

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
January 24, 2008**

MINUTES

The Regular Meeting of the Kinnelon Board of Education was held on Thursday, January 24, 2008 at 6:45 p.m.

I. OPENING OF THE MEETING BY THE PRESIDENT

Allen Kirk, Board President, called the meeting to order at 6:45 p.m. and read the Meeting Notice followed by the Salute to the American Flag.

PRESENT Allen Kirk, President
 Keith Dama (Left the meeting at 8:00 p.m.)
 William Hickey
 Patricia Moeser
 Deborah New
 Margaret Zybrick

ABSENT Richard Beeferman – Vice-President

ALSO PRESENT Alice M. Robinson, Business Administrator/Board Secretary
 James J. Opiekun, Superintendent
 Brad Iuculano, Student Representative

MOTION BY MRS. ZYBRICK, SECONDED BY MR. DAMA TO IMMEDIATELY ADJOURN INTO CONFIDENTIAL SESSION TO DISCUSS:

NEGOTIATIONS
LEGAL – LB
PERSONNEL – Tenure Discussion

MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

THE BOARD RECONVENED IN PUBLIC SESSION AT 8:00 P.M.

II. ROUTINE MATTERS

A. Approval of Minutes

1. Regular Meeting – December 20, 2007

MOTION BY MRS. NEW, SECONDED BY MS. MOESER TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES Mr. Hickey
 Ms. Moeser
 Mrs. New
 Dr. Kirk

ABSTAIN Mrs. Zybrick

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

None

IV. REPORT OF THE SUPERINTENDENT

PRESENTATION: STUDENT ACHIEVEMENT

A. SUPERINTENDENT'S UPDATE

Mr. Opiekun reported on the following:

- Retirements
- Pearl R. Miller Play
- Policies
- Kinnelon High School update

B. EDUCATION COMMITTEE (Mr. Dama, Mrs. New, Mrs. Zybrick)

Agenda Item #1 was added to the Agenda.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the enrollment of one additional tuition student from Mountain Lakes to attend our **Preschool Disabled Program** for the 2007-2008 school year.

MOTION BY MRS. NEW, SECONDED BY MRS. ZYBRICK TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. NEGOTIATIONS COMMITTEE (Mrs. Zybrick, Mr. Dama, Mr. Hickey)

No Action

D. PERSONNEL COMMITTEE
(Mrs. Zybrick, Mr. Dama, Mrs. New)

Agenda Items #1 through #6 represent the Personnel Committee's recommendations which were discussed during the Board's Work Session on January 10, 2008. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, concurs with the appointment of **Maegann Struble** to the position of Part-time Occupational Therapist for 8 days at the rate of \$306.95 per day, effective January 7, 2008 through February 1, 2008.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Maegann Struble** to the position of District Occupational Therapist, B.A. Degree, Step 11, \$61,390 (pro-rated), effective February 4, 2008 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the **6th period stipend** for the 3rd and 4th quarters for **James Lawler**.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a **6th period stipend** for the 3rd and 4th quarters for **Steve Racine** for the 2007-2008 school year.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a **6th period stipend** for the 2nd, 3rd, and 4th quarters for **Wendy Saladino** for the 2007-2008 school year.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Home Instructors** for the 2007-2008 school year:

Education, Inc.
Noah Blanchard
Celeste Denman
Charleen Scully
Leslie Wayne
Mary Landy
Clear Brook Rehabilitation Center
Northwest Area School District

MOTION BY MRS. ZYBRICK, SECONDED BY MRS. NEW TO APPROVE ITEMS #1 THROUGH #6 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Agenda Items #7 through #19 were added to the Agenda. They were voted upon as a group.

