

**KINNELON BOARD OF EDUCATION  
PUBLIC HEARING AND ADOPTION OF THE 2008-2009 SCHOOL BUDGET  
AND  
REGULAR MEETING  
Kinnelon High School Auditorium  
March 27, 2008**

The Public Hearing and Adoption of the 2008-2009 School Budget and the Regular Meeting of the Kinnelon Board of Education was held on Thursday, March 27, 2008 at 8:00 p.m.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Allen Kirk, Board President, called the meeting to order at 8:00 p.m. and read the meeting notice followed by the Salute to the American Flag.

PRESENT	Allen Kirk, President Richard Beeferman, Vice President Keith Dama William Hickey Patricia Moeser Deborah New Margaret Zybrick
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ABSENT	None
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ALSO PRESENT	Alice M. Robinson, Business Administrator/Board Secretary James J. Opiekun, Superintendent Bran Iuculano, Student Representative
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**II PUBLIC HEARING AND ADOPTION OF THE 2008-2009 SCHOOL BUDGET**

**A. PRESENTATION OF THE 2008-2009 SCHOOL BUDGET**

Mr. Opiekun reviewed the District Goals. The Curriculum staff and each Principal reviewed the needs in each building. Mrs. Robinson presented the proposed budget and the financial impact of the budget.

**B. PUBLIC HEARING**

Comments were made concerning:

- Scoreboard
- Budget increases
- Electricity

C. ADOPTION OF THE 2008-2009 SCHOOL BUDGET

Be It Resolved, that the Kinnelon Board of Education adopts the 2008-2009 School Budget in the following amounts:

General Fund	\$31,701,373
Grants	\$ 475,000
Debt Service	<u>\$ 2,843,981</u>
Total	\$35,020,354

Requiring a Tax Levy of:

General Fund	\$28,468,788
Debt Service	\$ 2,762,724

Be It Further Resolved, that whereas school district policy #4440, "Job Expenses" and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2008-2009 school year.

Now Therefore Be It Resolved, that the Kinnelon Board of Education hereby establishes the school district travel maximum for the 2008-2009 school year at the sum of \$70,000 for all out-of-district workshops, travel and related expenses and in-district travel.

Be It Further Resolved, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

MOTION BY MR. BEEFERMAN, SECONDED BY MR. HICKEY TO APPROVE THE RESOLUTION AS PRESENTED. DURING THE DISCUSSION, THE FOLLOWING COMMENTS WERE MADE:

1. Recognition of our District's efficient operation
2. Balancing educational needs and fiscal responsibility
3. Citizen's Budget Committee were thanked for their hard work

MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

**III. ROUTINE MATTERS**

A. Approval of Minutes

1. Work Session Meeting – February 14, 2008
2. Regular Meeting - February 28, 2008

MOTION BY MR. DAMA, SECONDED BY MRS. NEW TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES            Mr. Beeferman  
                 Mr. Dama  
                 Mr. Hickey  
                 Ms. Moeser  
                 Mrs. New (Abstained on February 14, 2008 Minutes)  
                 Mrs. Zybrick (Abstained on February 14, 2008 Minutes)  
                 Dr. Kirk (Abstained on February 14, 2008 Minutes)

**IV. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS**

None

**V. REPORT OF THE SUPERINTENDENT**

**A. SUPERINTENDENT’S UPDATE**

Mr. Opiekun reported on the following:

- Addendum Motions
- Snow Day – Memorial Day weekend

**B. EDUCATION COMMITTEE**  
(Mr. Dama, Mrs. New, Mrs. Zybrick)

No Action

**C. NEGOTIATIONS COMMITTEE**  
(Mrs. Zybrick, Mr. Hickey, Mr. Dama)

No Action

**D. PERSONNEL COMMITTEE**  
(Mrs. Zybrick, Mrs. New, Mr. Dama)

Agenda Items #1 through #8 represent the Personnel Committee’s recommendations which were discussed during the Board’s Work Session on March 13, 2008. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Kristin Piccola** effective June 30, 2008.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Susan Fasciano** to the position of PEEC chaperone at a stipend of \$916 for the 2007-2008 school year.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Elizabeth Verola** for Kindergarten Parent Orientation at a stipend of \$393 for the 2007-2008 school year.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Ryan Stroud** to the position of volunteer baseball coach for the 2007-2008 school year.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Home Instructors** for the 2007-2008 school year:

