeting – March 8, 2007
2. Public Hearing/Regular Meeting – March 29, 2007

MOTION BY DR. KIRK, SECONDED BY MR. DAMA TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES	Mr. Beeferman Mrs. Brown (Abstained on March 29 th Minutes) Mr. Dama Mr. Hickey Dr. Kirk Mrs. Zybrick (Abstained on March 8 th Minutes) Mr. Luisi (Abstained on March 8 th Minutes)
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III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

IV. REPORT OF THE SUPERINTENDENT

A. SUPERINTENDENT'S UPDATE

Mr. Opiekun reported on the following:

- Agenda Items
- Mrs. Barrett

B. EDUCATION COMMITTEE (Dr. Kirk, Mr. Dama, Mrs. Brown)

No Action

C. PERSONNEL COMMITTEE (Mrs. Zybrick, Mrs. Brown, Dr. Kirk)

Agenda Items #1 through #9 represent the Personnel Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from **Gail Nathanson**, Speech Language Specialist effective June 30, 2007.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from **Amanda Zazoff**, English Teacher at Pearl R. Miller School effective June 30, 2007.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the request of **Nayda Spagnolo**, Spanish Teacher at Pearl R. Miller School for an extended child rearing leave without pay for the 2007-2008 school year.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves the appointment of **Lindsay Fitzgerald** to the position of Third Grade Replacement Teacher at Stonybrook School, B.A.+30 Degree, Step 1, at a salary of \$47,720 (pro-rated) effective on or about April 23, 2007 through June 30, 2007.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent concurs with the appointment of **Melissa Gurth**, to the position of Guided Study Teacher at Stonybrook School, at a rate of \$30.50/hr for 12/hrs per week, effective on or about April 9, 2007 though June 30, 2007. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Allison Kaston** to the position of Special Education Teacher at Kinnelon High School, B.A. Degree, Step 1, at a salary of \$44,720 (pro-rated) retroactive from January 25, 2007 through June 30, 2007.
7. The Kinnelon Board of Education upon the recommendation of the Superintendent approves the reassignment of **Susan Gersten** back to .6 ESL Teacher effective April 9, 2007.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a salary increase of \$700 (pro-rated) for **Patricia Pierri** for receiving her Boiler License, effective retroactive to March 1, 2007 through June 30, 2007.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Substitute Teachers** for the 2006-2007 school year as listed below. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Gina Koonjy

Substitute Certificate

K-12

MOTION BY MRS. ZYBRICK, SECONDED BY DR. KIRK TO APPROVE ITEMS #1 THROUGH #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- D. NEGOTIATIONS COMMITTEE
(Mr. Luisi, Mr. Hickey, Mrs. Zybrick)

No Action

- E. POLICY COMMITTEE
(Mrs. Zybrick)

No Action

- F. FINANCE COMMITTEE
(Mr. Beeferman, Mr. Hickey, Mrs. Zybrick)

Agenda Items #1 through #6 represent the Finance Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of March 2007
2. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of March 2007.

3. **Secretary's Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 3, I certify that as of March 31, 2007, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
4. **Board's Certification of Budgetary Line Items**
Pursuant to N.J.A.C. 6A:23-2.11 (C) 4, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).
5. **Bill List**
- a. Be it resolved, that the Kinnelon Board of Education approves the Bill List – File Reference 06/07 – 9A.
- | | |
|--|----------------|
| Electronic Funds Transfers #12392 through #12397 | \$1,346,877.03 |
| Void Computer Check #9575 dated 3/29/07
Replaced by EFT #12392A | \$ (74,194.20) |
| Total Disbursement for March 30, 2007 | \$1,272,682.83 |
- b. Be it resolved, that the Kinnelon Board of Education approves the Bill List - File Reference 06/07 – 10.
- | | |
|-------------------------------------|--------------|
| Computer Checks #9625 through #9722 | \$598,221.77 |
| Hand Check *#13228 & #13229 | \$ 1,675.00 |
| Disbursements for April 12, 2007 | \$599,896.77 |
- *Void Hand Check #13227 (does not effect total disbursements)
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policy #4440, "Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshops/conferences not to exceed the following amounts:
- | | | |
|------------------|---|-------|
| Nino Capra | Skills to Safely Facilitate a High Element Course | \$226 |
| Stephanie Finke | Skills to Safely Facilitate a High Element Course | \$248 |
| Nancy Lagattuta | Annual Conference on Reading & Writing | \$245 |
| Marie Tomasheski | Annual Conference on Reading & Writing | \$205 |

MOTION BY MR. HICKEY, SECONDED BY MRS. ZYBRICK TO APPROVE ITEMS #1 THROUGH #6 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- G. FACILITIES COMMITTEE
(Mr. Hickey, Mr. Beeferman, Mr. Dama)

No Action

V. COMMITTEE REPORTS

None

VI. UNFINISHED BUSINESS

None

VII. NEW BUSINESS

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves May 3, 2007 at 8:00 p.m. in the Kinnelon High School Auditorium as the date and place to hold the **Re-Organization** Meeting of the Board.

MOTION BY DR. KIRK, SECONDED BY MR. LUISI TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VIII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

Comments were made regarding:

- Communications

IX. BOARD MEMBER COMMENTS

None

X. ADJOURNMENT

MOTION BY MR. LUISI, SECONDED BY MRS. ZYBRICK TO ADJOURN INTO CONFIDENTIAL SESSION AT 8:25 P.M. TO DISCUSS PERSONNEL ISSUES. NO FURTHER ACTION WILL BE TAKEN. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Alice M. Robinson
Board Secretary

