

**KINNELON BOARD OF EDUCATION  
REGULAR MEETING  
HIGH SCHOOL  
JANUARY 28, 2010**

**MINUTES**

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, January 28, 2010 at 8:00 p.m. in the High School Auditorium.

**I. OPENING OF THE MEETING BY THE PRESIDENT**

Mrs. Margaret Zybrick, Board President, called the meeting to order at 8:00 p.m. and read the meeting notice followed by the Salute to the American Flag.

PRESENT	Margaret Zybrick, Board President Allen Kirk, Vice President Richard Beeferman Keith Dama William Hickey Patricia Moeser Deborah New (Arrived at 8:01 p.m.)
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ABSENT	None
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ALSO PRESENT	Alice M. Robinson, Business Administrator/Board Secretary James J. Opiekun, Superintendent Karimah Munem, Student Representative
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**II. ROUTINE MATTERS**

A. Approval of Minutes

1. Work Session – December 10, 2009
2. Regular Meeting – December 17, 2009

MOTION BY MR. BEEFERMAN, SECONDED BY DR. KIRK TO APPRIVE THE MINUTES AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES	Mr. Beeferman Mr. Dama Mr. Hickey Dr. Kirk Ms. Moeser Mrs. New (Abstained on December 17 <sup>th</sup> Minutes) Mrs. Zybrick
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**III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS**

None

**IV. SUPERINTENDENT’S UPDATE**

Mr. Opiekun reported on the following:

- Weather – transportation issues
- Coaches
- Motion #20 added to agenda

**V. REPORT OF THE SUPERINTENDENT - ACTION ITEMS**

**A. EDUCATION COMMITTEE**  
(Mrs. New, Dr. Kirk, Ms. Moeser)

Agenda Item #1 was added to the agenda.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **new courses** for the 2010-1011 school year at Kinnelon High School.

Advanced Placement Music Theory  
Expansion of Advanced Placement Studio Art 2-D

MOTION BY MRS. NEW, SECONDED BY DR. KIRK TO APPROVE ITEM #1 AS PRESENTED.  
MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

**B. NEGOTIATIONS COMMITTEE**  
(Mr. Hickey, Mr. Dama, Mrs. Zybrick)

No Action

**C. PERSONNEL COMMITTEE**  
(Dr. Kirk, Mrs. New, Mrs. Zybrick)

Agenda Items #1 through #9 represent the Personnel Committee’s recommendations which were discussed during the Board’s Work Session on January 14, 2010. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the request of **Michele Kiely** for a Disability Leave of Absence ( not to exceed 40 accumulated sick days) a Family Leave and a Child Rearing Leave of Absence for the period on or about March 1, 2010 through June 30, 2010.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the extended work week for **Dawn O’Connell**, not to exceed 3 hours per week at her contracted rate of pay for the 2009-2010 school year.

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the 6<sup>th</sup> period stipend for **Vincent Shivas** for the 3<sup>rd</sup> and 4<sup>th</sup> quarter of the 2009-2010 school year.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following for additional **guidance work** at their contracted rate of pay not to exceed 9 hours for the 2009-2010 school year:

Heidi Godau

Patrick Derrot

Monica Gormley

5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Thomas Bowers** to the position of Assistant Boys' Lacrosse Coach, Step 1, at a stipend of \$5,816, of the Coaches Guide for the 2009-2010 school year.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following as **student teachers** at Stonybrook School for the 2009-2010 school year:

Diane Totonda

Elementary

Stonybrook School

Nikki Santoro

Elementary

Stonybrook School

Shea McCammon

Elementary

Special Education

Jessica Hill

Elementary

30 hr. Observation

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the appointment of **Lauren Mills** from the position of Technical Stage Director for the 2009-2010 school year.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves additional hours for the following **Teacher Assistants** effective January 4, 2009 through on or about March 12, 2010:

Geralyn DeLillo

3.66 hours/day

Vielka Perez

0.17 hours/day

Kim Tinker

0.34 hours/day

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute Teachers** for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Norberto Gonzalez

Substitute Custodian

Dana Beugless – Spies

Substitute Certificate

Daniel Clark

Substitute Certificate

Denise Dunchus

Substitute Certificate

John McDonald

Substitute Certificate

Erik Lih

Teaching Certificate

MOTION BY DR. KIRK, SECONDED BY MRS. NEW TO APPROVE ITEMS #1 THROUGH #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #10 through #19 were added to the agenda. They were voted upon as a group.