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Patricia Hannon**, for the purpose of retirement, effective June 30, 2008.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Margaret Callahan**, for the purpose of retirement, effective June 30, 2008.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Diane Dalton**, for the purpose of retirement, effective June 30, 2008.
10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Carol Dette**, for the purpose of retirement, effective June 30, 2008.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the request of **Lori Bruce**, 3rd Grade Teacher at Stonybrook School, for a Disability Leave (not to exceed 40 accumulated sick days), a Family Leave and a Child Rearing Leave of Absence for the period January 31, 2008 through June 30, 2008.
12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Kerry Lane** to the position of 3rd Grade Replacement Teacher at Stonybrook School at a salary of \$60,890, (pro-rated) MA+60 Degree, Step 4, effective January 28, 2008 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Andrew Lois** to the position of Replacement Social Studies Teacher at Pearl Miller School at a salary of \$46,390,(pro-rated) B.A. Degree, Step 3, effective January 23, 2008 through May 26, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **James Corcoran** to the Maintenance position, at a salary of \$50,415 (Step 13 of the Custodial/Maintenance Guide - \$46,715 plus \$3,000 Maintenance Stipend and \$700 Black Seal License) pro-rated, effective February 4, 2008 through June 30, 2008. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Cynthia Minor** to the position of School Play Advisor, Pearl Miller School, at a stipend of \$2,000 for the 2007-2008 school year.

16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Virginia LaPlaca** for 1.5 hours of extra time at her contracted hourly rate.
17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members for **Kindergarten Registration** at their hourly rate:

Nancy Hatke	3.5 hours
Lorraine LaTempa	3.5 hours
Bernie DeMaio	3.5 hours
Susan Latevola	3.5 hours

18. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves payment of \$90.78 to **Jenny DiSario** for 2 hours of preparation time for the January 21, 2008 Reading Initiative Workshop.
19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitute Teachers** for the 2007-2008 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

Mary Carlson	Substitute Certificate
Philip Casey	Substitute Certificate
Tara Fritsch	Substitute Certificate
Ralph Gioia	Substitute Certificate
Claire Sands	Substitute Certificate
Maureen Ruddy	Teaching Certificate

MOTION BY MRS. ZYBRICK, SECONDED BY MR. HICKEY TO APPROVE ITEMS #7 THROUGH #19 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

E. POLICY COMMITTEE
(Mrs. New, Ms. Moeser)

Agenda Items #1 through #5 represent the Policy Committee's recommendations which were discussed during the Board's Work Session on January 10, 2008. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves the second reading and adoption of **Policy #3440, Travel Expenses, Teaching Staff Members.**
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves the second reading and adoption of **Policy #4440, Travel Expenses, Support Staff.**

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves the second reading and adoption of **Policy #8461, Reporting Violence, Vandalism, and Alcohol, and Other Drug Abuse.**
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves the second reading and adoption of **Policy #8601, Pupil Supervision after School Dismissal.**
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the second reading and adoption of **Policy #5512.01, Harassment, Intimidation and Bullying.**

MOTION BY MRS. NEW, SECONDED BY MS. MOESER TO APPROVE ITEMS #1 THROUGH #5 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

F. FINANCE COMMITTEE
(Mr. Beeferman, Mr. Hickey, Ms. Moeser)

Agenda Items #1 through #8 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on January 10, 2008. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the **Treasurer's Reports** for the months of October, 2007 and November 2007.
2. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of December 2007.
3. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of December 2007.

4. **Secretary's Certification of Budgetary Line Items**

Pursuant to N.J.A.C. 6A:23-2.11 (C) 3, I certify that as of December 31, 2007, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

5. **Board's Certification of Budgetary Line Items**

Pursuant to N.J.A.C. 6A:23-2.11 (C) 4, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).

6. **Bill List**

- a. Be it resolved, that the Kinnelon Board of Education approves the Bill List - File Reference 07/08 – 7.

Total Disbursements paid by Computer Check * #11970 through Check #12180	\$1,503,744.25
Total Disbursements paid by Electronic Fund Transfers #12476 through *#12479	\$1,033,507.45
Total Disbursements paid by Hand Check #13272 through #13280	\$ 492,151.65
Total Disbursements for January 24, 2008	\$3,029,403.35
*Stop Payment Check #11860	(\$ 198.00)
*Stop Payment Check #11861	(\$ 140.00)
*Void Check #11694	(\$ 1,240.00)
*Void Check #11969	(\$ 69.16)
*Void Hand Check #13274 (does not effect total)	
Total Disbursements	\$3,027,756.19

7. Be it resolved, that the Kinnelon Board of Education approve a resolution to continue membership in the **Pooled Insurance Program of New Jersey** for the period from July 1, 2008 through June 30, 2011.