Monmouth Ocean Educational Services Commission

Victor Yabidi

6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Deborah Reinhardt** to conduct a presentation as part of the After School Institute not to exceed 3 hours at \$45.39/hour.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Marta Konopka** for translating services for the Child Study Team not to exceed 2 hours at her contracted rate of pay.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Substitute Teachers** for the 2007-2008 school year as listed below. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Jacinta Calzada	Substitute Certificate	K-12
Kimberly Kurdyla	Substitute Certificate	K-12
Marisela Lane	Teaching Certificate	
Christine Lucass	Substitute Certificate	K-12
Jacqueline Romola	Teaching Certificate	
Andrew Tedesco	Substitute Certificate	K-12

MOTION BY MRS. ZYBRICK, SECONDED BY MRS. NEW TO APPROVE ITEMS #1 THROUGH #8 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #9 through # 18 were added to the Agenda. They were voted upon as a group.

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Tracy Woodruff**, Bus Driver, effective March 16, 2008.

10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Mayra Munem** to the position of Teacher Assistant at Stonybrook School, 6.75 hours per day, \$17.60/hour effective March 24, 2008 through June 30, 2008.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the request of **Sarah Kukan** for an extended child rearing leave of absence without pay for the 2008-2009 school year.
12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Alexander Ortiz** to the position of Custodian at Kinnelon High School at a salary of \$30,000 (pro-rated) Step 1 of the Custodial/Maintenance Guide, effective on or about March 31, 2008 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Christine Minett** to the position of Transportation Aide, 1 hour per week at her contracted rate of pay effective February 25, 2008 through June 30, 2008.
14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **volunteer coaches** for the 2007-2008 school year.

James Soules	Golf Coach
Sean Rivers	Golf Coach
Al Escudero	Softball Coach
15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Martin Kramer** as a Classroom Volunteer for the 2007-2008 school year.
16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Deborah Reinhardt** to serve as facilitator for Kiel/Sisco Critical Friends Group not to exceed 3 hours at \$45.39/hour.
17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment of \$1,000 to **Lisa Wichman** for a revised 2007-2008 longevity payment from \$2,775 to \$3,775.
18. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following to the position of **PEEC** Chaperones at a co-curricular stipend of \$916 for the 2007 -2008 school year.

Mary Bowers

Charleen Scully

Alan Tedesco

MOTION BY MRS. ZYBRICK, SECONDED BY MR. DAMA TO APPROVE ITEMS #9 THROUGH #18 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #19 through #21 were added to the agenda. They were voted upon as a group.

19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **William Luderer**, as a Learning Disabilities Teacher Consultant at Kinnelon High School, \$420/day for 22 days, effective on or about March 31, 2008 though June 30, 2008.
20. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Aileen Florio** to the position of Fourth Grade Replacement Teacher at Stonybrook School, B.A. Degree, Step 1, at a salary of \$45,390 (pro-rated), effective on or about April 14, 2008 through June 30, 2008.
21. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Ed Shapley** as a Home Instructors for the 2007-2008 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

MOTION BY MRS. ZYBRICK, SECONDED BY MRS. NEW TO APPROVE ITEMS #19 THROUGH #21 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. POLICY COMMITTEE  
(Mrs. New, Ms. Moeser)

No Action

F. FINANCE COMMITTEE  
(Mr. Beeferman, Mr. Hickey, Ms. Moeser)

Agenda Items #1 through #7 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on March 13, 2007. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Treasurer's Report** for the month of January 2008.
2. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of February 2008.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of February 2008.