10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Michael Petrucelli** to the position of Mathematics Teacher at Kinnelon High School, B.A. Degree, Step 7, at a salary of \$50,370 (pro-rated) effective on or about March 18, 2010 though June 30, 2010. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Erik Lih** to the position of Replacement Social Studies Teacher at Pearl R. Miller School, B.A. Degree, Step 1 at a salary of \$46,870 (pro-rated) effective on or about February 1, 2010 though on or about May 28, 2010. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointments of the **Spring Coaches** for the 2009-2010 school year as listed on Attachment A.
13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **John McDonald** to the position of Kinnelon High School Varsity Baseball Coach, Step 3 of the Coaches Guide at a stipend of \$8,028, for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Skyler Conte** to the position of Kinnelon High School Assistant Baseball Coach, Step 1 of the Coaches Guide at a stipend of \$5,816, for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves **Eric Prohl** to the position of Kinnelon High School Assistant Girls Track Coach, Step 1 of the Coaches Guide at a stipend of \$4,355, for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Emily Krueger** to the position of Co-Curricular Spring Musical Choreographer, at a stipend of \$1,000 for the 2009-2010 school year.
17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following for work at the **Spring Musical** not to exceed \$450 each for the 2009 – 2010 school year.

Brian Scanlon  
Darrel Hendricks

Ryan Stroud  
Andrew Scarpelli

Brian Silvoy  
Annelie Fahlstedt

Ben Katzen

18. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members for **Kindergarten Registration** at their contracted rate of pay for the 2009-2010 school year.

Nancy Hatke            3.5 hours  
Sue Latevola           3.5 hours

Judy Rothstein  
Bernie DeMaio

3.5 hours  
2.0 hours

19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Home Instructors** for the 2009-2010 school year.

Chris Minett  
Tracy Weniger

Robin Powers

Leslie Wayne

MOTION BY DR. KIRK, SECONDED BY MRS. NEW TO APPROVE ITEMS #10 THROUGH #19 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Item #20 was added to the Agenda.

20. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves an extra 3 hours per day at \$17.40 per hour for **Geralyn DeLillo**, Teacher Assistant, effective January 4, 2010 through March 15, 2010.

MOTION BY DR. KIRK, SECONDED BY MRS. NEW TO APPROVE ITEM #20 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- D. POLICY COMMITTEE  
(Mr. Dama, Mr. Beeferman, Mrs. Zybrick)

No Action.

- E. FINANCE COMMITTEE  
(Mr. Beeferman, Mr. Hickey, Ms. Moeser)

Agenda Items #1 through #9 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on January 14, 2010. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of December 2009.
2. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of December 2009.

3. **Secretary’s Certification of Budgetary Line Items**  
Pursuant to N.J.A.C. 6A:23-2.11 ( C ) 3, I certify that as of December 31, 2009, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
  
4. **Board’s Certification of Budgetary Line Items**  
Pursuant to N.J.A.C. 6A:23-2.11 ( C ) 4, the Board of Education certifies that after review of the board secretary’s monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).
  
5. **Bill List**
  - a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 6A

Disbursements paid by EFT #99182 through #99184	\$1,056,095.81
Total Disbursements for December 22, 2009	\$1,056,095.81
  
  - b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 09/10 – 7.

Computer Checks #18852 through #19177	\$1,196,204.42
Disbursements by EFT #99185 through #99189	\$1,132,431.77
Hand Check #18847 through #18851	\$ 281,855.02
 Total Disbursements for January 28, 2010	 \$2,610,491.21
  
6. Be it resolved, that the Kinnelon Board of Education approve the **Program Improvement Plan(PIP)** for School Meals Initiative (SMI)Review.
  