8. Be it resolved, that the Kinnelon Board of Education, in accordance with Policy #4440, **“Job Expenses”**, approves reimbursement to the following staff members for out-of-district workshops/conferences not to exceed the following amounts:

Louis Caruso	An Introduction to Teasing and Bullying	\$ 20
Kerri-Ann Bennett	An Introduction to Teasing and Bullying	\$ 18
Mary Ellen Cook	Techspo 2008	\$630
Martha Croley	Techspo 2008	\$630
Jenny DiSario	Techspo 2008	\$630
Anna Ellington	Techspo 2008	\$630
Bonnie Hutch	NJ Music Educators Conference	\$166
John Hynes	Techspo 2008	\$630
Kim Jackson	NJSCA Annual Coaches Clinic	\$130
Jay Jannicelli	Techspo 2008	\$630
Charles Linnell	NJ Music Educators Conference	\$174
Jodi Mulholland	Techsop 2008	\$630
Ryan Stroud	NJ Music Educators Conference	\$152

MOTION BY MR. HICKEY, SECONDED BY MS. MOESER TO APPROVE ITEMS #1 THROUGH #8 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING ROLL CALL VOTE:

YES Mr. Hickey (Abstained on Checks #12163 through #12165)
 Ms. Moeser
 Mrs. New
 Mrs. Zybrick
 Dr. Kirk

Agenda Item #9 was added to the Agenda.

9. Be it resolved, that the Kinnelon Board of Education dispose of the following obsolete equipment:

Garland Convection Oven & Range at PRM Asset tag #00928

MOTION BY MR. HICKEY, SECONDED BY MS. MOESER TO APPROVE ITEM #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

- G. FACILITIES COMMITTEE
(Mr. Hickey, Mr. Beeferman, Ms. Moeser)

Agenda Item #1 represents the Facilities Committee recommendation which was discussed during the Board's Work Session on January 10, 2008.

1. Be it resolved, that the Kinnelon Board of Education approve the following **Change Orders**:

a. Aero Plumbing Change Order #P-1 +\$2,509.97

Description: Provide material and labor to install an electric water cooler by PE staff lockers. Less shower size reduction and additional fixtures.

b. J.G. Schmidt Steel Change Order #S-1 \$0

Description: Additional Steel work deducted from steel allowance.

MOTION BY MR. HICKEY, SECONDED BY MS. MOESER, TO APPROVE ITEM #1 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

V. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy

- D. Finance/Budget
 - Monday, January 28, 2008 - committee meeting
- E. Facilities
- F. Negotiations
 - Thursday, February 7, 2008 - meeting with KEA
- G. Delegates
 1. New Jersey School Boards Association
 2. Morris County School Boards Association
 3. Legislative Representative
 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Liaison Committee
- J. KAMELOT
- K. Student Representative

Brad Iuculano reported on the following:

- School Play – Into the Woods
- Mid-terms
- Feedback Magazine
- Habitat for Humanity Gala on February 8th
- Varsity Club Canned Food Drive
- SAAD – Winter Blood Drive
- Honor Code
- Nutrition Class - Montclair State - Trip
- Senior Project – Presentations were on January 7th
- English trip – MacBeth Productions
- Wrestling Team record at 12-4
- Girl’s Track Team – Morris County Invitational - Tied for 3rd place
- Swim Team record at 3-4
- Hockey Team record at 12-0-1- Rated 8th in the State

VI. UNFINISHED BUSINESS

- Use of facility – The Policy Committee will review the rates as listed in the Regulations.

VII. NEW BUSINESS

- New Jersey Commissioner will meet with Morris County Superintendents
- Proposed Budget will be distributed in early February
- The Policy Committee is reviewing a policy regarding advertising.

VIII. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

None

IX. BOARD MEMBER COMMENTS

Comments were made regarding:

- District enrollment
- Student recognition

X. ADJOURNMENT

MOTION BY MRS. NEW, SECONDED BY MS. MOESER TO ADJOURN THE MEETING AT 8:35 P.M.
MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully submitted,

Alice M. Robinson
Board Secretary