4. **Secretary’s Certification of Budgetary Line Items**  
Pursuant to N.J.A.C. 6A:23-2.11 ( C ) 3, I certify that as of February 29, 2008, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

5. **Board’s Certification of Budgetary Line Items**  
Pursuant to N.J.A.C. 6A:23-2.11 ( C ) 4, the Board of Education certifies that after review of the board secretary’s monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).

6. **Bill List**

a. Be it resolved, that the Kinnelon Board of Education approves the Bill List – File Reference 07/08 – 8A.

Electronic Funds Transfers #99007 through #99009	\$973,540.00
Total Disbursement for February 29, 2008	\$973,540.00

b. Be it resolved, that the Kinnelon Board of Education approves the Bill List - File Reference 07/08 – 9.

Computer Checks *#12523 through #12704	\$1,199,632.05
Hand Check #13284	\$ 150.00
Electronic Fund Transfers #99010 through #99013	\$1,217,761.01
Disbursements for March 7, 2008	\$2,417,543.06
*Void Check #12523 through #12567 due to printer jam	
Void Check #12181	(\$ 19.57)
Void Check #13280	(\$ 258.00)
Total Disbursements	\$2,417,265.49

7. Be it resolved, that the Kinnelon Board of Education in accordance with Policy #4440, “**Job Expenses**”, approves reimbursement to the following staff members for out-of-district workshops/conferences not to exceed the following amounts:

Linda Benz	Winners’ A Closer Look at the Years 100 Best Books for Children K-6	\$179
Noreen LaFergola	Classroom Assessment for Student Learning	\$185
Beverly Miller	Establishing Integrated Therapies in the General Education Pre-School Classroom	\$ 32
Kelly O’Connor	Implementing Effective Writing	\$197
Susan O’Keefe	Teaching Students to Meet and Exceed Writing Standards	\$185
Carol Oxley	NJASK Test Prep Workshop	\$171

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Maureen Sauka	Establishing Integrated Therapies in the General Education Pre-School Classrooms	\$ 18
Keri-Ann Bennett	NJASK Training	\$ 19
Brian Boardman	National Geographic Bee – State Finals	\$ 25
Carrie Bott	Theory & Practical Strategies to “Jump Start” Learning in Children w/Sensory Dysfunction	\$219
Melissa Eckert	National Geographic Bee – State Finals	\$ 25
Lindsay Fitzgerald	100 Great Books to Inspire Every Reader	\$189
Bill Kane	Classroom Assessment for Student Learning a	\$185
Jennifer Mross	100 Treat Books to Inspire Every Reader	\$220
Kelly O’Connor	Institution of Teaching Reading	\$772
Florene Odgers	Winners! Closer Look at Year’s 100 Best Books	\$179
Amanda Snodgrass	Intervention in Articulation and Phonology	\$ 86
Maegann Struble	Theory & Practical Strategies to “Jump Start” Learning in Children w/Sensory Dysfunction	\$219

MOTION BY MR. BEEFERMAN, SECONDED BY MS. MOESER TO APPROVE ITEMS #1 THROUGH #7 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

- YES            Mr. Beeferman  
                   Mr. Dama  
                   Mr. Hickey (Abstained on Checks #12695-12696)  
                   Ms. Moeser  
                   Mrs. New  
                   Mrs. Zybrick  
                   Dr. Kirk

Agenda Items #8 and #9 were added to the Agenda. They were voted upon as a group.