7. Be it resolved, that the Kinnelon Board of Education approval of the following **obsolete equipment**:

Proxima Projector	Asset Tag #01043
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8. Be it resolved, that the Kinnelon Board of Education approve a **parental transportation contract** to transport a special education student to Pearl R. Miller School at a cost of \$20 per day for the period January 4, 2010 through June 18, 2010 or the last day of the Pearl R. Miller school year.
  
9. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, “Teaching Staff Job Expenses” and #4440 “Support Staff Job Expenses”, approves **reimbursement** to the following staff members for out-of-district workshops/conferences, travel and related expenses not to exceed the following amounts:

Martha Croley	Where are We Going in Math Education?	\$ 168
	AMTNJ One Day Conference	
Patricia Fairman	Classroom Management & Effective Teaching	\$ 173

**REGULAR MEETING MINUTES  
JANUARY 28, 2010**

Stephanie Finke	NJSIAA/T3 Lacrosse Coaches' Clinic	\$ 112
Walker Jackson	Montclair State Humanities Day	\$ 93
Scott Rosenberg	NJ Athletic Directors Conference	\$ 613
Keith Dama	NJSBA Webinar-Advanced Training: Legal Update	\$ 50
Jim Lawler	T-3 Girls Lacrosse Coaches Clinic	\$ 112
Charles Linnell	NJMEA State Conference	\$ 160
Patricia Moeser	NJSBA Webinar-Governance II: School Finance	\$ 50
Jodi Mulholland	NAESP 89 <sup>th</sup> Annual Conference	\$1,341
Deborah New	NJSBA Webinar-Governance II: School Finance	\$ 50
Maureen Nussman	American Heart Association-Instructor Evaluation	\$ 10
Tom Ontkos	NJSCA/NJSCO Strength & Conditioning Coaches Clinic	\$ 120
Donna Trisuzzi	Strategies and Techniques for Engaging the Most Difficult Students	\$ 192
Margaret Zybrick	NJSBA Webinar-Advanced Training: Legal Update	\$ 50

MOTION BY MR. BEEFERMAN, SECONDED BY MR. HICKEY TO APPROVE ITEMS #1 THROUGH #9 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES            Mr. Beeferman  
                   Mr. Dama (Abstained on #9)  
                   Mr. Hickey (Abstained on Checks #19161-19165)  
                   Dr. Kirk  
                   Ms. Moeser  
                   Mrs. New  
                   Mrs. Zybrick (Abstained on #9)

NO             None

F.            FACILITIES COMMITTEE  
                   (Mr. Hickey, Mr. Beeferman, Ms. Moeser)

No Action.

**VI. COMMITTEE REPORTS**

- A.           Personnel
- B.           Education
  - Committee met on 1/21 and reviewed the progress of newly instituted programs
  - Virtual High School Program
  - Budget constraints for any new programs
- C.           Policy
- D.           Finance/Budget
  - Committee met this evening to discuss 2010-2011 budget. The next meeting is February 11<sup>th</sup>.
- E.           Facilities
- F.           Negotiations
- G.           Delegates
  - 1.           New Jersey School Boards Association

2. Morris County School Boards Association
  3. Legislative Representative
  4. Morris County Educational Services Commission
- H. Coordinating Committee  
I. Teacher Liaison Committee  
J. KAMELOT  
K. Student Representative

Karima Munem reported on the following:

- Blood Drive – Kinnelon High School donated 50 pints of blood
- Spring Musical - Evita
- Poetry “outloud” workshops
- Business Idea competition at Farleigh Dickenson
- Nutrition Class taught healthy living to Kindergarten students

## **VII. UNFINISHED BUSINESS**

None

## **VIII. NEW BUSINESS**

Policy – Boro Council Member requests to participate in Board of Education meetings

## **IX. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS**

Comments were made regarding:

- Property taxes
- Taxpayer Association Meeting

## **X. BOARD MEMBER COMMENTS**

Ms. Moeser noted the passing of JD Salinger.

## **XI. ADJOURNMENT**

MOTION BY MR. BEEFERMAN, SECONDED BY DR. KIRK TO ADJOURN THE MEETING AT 8:45 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED

Respectfully submitted,

Alice M. Robinson  
Board Secretary