8. Be it resolved, that the Kinnelon Board of Education approve the attached resolution authorizing application to the **New Jersey Clean Energy Program** for rebates and the solicitation of bids for Photovoltaic Systems.
9. Be it resolved, that the Kinnelon Board of Education approve the amended FY 2007 **Governor’s Initiative on Autism Grant** as follows:

	Original	Amended	Total
100-100	\$ 97,155	\$ -6,652	\$ 90,503
100-500	3,600	0	3,600
100-600	27,021	0	27,021
100-800	400	0	400
Sub Total	\$128,176	\$ -6,652	\$121,524
200-100	\$ 43,899	\$ +1,798	\$ 45,697
200-200	24,756	-4,110	20,646

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200-300	40,560	+8,124	48,684
200-500	3,293	0	3,293
200-580	175	0	175
200-600	242	+ 840	1,082
Sub Total	\$112,925	\$ 6,652	\$119,577
Total Cost	\$241,101	0	\$241,101

MOTION BY MR. BEEFERMAN, SECONDED BY MR. HICKEY TO APPROVE ITEMS #8 AND #9 AS PRESENTED.

During the discussion, Mrs. Robinson reported that the Solar Grant provides the District with a year to complete a project. The submission of the Rebate Application does not commit the District to complete a solar installation.

MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #10 was added to the agenda. It was voted upon separately.

10. Be it resolved, that the Kinnelon Board of Education in accordance with Policy #4440, “**Job Expenses**”, approves reimbursement to the following staff members for out-of-district workshops/conferences not to exceed the following amounts:

Matt Scanlon	School Safety Workshop	\$ 26
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MOTION BY MR. BEEFERMAN, SECONDED BY MR. HICKEY TO APPROVE ITEM #10 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

G. FACILITIES COMMITTEE  
(Mr. Hickey, Mr. Beeferman, Ms. Moeser)

Agenda Items # 1 and #2 were added to the Agenda. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the following Change Orders:
  - a. Tormee Construction                      Change Order #GC-6RR                      +\$28,435  
  
Description: Provide and install 86 new 2-tier corridor lockers.
  - b. Tormee Construction                      Change Order #GC-7                              +\$11,807  
  
Description: Cost to increase locker size, provide and install 4 additional lockers and credit for leaving first floor lockers in place.

2. Be it resolved, that the Kinnelon Board of Education approve submission of revisions to the **Long Range Facilities Plan** to the Department of Education as a Revised Final Educational Adequacy Submission.

MOTION BY MR. HICKEY, SECONDED BY MS. MOESER, TO APPROVE ITEMS #1 AND #2 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

## **VI. COMMITTEE REPORTS**

- A. Personnel
- B. Education
- C. Policy
  - Committee meeting on April 2
- D. Finance/Budget
- E. Facilities
  - Citizen's Construction Committee met on March 26<sup>th</sup> to review progress of project
- F. Negotiations
  - Next meeting with KEA on April 3
- G. Delegates
  1. New Jersey School Boards Association
  2. Morris County School Boards Association
  3. Legislative Representative
  4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative - Brad Iuculano reported on the following:
  - Film Festival on May 15<sup>th</sup>
  - Senior Class Luncheon on April 6
  - Hockey Team – State Public B Championship
  - Spring Sports – practice began this week
  - Mid-Winter Concert
  - Varsity Club activities
  - Earth Fair 4/26, 12:00 at PRM
  - Basketball Tournament – 3 on 3 this Sunday
  - Talent Show 4/3
  - Mr. Kinnelon 4/20
  - National Honor Society –Bronx Zoo on April 4

## **VII. UNFINISHED BUSINESS**

None

**VIII. NEW BUSINESS**

1. The Board agreed to purchase rings or other awards for the members of the State Championship Team.
2. Mr. Opiekun's evaluation will be discussed on April 10.

**IX. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS**

None

**X. BOARD MEMBER COMMENTS**

Comments were made regarding:

- Hockey – State Champs
- Education Matters
- Concert
- Lacrosse Spring Trip
- Hockey Coach

**XI. ADJOURNMENT**

MOTION BY MR. BEEFERMAN, SECONDED BY MS. MOESER TO ADJOURN THE MEETING AT 9:35 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Alice M. Robinson  
Board Secretary